A bill to be entitled An act relating to public employees; renumbering parts I, II, III, IV, and V of ch. 110, F.S., as parts I, II, III, IV, and V of ch. 109, F.S.; amending and renumbering s. 110.107, F.S.; revising definitions; repealing s. 110.108, F.S., relating to pilot projects for agencies seeking managerial flexibility for personnel programs, s. 110.109, F.S., relating to personnel audits of agencies, and s. 110.1095, F.S., relating to training programs for supervisors and managers; amending and renumbering s. 110.1099, F.S.; specifying duties of agency heads with respect to education and training opportunities for state employees; amending and renumbering s. 110.112, F.S.; providing policy relating to use of human resources; revising provisions relating to implementation of affirmative action plans by agency heads, state attorneys, and public defenders; amending and renumbering s. 110.113, F.S.; requiring all state employees to participate in the direct deposit program; revising conditions for requesting an exemption; amending and renumbering s. 110.124, F.S.; providing that an employee who is terminated solely because of attaining age 65 may request voluntary binding arbitration or apply to the circuit court for relief; amending and renumbering s. 110.1245, F.S.; providing for a savings sharing program of awards for

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1 certain state agency and judicial branch 2 employees; requiring a report; providing for 3 annual bonus payments to employees; directing agency heads to develop a plan for awarding 4 5 bonuses and providing requirements with respect 6 thereto; authorizing department heads to incur 7 expenditures for certain awards; repealing s. 110.1246, F.S., which provides for lump-sum 8 9 bonus payments to employees; amending and renumbering s. 110.131, F.S.; revising the time 10 limitation on employment of 11 12 other-personal-services temporary employees; requiring approval of the Governor's Office of 13 14 Policy and Budget for extensions of such 15 limitations; revising exemptions from such limitation; amending and renumbering s. 16 17 110.203, F.S.; revising definitions; revising the definition of "layoff" to include 18 19 outsourcing or privatization; creating s. 20 109.2035, F.S.; directing the Department of 21 Management Services, in consultation with 22 specified entities, to develop a civil service 23 classification and compensation program and providing requirements with respect thereto; 24 25 directing the department to establish 26 guidelines regarding certain types of pay and 27 providing duties of agencies with respect 28 thereto; amending and renumbering s. 110.205, 29 F.S.; providing additional positions that are 30 exempt from the Career Service System and included in the Selected Exempt Service; 31

1 providing that when an employee transfers from 2 the Career Service System to the Selected 3 Exempt Service, unused annual and sick leave, 4 and, under certain conditions, unused 5 compensatory leave, shall carry forward; 6 repealing ss. 109.207 and 109.209, F.S., as 7 renumbered by the act, relating to establishment and maintenance of a uniform 8 9 classification plan and an equitable pay plan and related agency duties; amending and 10 renumbering ss. 110.211 and 110.213, F.S.; 11 12 revising requirements with respect to recruitment and selection; requiring completion 13 14 of a probationary period before attainment of 15 permanent status for new employees; amending and renumbering s. 110.219, F.S.; providing 16 17 requirements regarding leave benefits for 18 Senior Management Service employees; amending 19 and renumbering s. 110.224, F.S.; revising requirements relating to a review and 20 21 performance planning system and designating such system a public employee performance 22 23 evaluation system; revising requirements relating to certain information furnished to 24 employees and employee evaluation; amending and 25 26 renumbering s. 110.227, F.S.; providing that a 27 career service employee other than a law enforcement or correctional officer or a 28 29 firefighter may be suspended or dismissed for reasonable cause; providing that reasonable 30 cause shall be determined by the agency head 31

1 and specifying actions included thereunder; 2 specifying actions that constitute an abuse of 3 the agency head's sound discretion; revising 4 certain responsibilities of agency heads; 5 providing that, except with regard to law 6 enforcement or correctional officers or 7 firefighters, rules regarding layoff shall not include "bumping"; deleting a requirement that 8 9 a layoff be conducted within an identified competitive area with regard to employees other 10 than law enforcement or correctional officers 11 12 or firefighters; providing for appeal of reductions in pay, transfers, layoffs, or 13 14 demotions to, and hearings regarding suspension 15 or dismissal before, the circuit court, or for voluntary binding arbitration with respect 16 17 thereto; providing that, for any alleged adverse agency action against an employee other 18 19 than a law enforcement or correctional officer or a firefighter occurring after a specified 20 date, the employee bears the burden of proof to 21 establish that the agency head abused his or 22 23 her discretion; creating s. 109.237, F.S.; creating an Office of Employee Relations within 24 the Department of Management Services; 25 26 providing for an executive director, a general 27 counsel, and an administrative assistant, and their qualifications and duties; providing for 28 29 additional personnel; providing duties of the department; providing powers and duties of the 30 office; creating s. 109.240, F.S.; providing 31

that any permanent career service employee may request voluntary binding arbitration administered by the Office of Employee Relations upon notice of an adverse agency action; providing definitions; providing requirements for such requests; providing for notice to the agency; specifying the employee's burden of proof; providing for arbitrators and their qualifications and authority; providing for employee panels and their qualifications and authority; providing duties of the office; providing for records; providing procedural requirements for arbitration proceedings; providing for rules; providing for application to the circuit court for an order confirming, vacating, or modifying the arbitration decision; providing for immunity; amending and renumbering s. 110.403, F.S.; increasing the limit on the number of Senior Management Service positions; amending and renumbering s. 110.602, F.S.; removing the limit on the number of Selected Exempt Service positions; amending and renumbering ss. 110.1091, 110.1127, 110.117, 110.1227, 110.123, 110.12312, 110.1232, 110.129, 110.152, 110.1521, 110.1522, 110.1523, 110.161, 110.171, 110.191, 110.233, 110.235, 110.401, 110.402, 110.406, 110.502, 110.601, 110.605, and 110.606, F.S.; clarifying and conforming language and correcting cross references; amending ss. 20.171, 20.18, 20.21, 20.23, 20.255, 20.315, 24.105, 24.122, 68.087,

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           104.31, 106.082, 106.24, 112.044, 112.0805,
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           112.313, 112.3189, 112.363, 121.021, 121.0515,
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           121.055, 121.35, 215.94, 216.011, 216.251,
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           231.381, 235.217, 240.209, 240.2111, 240.507,
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           241.002, 242.331, 260.0125, 281.02, 287.175,
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           288.708, 295.07, 296.04, 296.34, 311.07,
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           339.175, 343.74, 381.85, 393.0657, 400.19,
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           400.953, 402.3057, 402.55, 402.731, 409.1757,
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           440.102, 440.4416, 443.171, 456.048, 471.038,
           509.036, 570.073, 570.074, 624.307, 627.0623,
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           627.6488, 627.649, 627.6498, 627.6617, 655.019,
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           943.0585, 943.059, 943.22, 944.35, 945.043,
           957.03, 985.04, 985.05, and 985.4045, F.S.;
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           conforming language and correcting cross
           references; amending s. 216.262, F.S.;
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           authorizing efficiency awards to state agencies
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           based on changes to authorized positions and
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           providing requirements with respect thereto;
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           amending s. 447.201, F.S., relating to the
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           statement of public policy regarding public
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           employees; amending s. 447.205, F.S., relating
           to creation of the Public Employees Relations
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           Commission; repealing s. 447.207(8), (9), (10),
           and (11), F.S., which provide for appeals to
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           the commission with regard to adverse agency
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           actions against career service employees;
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           amending s. 447.208, F.S.; providing the
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           employee's burden of proof for alleged adverse
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           agency actions occurring on or after July 1,
           2001; repealing s. 447.208, F.S., which
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           provides procedures for appeals to the
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CODING: Words stricken are deletions; words underlined are additions.

1 commission regarding certain adverse agency 2 actions, and s. 447.2085, F.S., which provides 3 for rules with respect thereto, effective 4 January 1, 2002; amending s. 447.307, F.S.; 5 providing requirements with respect to 6 bargaining units for certain law enforcement 7 agencies; amending s. 447.503, F.S.; conforming language; amending s. 447.507, F.S.; revising 8 9 conditions under which a person who violates the strike prohibition may be employed or 10 appointed; amending s. 39.202, F.S.; providing 11 12 for access to certain records by the office; amending s. 112.044, F.S., which prohibits age 13 14 discrimination against public employees; 15 providing for court action by an aggrieved employee if voluntary binding arbitration is 16 17 not conducted; amending s. 112.0455, F.S., the Drug-Free Workplace Act; providing for appeals 18 19 with respect to discipline or not being hired 20 under said act to the circuit court rather than 21 the commission, or for voluntary binding 22 arbitration; amending s. 112.31895, F.S.; providing for judicial review of notice of 23 termination of an investigation in connection 24 25 with the Whistle-blower's Act rather than 26 commission review; conforming language; amending s. 120.80, F.S.; conforming language; 27 28 repealing s. 125.0108(2)(d), F.S., and amending 29 ss. 376.75, 403.718, and 538.11, F.S.; removing 30 provisions which authorize certain actions by the Department of Revenue pursuant to rules of 31

the commission or the Career Service Commission; amending ss. 284.30 and 284.31, F.S.; conforming language; amending s. 415.107, F.S.; providing for access to certain records by the office; repealing ss. 944.35(3)(c) and 985.4045(1)(b), F.S., which provide that violations by Department of Corrections employees of prohibitions against malicious battery and sexual misconduct, and violations by Department of Juvenile Justice employees of the prohibition against sexual misconduct, as determined by the commission, constitute cause for dismissal; directing the office to coordinate a transition plan; specifying transitional powers and duties of the commission and providing that it shall cease to hear certain appeals after June 30, 2002; providing an appropriation; transferring the commission to the Department of Management Services and certain of its property and personnel to the office; providing for budget amendments; providing for rules; providing effective dates.

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Be It Enacted by the Legislature of the State of Florida:

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Section 1. <u>Section 110.105, Florida Statutes, is</u> renumbered as section 109.105, Florida Statutes.

Section 2. Section 110.107, Florida Statutes, is renumbered as section 109.107, Florida Statutes, and amended to read:

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CODING: Words stricken are deletions; words underlined are additions.

 $\underline{109.107}$ $\overline{110.107}$ Definitions.--As used in this chapter, the term:

(1) "Department" means the Department of Management Services.

- (2)(3) "Furlough" means a temporary reduction in the regular hours of employment in a pay period, or temporary leave without pay for one or more pay periods, with a commensurate reduction in pay, necessitated by a projected deficit in any fund that supports salary and benefit appropriations. The deficit must be projected by the Revenue Estimating Conference pursuant to s. 216.136(3).
- (3) "Office" means the Office of Employee Relations within the Department of Management Services.
- $\underline{(4)}$ "Secretary" means the Secretary of Management Services.
- Section 3. <u>Sections 110.108 and 110.109, Florida</u>
 Statutes, are repealed.
- Section 4. <u>Section 110.1082</u>, Florida Statutes, is renumbered as section 109.1082, Florida Statutes.
- Section 5. Section 110.1091, Florida Statutes, is renumbered as section 109.1091, Florida Statutes, and amended to read:
- 109.1091 110.1091 Program for assisting state employees; confidentiality.--An Each employing state agency may provide a program to assist any of its state employees employee who have has a behavioral or medical disorder, substance abuse problem, or emotional difficulty which affects their the employee's job performance, through referral for counseling, therapy, or other professional treatment. Each employing state agency may designate community diagnostic and referral resources as necessary to implement the provisions of

this section. Any communication between a state employee and personnel or service providers of a state employee assistance program relative to the employee's participation in the program shall be a confidential communication. Any routine monitoring of telephone calls by the state agency does not violate this provision. All records relative to that participation shall be confidential and exempt from the provisions of s. 119.07(1) and s. 24(a), Art. I of the State Constitution. This section is subject to the Open Government Sunset Review Act of 1995 in accordance with s. 119.15, and shall stand repealed on October 2, 2003, unless reviewed and saved from repeal through reenactment by the Legislature.

Section 6. <u>Section 110.1095</u>, Florida Statutes, is repealed.

Section 7. Section 110.1099, Florida Statutes, is renumbered as section 109.1099, Florida Statutes, and amended to read:

 $\underline{109.1099}$ $\underline{110.1099}$ Education and training opportunities for state employees.--

- (1) Education and training are an integral component in improving the delivery of services to the public. Recognizing that the application of productivity-enhancing technology and practice demand continuous educational and training opportunities, a state employee employees may be authorized to receive a fundable tuition waiver waivers on a space-available basis or a voucher vouchers to attend work-related courses at public universities. Student credit hours generated by state employee fee waivers shall be fundable credit hours.
- (2) The department, in conjunction with the agencies, shall request that public universities such institutions

provide evening and weekend programs for state employees. When evening and weekend training and educational programs are not available, an employee employees may be authorized to take paid time off during his or her their regular working hours for training and career development, as provided in s. $\underline{109.105(1)}\underline{110.105(1)}$, if such training benefits the employer as determined by that employee's agency head.

- (3) An employee Employees who exhibits exhibit superior aptitude and performance may be authorized by that employee's agency head to take a paid educational leave leaves of absence for up to 1 academic year at a time, for specific approved work-related education and training.
- $\frac{(4)}{\text{That employee}}$ Such employees must enter into \underline{a} $\underline{\text{contract}}$ contracts to return to state employment for a period of time equal to the length of the leave of absence or refund salary and benefits paid during $\underline{\text{his or her}}$ their educational leave $\underline{\text{leaves}}$ of absence.
- (4)(6) As a precondition to approving an employee's training request, an agency or the judicial branch may require an employee to enter into an agreement that requires the employee to reimburse the agency or judicial branch for the registration fee or similar expense for any training or training series when the cost of the fee or similar expense exceeds \$1,000 if the employee voluntarily terminates employment or is discharged for cause from the agency or judicial branch within a specified period of time not to exceed exceeding 4 years after the conclusion of the training. This subsection does not apply to any training program that an agency or the judicial branch requires an the employee to attend. An agency or the judicial branch may pay the outstanding balance then due and owing on behalf of a state

employee under this subsection in connection with recruitment and hiring of such state employee.

(5) The Department of Management Services, in consultation with the agencies and, to the extent applicable, Florida's public <u>universities</u> postsecondary educational institutions, shall adopt rules to implement and administer this section.

Section 8. Section 110.112, Florida Statutes, is renumbered as section 109.112, Florida Statutes, and amended to read:

109.112 110.112 Affirmative action; equal employment opportunity.--

- (1) It <u>is</u> shall be the policy of <u>this</u> the state to fully utilize the rich diversity of Florida's human resources and to assist in providing the assurance of equal employment opportunity through <u>education</u> and other programs of affirmative and positive action that will allow <u>the citizens</u> of Florida to benefit from the full utilization of <u>all</u> available human resources women and minorities.
- (2)(a) The head of each executive agency <u>and each</u> state attorney and <u>public defender</u> shall develop and implement an affirmative action plan in accordance with rules adopted by the department and approved by a majority vote of the Administration Commission before their adoption.
- (b) Each executive agency shall establish annual goals for ensuring full utilization of groups underrepresented in its workforce as compared to the relevant labor market, as defined by the agency. Each state attorney and public defender shall establish annual goals for ensuring full utilization of groups underrepresented in his or her workforce as compared to the relevant labor market, as defined by the state attorney or

public defender.Each executive agency and each state attorney
and public defender shall design the its affirmative action
plan to meet the its established goals.

- (c) An affirmative action-equal employment opportunity officer shall be appointed by the head of each executive agency and each state attorney and public defender. The affirmative action-equal employment opportunity officer's responsibilities shall must include determining annual goals, monitoring agency compliance, and providing consultation with to managers regarding progress, deficiencies, and appropriate corrective action.
- (d) The department shall report information in its annual workforce report relating to the implementation, continuance, updating, and results of each executive agency's affirmative action plan for the previous fiscal year.
- (e) The department shall provide to all supervisory personnel of the executive agencies training in the principles of equal employment opportunity and affirmative action, the development and implementation of affirmative action plans, and the establishment of annual affirmative action goals. The department may contract for training services, and each participating agency shall reimburse the department for costs incurred through such contract. After the department approves the contents of the training program for the agencies, the department may delegate this training to the executive agencies.
 - (3) Each state attorney and public defender shall÷(a) Develop and implement an affirmative action plan.
- (b) Establish annual goals for ensuring full utilization of groups underrepresented in its workforce as compared to the relevant labor market in this state. The state

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30 31 attorneys' and public defenders' affirmative action plans must be designed to meet the established goals.

- (c) Appoint an affirmative action-equal employment opportunity officer.
- (d) report annually to the Justice Administrative Commission on the implementation, continuance, updating, and results of his or her affirmative action program for the previous fiscal year.
- (4) The state, its agencies and officers shall ensure freedom from discrimination in employment as provided by the Florida Civil Rights Act of 1992, by s. 112.044, and by this chapter.
- (5) Any individual claiming to be aggrieved by an unlawful employment practice may file a complaint with the Florida Commission on Human Relations as provided by s. $760.11(1)\frac{760.10(10)}{}$.
- (6) The department shall review and monitor executive agency actions in carrying out the rules adopted by the department pursuant to this section.
- Section 9. Section 110.1127, Florida Statutes, is renumbered as section 109.1127, Florida Statutes, and subsection (1) of said section is amended to read:
- (1) Each employing agency shall designate those employee such of its positions of state employment which, because of the special trust or responsibility or sensitive location of those such positions, require that persons occupying those such positions be subject to a security background check, including fingerprinting, as a condition of employment.

Section 10. <u>Section 110.1128, Florida Statutes, is</u> renumbered as section 109.1128, Florida Statutes.

Section 11. Section 110.113, Florida Statutes, is renumbered as section 109.113, Florida Statutes, and, effective January 1, 2002, subsection (2) of said section is amended to read:

109.113 110.113 Pay periods for state officers and employees; salary payments by direct deposit.--

(2) As a condition of employment, a person appointed to a position in state government on or after July 1, 1996, is required to participate in the direct deposit program pursuant to s. 17.076. This subsection does not apply to persons who are in the employment of the state on July 1, 1996, and subsequently receive promotion appointments, transfers, or other changes in positions within the same personnel system after July 1, 1996. An employee may request an exemption from the provisions of this subsection when such employee can demonstrate a hardship or when such employee is in an other-personal-services position.

