



# The Florida Senate

## Local Funding Initiative Request - Fiscal Year 2018-2019

1. **Title of Project:** Holmes County Administration Building

2. **Senate Sponsor:** George Gainer

3. **Date of Submission:** 11/27/2017

4. **Project/Program Description:**

The construction of a new Holmes County Administration and Constitutional Officer Complex would provide long term benefits to the citizens of Holmes County. Holmes County currently has multiple government officials/government offices spread all over Bonifay and Holmes County. Most of these offices are very old, have many different kinds of issues related to health and safety, and have no room for growth. A Space Needs Assessment report was completed in February 2017. The proposed building will be a 2 story, 49,600 square foot building that will bring all of these offices into one centrally located building. This will give the County employees/elected officials more room for growth, and more room to properly and efficiently complete their jobs. This project will provide a huge benefit to both the employees and citizens of Holmes County. The County doesn't currently own the land for the building, but if it is granted it will be used as in-kind match for the project.

5. **State Agency Contacted?** No

a. If yes, which state agency?

b. If no, which is the most appropriate state agency to place an appropriation for the issue being requested?  
Department of Economic Opportunity

6. **Amount of Non-recurring Requested for fiscal year 2018-19:**

| Amount Requested for Operations | Amount Requested for Fixed Capital Outlay | Total Amount of Requested State Funds |
|---------------------------------|---|---------------------------------------|
|                                 | 10,525,000                                | 10,525,000                            |

7. **Type, amount and percent of matching funds available for this project for fiscal year 2018-19:**

| Type   | Amount | Percent |
|--|--------|---------|
| Federal                                      | 0      | 0.0%    |
| State (excluding the amount of this request) | 0      | 0.0%    |
| Local  | 0      | 0.0%    |
| Other  | 0      | 0.0%    |
| TOTAL  | 0      | 0.0 %   |

8. **Total Project Cost for fiscal year 2018-19 (including the Total Amount of Requested State Funds):** 10,525,000



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### 9. Previous Year Funding Details:

- Has funding been provided in a previous state budget for this activity? No
- In the previous 5 fiscal years, how many years was funding provided? (Optional)
- What is the most recent fiscal year the project was funded?
- Were the funds provided in the most recent fiscal year subsequently vetoed?
- Complete the following Worksheet.

| FY:                | Input Prior FY Appropriation for this project<br>for FY 2017-18<br>(If appropriated in FY 2017-18 enter the appropriated amount, even if vetoed.) |                                    |   |
|--------------------|---|------------------------------------|---|
| Column:            | A   | B                                  | C   |
| Funds Description: | Prior Year<br>Recurring Funds *   | Prior Year<br>Nonrecurring Funds * | Total Funds Appropriated<br>(Column A + Column B) |
| Input Amounts:     |   |                                    |   |

### 10. Is future-year funding likely to be requested?

No

### 11. Program Performance:

#### a. What is the specific purpose or goal that will be achieved by the funds requested?

The goal of this project is to better serve the citizens of Holmes County and to help Holmes County grow. Holmes County Administration Building: There are 2 main purposes for the proposed Administration Building. The first being to better serve the people of Holmes County. A majority of the time, a citizen needing to take care of business within the County is unable to complete everything needed in one building causing the citizen to take off work for extended periods of time. With the proposed building the citizens will be able to take care of all of their needs in one building, significantly reducing the time taken to service their needs. The second major purpose of this building is to promote growth with in the County. A majority of the County offices have no room for growth. As the county continues to grow, the government offices have stayed in the same small offices for decades. As mentioned in the Space Needs Assessment, all of the County Government offices need space to grow.

#### b. What are the activities and services that will be provided to meet the intended purpose of these funds?

There are many services that will be provided to the citizens by this project. This project will allow the citizens to go to one building in lieu of many when doing business with Holmes County. Many times when a citizen comes to a County office to take care of business, he or she has to go to multiple offices. As it stand now, the citizens can spend a large amount of time driving around from office to office. With the proposed building, the citizens will be able to make one stop and take care of all of their business in one place. This will allow the citizens to take care of their business in less time.



