



The Florida Senate

Local Funding Initiative Request

Fiscal Year 2021-2022

LFIR # 1850

1. Project Title

2. Senate Sponsor

3. Date of Request

4. Project/Program Description

Independent ongoing management consulting and reconciliation of the DOC's inmate communication services contracts to include inmate telephones and related services, correctional grade tablets and kiosks and related services (media, messaging, education, video visitation etc.) and electronic trust fund deposits. Services include:

RFP/Contract Issues

- Ongoing compliance
- Knowledge of complex terms
- Regulatory compliance
- Unauthorized transactions
- Contract strategy

Management and Reconciliation Services include:

Implementation Issues

- Weekly conversations with vendor
- Equipment tracking & delivery
- PREA/speed-dial configurations
- Attorney number verifications
- Users/training
- Flyers & notifications
- Circuit delivery
- Testing

Vendor Issues

*Escalations

*Response times

*Technician coordination and preventative maintenance review

*Rate checks and fee confirmation

*Invoice reconciliations

*Performance measure enforcement

*General public & offender concern

5. State Agency to receive requested funds

State Agency contacted?

6. Amount of the Nonrecurring Request for Fiscal Year 2021-2022

Type of Funding	Amount
Operations	1,193,000
Fixed Capital Outlay	0
Total State Funds Requested	1,193,000

7. Total Project Cost for Fiscal Year 2021-2022 (including matching funds available for this project)

Type of Funding	Amount	Percentage
Total State Funds Requested (from question #6)	1,193,000	100%
Matching Funds		
Federal	0	0%
State (excluding the amount of this request)	0	0%
Local	0	0%
Other	0	0%



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Total Project Costs for Fiscal Year 2021-2022	1,193,000	100%
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8. Has this project previously received state funding?

Fiscal Year (yyyy-yy)	Amount		Specific Appropriation #	Vetoed
	Recurring	Nonrecurring		

9. Is future funding likely to be requested?

a. If yes, indicate nonrecurring amount per year.

b. Describe the source of funding that can be used in lieu of state funding.

10. Has the entity requesting this project received any federal assistance related to the COVID-19 pandemic?

If yes, indicate the amount of funds received and what the funds were used for.

11. Details on how the requested state funds will be expended

Spending Category	Description	Amount
Administrative Costs:		
Executive Director/Project Head Salary and Benefits		0
Other Salary and Benefits		0
Expense/Equipment/Travel/Supplies/Other		0
Consultants/Contracted Services/Study		0
Operational Costs: Other		
Salary and Benefits		0
Expense/Equipment/Travel/Supplies/Other		0
Consultants/Contracted Services/Study	Management fee for comprehensive consulting, management and reconciliation services for the DOC's multiple inmate communications contract. This is to include specialized personal contracts but is not limited to: various levels of account managers, data import specialists, import specialists, reconciliation managers, software developers and RFP/contract specialists.	1,193,000
Fixed Capital Construction/Major Renovation:		
Construction/Renovation/Land/Planning Engineering		0
Total State Funds Requested (must equal total from question #6)		1,193,000

12. Program Performance

a. What specific purpose or goal will be achieved by the funds requested?



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The consultant will be responsible for the contract compliance of the multiple inmate communication service vendor contracts including: market intelligence for the latest technology, industry trends, RFP and contract management (drafting technology specifications, site survey attendance, question and answer assistance, analysis of vendor proposals, assistance with negotiations), ongoing assessment of industry providers and technologies, detailed analysis surrounding regulatory matters surrounding inmate communications, dedicated team to coordinate repairs, system configurations, attorney verifications, inmate and end-user requests, system installations, transitions, equipment and inventory tracking, ongoing vendor compliance and contract monitoring, validation of all rates, fees and revenue, monitoring traffic at the individual offender communication device, checking for unauthorized charges, verification of inmate purchases and invoices, customized reporting.

b. What activities and services will be provided to meet the intended purpose of these funds?

Consultant will provide detailed monthly reporting demonstrating the reconciliation of all inmate communication service rates, fees, data and reports received from the inmate communication vendors. Additionally, consultant will provide a detailed list of all service issues completed and outstanding for all of the inmate communication services handled in working with DOC and its contracted vendors. Lastly, during the consulting process, the consultant will provide subject matter expertise in drafting technical and contractual specifications for all inmate communication services, objective analysis of vendor proposals, assistance with negotiations and ongoing contract oversight.

c. What direct services will be provided to citizens by the appropriation project?

As part of the contracted services, the consultant will validate all rates, fees and charges within the inmate communication services contracts to validate accuracy. The consultant will provide industry information to the DOC to reduce proactively inmate communication rates and fees for end-users and offenders. Further, the consultant's oversight will ensure enhanced performance of the individual inmate communication services through assistance with offender and end-user requests, inequities and regular testing.

d. Who is the target population served by this project? How many individuals are expected to be served?

The consultant will interact with key members within the DOC, inmate communications service providers, DOC offenders and general public. The consultant is estimated to oversee over 21million of inmate communication minutes/transactions completed through inmate communications systems provided to offenders and the general public.

e. What is the expected benefit or outcome of this project? What is the methodology by which this outcome will be measured?

At a minimum, the consultant's involvement will result in the following for the DOC: added transparency in vendor rates and fees, successful recoupment of DOC costs, proactive reduction in rates and fees, reconciled inmate telephone, tablet and electronic trust fund activity, enhanced contract terms with specific protections for the DOC, offenders and general public and assistance with each facility's involvement in managing day to day issues associated with the inmate communication services.

f. What are the suggested penalties that the contracting agency may consider in addition to its standard penalties for failing to meet deliverables or performance measures provided for the contract?

Notice of default and required remedy period; contract termination.

13. The owners of the facility to receive, directly or indirectly, any fixed capital outlay funding. Include the relationship between the owners of the facility and the entity.

None.



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14. Requestor Contact Information

a. First Name Last Name

b. Organization

c. E-mail Address

d. Phone Number Ext.

15. Recipient Contact Information

a. Organization

b. Municipality and County

c. Organization Type

- ☒ For Profit Entity
- ☐ Non Profit 501(c)(3)
- ☐ Non Profit 501(c)(4)
- ☐ Local Entity
- ☐ University or College
- ☐ Other (please specify)

d. First Name Last Name

e. E-mail Address

f. Phone Number

16. Lobbyist Contact Information

a. Name

b. Firm Name

c. E-mail Address

d. Phone Number