Section 12. Sections 110.114, 110.115, 110.1155, 110.116, and 110.1165, Florida Statutes, are renumbered as sections 109.114, 109.115, 109.1155, 109.116, and 109.1165, Florida Statutes, respectively.

Section 13. Section 110.117, Florida Statutes, is renumbered as section 109.117, Florida Statutes, and subsection (3) of said section is amended to read:

109.117 110.117 Paid holidays.--

(3) Each full-time employee is entitled to one personal holiday each year. Each part-time employee is entitled to a personal holiday each year which shall be calculated proportionately to the personal holiday allowed to

a full-time employee. Such personal holiday shall be credited to eligible employees on July 1 of each year to be taken prior 2 3 to June 30 of the following year. Members of the teaching and 4 research faculty of the State University System and 5 administrative and professional positions exempted under s. 6 $109.205(2)(d)\frac{110.205(2)(d)}{d}$ are not eligible for this benefit. 7 Section 14. Sections 110.118, 110.119, 110.120, 8 110.121, 110.122, 110.1221, and 110.1225, Florida Statutes, 9 are renumbered as sections 109.118, 109.119, 109.120, 109.121, 109.122, 109.1221, and 109.1225, Florida Statutes, 10 11 respectively. 12 Section 15. Section 110.1227, Florida Statutes, is renumbered as section 109.1227, Florida Statutes, and 13 14 paragraph (c) of subsection (1) of said section is amended to 15 read: 16 109.1227 110.1227 Florida Employee Long-Term-Care Plan 17 Act.--18 (1) The Legislature finds that state expenditures for 19 long-term-care services continue to increase at a rapid rate and that the state faces increasing pressure in its efforts to 20 meet the long-term-care needs of the public. 21 22 (c) This act in no way affects the Department of 23 Management Services' authority pursuant to s. 109.123 110.123. Section 16. Section 110.123, Florida Statutes, is 24 renumbered as section 109.123, Florida Statutes, and paragraph 25 26 (g) of subsection (3) of said section is amended to read: 27 109.123 110.123 State group insurance program.--(3) STATE GROUP INSURANCE PROGRAM. --28 29 (g)1. A person eligible to participate in the state

group insurance program may be authorized by rules adopted by

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the department, in lieu of participating in the state group

health insurance plan, to exercise an option to elect membership in a health maintenance organization plan which is under contract with the state in accordance with criteria established by this section and by said rules. The offer of optional membership in a health maintenance organization plan permitted by this paragraph may be limited or conditioned by rule as may be necessary to meet the requirements of state and federal laws.

- 2. The department shall contract with health maintenance organizations seeking to participate in the state group insurance program through a request for proposal or other procurement process, as developed by the Department of Management Services and determined to be appropriate.
- a. The department shall establish a schedule of minimum benefits for health maintenance organization coverage, and that schedule shall include: physician services; inpatient and outpatient hospital services; emergency medical services, including out-of-area emergency coverage; diagnostic laboratory and diagnostic and therapeutic radiologic services; mental health, alcohol, and chemical dependency treatment services meeting the minimum requirements of state and federal law; skilled nursing facilities and services; prescription drugs; and other benefits as may be required by the department. Additional services may be provided subject to the contract between the department and the HMO.
- b. The department may establish uniform deductibles, copayments, or coinsurance schedules for all participating HMO plans.
- c. The department may require detailed information from each health maintenance organization participating in the procurement process, including information pertaining to

organizational status, experience in providing prepaid health benefits, accessibility of services, financial stability of the plan, quality of management services, accreditation status, quality of medical services, network access and adequacy, performance measurement, ability to meet the department's reporting requirements, and the actuarial basis of the proposed rates and other data determined by the director to be necessary for the evaluation and selection of health maintenance organization plans and negotiation of appropriate rates for these plans. Upon receipt of proposals by health maintenance organization plans and the evaluation of those proposals, the department may enter into negotiations with all of the plans or a subset of the plans, as the department determines appropriate. Nothing shall preclude the department from negotiating regional or statewide contracts with health maintenance organization plans when this is cost-effective and when the department determines that the plan offers high value to enrollees.

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- d. The department may limit the number of HMOs that it contracts with in each service area based on the nature of the bids the department receives, the number of state employees in the service area, or any unique geographical characteristics of the service area. The department shall establish by rule service areas throughout the state.
- e. All persons participating in the state group insurance program who are required to contribute towards a total state group health premium shall be subject to the same dollar contribution regardless of whether the enrollee enrolls in the state group health insurance plan or in an HMO plan.
- 3. The department is authorized to negotiate and to contract with specialty psychiatric hospitals for mental

health benefits, on a regional basis, for alcohol, drug abuse, and mental and nervous disorders. The department may establish, subject to the approval of the Legislature pursuant to subsection (5), any such regional plan upon completion of an actuarial study to determine any impact on plan benefits and premiums.

- 4. In addition to contracting pursuant to subparagraph 2., the department shall enter into contract with any HMO to participate in the state group insurance program which:
- a. Serves greater than 5,000 recipients on a prepaid basis under the Medicaid program;
- b. Does not currently meet the 25 percent non-Medicare/non-Medicaid enrollment composition requirement established by the Department of Health excluding participants enrolled in the state group insurance program;
- c. Meets the minimum benefit package and copayments and deductibles contained in sub-subparagraphs 2.a. and b.;
- d. Is willing to participate in the state group insurance program at a cost of premiums that is not greater than 95 percent of the cost of HMO premiums accepted by the department in each service area; and
- e. Meets the minimum surplus requirements of s. 641.225.

The department is authorized to contract with HMOs that meet the requirements of sub-subparagraphs a.-d. prior to the open enrollment period for state employees. The department is not required to renew the contract with the HMOs as set forth in this paragraph more than twice. Thereafter, the HMOs shall be eligible to participate in the state group insurance program

only through the request for proposal process described in subparagraph 2.

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- 5. All enrollees in the state group health insurance plan or any health maintenance organization plan shall have the option of changing to any other health plan which is offered by the state within any open enrollment period designated by the department. Open enrollment shall be held at least once each calendar year.
- 6. When a contract between a treating provider and the state-contracted health maintenance organization is terminated for any reason other than for cause, each party shall allow any enrollee for whom treatment was active to continue coverage and care when medically necessary, through completion of treatment of a condition for which the enrollee was receiving care at the time of the termination, until the enrollee selects another treating provider, or until the next open enrollment period offered, whichever is longer, but no longer than 6 months after termination of the contract. Each party to the terminated contract shall allow an enrollee who has initiated a course of prenatal care, regardless of the trimester in which care was initiated, to continue care and coverage until completion of postpartum care. This does not prevent a provider from refusing to continue to provide care to an enrollee who is abusive, noncompliant, or in arrears in payments for services provided. For care continued under this subparagraph, the program and the provider shall continue to be bound by the terms of the terminated contract. Changes made within 30 days before termination of a contract are effective only if agreed to by both parties.
- 7. Any HMO participating in the state group insurance program shall submit health care utilization and cost data to

the department, in such form and in such manner as the department shall require, as a condition of participating in the program. The department shall enter into negotiations with its contracting HMOs to determine the nature and scope of the data submission and the final requirements, format, penalties associated with noncompliance, and timetables for submission. These determinations shall be adopted by rule.

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- 8. The department may establish and direct, with respect to collective bargaining issues, a comprehensive package of insurance benefits that may include supplemental health and life coverage, dental care, long-term care, vision care, and other benefits it determines necessary to enable state employees to select from among benefit options that best suit their individual and family needs.
- Based upon a desired benefit package, the department shall issue a request for proposal for health insurance providers interested in participating in the state group insurance program, and the department shall issue a request for proposal for insurance providers interested in participating in the non-health-related components of the state group insurance program. Upon receipt of all proposals, the department may enter into contract negotiations with insurance providers submitting bids or negotiate a specially designed benefit package. Insurance providers offering or providing supplemental coverage as of May 30, 1991, which qualify for pretax benefit treatment pursuant to s. 125 of the Internal Revenue Code of 1986, with 5,500 or more state employees currently enrolled may be included by the department in the supplemental insurance benefit plan established by the department without participating in a request for proposal, submitting bids, negotiating contracts, or negotiating a

specially designed benefit package. These contracts shall provide state employees with the most cost-effective and comprehensive coverage available; however, no state or agency funds shall be contributed toward the cost of any part of the premium of such supplemental benefit plans. With respect to dental coverage, the division shall include in any solicitation or contract for any state group dental program made after July 1, 2001, a comprehensive indemnity dental plan option which offers enrollees a completely unrestricted choice of dentists. If a dental plan is endorsed, or in some manner recognized as the preferred product, such plan shall include a comprehensive indemnity dental plan option which provides enrollees with a completely unrestricted choice of dentists.

- b. Pursuant to the applicable provisions of s. 109.161 110.161, and s. 125 of the Internal Revenue Code of 1986, the department shall enroll in the pretax benefit program those state employees who voluntarily elect coverage in any of the supplemental insurance benefit plans as provided by sub-subparagraph a.
- c. Nothing herein contained shall be construed to prohibit insurance providers from continuing to provide or offer supplemental benefit coverage to state employees as provided under existing agency plans.

Section 17. Section 110.12312, Florida Statutes, is renumbered as section 109.12312, Florida Statutes, and amended to read:

109.12312 110.12312 Open enrollment period for retirees.--On or after July 1, 1997, the Department of Management Services shall provide for an open enrollment period for retired state employees who want to obtain health insurance coverage under ss. 109.123 110.123 and 109.12315

110.12315. The options offered during the open enrollment period must provide the same health insurance coverage as the coverage provided to active employees under the same premium payment conditions in effect for covered retirees, including eligibility for health insurance subsidy payments under s. 112.363. A person who separates from employment subsequent to May 1, 1988, but whose date of retirement occurs on or after August 1, 1995, is eligible as of the first open enrollment period occurring after July 1, 1997, with an effective date of January 1, 1998, as long as the retiree's enrollment remains in effect.

Section 18. <u>Section 110.12315</u>, Florida Statutes, is renumbered as section 109.12315, Florida Statutes.

Section 19. Section 110.1232, Florida Statutes, is renumbered as section 109.1232, Florida Statutes, and amended to read:

109.1232 110.1232 Health insurance coverage for persons retired under state-administered retirement systems before January 1, 1976, and for spouses.—Notwithstanding any provisions of law to the contrary, the Department of Management Services shall provide health insurance coverage under the state group insurance program for persons who retired before January 1, 1976, under any of the state-administered retirement systems and who are not covered by social security and for the spouses and surviving spouses of such retirees who are also not covered by social security. Such health insurance coverage shall provide the same benefits as provided to other retirees who are entitled to participate under s. 109.123 110.123. The claims experience of this group shall be commingled with the claims experience of other members covered under s. 109.123 110.123.

Section 20. Sections 110.1234, 110.1238, and 110.1239, Florida Statutes, are renumbered as sections 109.1234, 109.1238, and 109.1239, Florida Statutes, respectively.

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Section 21. Section 110.124, Florida Statutes, is renumbered as section 109.124, Florida Statutes, and, effective January 1, 2002, subsections (2) and (4) of said section are amended to read:

 $\underline{109.124}$ $\underline{110.124}$ Termination or transfer of employees aged 65 or older.--

- (2) Whenever any employee who has attained age 65 is terminated by an agency or department solely because the employee attains age 65, the employee may seek apply for relief from the action through voluntary binding arbitration pursuant to s. 109.240 to the Public Employees Relations Commission pursuant to s. 447.208. The employee shall continue in employment pending the outcome of the voluntary binding arbitration application. If the employee continues in employment following a the decision of the voluntary binding arbitration panel commission, no further action shall be taken by the agency or department to terminate the employee for a period of 1 year following the date of the panel's decision of the commission unless approved by the office commission upon a showing by the agency or department that the employee's capability has changed to a sufficient extent that he or she is no longer able to perform any job within such agency or department. An employee who does not request voluntary binding arbitration may apply for relief to the circuit court.
- (4) If mutually agreed to by the employee and the agency or department, an employee who has attained age 65 may be reduced to a part-time position for the purpose of phasing the employee out of employment into retirement. Such an

arrangement may also be required by the voluntary binding arbitration panel or the court Public Employees Relations

Commission as part of its decision in any appeal arising out of this section. A reduction to a part-time position may be accompanied by an appropriate reduction in pay.

Section 22. Section 110.1245, Florida Statutes, is renumbered as section 109.1245, Florida Statutes, and amended to read:

(Substantial rewording of section. See s. 110.1245, F.S., for present text.)

109.1245 Savings sharing; bonus payments; other awards.--

- (1)(a) The Department of Management Services shall set policy, develop procedures, and promote a savings sharing program for an individual or group of employees who propose procedures or ideas which are adopted and which result in eliminating or reducing state expenditures, if such proposals are placed in effect and can be implemented under current statutory authority.
- (b) Each agency head shall recommend employees individually or by group to be awarded an amount of money, which amount shall be directly related to the cost savings realized. Each proposed award and amount of money must be approved by the Legislative Budgeting Commission.
- (c) Each state agency, unless otherwise provided by law, may participate in the program. The Chief Justice shall have the authority to establish a savings sharing program for employees of the judicial branch within the parameters established in this section. The program shall apply to all employees within the Career Service System, the Selected

 $\underline{\text{Exempt Service}}, \text{ and comparable employees within the judicial branch.}$

- (d) The department and the judicial branch shall submit annually to the President of the Senate and the Speaker of the House of Representatives information that outlines each agency's level of participation in the savings sharing program. The information shall include, but is not limited to:
 - 1. The number of proposals made.
- 2. The number of awards made to employees or groups for adopted proposals.
- 3. The actual cost savings realized as a result of implementing employee or group proposals.
- $\underline{\text{4.}}$ The number of employees or groups recognized for superior accomplishments.
- (2) In June of each year, bonuses shall be paid to employees from funds authorized by the Legislature in an appropriation specifically for bonuses. Each agency shall develop a plan for awarding lump-sum bonuses, which plan shall be submitted to and approved by the Office of Policy and Budget in the Executive Office of the Governor no later than September 15 of each year. Such plan shall include, at a minimum:
- (a) A statement that bonuses shall be awarded from unused salary and expense dollars.
- (b) A statement that all bonuses are subject to appropriation by the Legislature.
 - (c) Eligibility criteria as follows:
- 1. The employee must have been employed prior to July
 1 of that fiscal year and have been continuously employed
 through the date of distribution.

2. The employee must not have been on leave without pay consecutively for more than 6 months during the fiscal year.

- 3. The employee must have had no disciplinary action during the period beginning July 1 through the date the bonus checks are distributed. Disciplinary actions include written reprimands, suspensions, dismissals, and involuntary or voluntary demotions that were associated with a disciplinary action.
- 4. The employee must have demonstrated a commitment to the agency mission by reducing the burden on those served, continually improving the way business is conducted, producing results in the form of increased outputs, and working to improve processes.
- <u>5. The employee must have demonstrated initiative in</u> work and exceeded normal job expectations.
- <u>6. The employee must have modeled the way for others</u>

 <u>by displaying agency values of fairness, cooperation, respect,</u>

 commitment, honesty, excellence, and teamwork.
- (d) An evaluation process of the employee's performance and eligibility to be performed no less than quarterly.
- (e) Peer input to account for at least 40 percent of the bonus award determination.
- (f) A division of the agency by work unit for purposes of peer input and bonus distribution.
- (g) A limitation on bonus distributions equal to 35 percent of the agency's total authorized positions. This requirement may be waived by the Office of Policy and Budget in the Executive Office of the Governor upon a showing of exceptional circumstances.

- expenditures to award suitable framed certificates, pins, and other tokens of recognition to retiring state employees whose service with the state has been satisfactory, in appreciation and recognition of such service. Such awards may not cost in excess of \$100 each plus applicable taxes.
- (4) Each department head is authorized to incur expenditures to award suitable framed certificates, pins, or other tokens of recognition to state employees who have achieved increments of 5 years of satisfactory service in the agency or to the state, in appreciation and recognition of such service. Such awards may not cost in excess of \$100 each plus applicable taxes.
- (5) Each department head is authorized to incur expenditures not to exceed \$100 each plus applicable taxes for suitable framed certificates, plaques, or other tokens of recognition to any appointed member of a state board or commission whose service to the state has been satisfactory, in appreciation and recognition of such service upon the expiration of such board or commission member's final term in such position.

Section 23. <u>Section 110.1246</u>, Florida Statutes, is repealed.

Section 24. Sections 110.125, 110.126, and 110.127, Florida Statutes, are renumbered as sections 109.125, 109.126, and 109.127, Florida Statutes, respectively.

Section 25. Section 110.129, Florida Statutes, is renumbered as section 109.129, Florida Statutes, and amended to read:

109.129 110.129 Services to political subdivisions.--

(1) Upon request, the department may enter into \underline{a} formal \underline{a} greement \underline{a} with any municipality or political subdivision of the state to furnish technical assistance to improve the system or methods of personnel administration of \underline{that} such municipality or political subdivision. The department shall provide such assistance within the limitations of available staff, funds, and other resources. All municipalities and political subdivisions of the state are authorized to enter into such agreements.

- (2) Technical assistance <u>includes</u> may include, but <u>is</u> shall not be limited to, <u>providing</u> technical advice, written reports, <u>or</u> and other information or materials, which and may cover such subjects as management and personnel systems, central administrative and support services, employee training, and employee productivity.
- (3) Technical assistance rendered to municipalities or political subdivisions pursuant to this section may be on a nonreimbursable basis or may be partly or wholly reimbursable based upon the extent, nature, and duration of the requested assistance; the extent of resources required; and the degree to which the assistance would be of use to other municipalities or political subdivisions of the state.

