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A bill to be entitled

An act relating to state contracting; amending s. 11.45, F.S.; conforming provisions to changes made by the act; amending s. 215.985, F.S.; revising provisions relating to the Chief Financial Officer's intergovernmental contract tracking system under the Transparency Florida Act; requiring state agencies to post certain information in the tracking system and to update that information; requiring that exempt and confidential information be redacted from contracts and procurement documents posted on the system; authorizing the Chief Financial Officer to make available the information posted on the system to the public through a secure website; authorizing the Department of Financial Services to adopt rules; repealing s. 216.0111, F.S., relating to a requirement that state agencies report certain contract information to the Department of Financial Services and transferring that requirement to s. 215.985, F.S.; providing an effective date.

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Be It Enacted by the Legislature of the State of Florida:

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Section 1. Paragraphs (a) and (i) of subsection (7) of section 11.45, Florida Statutes, are amended to read:

- 11.45 Definitions; duties; authorities; reports; rules.—
- (7) AUDITOR GENERAL REPORTING REQUIREMENTS.-
- (a) The Auditor General  $\underline{\text{must}}$  shall notify the Legislative Auditing Committee of any local governmental entity, district

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school board, charter school, or charter technical career center that does not comply with the reporting requirements of  $\underline{s}$ . 215.985 or s. 218.39.

(i) Beginning in 2012, the Auditor General shall annually transmit by July 15, to the President of the Senate, the Speaker of the House of Representatives, and the Department of Financial Services, a list of all school districts, charter schools, charter technical career centers, Florida College System institutions, state universities, and water management districts that have failed to comply with the transparency requirements of s. 215.985 as identified in the audit reports reviewed pursuant to paragraph (b) and those conducted pursuant to subsection (2).

Section 2. Subsection (16) of section 215.985, Florida Statutes, is amended to read

- 215.985 Transparency in government spending.-
- (16) The Chief Financial Officer shall provide public access to a state contract management system that provides information and documentation relating to contracts procured by governmental entities.
- (a) Within 30 calendar days after executing a contract, each state agency as defined in s. 216.011(1) must post the following information and documentation relating to that contract on the contract management system:
  - 1. The name of the contracting entities;
  - 2. The procurement method;
  - 3. The contract beginning and ending dates;
- 4. The nature or type of the commodities or services purchased;
  - 5. Applicable contract unit prices and deliverables;

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- 6. Total compensation to be paid or received under the contract;
  - 7. All payments made to the contract vendor to date;
- 8. All commodities or services received from the contract vendor to date;
  - 9. Applicable contract performance measures;
  - 10. Contract extensions or renewals, if any;
- 11. The justification for not using competitive solicitation to procure the contract, including citation to any statutory exemption or exception from competitive solicitation, if applicable; and
- 12. Electronic copies of the contract and procurement documents that have been redacted to conceal exempt or confidential information.
- (a) The data collected in the system must include, but need not be limited to, the contracting agency; the procurement method; the contract beginning and ending dates; the type of commodity or service; the purpose of the commodity or service; the compensation to be paid; compliance information, such as performance metrics for the service or commodity; contract violations; the number of extensions or renewals; and the statutory authority for providing the service.
- (b) Within 30 <u>calendar</u> days after a major <u>modification or amendment</u> change to an existing contract, or the execution of a new contract, agency procurement staff of the affected state governmental entity <u>must shall</u> update the necessary information <u>described in paragraph (a)</u> in the state contract management system. A major <u>modification or amendment change</u> to a contract includes, but is not limited to, a renewal, termination, or

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extension of the contract, or an amendment to the contract.

- (c) Each entity identified in paragraph (a) must redact, as defined in s. 119.011, any exempt or confidential information from the contract or procurement documents before posting an electronic copy of such documents on the contract tracking system.
- 1. If an entity becomes aware that an electronic copy of a contract or procurement document that it posted has not been properly redacted, the entity must replace the electronic copy of the documents with a redacted copy.
- 2. If a party to a contract, or an authorized representative thereof, discovers that an electronic copy of a contract or procurement document on the system has not been properly redacted, the party or representative may request the entity that posted the document to redact the exempt or confidential information. Upon receipt of a request in compliance with this subparagraph, the entity that posted the document shall redact the exempt or confidential information.
- a. Such request must be in writing and delivered by mail, facsimile, or electronic transmission, or in person to the entity that posted the information. The request must identify the specific document, the page numbers that include the exempt or confidential information, the information that is exempt or confidential, and the relevant statutory exemption. A fee may not be charged for a redaction made pursuant to such request.
- b. If necessary, a party to the contract may petition the circuit court for an order directing compliance with this paragraph.
  - 3. The Chief Financial Officer, the Department of Financial

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Services, or any officer, employee, or contractor thereof, is not responsible for redacting exempt or confidential information from an electronic copy of a contract or procurement document posted by another entity on the system, and is not liable for the failure of the entity to redact the exempt or confidential information. The Department of Financial Services may notify the posting entity if it discovers that a document posted on the tracking system contains exempt or confidential information.

- (d) Pursuant to ss. 119.01 and 119.07, the Chief Financial Officer may make information posted on the contract tracking system available for viewing and downloading by the public through a secure website. Unless otherwise provided by law, information retrieved electronically pursuant to this paragraph is not admissible in court as an authenticated document.
- 1. The Chief Financial Officer may regulate and prohibit the posting of records that could facilitate identity theft or fraud, such as signatures; compromise or reveal an agency investigation; reveal the identity of undercover personnel; reveal proprietary confidential business information or trade secrets; reveal an individual's medical information; or reveal any other record or information that the Chief Financial Officer believes may jeopardize the health, safety, or welfare of the public. However, such prohibition does not eliminate the duty of an entity to provide a copy of a public record upon request. The Chief Financial Officer shall use appropriate Internet security measures to ensure that no person has the ability to alter or modify records available on the website.
- 2. Records made available on the website, including electronic copies of contracts or procurement documents, may not

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reveal information made exempt or confidential by law. Notice of the right of an affected party to request redaction of exempt or confidential information pursuant to paragraph (c) must be conspicuously and clearly displayed on the website.

- (e) The posting of information on the contract tracking system or the provision of contract information on a website for public viewing and downloading does not eliminate the duty of an entity to respond to a public record request for such information or to a subpoena for such information.
- 1. A request for a copy of a contract or procurement document or a certified copy of a contract or procurement document shall be made to the entity that is party to the contract. Such request may not be made to the Chief Financial Officer or the Department of Financial Services or any officer, employee, or contractor thereof unless the Chief Financial Officer or the department is a party to the contract.
- 2. A subpoena for a copy of a contract or procurement document or certified copy of a contract or procurement document must be served on the entity that is a party to the contract and that maintains the original documents. The Chief Financial Officer or the Department of Financial Services or any officer, employee, or contractor thereof may not be served a subpoena for those records unless the Chief Financial Officer or the department is a party to the contract.
- (f) The Department of Financial Services may adopt rules to administer this subsection.
  - Section 3. <u>Section 216.0111</u>, <u>Florida Statutes</u>, <u>is repealed</u>. Section 4. This act shall take effect July 1, 2012.