



**THE FLORIDA SENATE**  
**SENATOR WILTON SIMPSON**  
*President*

## **MEMORANDUM**

**TO:** Senate Committee Chairs and Vice Chairs  
Senate Staff Directors  
Senate Committee Administrative Assistants

**FROM:** Wilton Simpson

**SUBJECT:** Public Testimony Protocols for 2021 Interim Committee Weeks

**DATE:** January 5, 2021

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As you are aware, during our 2021 Interim Committee Weeks in-person committee viewing should be limited to Senators, Senate staff, subject matter experts invited to present information before the committee, and members of the media. All Senators, staff, and visitors are asked to continue to adhere to CDC guidelines designed to reduce the spread of COVID-19.

### **Committee Room Admittance**

There is very limited seating in each committee room due to social distancing guidelines. We encourage staff and state agency personnel to remotely view committee meetings; however, as space is available, elected officials or individuals employed by a government entity will be admitted to committee rooms. Credentialed media will also be admitted.

### **Expert Testimony**

Subject matter experts whose names or entities are specifically listed on the committee notice will be admitted to Senate Committee meetings.

### **Public Testimony**

Each committee notice published yesterday in the Senate calendar included the room number within the Civic Center where members of the public may gather should they wish to address the committee.

Appearance cards will be available on site at the Civic Center. Guests will be asked to complete an appearance card or cards upon check-in, and cards will be delivered to each committee room by a courier.

If you have any specific questions regarding these protocols, please contact Kathy Mears, Tom Yeatman, or Reynold Meyer.