Section 26. Section 110.131, Florida Statutes, is renumbered as section 109.131, Florida Statutes, and, effective July 1, 2001, subsections (2) and (3) and paragraph (c) of subsection (6) of said section are amended to read:

- $\underline{109.131}$ $\underline{110.131}$ Other-personal-services temporary employment.--
- (2) An agency may employ any <u>qualified</u> individual in other-personal-services temporary employment for <u>100 hours in</u> any calendar month 1,040 hours within any 12-month period. An

extension beyond a total of 100 hours in any calendar month period 1,040 hours within an agency for any individual or category of individuals requires the approval of the Governor's Office of Policy and Budget for good cause agency head or a designee. Approval of extensions shall be made in accordance with criteria established by the department. Each agency shall maintain employee information as specified by the department regarding each extension of other-personal-services temporary employment. The time limitation established by this subsection does not apply to board members, consultants, seasonal employees, institutional clients employed as part of their rehabilitation, or bona fide, degree-seeking students in accredited secondary or postsecondary educational programs.

(3) The department shall adopt rules providing that other-personal-services temporary employment in an employer-employee relationship shall be used for short-term tasks. Such rules shall specify the employment categories, terms, conditions, rate of pay, and frequency of other-personal-services temporary employment and the duration for which such employment may last, ** specify criteria for approving extensions beyond the time limitation provided in subsection (2)**and prescribe recordkeeping and reporting requirements for other-personal-services employment.

(6)

(c) Notwithstanding the provisions of this section, the agency head or his or her designee may extend the other-personal-services employment of a health care practitioner licensed pursuant to chapter 458, chapter 459, chapter 460, chapter 461, chapter 463, part I of chapter 464, chapter 466, chapter 468, chapter 483, chapter 486, or chapter

490 beyond 2,080 hours <u>per year</u> and may employ such practitioner on an hourly or other basis.

Section 27. <u>Section 110.151</u>, Florida Statutes, is

renumbered as section 109.151, Florida Statutes.

Section 28. Section 110.152, Florida Statutes, is renumbered as section 109.152, Florida Statutes, and subsection (4) of said section is amended to read:

109.152 110.152 Adoption benefits for state or water management district employees; parental leave.--

(4) Any employee of the state or of a water management district who has a child placed in the custody of the employee for adoption, and who continues to reside in the same household as the child placed for adoption, shall be granted parental leave for a period not to exceed 6 months as provided in s. 109.221 110.221.

Section 29. <u>Section 110.15201, Florida Statutes, is</u> renumbered as section 109.15201, Florida Statutes.

Section 30. Section 110.1521, Florida Statutes, is renumbered as section 109.1521, Florida Statutes, and amended to read:

 $\frac{109.1521}{109.1521} \ \frac{110.1521}{109.1521-109.1523} \ \frac{110.1521-110.1523}{109.1521-109.1523} \ \text{may be cited as the propertous and the policies Act.}$

Section 31. Section 110.1522, Florida Statutes, is renumbered as section 109.1522, Florida Statutes, and amended to read:

109.1522 110.1522 Model rule establishing family support personnel policies.—The Department of Management Services shall develop a model rule establishing family support personnel policies for all executive branch agencies, excluding the State University System. "Family support

personnel policies," for purposes of ss. 109.1521-109.1523 110.1521-110.1523, means personnel policies affecting employees' ability to both work and devote care and attention to their families and includes policies on flexible hour work schedules, compressed time, job sharing, part-time employment, maternity or paternity leave for employees with a newborn or newly adopted child, and paid and unpaid family or administrative leave for family responsibilities.

Section 32. Section 110.1523, Florida Statutes, is renumbered as section 109.1523, Florida Statutes, and amended to read:

109.1523 110.1523 Adoption of model rule.--The model rule shall be effective 20 days after having been filed with the Department of State and shall become part of the personnel rules of all applicable state agencies 150 days after the effective date of the rule to the extent that each agency does not, subsequent to such effective date, adopt a rule that sets forth the intent to specifically amend all or part of such model rule. Any employee or organization representing employees shall be considered a party for purposes of any rule required by ss. 109.1521-109.1523 110.1521-110.1523, notwithstanding any provision of chapter 120 to the contrary.

Section 33. Section 110.161, Florida Statutes, is renumbered as section 109.161, Florida Statutes, and paragraph (a) of subsection (6) of said section is amended to read:

 $\underline{109.161}$ $\underline{110.161}$ State employees; pretax benefits program.--

(6) The Department of Management Services is authorized to administer the pretax benefits program established for all employees so that employees may receive

benefits that are not includable in gross income under the Internal Revenue Code of 1986. The pretax benefits program:

(a) Shall allow employee contributions to premiums for the state group insurance program administered under s.

109.123 110.123 to be paid on a pretax basis unless an employee elects not to participate.

Section 34. Section 110.171, Florida Statutes, is renumbered as section 109.171, Florida Statutes, and paragraph (c) of subsection (2) of said section is amended to read:

 $\underline{109.171}$ $\underline{110.171}$ State employee telecommuting program.--

(2) The department shall:

(c) Identify state employees who are participating in a telecommuting program and their job classifications through the state personnel payroll information subsystem created under s. 109.116 110.116.

Section 35. <u>Section 110.181</u>, Florida Statutes, is renumbered as section 109.181, Florida Statutes.

Section 36. Section 110.191, Florida Statutes, is renumbered as section 109.191, Florida Statutes, and amended to read:

(1) In situations where the Legislature has expressly authorized the state, an agency, or the judicial branch as defined in s. 109.203 110.203 to lease employees, the Executive Office of the Governor for the executive branch or the Chief Justice for the judicial branch may authorize any of the following actions related to such state employee leasing activities, provided that the direct cost of such actions is to be paid or reimbursed within 30 days after payment by the entity or person to whom the employees are leased:

(a) Create a separate budget entity from which leased employees shall be paid and transfer the positions authorized to be leased to that budget entity.

- (b) Provide increases in the operating budget entity.
- (c) Authorized lump-sum salary bonuses to leased employees; however, any lump-sum salary bonus above the automatic salary increases which may be contained in the General Appropriations Act must be funded from private sources.
- (d) Approve increases in salary rate for positions which are leased; however, any salary rate above the automatic salary increases which may be contained in the General Appropriations Act must be funded from private sources.
- (e) Waive any requirement for automatic salary increases which may be contained in the General Appropriations Act.
- Service System or the Selected Exempt Service System on the day before the state employee lease agreement takes effect shall remain in the respective system if the duties performed by the position during the assignment of the state employee lease agreement are comparable as determined by the department. Those Senior Management Service System or Selected Exempt Service System positions which are not determined comparable by the department and positions which are in other pay plans on the day before the lease agreement takes effect shall have the same salaries and benefits provided to employees of the Office of the Governor pursuant to s. 109.205(2)(k)2 110.205(2)(k)2.

Section 37. <u>Section 110.201</u>, Florida Statutes, is renumbered as section 109.201, Florida Statutes.

Section 38. Section 110.203, Florida Statutes, is renumbered as section 109.203, Florida Statutes, and subsections (11), (18), (19), (22), and (23) of said section are amended to read:

 $\underline{109.203}$ $\underline{110.203}$ Definitions.--For the purpose of this part and the personnel affairs of the state:

- (11) "Pay plan" means a formal description of the philosophy, methods, procedures, and salary schedules schedule for competitively compensating employees at market-based rates for work performed.
- (18) "Promotion" means the changing of the classification of an employee to a class having a higher maximum salary; or the changing of the classification of an employee to a class having the same or a lower maximum salary but a higher level of responsibility as determined by the Department of Management Services.
- (19) "Demotion" means the changing of the classification of an employee to a class having a lower maximum salary; or the changing of the classification of an employee to a class having the same or a higher maximum salary but a lower level of responsibility as determined by the Department of Management Services.
- (22) "Dismissal" means a disciplinary action taken by an agency against an employee resulting in termination of his or her employment for a violation of agency standards or for cause pursuant to s. $\underline{109.227}$ $\underline{110.227}$.
- (23) "Suspension" means a disciplinary action taken by an agency against an employee to temporarily relieve the employee of his or her duties and place him or her on leave without pay for violation of agency standards or for cause pursuant to s. 109.227 110.227.

Section 39. Effective July 1, 2001, subsections (22), (23), and (24) of section 109.203, Florida Statutes, as renumbered and amended by this act, are amended, and subsections (28) and (29) are added to said section, to read:

109.203 Definitions.--For the purpose of this part an

109.203 Definitions.--For the purpose of this part and the personnel affairs of the state:

- (22) "Dismissal" means a disciplinary action taken by an agency <u>pursuant to s. 109.227</u> against an employee resulting in termination of his or her employment for a violation of agency standards or for cause pursuant to s. 109.227.
- (23) "Suspension" means a disciplinary action taken by an agency <u>pursuant to s. 109.227</u> against an employee to temporarily relieve the employee of his or her duties and place him or her on leave without pay <u>for violation of agency standards or for cause pursuant to s. 109.227</u>.
- (24) "Layoff" means termination of employment due to abolishment of positions necessitated by a shortage of funds or work, or a material change in the duties or organization of an agency, including the outsourcing or privatization of an activity or function previously performed by career service employees.
- (28) "Firefighter" means a firefighter certified under chapter 633.
- (29) "Law enforcement or correctional officer" means a law enforcement officer, special agent, correctional officer, correctional probationer officer, or institutional security specialist required to be certified under chapter 943.
- Section 40. Section 109.2035, Florida Statutes, is created to read:
- 109.2035 Civil service classification and compensation program.--

- 1 (1) The Department of Management Services, in 2 consultation with the Executive Office of the Governor and the 3 Legislature, shall develop a civil service classification and compensation program. This program shall be developed for use 4 5 by all state agencies and shall address all civil service 6 classes. 7 (2) The program shall consist of the following: 8 (a) A position classification system using no more 9 than 50 occupational groups and up to a six-class series structure for each occupation within an occupational group. 10 Additional occupational groups may be established only by the 11 12 Executive Office of the Governor after consultation with the 13 Legislature. (b) A pay plan which shall provide broad, market-based 14 15 salary ranges for each occupational group. 16 The following goals shall be considered in (3) 17 designing and implementing the program: 18 (a) The classification system must significantly 19 reduce the need to reclassify positions due to work assignment 20 and organizational changes by decreasing the number of 21 classification changes required.
 - (b) The classification system must establish broad-based classes allowing flexibility in organizational structure and must reduce the levels of supervisory classes.
 - (c) The classification system and pay plan must emphasize pay administration and job performance evaluation by management rather than use of the classification system to award salary increases.
 - (d) The pay administration system must contain provisions to allow managers the flexibility to move employees

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through the pay ranges and provide for salary increase 1 2 additives and lump-sum bonuses. 3 The classification system shall be structured such that each confidential, managerial, and supervisory employee 4 5 shall be included in the Selected Exempt Service, in 6 accordance with part V of this chapter. 7 (5) The Department of Management Services shall submit 8 the proposed design of the civil service classification and 9 compensation program to the Executive Office of the Governor, the presiding officers of the Legislature, and the appropriate 10 legislative fiscal and substantive standing committees on or 11 12 before December 1, 2001. (6) The department shall establish, by rule, 13 14 guidelines with respect to, and shall delegate, where 15 appropriate, to the employing agencies the authority to 16 administer, the following: 17 (a) Shift differentials. 18 (b) On-call fees. (c) Hazardous-duty pay. 19 20 (d) Advanced appointment rates. 21 (e) Salary increase and decrease corrections. 22 (f) Lead worker pay. 23 (g) Temporary special duties pay. 24 (h) Trainer additive pay. (i) Competitive area differentials. 25 26 (j) Coordinator pay. 27 (k) Critical market pay. 28 29 The employing agency must use such pay additives as are 30 appropriate within the guidelines established by the 31 department and shall advise the department in writing of the

plan for implementing such pay additives prior to the implementation date. Any action by an employing agency to implement temporary special duties pay, competitive area differentials, or critical market pay may be implemented only after the department has reviewed and recommended such action; however, an employing agency may use temporary special duties pay for up to 3 months without prior review by the department. The department shall annually provide a summary report of the pay additives implemented pursuant to this section.

Section 41. Section 110.205, Florida Statutes, is renumbered as section 109.205, Florida Statutes, paragraphs (h) and (u) of subsection (2) and subsection (3) of said section are amended and subsections (7) and (8) are added to said section, and, effective July 1, 2001, paragraphs (v) and (w) are added to subsection (2) of said section, to read:

109.205 110.205 Career service; exemptions.--

- (2) EXEMPT POSITIONS.--The exempt positions which are not covered by this part include the following, provided that no position, except for positions established for a limited period of time pursuant to paragraph (h), shall be exempted if the position reports to a position in the career service:
- (h) All positions which are established for a limited period of time for the purpose of conducting a special study, project, or investigation and any person paid from an other-personal-services appropriation. Unless otherwise fixed by law, the salaries for such positions and persons shall be set in accordance with rules established by the employing agency for other-personal-services payments pursuant to s. 109.131 110.131.

(u) Positions which are leased pursuant to a state employee lease agreement expressly authorized by the Legislature pursuant to s. $\underline{109.191}$ $\underline{110.191}$.

- (v) Managerial employees, as defined in s. 447.203(4), confidential employees, as defined in s. 447.203(5), and supervisory employees who spend the majority of their time communicating with, motivating, training, and evaluating employees, and planning and directing employees' work, and who have the authority to hire, transfer, suspend, lay off, recall, promote, discharge, assign, reward, or discipline subordinate employees or effectively recommend such action, including all employees serving as supervisors, administrators, and directors, except employees also designated as special risk or special risk administrative support and except administrative law judges and hearing officers. Unless otherwise fixed by law, the department shall establish the salary range and benefits for these positions in accordance with the rules of the Selected Exempt Service.
- (w) Any employee exempted and moved to the Selected Exempt Service by way of a collective bargaining agreement.
- (3) PARTIAL EXEMPTION OF DEPARTMENT OF LAW ENFORCEMENT.--Employees of the Department of Law Enforcement shall be subject to the provisions of s. 109.227 110.227, except in matters relating to transfer.
- (7) If an employee is transferred or otherwise moves from the Career Service System into the Selected Exempt

 Service, all of the employee's unused annual leave and unused sick leave shall carry forward with the employee.
- (8) If an employee is transferred or otherwise moves from the Career Service System into the Selected Exempt

Service on July 1, 2001, all of the employee's unused compensatory leave shall carry forward with the employee.

Section 42. Sections 110.207, 110.209, and 110.21,

Florida Statutes, are renumbered as sections 109.207, 109.209,
and 109.21, Florida Statutes, respectively.

Section 43. <u>Effective June 30, 2002, sections 109.207</u> and 109.209, Florida Statutes, are repealed.

Section 44. Section 110.211, Florida Statutes, is renumbered as section 109.211, Florida Statutes, and amended to read:

109.211 110.211 Recruitment.--

- (1) Recruiting shall be planned and carried out in a manner that assures open competition based upon current and projected employing agency needs, taking into consideration the number and types of positions to be filled and the labor market conditions, with special emphasis placed on recruiting efforts to attract minorities, women, or other groups that are underrepresented in the workforce of the employing agency.
- (2) Recruiting efforts to fill current or projected vacancies shall be <u>carried out in the sound discretion of the</u> agency head <u>the responsibility of the employing agency</u>.
- and may be assisted by a contracted vendor responsible for maintenance of the personnel data. The department shall provide for executive-level recruitment and a recruitment enhancement program designed to encourage individuals to seek employment with state government and to promote better public understanding of the state as an employer.
- (4) An application for a publicly announced vacancy must be made directly to the employing agency.

 $\underline{(4)(5)}$ All recruitment literature printed after July 1, 1979, involving state position vacancies shall contain the phrase "An Equal Opportunity Employer/Affirmative Action Employer."

(6) The department shall develop model recruitment rules which may be used by employing agencies. Such rules must be approved by the Administration Commission before their adoption by the department. Employing agencies electing to adopt recruitment rules that are inconsistent with the model rules must consult with and submit such rules to the department for review. Such rules must also be approved by the Administration Commission before their adoption by the employing agencies.

Section 45. Section 110.213, Florida Statutes, is renumbered as section 109.213, Florida Statutes, and amended to read:

109.213 110.213 Selection.--

- (1) The department shall have the responsibility for determining guidelines for selection procedures to be utilized by the employing agencies.
- (2) Any selection procedure utilized in state employment shall be designed to provide maximum validity, reliability, and objectivity; shall be based on adequate job analysis to ensure job relatedness; and shall measure the relative ability, knowledge, and skill needed for entry to a job.
- (1)(3) Selection for appointment from among the most qualified <u>candidates</u> available eligibles shall be the <u>sole</u> responsibility of the employing agency. <u>Effective July 1,</u> 2001, all new employees must successfully complete at least a

1-year probationary period before attainment of permanent 1 2 status. 3 (2) Selection shall reflect efficiency and simplicity in hiring procedures. The agency head or his or her designee 4 5 shall be required to document the qualifications of the 6 selected candidate to ensure that the candidate meets the 7 minimum qualifications and possesses the requisite knowledge, 8 skills, and abilities for the position. No other documentation 9 or justification shall be required prior to selecting a candidate for a position. 10 (4) The department shall develop model selection rules 11 12 that may be used by employing agencies. Such rules must be approved by the Administration Commission before their 13 14 adoption by the department. Employing agencies electing to adopt selection rules that are inconsistent with the model 15 rules shall consult with and submit such rules to the 16 17 department for review. Such rules must also be approved by the 18 Administration Commission before their adoption by the 19 employing agencies. 20 Section 46. Sections 110.2135, 110.215, and 110.217, Florida Statutes, are renumbered as sections 109.2135, 21 22 109.215, and 109.217, Florida Statutes, respectively. 23 Section 47. Section 110.219, Florida Statutes, is renumbered as section 109.219, Florida Statutes, and paragraph 24 (c) of subsection (5) of said section is amended, and, 25 26 effective July 1, 2001, subsection (6) is added to said

 $\underline{109.219}$ $\underline{110.219}$ Attendance and leave; general policies.--

section, to read:

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(5) Rules shall be adopted by the department in cooperation and consultation with the agencies to implement

the provisions of this section; however, such rules must be approved by the Administration Commission prior to their adoption. Such rules must provide for, but need not be limited to:

- (c) Holidays as provided in s. 109.117 110.117.
- (6) The leave benefits provided to Senior Management
 Service employees shall not exceed those provided to employees
 in the Selected Exempt Service.