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### c. How will the funds be expended?

| Spending Category   | Description  | Amount     |
|---|--|------------|
| Administrative Costs  |  |            |
| <input type="checkbox"/> Executive Director/Project Head Salary and Benefits          |  |            |
| <input type="checkbox"/> Other Salary and Benefits                                    |  |            |
| <input type="checkbox"/> Expense/Equipment/Travel/Supplies/Other                      |  |            |
| <input type="checkbox"/> Consultants/Contracted Services/Study                        |  |            |
| Operational Costs   |  |            |
| <input type="checkbox"/> Salary and Benefits  |  |            |
| <input type="checkbox"/> Expense/Equipment/Travel/Supplies/Other                      |  |            |
| <input type="checkbox"/> Consultants/Contracted Services/Study                        |  |            |
| Fixed Capital Construction/Major Renovation   |  |            |
| <input checked="" type="checkbox"/> Construction/Renovation/Land/Planning Engineering | Architectural Fees (\$1,500,000) and Construction Fees (\$9,025,000) | 10,525,000 |
| TOTAL   |  | 10,525,000 |

### d. What are the direct services to be provided to citizens by the appropriations project?

There will be many County government offices that will be able to provide better service to the citizens by this project. The services that will benefit by this project are: 1. Holmes County Tax Collector; 2. Holmes County Property Appraiser; 3. Holmes County EMS; 4. Holmes County VA Office; 5. Holmes County Council on Aging; 6. Holmes County Health Department; 7. Holmes County Commission; 8. Holmes County Supervisors of Elections; 9. Holmes County Additional Administration office space.

### e. Who is the target population served by this project? How many individuals are expected to be served?

The target population served by this project is the citizens of Holmes County. Based on the Space Needs Assessment, this building will serve approximately 60,000 people annually. This number is anticipated to grow as the County continues to grow annually.

### f. What is the expected benefit or outcome of this project? What is the methodology by which this outcome will be measured?



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As previously mentioned, this project will benefit approximately 60,000 people annually. This project will greatly reduce the travel time between offices for both county administrative staff and the citizens of Holmes County. It is anticipated that the County staff will have better communication and understanding of other departments and will therefore be able to serve the citizens better. This will be measured through the satisfaction of the citizens of Holmes County.

**g. What are the suggested penalties that the contracting agency may consider in addition to its standard penalties for failing to meet deliverables or performance measures provided for in the contract?**

This project is a priority of Holmes County Board of County Commissioners and the citizens of Holmes County. Once funded Holmes County Board of County Commissioners will hire a design team for the project and create a schedule with submittal deadlines that the design team must meet. Once designed the contractor will have liquidated damages built in to the contract to ensure that the contractor remains on schedule.

**12. The owner(s) of the facility to receive, directly or indirectly, any fixed capital outlay funding. Include the relationship between the owner(s) of the facility and the entity.**

The owner of the facility will be Holmes County.

**13. Requestor Contact Information:**

- a. **Name:** Clint Erickson
- b. **Organization:** Holmes County Board of County Commissioners
- c. **Email:** hcadmin@holmescountyfl.org
- d. **Phone Number:** (850)547-1119

**14. Recipient Contact Information:**

- a. **Organization:** Holmes County Board of County Commissioners
- b. **County:** Holmes
- c. **Organization Type:**
  - ☐ For Profit
  - ☐ Non Profit 501(c) (3)
  - ☐ Non Profit 501(c) (4)
  - ☒ Local Entity
  - ☐ University or College
  - ☐ Other (Please specify)
- d. **Contact Name:** Clint Erickson
- e. **E-mail Address:** hcadmin@holmescountyfl.org
- f. **Phone Number:** (850)547-1119

**15. If there is a registered lobbyist, fill out the lobbyist information below.**

- a. **Name:** None
- b. **Firm:** None
- c. **Email:**
- d. **Phone Number:**