Section 48. <u>Section 110.221</u>, Florida Statutes, is renumbered as section 109.221, Florida Statutes.

Section 49. Section 110.224, Florida Statutes, is renumbered as section 109.224, Florida Statutes, and amended to read:

<u>109.224</u> <u>110.224</u> <u>Public employee</u> <u>Review and</u> performance <u>evaluation</u> <u>planning</u> system.--A <u>public employee</u> <u>review and</u>
performance <u>evaluation</u> <u>planning</u> system shall be established as a basis <u>to evaluate and improve for improving</u> the performance of the state's workforce, <u>to provide documentation in support of recommendations for salary increases, promotions, demotions, reassignments, or dismissals; to inform employees of strong and weak points in the employee's performance, <u>to identify improvements expected</u>, and current and future training needs, and to award lump-sum bonuses in accordance with s. 109.1245(2); and to assist in determining the order of layoff and reemployment.</u>

(1) Upon original appointment, promotion, demotion, or reassignment, a job description of the position assigned each career service employee must be made available to the career service employee given a statement of the work expectations and performance standards applicable to the position. The job description may be made available in an electronic format.

statement may be included in the position description or in a separate document. An employee will not be required to meet work expectations or performance standards that have not been furnished in writing to the employee.

- (2) Each employee must have a employee's performance evaluation must be reviewed at least annually, and the employee must receive a copy an oral and written assessment of his or her performance evaluation. The performance evaluation assessment may include a plan of corrective action for improvement of the employee's performance based on the work expectations or performance standards applicable to the position as determined by the agency head.
- (3) The department may adopt rules to administer the <u>public employee review and</u> performance <u>evaluation planning</u> system which establish procedures for performance evaluation, <u>procedures to be followed in case of failure to meet</u> <u>performance standards</u>, review periods, and forms.

Section 50. Section 110.227, Florida Statutes, is renumbered as section 109.227, Florida Statutes, and subsection (2) of said section is amended, and, effective July 1, 2001, subsections (1) and (3) and paragraph (a) of subsection (5) of said section are amended, present subsections (6) and (7) are amended and renumbered, and a new subsection (6) is added to said section, and, effective January 1, 2002, subsection (4) and paragraph (b) of subsection (5) of said section are amended, to read:

- $\underline{109.227}$ $\underline{110.227}$ Suspensions, dismissals, reductions in pay, demotions, layoffs, transfers, and grievances.--
- (1) Any employee <u>other than a law enforcement or</u>

 <u>correctional officer or a firefighter</u> who has permanent status
 in the career service may only be suspended or dismissed for

reasonable cause. Reasonable cause shall be a determination made within the sound discretion of the agency head and includes include, but is not be limited to, negligence, inefficiency or inability to perform assigned duties, insubordination, willful violation of the provisions of law or agency rules, conduct unbecoming a public employee, misconduct, habitual drug abuse, or conviction of any crime involving moral turpitude. Suspension or dismissal based upon patronage, discrimination, or arbitrariness or for any conduct that is otherwise protected under state or federal law shall constitute an abuse of sound discretion. A law enforcement or correctional officer or a firefighter who has permanent status in the career service may only be suspended or dismissed for just cause. The Each agency head shall ensure that all employees of the agency have reasonable access to the agency's personnel manual are completely familiar with the agency's established procedures on disciplinary actions and grievances.

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(2) The department shall establish rules and procedures for the suspension, reduction in pay, transfer, layoff, demotion, and dismissal of employees in the career service. Except with regard to law enforcement or correctional officers or firefighters, rules regarding layoff procedures shall not include any system whereby a career service employee with greater seniority has the option of selecting a different position not being eliminated, but either vacant or already occupied by an employee of less seniority, and taking that position, commonly referred to as "bumping." Such rules shall be approved by the Administration Commission prior to their adoption by the department. This subsection does not prohibit collective bargaining units from seeking to incorporate

officers or firefighters, when a layoff becomes necessary, such layoff shall be conducted within the competitive area identified by the agency head and approved by the Department of Management Services. Such competitive area shall be established taking into consideration the similarity of work; the organizational unit, which may be by agency, department, division, bureau, or other organizational unit; and the commuting area for the work affected.

- (b) Layoff procedures shall be developed to establish the relative merit and fitness of employees and shall include a formula for uniform application among potentially adversely affected employees, or, with respect to law enforcement or correctional officers or firefighters, among all employees in the competitive area, taking into consideration the type of appointment, the length of service, and the evaluations of the employee's performance within the last 5 years of employment.
- (4) Any permanent career service employee subject to reduction in pay, transfer, layoff, or demotion from a class in which he or she has permanent status in the Career Service System shall be notified in writing by the agency prior to its taking such action. The notice may be delivered to the employee personally or may be sent by certified mail with return receipt requested. As of January 1, 2002, such actions shall be appealable to the circuit court, or the aggrieved employee may request voluntary binding arbitration as provided in s. 109.240 Public Employees Relations Commission, pursuant to s. 447.208 and rules adopted by the commission. Appeals based on the protections provided by the Whistle-blower's Act, ss. 112.3187-112.31895, must be filed with the Commission on Human Relations as provided for in that act.

(5)(a) Any permanent career service employee who is subject to suspension or dismissal shall receive written notice of such action at least 10 days prior to the date such action is to be taken. Subsequent to such notice, and prior to the date the action is to be taken, an affected employee other than a law enforcement or correctional officer or a firefighter shall be given an opportunity to appear before the agency head or the agency head's designee to rebut the conclusion that reasonable grounds exist for the suspension or dismissal. Subsequent to such notice, and prior to the date the action is to be taken, an the affected law enforcement or correctional officer or a firefighter employee shall be given an opportunity to appear before the agency or official taking the action to answer orally and in writing the charges against him or her. The notice to the employee required by this paragraph may be delivered to the employee personally or may be sent by certified mail with return receipt requested. employee who is suspended or dismissed shall be entitled to a hearing before the Public Employees Relations Commission or its designated agent pursuant to s. 447.208 and rules adopted by the commission.

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(b) In extraordinary situations such as when the retention of a permanent career service employee would result in damage to state property, would be detrimental to the best interest of the state, or would result in injury to the employee, a fellow employee, or some other person, such employee may be suspended or dismissed without 10 days' prior notice, provided that written or oral notice of such action, evidence of the reasons therefor, and an opportunity to rebut the charges are furnished to the employee prior to such dismissal or suspension. Such notice may be delivered to the

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employee personally or may be sent by certified mail with return receipt requested. Agency compliance with the foregoing procedure requiring notice, evidence, and an opportunity for rebuttal must be substantiated. Any any employee who is suspended or dismissed on or after January 1, 2002, pursuant to the provisions of this paragraph shall be entitled to a hearing before the circuit court, or the aggrieved employee may request voluntary binding arbitration as provided in s.

109.240 Public Employees Relations Commission or its designated agent pursuant to s. 447.208, except that such hearing shall be held no more than 20 days after the filing of the notice of appeal by the employee. Appeals based on the protections provided by the Whistle-blower's Act, ss.

112.3187-112.31895, must be filed with the Commission on Human Relations as provided for in that act.
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employee, other than a law enforcement or correctional officer or a firefighter, occurring on or after July 1, 2001, the adversely affected employee bears the burden of proof to establish by preponderance of the evidence that the agency head abused his or her discretion in suspending, dismissing, reducing the pay of, demoting, laying off, or transferring that employee and that no reasonable cause existed for the alleged adverse action taken by the agency, or that the alleged adverse action was in violation of s. 109.233. For any alleged adverse agency action against a law enforcement or correctional officer or a firefighter occurring on or after July 1, 2001, the agency must prove just cause for suspending, dismissing, reducing the pay of, demoting, laying off, or transferring that employee.

(7)(6) A grievance process shall be available to career service employees. A grievance is defined as the dissatisfaction that occurs when an employee believes thinks or feels that any condition affecting the employee is unjust, inequitable, or a hinderance to effective operation, or creates a problem, except that an employee shall not have the right to file a grievance against performance evaluations unless the employee alleges it is alleged that the evaluation is based on factors other than the employee's performance. Claims of discrimination and sexual harassment, suspensions, reductions in pay, transfers, layoffs, demotions, and dismissals are not subject to the career service grievance process.

(8)(7) The department shall adopt rules for administration of the grievance process for career service employees. Such rules shall establish agency grievance procedures, eligibility, filing deadlines, forms, and review and evaluation governing the grievance process.

Section 51. Effective January 1, 2002, paragraph (a) of subsection (5) of section 109.227, Florida Statutes, as renumbered and amended by this act, is amended to read:

109.227 Suspensions, dismissals, reductions in pay, demotions, layoffs, transfers, and grievances.--

(5)(a) Any permanent career service employee who is subject to suspension or dismissal shall receive written notice of such action at least 10 days prior to the date such action is to be taken. Subsequent to such notice, and prior to the date the action is to be taken, an affected employee other than a law enforcement or correctional officer or a firefighter shall be given an opportunity to appear before the agency head or the agency head's designee to rebut the

conclusion that reasonable grounds exist for the suspension or dismissal. Subsequent to such notice, and prior to the date the action is to be taken, an affected law enforcement or correctional officer or a firefighter shall be given an opportunity to appear before the agency or official taking the action to answer orally and in writing the charges against him or her. The notice to the employee required by this paragraph may be delivered to the employee personally or may be sent by certified mail with return receipt requested. An an employee who is suspended or dismissed on or after January 1, 2002, shall be entitled to a hearing before the circuit court, or the aggrieved employee may request voluntary binding arbitration as provided in s. 109.240 Public Employees Relations Commission or its designated agent pursuant to s. 447.208 and rules adopted by the commission. Appeals based on the protections provided by the Whistle-blower's Act, ss. 112.3187-112.31895, must be filed with the Commission on Human Relations as provided for in that act.

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Section 52. Section 110.233, Florida Statutes, is renumbered as section 109.233, Florida Statutes, and paragraph (a) of subsection (4) of said section is amended to read:

 $\underline{109.233}$ $\underline{110.233}$ Political activities and unlawful acts prohibited.--

- (4) As an individual, each employee retains all rights and obligations of citizenship provided in the Constitution and laws of the state and the Constitution and laws of the United States. However, no employee in the career service shall:
- (a) Hold, or be a candidate for, public office while in the employment of the state or take any active part in a political campaign while on duty or within any period of time

during which the employee is expected to perform services for which he or she receives compensation from the state. However, when authorized by his or her agency head and approved by the department of Management Services as involving no interest which conflicts or activity which interferes with his or her state employment, an employee in the career service may be a candidate for or hold local public office. The department of Management Services shall prepare and make available to all affected personnel who make such request a definite set of rules and procedures consistent with the provisions herein.

Section 53. Section 110.235, Florida Statutes, is renumbered as section 109.235, Florida Statutes, and subsection (1) of said section is amended to read:

109.235 110.235 Training.--

(1) It is the intent of the Legislature that State agencies shall implement training programs that encompass modern management principles, and that provide the framework to develop human resources through empowerment, training, and rewards for productivity enhancement; to continuously improve the quality of services; and to satisfy the expectations of the public.

Section 54. Section 109.237, Florida Statutes, is created to read:

109.237 Office of Employee Relations.--

(1) There is created within the Department of
Management Services the Office of Employee Relations,
hereinafter referred to as the "office." The Governor shall
appoint an executive director of the office. The executive
director shall serve at the pleasure of and report to the
Governor. The executive director must be a member in good
standing of The Florida Bar, have a minimum of 5 years of

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legal experience, and be knowledgeable regarding and have a
    background in the laws regarding state employees, the Career
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    Service System, employee bargaining units, and collective
    bargaining. The executive director shall serve on a full-time
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    basis, and shall personally, or through a representative of
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    the office, carry out the purposes and functions of the office
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    in accordance with state and federal law. The executive
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    director shall be responsible for the administrative functions
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    of the office. The executive director shall make all planning,
    personnel, and budgeting decisions with regard to the office.
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    The executive director shall be solely responsible for
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    administering the voluntary binding arbitration program
    provided for by s. 109.240. The executive director, or the
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    executive director's designee, shall be responsible for
    establishing and implementing a training and education program
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    for all the office's employees with regard to their duties and
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    responsibilities, procedural requirements, and applicable law,
    as appropriate for each employee's position.
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          (2) The executive director shall employ a general
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    counsel and an administrative assistant to meet immediate
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    staffing needs. The executive director, general counsel, and
    administrative assistant shall be paid annual salaries to be
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    fixed by law. Such salaries shall be paid in equal monthly
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    installments. The executive director, general counsel, and
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    administrative assistant shall be reimbursed for necessary
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    travel expenses, as provided in s. 112.061. Effective December
    1, 2001, the executive director shall have the authority to
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    employ such personnel as is necessary to carry out the duties
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    and responsibilities of the office. These personnel shall be
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    paid annual salaries fixed by law, in equal monthly
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installments, and such personnel shall be reimbursed for necessary travel expenses as provided in s. 112.061.

- (3) The office, in the performance of its powers and duties under this part, shall not be subject to control, supervision, or direction of the Department of Management Services. The office shall be a separate budget entity within the department's legislative budget request.
- (4) The Department of Management Services shall provide the necessary office space, furniture, equipment, and supplies necessary for the startup of the office. The department shall further provide administrative support and service to the office to the extent requested by the executive director within the available resources of the department. The executive director may request the assistance of the Inspector General of the Department of Management Services in providing auditing services, and the Office of General Counsel of the department may provide assistance in rulemaking and other matters as needed to assist the office.
- (5) The office shall make such expenditures, including expenditures for personal services and rent at the seat of government and elsewhere, for law books, books of reference, periodicals, furniture, equipment, and supplies, and for printing and binding, as may be necessary in exercising its authority and powers and carrying out its duties and responsibilities. All such expenditures by the office shall be allowed and paid upon the presentation of itemized vouchers therefor approved by the executive director.
- (6) The office may charge for copies of records and documents as provided for in s. 119.07.
- (7) The office shall maintain and keep open during reasonable business hours an office at which its public

records shall be kept. The office may conduct hearings at any place within the state.

- (8) The office shall have a seal for authentication of its orders and proceedings, upon which shall be inscribed the words "State of Florida--Office of Employee Relations--Seal" and which shall be judicially noticed.
- (9) The office is expressly authorized to provide by rule for, and to destroy, obsolete records of the office.
- (10) Any hearing held or oral argument heard by the office pursuant to chapter 120 or this chapter shall be open to the public.
- (11) Any hearing held by the office under this part shall be conducted in accordance with the provisions of ss.

 120.569 and 120.57 by an employee of the office, or a person designated by the executive director, who is a member in good standing of The Florida Bar.

Section 55. (1) Except as otherwise provided, effective January 1, 2002, section 109.240, Florida Statutes, is created to read:

109.240 Voluntary binding arbitration.--

(1) Upon receipt of notice of an adverse agency action, any permanent career service employee may request voluntary binding arbitration administered by the Office of Employee Relations. As used in this section, "adverse agency action" means the suspension, dismissal, reduction in pay, demotion, layoff, or transfer of an employee. Any eligible employee choosing to participate in voluntary binding arbitration must file a written request for arbitration with the office no later than 14 days after the receipt of notice of the adverse agency action.

- (2) The arbitration request must be submitted on a form prescribed by the office by rule. The form must be signed by the employee and must include stipulations that:
- (a) The employee is voluntarily participating in binding arbitration pursuant to this section.

- (b) The arbitration order is final and may not be set aside except for an error in law that is apparent on the record.
- (c) The employee will faithfully abide by the arbitration order unless otherwise determined by a court of competent jurisdiction.
- (3) Upon receipt of the arbitration request, the office shall provide written notice to the agency against which a request is made regarding the employee request for binding arbitration. The agency must participate in the requested binding arbitration. Binding arbitration shall not be conducted pursuant to this section unless the employee requests it.
- (4)(a) The employee bears the burden of establishing by a preponderance of the evidence that the agency action complained of was adverse, that the agency head abused his or her discretion in taking the adverse agency action, and that no reasonable cause existed for the adverse agency action.

 This paragraph does not apply to law enforcement or correctional officers or firefighters.
- (b) With regard to law enforcement or correctional officers or firefighters, the employer must prove just cause for the adverse agency action.
- (5)(a) The voluntary binding arbitration shall be heard and determined by an employee panel that consists of three randomly selected career service employees chosen by the

office in a manner to ensure a balanced representation of employees from each pay classification. At least one of the employees selected to serve on an employee panel must be a member of the same pay classification as the employee requesting binding arbitration. This paragraph does not apply to law enforcement or correctional officers or firefighters.

- (b) With regard to law enforcement or correctional officers or firefighters, the voluntary binding arbitration shall be heard and determined by an employee panel that consists of three career service employees selected as follows:
- 1. One panel member who is a member of the same pay classification as the employee requesting the voluntary binding arbitration, selected by that employee.
- 2. One panel member who is a member of the same pay classification as the employee requesting the voluntary binding arbitration, selected by the employer.
- 3. One panel member jointly selected by the other two panel members. If the two panel members do not agree on the jointly selected panel member, within 10 working days after the appeal is submitted, the parties shall jointly request the Federal Mediation and Conciliation Service to furnish a panel of seven names from which each party shall have the option, within 5 days of receipt, of striking three names in alternating fashion. The seventh or remaining name shall serve as the third panel member. The parties shall jointly notify the panel member of his or her selection. Either party may object to all names on the list, provided the objection is made prior to the commencement of the striking process. If this occurs, the objecting party may request the Federal

Mediation and Conciliation Service to furnish another list of names. No more than two lists may be requested.

- (c) The employee panel shall receive procedural direction and legal advice from the arbitrator appointed by the office.
- (d) No employee currently employed or employed within the preceding 6 months by the agency participating in the binding arbitration shall be selected for an employee panel. Employees selected to serve on an employee panel shall hear all evidence submitted by the parties in arbitration and their decision shall be governed by the statutory burden of proof. The office shall reimburse agencies for the daily tasks of each agency employee that serves on an employee panel.
- (e) The employee panel shall make all findings of fact and determination of claims. The arbitrator shall draft the arbitration decision for submission to the members of the employee panel for their approval and signatures. Unless otherwise provided in the decision, the decision shall become final 10 days after its execution by the panel.
- (6) Any party may be represented by counsel or another appointed representative. The arbitrator and employee panel must complete all arbitration of the employee's claims raised in the request within 60 days after receipt of the claim. The arbitrator may extend the 60-day period upon request of the parties or at the request of one party, after a hearing on that party's request for extension.
- (7)(a) The arbitrator selected by the office shall not be an employee within the Career Service System, the Select Management Service, or the Selected Exempt Service. Each selected arbitrator must, at a minimum, meet the following requirements:

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- 1. Completion of a Florida Supreme Court certified circuit or county arbitration program, or other arbitration program approved by the office, in addition to a minimum of 1 day of training in the application of this chapter and chapter 447 and any rules adopted thereunder.
- 2. Compliance with the Code of Ethics for Arbitrators in Employment Disputes published by the American Arbitration Association and the American Bar Association in 1977, as amended.
 - 3. Membership in good standing in The Florida Bar.
- (b) The arbitrator shall have authority to commence and adjourn the arbitration hearing. The arbitrator shall not have authority to hold any person in contempt or to in any way impose sanctions against any person. The arbitrator shall provide assistance to the employee panel on questions of law.
- (c) The arbitrator shall schedule all arbitration proceedings, including the date, time, and location of such proceedings and provide notice of the arbitration proceeding to the parties at least 5 days in advance of the hearing date, unless otherwise agreed to by the parties. The arbitrator has the discretion to grant a continuance for reasonable cause.
- The arbitrator may set a preliminary conference and require all parties to file a statement of position prior to the conference. The statement of position may include stipulations of the parties to uncontested facts and applicable law, citations to all governing statutory or regulatory laws that control the controversy, a list of issues of fact and law that are in dispute, any proposals designed to expedite the arbitration process, a list of documents exchanged by the parties and a schedule for the delivery of any additional relevant documents, identification of witnesses

expected to be called during the arbitration proceeding accompanied by a short summary of their expected testimony, and any other matters specified by the arbitrator.

- (8) The duties of the office in administering voluntary binding arbitration pursuant to this section include, but are not limited to, the following:
- (a) Supporting the arbitration process, including the filing and noticing of all arbitration requests, objections, and other party communications; the selection of the arbitrator; and the design and operation of the employee panel pool.
- (b) Providing for the selection of the employee panel and arbitrator, which includes:
- 1. Providing selection notice to all parties, the arbitrator, and the employee panel participants.
- 2. Securing a signed disclosure statement from each appointed arbitrator and selected employee describing any circumstances likely to affect impartiality, including any bias or any financial or personal interest with either party or any present or past relationship with the employee seeking binding arbitration, and making these disclosure statements available to the parties. The duty to disclose shall be a continuing obligation throughout the arbitration process.
 - 3. Filling vacancies.
- 4. Compensating arbitrators, provided that an arbitrator's fees and expenses shall not exceed \$500 per day for case preparation, prehearing conferences, hearings, and preparation of the arbitration order.
- $\underline{\text{5. Making an electronic recording of each arbitration}}$ proceeding, including preconference hearings, even when a

party chooses to make a stenographic recording of the arbitration proceeding at that party's expense.

- (c) Publishing the final arbitration order submitted to the office by both parties and the arbitrator.
- (9) The office shall maintain records of each dispute submitted to voluntary binding arbitration, including the recordings of the arbitration hearings. All records maintained by the office under this section shall be public records and shall be available for inspection upon reasonable notice.
- (10) The arbitration proceedings shall be governed by the following procedural requirements:
- employee on the panel based on the arbitrator's or employee's past or present, direct or indirect, relationship with either party or either party's attorney, whether that relationship was or is financial, professional, or social. The arbitrator shall consider any objection to a panel employee, determine its validity, and notify the parties of his or her determination. If the objection is determined valid, the office shall assign another employee from the employee panel pool. The office shall consider any objection to the arbitrator, determine its validity, and notify the parties of its determination. If the objection is determined valid, the office shall appoint another arbitrator.
- (b) The arbitrator has the power to issue subpoenas, and to effect discovery on the written request of any party by any means available to the courts and in the manner provided in the Florida Rules of Civil Procedure, including the imposition of sanctions, excluding contempt. Fees for attendance of witnesses shall be the same as that provided in civil actions in circuit courts of this state.

1	(c) At all arbitration proceedings, the parties may
2	present oral and written testimony, present witnesses and
3	evidence relevant to the dispute, cross-examine witnesses, and
4	be represented by counsel. The arbitrator shall record the
5	arbitration hearing and shall have the power to administer
6	oaths.
7	(d) The arbitrator may continue a hearing on his or
8	her own motion or upon the request of the party for good cause
9	shown. A request for continuance by the employee constitutes a
LO	waiver of the 60-day time period for completion of all
L1	arbitration proceedings authorized under this section.
L2	(e) The employee panel shall render its decision
L3	within 10 days after the closing of the hearing. The decision
L4	shall be in writing on a form prescribed or adopted by the
L5	office. The arbitrator shall send a copy of the decision to
L6	the parties by registered mail.
L7	(f) Unless otherwise provided, the arbitration
L8	decision rendered by the employee panel and any appeals
L9	thereof are exempt from the provisions of chapter 120.
20	(11)(a) The office shall establish rules of procedure
21	governing the arbitration process. Such rules shall include,
22	but are not limited to:
23	1. The exchange and filing of information among the
24	parties.
25	2. Discovery.
26	3. Offering evidence.
27	4. Calling and excluding witnesses.
28	5. Submitting evidence by affidavit.
29	6. Attendance of the parties and witnesses.
30	7. The order of proceedings.
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(b) The office may adopt additional rules necessary to implement this section.

- (12) Either party may make application to the circuit court for the county in which one of the parties resides or has a place of business, or the county where the arbitration hearing was held, for an order confirming, vacating, or modifying the arbitration decision. Such application must be filed within 30 days after the later of the moving party's receipt of the written decision or the date the decision becomes final. Upon filing such application, the moving party shall mail a copy to the office and, upon entry of any judgment or decree, shall mail a copy of such judgment or decree to the office. A review of such application to circuit court shall be limited to review on the record and not de novo, of:
- (a) Any alleged failure of the arbitrator to comply with the applicable rules of procedure or evidence.
- (b) Any alleged partiality or misconduct by an arbitrator prejudicing the rights of any party.
- (c) Whether the decision reaches a result contrary to the United States Constitution or the Florida Constitution.

23 If the arbitrator and employee panel fail to state findings or 24 reasons for the stated decision, or the findings and reasons 25 are inadequate, the court shall search the record to determine

26 whether a basis exists to uphold the decision.

(13) The office, the arbitrator, and the employee panel shall have absolute immunity from liability arising from the performance of their duties while acting within the scope of their appointed function in any arbitration conducted under this section.

(2) For purposes of rulemaking by the Office of Employee Relations, subsection (11) of s. 109.240, Florida Statutes, as created by this section, shall take effect July 1, 2001.

Section 56. Section 110.401, Florida Statutes, is renumbered as section 109.401, Florida Statutes, and amended to read:

109.401 110.401 Declaration of policy.—It is the intent of This part creates to create a uniform system for attracting, retaining, and developing highly competent senior—level managers at the highest executive—management—level agency positions in order for the highly complex programs and agencies of state government to function effectively, efficiently, and productively. The Legislature recognizes that senior—level management is an established profession and that the public interest is best served by developing and refining the management skills of its Senior Management Service employees. Accordingly To this end, training and management—development programs are regarded as a major administrative function within agencies.

Section 57. Section 110.402, Florida Statutes, is renumbered as section 109.402, Florida Statutes, and subsection (2) of said section is amended to read:

109.402 110.402 Senior Management Service; creation, coverage.--

(2) The Senior Management Service shall be limited to those positions which are exempt from the Career Service System by s. $\underline{109.205(2)}\underline{110.205(2)}$ and for which the salaries and benefits are set by the department in accordance with the rules of the Senior Management Service.

Section 58. Section 110.403, Florida Statutes, is renumbered as section 109.403, Florida Statutes, and amended to read:

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109.403 110.403 Powers and duties of the Department of Management Services.--

- (1) In order to implement the purposes of this part, The department of Management Services, after approval by the Administration Commission, shall adopt and amend rules that provide providing for:
- (a) A system for employing, promoting, or reassigning managers that is responsive to organizational or program needs. In no event shall the number of positions included in the Senior Management Service exceed 0.5 percent of the total full-time equivalent positions in the career service. The department shall deny approval to establish any position within the Senior Management Service which would exceed the limitation established in this paragraph. The department shall report that the limitation has been reached to the Governor, the President of the Senate, and the Speaker of the House of Representatives, as soon as practicable after such event occurs. Employees in the Senior Management Service shall serve at the pleasure of the agency head and shall be subject to suspension, dismissal, reduction in pay, demotion, transfer, or other personnel action at the discretion of the agency head. Such personnel actions are exempt from the provisions of chapter 120.
- (b) A performance appraisal system which shall take into consideration individual and organizational efficiency, productivity, and effectiveness.
- (c) A classification plan and a salary and benefit plan that provides appropriate incentives for the recruitment

and retention of outstanding management personnel and provides for salary increases based on performance.

- (d) A system of rating duties and responsibilities for positions within the Senior Management Service and the qualifications of candidates for those positions.
- (e) A system for documenting actions taken on agency requests for approval of position exemptions and special pay increases.
- (f) Requirements regarding recordkeeping by agencies with respect to Senior Management Service positions. Such records shall be audited periodically by the department of Management Services to determine agency compliance with the provisions of this part and with the department's rules of the Department of Management Services.
- (g) Other procedures relating to personnel administration to carry out the purposes of this part.
- (h) A program of affirmative and positive action that will ensure full utilization of the rich diversity of Florida's human resources women and minorities in Senior Management Service positions.
- (2) The powers, duties, and functions of the department of Management Services shall include responsibility for the policy administration of the Senior Management Service.
- (3) The department of Management Services shall have the following additional responsibilities:
- (a) To establish and administer a professional development program which shall provide for the systematic development of managerial, executive, or administrative skills.

(b) To promote public understanding of the purposes, policies, and programs of the Senior Management Service.

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- (c) To approve contracts of employing agencies with persons engaged in the business of conducting multistate executive searches to identify qualified and available applicants for Senior Management Service positions for which the department of Management Services sets salaries in accordance with the classification and pay plan. contracts may be entered by the agency head only after completion of an unsuccessful in-house search. The department of Management Services shall establish, by rule, the minimum qualifications for persons desiring to conduct executive searches, including a requirement for the use of contingency 14 contracts. These Such rules shall ensure that such persons possess the requisite capacities to perform effectively at competitive industry prices. These The Department of Management Services shall make the rules shall also required pursuant to this paragraph in such a manner as to comply with state and federal laws and regulations governing equal 20 opportunity employment.
 - (4) All policies and procedures adopted by the department of Management Services regarding the Senior Management Service shall comply with all federal regulations necessary to permit the state agencies to be eligible to receive federal funds.
 - (5) The department of Management Services shall adopt, by rule, procedures for Senior Management Service employees that require disclosure to the agency head of any application for or offer of employment, gift, contractual relationship, or financial interest with any individual, partnership, association, corporation, utility, or other organization,

whether public or private, doing business with or subject to regulation by the agency.

Section 59. Effective July 1, 2001, paragraph (a) of subsection (1) of section 109.403, Florida Statutes, as renumbered and amended by this act, is amended to read:

109.403 Powers and duties of the Department of Management Services.--

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- (1) The department, after approval by the Administration Commission, shall adopt and amend rules which provide for:
- (a) A system for employing, promoting, or reassigning managers that is responsive to organizational or program In no event shall the number of positions included in the Senior Management Service exceed 1.5 0.5 percent of the total full-time equivalent positions in the career service. The department shall deny approval to establish any position within the Senior Management Service which would exceed the limitation established in this paragraph. The department shall report that the limitation has been reached to the Governor, the President of the Senate, and the Speaker of the House of Representatives, as soon as practicable after such event occurs. Employees in the Senior Management Service shall serve at the pleasure of the agency head and shall be subject to suspension, dismissal, reduction in pay, demotion, transfer, or other personnel action at the discretion of the agency head. Such personnel actions are exempt from the provisions of chapter 120.

Section 60. <u>Section 110.405</u>, Florida Statutes, is renumbered as section 109.405, Florida Statutes.

Section 61. Section 110.406, Florida Statutes, is renumbered as section 109.406, Florida Statutes, and paragraph

(a) of subsection (2) and subsection (3) of said section are amended to read:

109.406 110.406 Senior Management Service; data collection.--

- (2) The data required by this section shall include:
- (a) A detailed description of the specific actions that have been taken by the department to implement the provisions of s. $109.403 \frac{110.403}{10.403}$.
- (3) To assist in the preparation of the data required by this section, the secretary may hire a consultant with expertise in the field of personnel management and may use the services of the advisory committee authorized in s. $\underline{109.405}$ $\underline{110.405}$.

Section 62. <u>Section 110.501</u>, Florida Statutes, is renumbered as section 109.501, Florida Statutes.

Section 63. Section 110.502, Florida Statutes, is renumbered as section 109.502, Florida Statutes, and subsections (2) and (3) of said section are amended to read:

109.502 110.502 Scope of act; status of volunteers.--

- (2) Volunteers recruited, trained, or accepted by any state department or agency shall not be subject to any provisions of law relating to state employment, to any collective bargaining agreement between the state and any employees' association or union, or to any laws relating to hours of work, rates of compensation, leave time, and employee benefits, except those consistent with s. 109.504 110.504. However, all volunteers shall comply with applicable department or agency rules.
- (3) Every department or agency utilizing the services of volunteers is hereby authorized to provide such incidental reimbursement or benefit consistent with the provisions of s.

109.504 110.504, including transportation costs, lodging, and subsistence, recognition, and other accommodations as the department or agency deems necessary to assist, recognize, reward, or encourage volunteers in performing their functions. No department or agency shall expend or authorize an expenditure therefor in excess of the amount provided for to the department or agency by appropriation in any fiscal year.

Section 64. Sections 110.503 and 110.504, Florida Statutes, are renumbered as sections 109.503 and 109.504, Florida Statutes, respectively.

Section 65. Section 110.601, Florida Statutes, is renumbered as section 109.601, Florida Statutes, and amended to read:

109.601 110.601 Declaration of policy.—It is the purpose of This part creates to create a system of personnel management the purpose of which is to deliver which ensures to the state the delivery of high-quality performance by those employees in select exempt classifications by facilitating the state's ability to attract and retain qualified personnel in these positions, while also providing sufficient management flexibility to ensure that the workforce is responsive to agency needs. The Legislature recognizes that the public interest is best served by developing and refining the technical and managerial skills of its Selected Exempt Service employees, and, to this end, technical training and management development programs are regarded as a major administrative function within agencies.

Section 66. Section 110.602, Florida Statutes, is renumbered as section 109.602, Florida Statutes, and amended to read:

1 109.602 110.602 Selected Exempt Service; creation, 2 coverage. -- The Selected Exempt Service is created as a 3 separate system of personnel administration for select exempt positions. Such positions shall include, and shall be limited 4 5 to, those positions which are exempt from the Career Service 6 System pursuant to s. 109.205(2) and $(5)\frac{110.205(2)}{10.205(2)}$ and (5)7 and for which the salaries and benefits are set by the 8 department in accordance with the rules of the Selected Exempt 9 Service. The department shall designate all positions included in the Selected Exempt Service as either 10 managerial/policymaking, professional, or 11 12 nonmanagerial/nonpolicymaking. In no event shall the number of positions included in the Selected Exempt Service, excluding 13 14 those positions designated as professional or nonmanagerial/nonpolicymaking, exceed 1.5 percent of the total 15 full-time equivalent positions in the career service. 16 17 department shall deny approval to establish any position 18 within the Selected Exempt Service which would exceed the 19 limitation established in this section. The department shall report that the limitation has been reached to the Governor, 20 the President of the Senate, and the Speaker of the House of 21 22 Representatives, as soon as practicable after such event 23 occurs. Section 67. Effective July 1, 2001, section 109.602, 24 25 Florida Statutes, as renumbered and amended by this act, is 26 amended to read: 109.602 Selected Exempt Service; creation, 27 28 coverage. -- The Selected Exempt Service is created as a

to, those positions which are exempt from the Career Service

separate system of personnel administration for select exempt positions. Such positions shall include, and shall be limited

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System pursuant to s. 109.205(2) and (5) and for which the salaries and benefits are set by the department in accordance with the rules of the Selected Exempt Service. The department shall designate all positions included in the Selected Exempt Service as either managerial/policymaking, professional, or nonmanagerial/nonpolicymaking. In no event shall the number of positions included in the Selected Exempt Service, excluding those positions designated as professional or nonmanagerial/nonpolicymaking, exceed 1.5 percent of the total full-time equivalent positions in the career service. The department shall deny approval to establish any position within the Selected Exempt Service which would exceed the limitation established in this section. The department shall report that the limitation has been reached to the Governor, the President of the Senate, and the Speaker of the House of Representatives, as soon as practicable after such event occurs.

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Section 68. Sections 110.603 and 110.604, Florida Statutes, are renumbered as sections 109.603 and 109.604, Florida Statutes, respectively.

Section 69. Section 110.605, Florida Statutes, is renumbered as section 109.605, Florida Statutes, and subsection (1) of said section is amended to read:

 $\underline{109.605}$ $\underline{110.605}$ Powers and duties; personnel rules, records, reports, and performance appraisal.--

(1) The department shall adopt and administer uniform personnel rules, records, and reports relating to employees and positions in the Selected Exempt Service, as well as any other rules and procedures relating to personnel administration which are necessary to carry out the purposes of this part.

- (a) The department shall develop uniform forms and instructions to be used in reporting transactions which involve changes in an employee's salary, status, performance, leave, fingerprint record, loyalty oath, payroll change, or appointment action or any additional transactions as the department may deem appropriate.
- (b) It is the responsibility of the employing agency to maintain these records and all other records and reports prescribed in applicable rules on a current basis.
- (b)(c) The department shall develop a uniform performance appraisal system for employees and positions in the Selected Exempt Service covered by a collective bargaining agreement. Each employing agency shall develop a performance appraisal system for all other employees and positions in the Selected Exempt System. Such agency system shall take into consideration individual and organizational efficiency, productivity, and effectiveness.
- (c)(d) The employing agency must maintain, on a current basis, all records and reports required by applicable rules. The department shall periodically audit employing agency records to determine compliance with the provisions of this part and the rules of the department.
- $\underline{(d)}$ (e) The department shall develop a program of affirmative and positive actions that will ensure full utilization of the rich diversity of Florida's human resources women and minorities in Selected Exempt Service positions.
- Section 70. Section 110.606, Florida Statutes, is renumbered as section 109.606, Florida Statutes, and paragraph (c) of subsection (2) of said section is amended to read:
- <u>109.606</u> 110.606 Selected Exempt Service; data collection.--

- (2) The data required by this section shall include:
- (c) In addition, as needed, the data shall include:
- 1. A pricing analysis based on a market survey of positions comparable to those included in the Selected Exempt Service and recommendations with respect to whether, and to what extent, revisions to the salary ranges for the Selected Exempt Service classifications should be implemented.
- 2. An analysis of actual salary levels for each classification within the Selected Exempt Service, indicating the mean salary for each classification within the Selected Exempt Service and the deviation from such means with respect to each agency's salary practice in each classification; reviewing the duties and responsibilities in relation to the incumbents' salary levels, credentials, skills, knowledge, and abilities; and discussing whether the salary practices reflected thereby indicate interagency salary inequities among positions within the Selected Exempt Service.

Section 71. (1) Sections 109.105 through 109.191,
Florida Statutes, are designated as part I of chapter 109,
Florida Statutes, to be entitled "General State Employment
Provisions."

- (2) Sections 109.201 through 109.240, Florida
 Statutes, are designated as part II of chapter 109, Florida
 Statutes, to be entitled "Career Service System."
- (3) Sections 109.401 through 109.406, Florida
 Statutes, are designated as part III of chapter 109, Florida
 Statutes, to be entitled "Senior Management Service System."
- (4) Sections 109.501 through 109.504, Florida
 Statutes, are designated as part IV of chapter 109, Florida
 Statutes, to be entitled "Volunteers."

(5) Sections 109.601 through 109.606, Florida
Statutes, are designated as part V of chapter 109, Florida
Statutes, to be entitled "Selected Exempt Service System."

Section 72. Paragraph (c) of subsection (2) and paragraph (d) of subsection (3) of section 20.171, Florida Statutes, are amended to read:

20.171 Department of Labor and Employment
Security.--There is created a Department of Labor and
Employment Security. The department shall operate its programs
in a decentralized fashion.

(2)

(c) The managers of all divisions and offices specifically named in this section and the directors of the five field offices are exempt from part II of chapter $\underline{109}$ $\underline{110}$ and are included in the Senior Management Service in accordance with s. $\underline{109.205(2)(i)}\underline{110.205(2)(i)}$. No other assistant secretaries or senior management positions at or above the division level, except those established in chapter $\underline{109}$ $\underline{110}$, may be created without specific legislative authority.

(3)

- (d)1. The secretary shall appoint a comptroller who shall be responsible to the assistant secretary. This position is exempt from part II of chapter 109 $\frac{110}{110}$.
- 2. The comptroller is the chief financial officer of the department and shall be a proven, effective administrator who, by a combination of education and experience, clearly possesses a broad knowledge of the administrative, financial, and technical aspects of a complex cost-accounting system. The comptroller must also have a working knowledge of generally accepted accounting principles. At a minimum, the

comptroller shall hold an active license to practice public accounting in this state pursuant to chapter 473 or in any other state. In addition to the requirements of the Florida Fiscal Accounting Management Information System Act, the comptroller is responsible for the development, maintenance, and modification of an accounting system which will in a timely manner accurately reflect the revenues and expenditures of the department and which shall include a cost-accounting system to properly identify, segregate, allocate, and report department costs. The comptroller shall supervise and direct preparation of a detailed 36-month forecast of cash and expenditures and shall be responsible for managing cash and determining cash requirements. The comptroller shall review all comparative cost studies which examine the cost-effectiveness and feasibility of contracting for services and operations performed by the department. The review shall state that the study was prepared in accordance with generally accepted cost-accounting standards applied in a consistent manner using valid and accurate cost data.

- 3. The comptroller may be required to give bond as provided by s. 20.05(4).
- 4. The department shall, by rule or internal management memoranda as required by chapter 120, provide for the maintenance by the comptroller of financial records and accounts of the department as will afford a full and complete check against the improper payment of bills and provide a system for the prompt payment of the just obligations of the department, which records must at all times disclose:
- a. The several appropriations available for the use of the department.

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b. The specific amounts of each such appropriation budgeted by the department for each improvement or purpose.

- c. The apportionment or division of all such appropriations among the several counties and field offices, when such apportionment or division is made.
- d. The amount or portion of each such apportionment against general contractual and other obligations of the department.
- e. The amount expended and still to be expended in connection with each contractual and each other obligation of the department.
- f. The expense and operating costs of the various activities of the department.
- g. The receipts accruing to the department and the distribution thereof.
- h. The assets, investments, and liabilities of the department.
- i. The cash requirements of the department for a 36-month period.
- 5. The comptroller shall maintain a separate account for each fund administered by the department.
- 6. The comptroller shall perform such other related duties as may be designated by the department.
- Section 73. Subsection (3) of section 20.18, Florida Statutes, is amended to read:
- 20.18 Department of Community Affairs.--There is created a Department of Community Affairs.
- (3) Unless otherwise provided by law, the Secretary of Community Affairs shall appoint the directors or executive directors of any commission or council assigned to the department, who shall serve at his or her pleasure as provided

for division directors in s. $\underline{109.205}$ $\underline{110.205}$. The appointment or termination by the secretary will be done with the advice and consent of the commission or council; and the director or executive director may employ, subject to departmental rules and procedures, such personnel as may be authorized and necessary.

Section 74. Subsection (6) of section 20.21, Florida Statutes, is amended to read:

- 20.21 Department of Revenue.--There is created a Department of Revenue.
- (6) Notwithstanding the provisions of s. 109.123 110.123, relating to the state group insurance program, the department may pay, or participate in the payment of, premiums for health, accident, and life insurance for its full-time out-of-state employees, pursuant to such rules as it may adopt, and such payments shall be in addition to the regular salaries of such full-time out-of-state employees.

Section 75. Paragraph (d) of subsection (1), paragraph (h) of subsection (2), paragraphs (d), (f), (h), and (i) of subsection (3), paragraphs (c) and (d) of subsection (4), and subsection (5) of section 20.23, Florida Statutes, are amended to read:

20.23 Department of Transportation.--There is created a Department of Transportation which shall be a decentralized agency.

(1)

(d) Any secretary appointed after July 5, 1989, and the assistant secretaries shall be exempt from the provisions of part III of chapter $\underline{109}$ $\underline{110}$ and shall receive compensation commensurate with their qualifications and competitive with compensation for comparable responsibility in the private

sector. When the salary of any assistant secretary exceeds the limits established in part III of chapter $\underline{109}$ $\underline{110}$, the Governor shall approve said salary.

(2)

(h) The commission shall appoint an executive director and assistant executive director, who shall serve under the direction, supervision, and control of the commission. The executive director, with the consent of the commission, shall employ such staff as are necessary to perform adequately the functions of the commission, within budgetary limitations. All employees of the commission are exempt from part II of chapter 109 110 and shall serve at the pleasure of the commission. The salaries and benefits of all employees of the commission shall be set in accordance with the Selected Exempt Service; provided, however, that the commission shall have complete authority for fixing the salary of the executive director and assistant executive director.

(3)

- (d)1. Policy, program, or operations offices shall be established within the central office for the purposes of:
- a. Developing policy and procedures and monitoring performance to ensure compliance with these policies and procedures;
- b. Performing statewide activities which it is more cost-effective to perform in a central location;
- c. Assessing and ensuring the accuracy of information within the department's financial management information systems; and
 - d. Performing other activities of a statewide nature.
- 2. The following offices are established and shall be headed by a manager, each of whom shall be appointed by and

serve at the pleasure of the secretary. The positions shall be classified at a level equal to a division director:

- a. The Office of Administration;
- b. The Office of Policy Planning;
- c. The Office of Design;

- d. The Office of Highway Operations;
- e. The Office of Right-of-Way;
- f. The Office of Toll Operations;
- g. The Office of Information Systems; and
- h. The Office of Motor Carrier Compliance.
- 3. Other offices may be established in accordance with s. 20.04(7). The heads of such offices are exempt from part II of chapter $\underline{109}$ $\underline{110}$. No office or organization shall be created at a level equal to or higher than a division without specific legislative authority.
- 4. During the construction of a major transportation improvement project or as determined by the district secretary, the department may provide assistance to a business entity significantly impacted by the project if the entity is a for-profit entity that has been in business for 3 years prior to the beginning of construction and has direct or shared access to the transportation project being constructed. The assistance program shall be in the form of additional guarantees to assist the impacted business entity in receiving loans pursuant to Title 13 C.F.R. part 120. However, in no instance shall the combined guarantees be greater than 90 percent of the loan. The department shall adopt rules to implement this subparagraph.
- (f)1. Within the central office there is created an Office of Management and Budget. The head of the Office of Management and Budget is responsible to the Assistant

Secretary for Finance and Administration and is exempt from part II of chapter 109 $\frac{110}{110}$.

- 2. The functions of the Office of Management and Budget include, but are not limited to:
 - a. Preparation of the work program;

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- b. Preparation of the departmental budget; and
- c. Coordination of related policies and procedures.
- 3. The Office of Management and Budget shall also be responsible for developing uniform implementation and monitoring procedures for all activities performed at the district level involving the budget and the work program.
- (h)1. The secretary shall appoint an inspector general pursuant to s. 20.055. To comply with recommended professional auditing standards related to independence and objectivity, the inspector general shall be appointed to a position within the Career Service System and may be removed by the secretary with the concurrence of the Transportation Commission. order to attract and retain an individual who has the proven technical and administrative skills necessary to comply with the requirements of this section, the agency head may appoint the inspector general to a classification level within the Career Service System that is equivalent to that provided for in part III of chapter 109 110. The inspector general may be organizationally located within another unit of the department for administrative purposes, but shall function independently and be directly responsible to the secretary pursuant to s. 20.055. The duties of the inspector general shall include, but are not restricted to, reviewing, evaluating, and reporting on the policies, plans, procedures, and accounting, financial, and other operations of the department and recommending changes for the improvement thereof, as well as performing

audits of contracts and agreements between the department and private entities or other governmental entities. The inspector general shall give priority to reviewing major parts of the department's accounting system and central office monitoring function to determine whether such systems effectively ensure accountability and compliance with all laws, rules, policies, and procedures applicable to the operation of the department. The inspector general shall also give priority to assessing the department's management information systems as required by s. 282.318. The internal audit function shall use the necessary expertise, in particular, engineering, financial, and property appraising expertise, to independently evaluate the technical aspects of the department's operations. inspector general shall have access at all times to any personnel, records, data, or other information of the department and shall determine the methods and procedures necessary to carry out his or her duties. The inspector general is responsible for audits of departmental operations and for audits of consultant contracts and agreements, and such audits shall be conducted in accordance with generally accepted governmental auditing standards. The inspector general shall annually perform a sufficient number of audits to determine the efficiency and effectiveness, as well as verify the accuracy of estimates and charges, of contracts executed by the department with private entities and other governmental entities. The inspector general has the sole responsibility for the contents of his or her reports, and a copy of each report containing his or her findings and recommendations shall be furnished directly to the secretary and the commission.

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2. In addition to the authority and responsibilities herein provided, the inspector general is required to report to the:

- a. Secretary whenever the inspector general makes a preliminary determination that particularly serious or flagrant problems, abuses, or deficiencies relating to the administration of programs and operations of the department have occurred. The secretary shall review and assess the correctness of the preliminary determination by the inspector general. If the preliminary determination is substantiated, the secretary shall submit such report to the appropriate committees of the Legislature within 7 calendar days, together with a report by the secretary containing any comments deemed appropriate. Nothing in this section shall be construed to authorize the public disclosure of information which is specifically prohibited from disclosure by any other provision of law.
- b. Transportation Commission and the Legislature any actions by the secretary that prohibit the inspector general from initiating, carrying out, or completing any audit after the inspector general has decided to initiate, carry out, or complete such audit. The secretary shall, within 30 days after transmission of the report, set forth in a statement to the Transportation Commission and the Legislature the reasons for his or her actions.
- (i)1. The secretary shall appoint a comptroller who is responsible to the Assistant Secretary for Finance and Administration. This position is exempt from part II of chapter 109 $\frac{110}{110}$.
- 2. The comptroller is the chief financial officer of the department and must be a proven, effective administrator

who by a combination of education and experience clearly possesses a broad knowledge of the administrative, financial, 2 3 and technical aspects of a complex cost-accounting system. 4 The comptroller must also have a working knowledge of 5 generally accepted accounting principles. At a minimum, the 6 comptroller must hold an active license to practice public 7 accounting in Florida pursuant to chapter 473 or an active 8 license to practice public accounting in any other state. In 9 addition to the requirements of the Florida Fiscal Accounting Management Information System Act, the comptroller is 10 responsible for the development, maintenance, and modification 11 12 of an accounting system that will in a timely manner 13 accurately reflect the revenues and expenditures of the 14 department and that includes a cost-accounting system to 15 properly identify, segregate, allocate, and report department costs. The comptroller shall supervise and direct preparation 16 17 of a detailed 36-month forecast of cash and expenditures and 18 is responsible for managing cash and determining cash 19 requirements. The comptroller shall review all comparative 20 cost studies that examine the cost-effectiveness and feasibility of contracting for services and operations 21 performed by the department. The review must state that the 22 23 study was prepared in accordance with generally accepted cost-accounting standards applied in a consistent manner using 24 25 valid and accurate cost data.

3. The department shall by rule or internal management memoranda as required by chapter 120 provide for the maintenance by the comptroller of financial records and accounts of the department as will afford a full and complete check against the improper payment of bills and provide a

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system for the prompt payment of the just obligations of the department, which records must at all times disclose:

- a. The several appropriations available for the use of the department;
- b. The specific amounts of each such appropriation budgeted by the department for each improvement or purpose;
- c. The apportionment or division of all such appropriations among the several counties and districts, when such apportionment or division is made;
- d. The amount or portion of each such apportionment against general contractual and other liabilities then created;
- e. The amount expended and still to be expended in connection with each contractual and other obligation of the department;
- f. The expense and operating costs of the various activities of the department;
- g. The receipts accruing to the department and the distribution thereof;
- h. The assets, investments, and liabilities of the department; and
- i. The cash requirements of the department for a 36-month period.
- 4. The comptroller shall maintain a separate account for each fund administered by the department.
- 5. The comptroller shall perform such other related duties as designated by the department.

(4)

(c) Each district secretary may appoint a district director for planning and programming, a district director for

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production, and a district director for operations. These positions are exempt from part II of chapter 109 110.

- (d) Within each district, offices shall be established for managing major functional responsibilities of the department. The offices may include planning, design, construction, right-of-way, maintenance, and public transportation. The heads of these offices shall be exempt from part II of chapter 109 110.
- (5) Notwithstanding the provisions of s. $\underline{109.205}$ $\underline{110.205}$, the Department of Management Services is authorized to exempt positions within the Department of Transportation which are comparable to positions within the Senior Management Service pursuant to s. $\underline{109.205(2)(i)}\underline{110.205(2)(i)}$ or positions which are comparable to positions in the Selected Exempt Service under s. $\underline{109.205(2)(1)}\underline{110.205(2)(1)}$.

Section 76. Subsection (2) of section 20.255, Florida Statutes, is amended to read:

20.255 Department of Environmental Protection. -- There is created a Department of Environmental Protection.

- (2)(a) There shall be three deputy secretaries who are to be appointed by and shall serve at the pleasure of the secretary. The secretary may assign any deputy secretary the responsibility to supervise, coordinate, and formulate policy for any division, office, or district. The following special offices are established and headed by managers, each of whom is to be appointed by and serve at the pleasure of the secretary:
 - 1. Office of Chief of Staff,
 - 2. Office of General Counsel,
 - 3. Office of Inspector General,
 - 4. Office of External Affairs,

- 5. Office of Legislative and Government Affairs, and
- 6. Office of Greenways and Trails.
- (b) There shall be six administrative districts involved in regulatory matters of waste management, water resource management, wetlands, and air resources, which shall be headed by managers, each of whom is to be appointed by and serve at the pleasure of the secretary. Divisions of the department may have one assistant or two deputy division directors, as required to facilitate effective operation.

The managers of all divisions and offices specifically named in this section and the directors of the six administrative districts are exempt from part II of chapter $\underline{109}$ $\underline{110}$ and are included in the Senior Management Service in accordance with s. $109.205(2)(i)\overline{110.205(2)(i)}$.

Section 77. Paragraph (b) of subsection (3) and paragraph (e) of subsection (6) of section 20.315, Florida Statutes, are amended to read:

20.315 Department of Corrections.--There is created a Department of Corrections.

(3) SECRETARY OF CORRECTIONS.—The head of the Department of Corrections is the Secretary of Corrections. The secretary is appointed by the Governor, subject to confirmation by the Senate, and shall serve at the pleasure of the Governor. The secretary is responsible for planning, coordinating, and managing the corrections system of the state. The secretary shall ensure that the programs and services of the department are administered in accordance with state and federal laws, rules, and regulations, with established program standards, and consistent with legislative intent. The secretary shall identify the need for and

recommend funding for the secure and efficient operation of the state correctional system.

- (b) The secretary shall appoint a general counsel and an inspector general, who are exempt from part II of chapter 109 110 and are included in the Senior Management Service.
 - (6) FLORIDA CORRECTIONS COMMISSION. --

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The commission shall appoint an executive director and an assistant executive director, who shall serve under the direction, supervision, and control of the commission. The executive director, with the consent of the commission, shall employ such staff as are necessary to perform adequately the functions of the commission, within budgetary limitations. All employees of the commission are exempt from part II of chapter 109 110 and serve at the pleasure of the commission. The salaries and benefits of all employees of the commission shall be set in accordance with the Selected Exempt Service rules; however, the commission shall have complete authority for fixing the salaries of the executive director and the assistant executive director. The executive director and staff of the Task Force for Review of the Criminal Justice and Corrections System, created under chapter 93-404, Laws of Florida, shall serve as the staff for the commission until the commission hires an executive director.

Section 78. Paragraph (d) of subsection (20) of section 24.105, Florida Statutes, is amended to read:

- 24.105 Powers and duties of department.--The department shall:
- (20) Employ division directors and other staff as may be necessary to carry out the provisions of this act; however:
- (d) The department shall establish and maintain a personnel program for its employees, including a personnel

classification and pay plan which may provide any or all of 2 the benefits provided in the Senior Management Service or 3 Selected Exempt Service. Each officer or employee of the 4 department shall be a member of the Florida Retirement System. 5 The retirement class of each officer or employee shall be the 6 same as other persons performing comparable functions for 7 other agencies. Employees of the department shall serve at 8 the pleasure of the secretary and shall be subject to 9 suspension, dismissal, reduction in pay, demotion, transfer, or other personnel action at the discretion of the secretary. 10 Such personnel actions are exempt from the provisions of 11 12 chapter 120. All employees of the department are exempt from 13 the Career Service System provided in chapter 109 110 and, 14 notwithstanding the provisions of s. 109.205(5) $\frac{110.205(5)}{5}$, 15 are not included in either the Senior Management Service or the Selected Exempt Service. However, all employees of the 16 17 department are subject to all standards of conduct adopted by 18 rule for career service and senior management employees 19 pursuant to chapter 109 110. In the event of a conflict between standards of conduct applicable to employees of the 20 Department of the Lottery the more restrictive standard shall 21 apply. Interpretations as to the more restrictive standard may 22 23 be provided by the Commission on Ethics upon request of an advisory opinion pursuant to s. 112.322(3)(a), for purposes of 24 this subsection the opinion shall be considered final action. 25 26 Section 79. Paragraph (d) of subsection (4) of section 24.122, Florida Statutes, is amended to read: 27 28 24.122 Exemption from taxation; state preemption; 29 inapplicability of other laws .--30 (4) Any state or local law providing any penalty, disability, restriction, or prohibition for the possession, 31

CODING: Words stricken are deletions; words underlined are additions.

manufacture, transportation, distribution, advertising, or sale of any lottery ticket, including chapter 849, shall not apply to the tickets of the state lottery operated pursuant to this act; nor shall any such law apply to the possession of a ticket issued by any other government-operated lottery. In addition, activities of the department under this act are exempt from the provisions of:

(d) Section $\underline{109.131}$ $\underline{110.131}$, relating to other personal services.

Section 80. Subsection (1) of section 68.087, Florida Statutes, is amended to read:

68.087 Exemptions to civil actions.--

(1) No court shall have jurisdiction over an action brought under this act against a member of the Legislature, a member of the judiciary, or a senior executive branch official if the action is based on evidence or information known to the state government when the action was brought. For purposes of this subsection, the term "senior executive branch official" means any person employed in the executive branch of government holding a position in the Senior Management Service as defined in s. 109.402 110.402.

Section 81. Subsection (3) of section 104.31, Florida Statutes, is amended to read:

- 104.31 Political activities of state, county, and municipal officers and employees.--
- (3) Nothing contained in this section or in any county or municipal charter shall be deemed to prohibit any public employee from expressing his or her opinions on any candidate or issue or from participating in any political campaign during the employee's off-duty hours, so long as such

activities are not in conflict with the provisions of subsection (1) or s. $\underline{109.233}$ $\underline{110.233}$.

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Section 82. Subsection (3) of section 106.082, Florida Statutes, is amended to read:

106.082 Commissioner of Agriculture candidates; campaign contribution limits.--

(3) No employee of the Department of Agriculture may solicit a campaign contribution for any candidate for the office of Commissioner of Agriculture from any person or business who is licensed, inspected, or otherwise authorized to do business as a food outlet or convenience store pursuant to chapter 500; or any director, officer, lobbyist, or controlling interest of that person; or any political committee or committee of continuous existence that represents that person. For purposes of this section, "employee of the department means any person employed in the Department of Agriculture holding a position in the Senior Management Service as defined in s. 109.402 110.402; any person holding a position in the Selected Exempt Service as defined in s. 109.602 110.602; any person having authority over food outlet or convenience store regulation, or inspection supervision; or any person, hired on a contractual basis, having the power normally conferred upon such person, by whatever title.

Section 83. Subsection (4) of section 106.24, Florida Statutes, is amended to read:

106.24 Florida Elections Commission; membership; powers; duties.--

(4) The commission shall appoint an executive director, who shall serve under the direction, supervision, and control of the commission. The executive director, with the consent of the commission, shall employ such staff as are

necessary to adequately perform the functions of the commission, within budgetary limitations. All employees, except the executive director and attorneys, are subject to part II of chapter $\underline{109}$ $\underline{110}$. The executive director shall serve at the pleasure of the commission and be subject to part III of chapter $\underline{109}$ $\underline{110}$, except that the commission shall have complete authority for setting the executive director's salary. Attorneys employed by the commission shall be subject to part V of chapter $\underline{109}$ $\underline{110}$.

Section 84. Subsection (4) of section 112.044, Florida Statutes, is amended to read:

112.044 Public employers, employment agencies, labor organizations; discrimination based on age prohibited; exceptions; remedy.--

(4) APPEAL; CIVIL SUIT AUTHORIZED.—Any employee of the state who is within the Career Service System established by chapter 109 110 and who is aggrieved by a violation of this act may appeal to the Public Employees Relations Commission under the conditions and following the procedures prescribed in part II of chapter 447. Any person other than an employee who is within the Career Service System established by chapter 109 110, or any person employed by the Public Employees Relations Commission, who is aggrieved by a violation of this act may bring a civil action in any court of competent jurisdiction for such legal or equitable relief as will effectuate the purposes of this act.

Section 85. Section 112.0805, Florida Statutes, is amended to read:

112.0805 Employer notice of insurance eligibility to employees who retire.—Any employer who provides insurance coverage under s. $\underline{109.123}$ $\underline{110.123}$ or s. 112.0801 shall notify

those employees who retire of their eligibility to participate in either the same group insurance plan or self-insurance plan as provided in ss. $\underline{109.123}$ $\underline{110.123}$ and 112.0801, or the insurance coverage as provided by this law.

Section 86. Paragraph (a) of subsection (9) of section 112.313, Florida Statutes, is amended to read:

- 112.313 Standards of conduct for public officers, employees of agencies, and local government attorneys.--
- (9) POSTEMPLOYMENT RESTRICTIONS; STANDARDS OF CONDUCT FOR LEGISLATORS AND LEGISLATIVE EMPLOYEES.--
- (a)1. It is the intent of the Legislature to implement by statute the provisions of s. 8(e), Art. II of the State Constitution relating to legislators, statewide elected officers, appointed state officers, and designated public employees.
 - 2. As used in this paragraph:
 - a. "Employee" means:

- (I) Any person employed in the executive or legislative branch of government holding a position in the Senior Management Service as defined in s. 109.402 110.402 or any person holding a position in the Selected Exempt Service as defined in s. 109.602 110.602 or any person having authority over policy or procurement employed by the Department of the Lottery.
- (II) The Auditor General, the Sergeant at Arms and Secretary of the Senate, and the Sergeant at Arms and Clerk of the House of Representatives.
- (III) The executive director of the Legislative Committee on Intergovernmental Relations and the executive director and deputy executive director of the Commission on Ethics.

(IV) An executive director, staff director, or deputy staff director of each joint committee, standing committee, or select committee of the Legislature; an executive director, staff director, executive assistant, analyst, or attorney of the Office of the President of the Senate, the Office of the Speaker of the House of Representatives, the Senate Majority Party Office, Senate Minority Party Office, House Majority Party Office, or House Minority Party Office; or any person, hired on a contractual basis, having the power normally conferred upon such persons, by whatever title.

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- (V) The Chancellor and Vice Chancellors of the State University System; the general counsel to the Board of Regents; and the president, vice presidents, and deans of each state university.
- (VI) Any person having the power normally conferred upon the positions referenced in this sub-subparagraph.
- b. "Appointed state officer" means any member of an appointive board, commission, committee, council, or authority of the executive or legislative branch of state government whose powers, jurisdiction, and authority are not solely advisory and include the final determination or adjudication of any personal or property rights, duties, or obligations, other than those relative to its internal operations.
- c. "State agency" means an entity of the legislative, executive, or judicial branch of state government over which the Legislature exercises plenary budgetary and statutory control.
- 3. No member of the Legislature, appointed state officer, or statewide elected officer shall personally represent another person or entity for compensation before the government body or agency of which the individual was an

officer or member for a period of 2 years following vacation of office. No member of the Legislature shall personally represent another person or entity for compensation during his or her term of office before any state agency other than judicial tribunals or in settlement negotiations after the filing of a lawsuit.

- 4. No agency employee shall personally represent another person or entity for compensation before the agency with which he or she was employed for a period of 2 years following vacation of position, unless employed by another agency of state government.
- 5. Any person violating this paragraph shall be subject to the penalties provided in s. 112.317 and a civil penalty of an amount equal to the compensation which the person receives for the prohibited conduct.
 - 6. This paragraph is not applicable to:
- a. A person employed by the Legislature or other agency prior to July 1, 1989;
- b. A person who was employed by the Legislature or other agency on July 1, 1989, whether or not the person was a defined employee on July 1, 1989;
- c. A person who was a defined employee of the State University System or the Public Service Commission who held such employment on December 31, 1994;
- d. A person who has reached normal retirement age as defined in s. 121.021(29), and who has retired under the provisions of chapter 121 by July 1, 1991; or
- e. Any appointed state officer whose term of office began before January 1, 1995, unless reappointed to that office on or after January 1, 1995.

Section 87. Paragraph (a) of subsection (5) of section 112.3189, Florida Statutes, is amended to read:

112.3189 Investigative procedures upon receipt of whistle-blower information from certain state employees.--

(5)(a) If the Chief Inspector General or agency inspector general under subsection (3) determines that the information disclosed is the type of information described in s. 112.3187(5), that the source of the information is from a person who is an employee or former employee of, or an applicant for employment with, a state agency, as defined in s. 216.011, and that the information disclosed demonstrates reasonable cause to suspect that an employee or agent of an agency or independent contractor has violated any federal, state, or local law, rule, or regulation, thereby creating a substantial and specific danger to the public's health, safety, or welfare, or has committed an act of gross mismanagement, malfeasance, misfeasance, gross waste of public funds, or gross neglect of duty, the Chief Inspector General or agency inspector general making such determination shall then conduct an investigation, unless the Chief Inspector General or the agency inspector general determines, within 30 days after receiving the allegations from the complainant, that such investigation is unnecessary. For purposes of this subsection, the Chief Inspector General or the agency inspector general shall consider the following factors, but is not limited to only the following factors, when deciding whether the investigation is not necessary:

1. The gravity of the disclosed information compared to the time and expense of an investigation.

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- 2. The potential for an investigation to yield recommendations that will make state government more efficient and effective.
- 3. The benefit to state government to have a final report on the disclosed information.

- 4. Whether the alleged whistle-blower information primarily concerns personnel practices that may be investigated under chapter $109 \ \frac{110}{110}$.
- 5. Whether another agency may be conducting an investigation and whether any investigation under this section could be duplicative.
- 6. The time that has elapsed between the alleged event and the disclosure of the information.

Section 88. Subsection (2) of section 112.363, Florida Statutes, is amended to read:

112.363 Retiree health insurance subsidy.--

SUBSIDY.—A person who is retired under a state-administered retirement system, or a beneficiary who is a spouse or financial dependent entitled to receive benefits under a state-administered retirement system, is eligible for health insurance subsidy payments provided under this section; except that pension recipients under ss. 121.40, 238.07(16)(a), and 250.22, recipients of health insurance coverage under s. 109.1232 110.1232, or any other special pension or relief act shall not be eligible for such payments. Payment of the retiree health insurance subsidy shall be made only after coverage for health insurance for the retiree or beneficiary has been certified in writing to the Department of Management Services. Participation in a former employer's group health insurance program is not a requirement for eligibility under

this section. However, participants in the Senior Management Service Optional Annuity Program as provided in s. 121.055(6) and the State University System Optional Retirement Program as provided in s. 121.35 shall not receive the retiree health insurance subsidy provided in this section. The employer of such participant shall pay the contributions required in subsection (8) to the annuity program provided in s. 121.055(6)(d) or s. 121.35(4)(a), as applicable.

Section 89. Effective July 1, 2001, paragraph (a) of subsection (2) of section 112.363, Florida Statutes, as amended by chapter 2000-169, Laws of Florida, is amended to read:

- 112.363 Retiree health insurance subsidy.--
- (2) ELIGIBILITY FOR RETIREE HEALTH INSURANCE SUBSIDY.--
- (a) A person who is retired under a state-administered retirement system, or a beneficiary who is a spouse or financial dependent entitled to receive benefits under a state-administered retirement system, is eligible for health insurance subsidy payments provided under this section; except that pension recipients under ss. 121.40, 238.07(16)(a), and 250.22, recipients of health insurance coverage under s. 109.1232 110.1232, or any other special pension or relief act shall not be eligible for such payments.

Section 90. Subsection (38) of section 121.021, Florida Statutes, is amended to read:

- 121.021 Definitions.--The following words and phrases as used in this chapter have the respective meanings set forth unless a different meaning is plainly required by the context:
- (38) "Continuous service" means creditable service as a member, beginning with the first day of employment with an

employer covered under a state-administered retirement system consolidated herein and continuing for as long as the member 2 remains in an employer-employee relationship with an employer 3 covered under this chapter. An absence of 1 calendar month or 4 5 more from an employer's payroll shall be considered a break in continuous service, except for periods of absence during which 6 7 an employer-employee relationship continues to exist and such 8 period of absence is creditable under this chapter or under 9 one of the existing systems consolidated herein. However, a law enforcement officer as defined in s. 121.0515(2)(a) who 10 was a member of a state-administered retirement system under 11 12 chapter 122 or chapter 321 and who resigned and was subsequently reemployed in a law enforcement position within 13 14 12 calendar months of such resignation by an employer under 15 such state-administered retirement system shall be deemed to have not experienced a break in service. Further, with respect 16 17 to a state-employed law enforcement officer who meets the criteria specified in s. 121.0515(2)(a), if the absence from 18 19 the employer's payroll is the result of a "layoff" as defined in s. $109.203(24)\frac{110.203(24)}{0}$ or a resignation to run for an 20 elected office that meets the criteria specified in s. 21 22 121.0515(2)(a), no break in continuous service shall be deemed 23 to have occurred if the member is reemployed as a state law enforcement officer or is elected to an office which meets the 24 criteria specified in s. 121.0515(2)(a) within 12 calendar 25 26 months after the date of the layoff or resignation, 27 notwithstanding the fact that such period of layoff or resignation is not creditable service under this chapter. A 28 29 withdrawal of contributions will constitute a break in service. Continuous service also includes past service 30 purchased under this chapter, provided such service is 31

continuous within this definition and the rules established by the administrator. The administrator may establish administrative rules and procedures for applying this definition to creditable service authorized under this chapter. Any correctional officer, as defined in s. 943.10, whose participation in the state-administered retirement system is terminated due to the transfer of a county detention facility through a contractual agreement with a private entity pursuant to s. 951.062, shall be deemed an employee with continuous service in the Special Risk Class, provided return to employment with the former employer takes place within 3 years due to contract termination or the officer is employed by a covered employer in a special risk position within 1 year after his or her initial termination of employment by such transfer of its detention facilities to the private entity.

Section 91. Paragraph (b) of subsection (3) of section 121.0515, Florida Statutes, is amended to read:

- 121.0515 Special risk membership.--
- (3) PROCEDURE FOR DESIGNATING. --

- (b)1. Applying the criteria set forth in this section, the Department of Management Services shall specify which current and newly created classes of positions under the uniform classification plan established pursuant to chapter 109 110 entitle the incumbents of positions in those classes to membership in the Special Risk Class. Only employees employed in the classes so specified shall be special risk members.
- 2. When a class is not specified by the department as provided in subparagraph 1., the employing agency may petition the State Retirement Commission for approval in accordance with s. 121.23.

Section 92. Paragraph (a) of subsection (1) of section 121.055, Florida Statutes, is amended to read:

121.055 Senior Management Service Class.--There is hereby established a separate class of membership within the Florida Retirement System to be known as the "Senior Management Service Class," which shall become effective February 1, 1987.

(1)(a) Participation in the Senior Management Service Class shall be limited to and compulsory for any member of the Florida Retirement System who holds a position in the Senior Management Service of the State of Florida, established by part III of chapter 109 110, unless such member elects, within the time specified herein, to participate in the Senior Management Service Optional Annuity Program as established in subsection (6).

Section 93. Paragraph (a) of subsection (2) of section 121.35, Florida Statutes, is amended to read:

121.35 Optional retirement program for the State University System.--

- (2) ELIGIBILITY FOR PARTICIPATION IN OPTIONAL PROGRAM.--
- (a) Participation in the optional retirement program provided by this section shall be limited to persons who are otherwise eligible for membership in the Florida Retirement System; who are employed or appointed for no less than one academic year; and who are employed in one of the following State University System positions:
- 1. Positions classified as instructional and research faculty which are exempt from the career service under the provisions of s. $\underline{109.205(2)(d)}\underline{110.205(2)(d)}$.

1 Positions classified as administrative and 2 professional which are exempt from the career service under 3 the provisions of s. $109.205(2)(d)\frac{110.205(2)(d)}{d}$. 4 The Chancellor and the university presidents. 5 Section 94. Subsection (5) of section 215.94, Florida 6 Statutes, is amended to read: 7 215.94 Designation, duties, and responsibilities of 8 functional owners. --9 (5) The Department of Management Services shall be the functional owner of the Cooperative Personnel Employment 10 The department shall design, implement, and 11 12 operate the subsystem in accordance with the provisions of ss. 109.116 110.116 and 215.90-215.96. The subsystem shall 13 14 include, but shall not be limited to, functions for: (a) Maintenance of employee and position data, 15 16 including funding sources and percentages and salary lapse. 17 The employee data shall include, but not be limited to, 18 information to meet the payroll system requirements of the 19 Department of Banking and Finance and to meet the employee 20 benefit system requirements of the Department of Management 21 Services. 22 (b) Recruitment and examination. 23 (c) Time reporting. Collective bargaining. 24 25 Section 95. Subsection (2) of section 216.011, Florida 26 Statutes, is amended to read: 216.011 Definitions.--27 28 For purposes of this chapter, terms related to

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personnel affairs of the state shall be defined as set forth

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in s. $109.203 \frac{110.203}{}$.

Section 96. Paragraph (a) of subsection (2) of section 216.251, Florida Statutes, is amended to read:

216.251 Salary appropriations; limitations.--

- (2)(a) The salary for each position not specifically indicated in the appropriations acts shall be as provided in one of the following subparagraphs:
- 1. Within the classification and pay plans provided for in chapter 109 $\frac{110}{110}$.
- 2. Within the classification and pay plans established by the Board of Trustees for the Florida School for the Deaf and the Blind of the Department of Education and approved by the State Board of Education for academic and academic administrative personnel.
- 3. Within the classification and pay plan approved and administered by the Board of Regents for those positions in the State University System.
- 4. Within the classification and pay plan approved by the President of the Senate and the Speaker of the House of Representatives, as the case may be, for employees of the Legislature.
- 5. Within the approved classification and pay plan for the judicial branch.
- 6. The salary of all positions not specifically included in this subsection shall be set by the commission or by the Chief Justice for the judicial branch.

Section 97. Section 231.381, Florida Statutes, is amended to read:

231.381 Transfer of sick leave and annual leave.--In implementing the provisions of ss. 230.23(4)(n) and 402.22(1)(d), educational personnel in Department of Children and Family Services residential care facilities who are

employed by a district school board may request, and the 2 district school board shall accept, a lump-sum transfer of 3 accumulated sick leave for such personnel to the maximum 4 allowed by policies of the district school board, 5 notwithstanding the provisions of s. 109.122 110.122. 6 Educational personnel in Department of Children and Family 7 Services residential care facilities who are employed by a 8 district school board under the provisions of s. 402.22(1)(d) 9 may request, and the district school board shall accept, a lump-sum transfer of accumulated annual leave for each person 10 employed by the district school board in a position in the 11 12 district eligible to accrue vacation leave under policies of the district school board. 13

Section 98. Paragraph (c) of subsection (1) of section 235.217, Florida Statutes, is amended to read:

235.217 SMART (Soundly Made, Accountable, Reasonable, and Thrifty) Schools Clearinghouse.--

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(c) The clearinghouse is assigned to the Department of Management Services for administrative and fiscal accountability purposes, but it shall otherwise function independently of the control and direction of the department, except as otherwise provided in chapters 109 110, 255, and 287 for agencies of the executive branch.

Section 99. Paragraph (f) of subsection (3) of section 240.209, Florida Statutes, is amended to read:

240.209 Board of Regents; powers and duties.--

- (3) The board shall:
- (f) Establish and maintain systemwide personnel programs for all State University System employees, including a systemwide personnel classification and pay plan,

notwithstanding provisions of law that grant authority to the 2 Department of Management Services over such programs for state 3 employees. The board shall consult with the legislative 4 appropriations committees regarding any major policy changes related to classification and pay which are in conflict with 5 6 those policies in effect for career service employees with 7 similar job classifications and responsibilities. The board 8 may adopt rules relating to the appointment, employment, and 9 removal of personnel which delegate its authority to the Chancellor or the universities. The board shall submit, in a 10 manner prescribed by law, any reports concerning State 11 12 University System personnel programs as shall be required of the Department of Management Services for other state 13 14 employees. The Department of Management Services shall retain 15 authority over State University System employees for programs established in ss. 109.116, 109.123, 109.1232, 109.1234, and 16 17 109.1238 110.116, 110.123, 110.1232, 110.1234, and 110.1238 and in chapters 121, 122, and 238. The board shall adopt rules 18 19 to provide for a coordinated, efficient systemwide program and 20 shall delegate to the universities authority for implementing 21 the program consistent with these coordinating rules so 22 adopted and applicable collective bargaining agreements. The 23 salary rate controls for positions in budgets under the Board of Regents shall separately delineate the general faculty and 24 25 all other categories. 26 Section 100. Paragraph (a) of subsection (1) of section 240.2111, Florida Statutes, is amended to read: 27 28 240.2111 Employee recognition program.--29 (1)(a) Notwithstanding the provisions of s. 109.1245

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110.1245, the Board of Regents and each university shall

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promulgate rules for an employee recognition program which provides for the following components:

- 1. A superior accomplishment component to recognize employees who have contributed outstanding and meritorious service in their fields, including those who have made exceptional contributions to efficiency, economy, or other improvement in State University System operations. No cash award under the superior accomplishment component of the program shall exceed \$1,000, excluding applicable taxes.
- 2. A satisfactory service component to recognize employees who have achieved increments of 5 continuous years of satisfactory service to the Board of Regents, university, or state in appreciation and recognition of such service. No cash award granted under the satisfactory service component shall exceed \$50, excluding applicable taxes.

Section 101. Section 240.507, Florida Statutes, is amended to read:

240.507 Extension personnel; federal health insurance programs notwithstanding the provisions of s. 109.123 110.123.—The Institute of Food and Agricultural Sciences at the University of Florida is authorized to pay the employer's share of premiums to the Federal Health Benefits Insurance Program from its appropriated budget for any cooperative extension employee of the institute having both state and federal appointments and participating in the Federal Civil Service Retirement System.

Section 102. Subsection (9) of section 241.002, Florida Statutes, is amended to read:

241.002 Duties of the Department of Education.--The duties of the Department of Education concerning distance learning include, but are not limited to, the duty to:

(9) Hire appropriate staff which may include a position that shall be exempt from part II of chapter $\underline{109}$ $\underline{110}$ and is included in the Senior Management Service in accordance with s. $\underline{109.205}$ $\underline{110.205}$.

Nothing in ss. 241.001-241.004 shall be construed to abrogate, supersede, alter, or amend the powers and duties of any state agency, district school board, community college board of trustees, the State Board of Community Colleges, or the Board of Regents.

Section 103. Paragraph (b) of subsection (6) of section 242.331, Florida Statutes, is amended to read:

242.331 Florida School for the Deaf and the Blind; board of trustees.--

- (6) The board of trustees shall:
- (b) Administer and maintain personnel programs for all employees of the board of trustees and the Florida School for the Deaf and the Blind who shall be state employees, including the personnel classification and pay plan established in accordance with ss. $\underline{109.205(2)(d)}\underline{110.205(2)(d)}$ and $\underline{216.251(2)(a)2}$. for academic and academic administrative personnel, the provisions of chapter $\underline{109}$ $\underline{110}$, and the provisions of law that grant authority to the Department of Management Services over such programs for state employees.

Section 104. Subsection (2) of section 260.0125, Florida Statutes, is amended to read:

260.0125 Limitation on liability of private landowners whose property is designated as part of the statewide system of greenways and trails.--

(2) Any private landowner who consents to designation of his or her land as part of the statewide system of

greenways and trails pursuant to s. 260.016(2)(d) without compensation shall be considered a volunteer, as defined in s. $\underline{109.501}$ $\underline{110.501}$, and shall be covered by state liability protection pursuant to s. 768.28, including s. 768.28(9).

Section 105. Paragraph (a) of subsection (4) of section 281.02, Florida Statutes, is amended to read:

281.02 Powers and duties of the Department of Management Services, Florida Capitol Police.--The Department of Management Services, Florida Capitol Police, has the following powers and duties:

(4) To employ:

(a) Agents who hold certification as police officers in accordance with the minimum standards and qualifications as set forth in s. 943.13 and the provisions of chapter $\underline{109}$ $\underline{110}$, who shall have the authority to bear arms, make arrests, and apply for arrest warrants; and

Section 106. Section 287.175, Florida Statutes, is amended to read:

287.175 Penalties.--A violation of this part or a rule adopted hereunder, pursuant to applicable constitutional and statutory procedures, constitutes misuse of public position as defined in s. 112.313(6), and is punishable as provided in s. 112.317. The Comptroller shall report incidents of suspected misuse to the Commission on Ethics, and the commission shall investigate possible violations of this part or rules adopted hereunder when reported by the Comptroller, notwithstanding the provisions of s. 112.324. Any violation of this part or a rule adopted hereunder shall be presumed to have been committed with wrongful intent, but such presumption is rebuttable. Nothing in this section is intended to deny

rights provided to career service employees by s. $\underline{109.227}$ $\underline{110.227}$.

Section 107. Subsection (2) of section 288.708, Florida Statutes, is amended to read:

288.708 Executive director; employees.--

(2) The executive director and all employees of the board shall be exempt from the provisions of part II of chapter $\underline{109}$ $\underline{110}$, and the executive director shall be subject to the provisions of part III $\underline{1V}$ of chapter $\underline{109}$ $\underline{110}$.

Section 108. Paragraph (a) of subsection (4) of section 295.07, Florida Statutes, is amended to read:

295.07 Preference in appointment and retention. --

- (4) The following positions are exempt from this section:
- (a) Those positions that are exempt from the state Career Service System under s. 109.205(2)110.205(2); however, all positions under the University Support Personnel System of the State University System as well as all Career Service System positions under the Florida Community College System and the School for the Deaf and the Blind are included.

Section 109. Subsection (3) and paragraph (b) of subsection (4) of section 296.04, Florida Statutes, are amended to read:

296.04 Administrator; duties and qualifications; responsibilities.--

(3) The administrator shall be a resident of the state at the time of entering into employment in the position. The position shall be assigned to the Selected Exempt Service under part V of chapter 109 110. The director shall afford applicants veterans' preference in appointment in accordance with ss. 295.07 and 295.085. In addition, the administrator

must have at least a 4-year degree from an accredited university or college and 3 years of administrative experience in a health care facility, or any equivalent combination of experience, training, and education totaling 7 years in work relating to administration of a health care facility.

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(b) All employees who fill authorized and established positions appropriated for the home shall be state employees. The department shall classify such employees in the manner prescribed in chapter 109 110.

Section 110. Subsection (1) and paragraph (b) of subsection (4) of section 296.34, Florida Statutes, are amended to read:

296.34 Administrator; qualifications, duties, and responsibilities.--

(1) The director shall appoint an administrator of the home who shall be the chief executive of the home. The position shall be assigned to the Selected Exempt Service under part V of chapter $\underline{109}$ $\underline{110}$. The director shall give preference in appointment as provided in ss. 295.07 and 295.085 to applicants for the position of administrator.

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(b) All employees who fill authorized and established positions appropriated for the home shall be state employees. The department shall classify such employees in the manner prescribed in chapter $\frac{109}{110}$.

Section 111. Subsection (5) of section 311.07, Florida Statutes, is amended to read:

311.07 Florida seaport transportation and economic development funding.--

(5) Any port which receives funding under the program shall institute procedures to ensure that jobs created as a result of the state funding shall be subject to equal opportunity hiring practices in the manner provided in s. 109.112 110.112.

Section 112. Paragraph (c) of subsection (10) of section 339.175, Florida Statutes, is amended to read:

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339.175 Metropolitan planning organization .-- It is the intent of the Legislature to encourage and promote the safe and efficient management, operation, and development of surface transportation systems that will serve the mobility needs of people and freight within and through urbanized areas of this state while minimizing transportation-related fuel consumption and air pollution. To accomplish these objectives, metropolitan planning organizations, referred to in this section as M.P.O.'s, shall develop, in cooperation with the state and public transit operators, transportation plans and programs for metropolitan areas. The plans and programs for each metropolitan area must provide for the development and integrated management and operation of transportation systems and facilities, including pedestrian walkways and bicycle transportation facilities that will function as an intermodal transportation system for the metropolitan area, based upon the prevailing principles provided in s. 334.046(1). process for developing such plans and programs shall provide for consideration of all modes of transportation and shall be continuing, cooperative, and comprehensive, to the degree appropriate, based on the complexity of the transportation problems to be addressed.

(10) METROPOLITAN PLANNING ORGANIZATION ADVISORY COUNCIL.--

- (c) The powers and duties of the Metropolitan Planning Organization Advisory Council are to:
- 1. Enter into contracts with individuals, private corporations, and public agencies.

- 2. Acquire, own, operate, maintain, sell, or lease personal property essential for the conduct of business.
- 3. Accept funds, grants, assistance, gifts, or bequests from private, local, state, or federal sources.
- 4. Establish bylaws and adopt rules pursuant to ss. 120.536(1) and 120.54 to implement provisions of law conferring powers or duties upon it.
- 5. Assist M.P.O.'s in carrying out the urbanized area transportation planning process by serving as the principal forum for collective policy discussion pursuant to law.
- 6. Serve as a clearinghouse for review and comment by M.P.O.'s on the Florida Transportation Plan and on other issues required to comply with federal or state law in carrying out the urbanized area transportation and systematic planning processes instituted pursuant to s. 339.155.
- 7. Employ an executive director and such other staff as necessary to perform adequately the functions of the council, within budgetary limitations. The executive director and staff are exempt from part II of chapter 109 110 and serve at the direction and control of the council. The council is assigned to the Office of the Secretary of the Department of Transportation for fiscal and accountability purposes, but it shall otherwise function independently of the control and direction of the department.
- 8. Adopt an agency strategic plan that provides the priority directions the agency will take to carry out its mission within the context of the state comprehensive plan and

any other statutory mandates and directions given to the agency.

Section 113. Subsection (4) of section 343.74, Florida Statutes, is amended to read:

343.74 Powers and duties.--

(4) The authority shall institute procedures to ensure that jobs created as a result of state funding pursuant to this section shall be subject to equal opportunity hiring practices as provided for in s. $\underline{109.112}$ $\underline{110.112}$.

Section 114. Paragraph (e) of subsection (3) of section 381.85, Florida Statutes, is amended to read:

381.85 Biomedical and social research.--

- (3) REVIEW COUNCIL FOR BIOMEDICAL AND SOCIAL RESEARCH.--
- (e) The council shall be staffed by an executive director and a secretary who shall be appointed by the council and who shall be exempt from the provisions of part II of chapter 109 110 relating to the Career Service System.

Section 115. Section 393.0657, Florida Statutes, is amended to read:

393.0657 Persons not required to be refingerprinted or rescreened.—Any provision of law to the contrary notwithstanding, human resource personnel who have been fingerprinted or screened pursuant to chapters 393, 394, 397, 402, and 409, and teachers who have been fingerprinted pursuant to chapter 231, who have not been unemployed for more than 90 days thereafter, and who under the penalty of perjury attest to the completion of such fingerprinting or screening and to compliance with the provisions of this section and the standards for good moral character as contained in such provisions as ss. 109.1127(3)110.1127(3), 393.0655(1),

394.457(6), 397.451, 402.305(2), and 409.175(4), shall not be required to be refingerprinted or rescreened in order to comply with any direct service provider screening or fingerprinting requirements.

Section 116. Subsection (3) of section 400.19, Florida Statutes, is amended to read:

400.19 Right of entry and inspection .--

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(3) The agency shall every 15 months conduct at least one unannounced inspection to determine compliance by the licensee with statutes, and with rules promulgated under the provisions of those statutes, governing minimum standards of construction, quality and adequacy of care, and rights of residents. The agency shall verify through subsequent inspection that any deficiency identified during the annual inspection is corrected. However, the agency may verify the correction of a class III deficiency unrelated to resident rights or resident care without reinspecting the facility if adequate written documentation has been received from the facility, which provides assurance that the deficiency has The giving or causing to be given of advance been corrected. notice of such unannounced inspections by an employee of the agency to any unauthorized person shall constitute cause for suspension of not fewer than 5 working days according to the provisions of chapter 109 110.

Section 117. Subsection (3) of section 400.953, Florida Statutes, is amended to read:

400.953 Background screening of home medical equipment provider personnel.—The agency shall require employment screening as provided in chapter 435, using the level 1 standards for screening set forth in that chapter, for home medical equipment provider personnel.

(3) Proof of compliance with the screening requirements of s. 109.1127 110.1127, s. 393.0655, s. 394.4572, s. 397.451, s. 402.305, s. 402.313, s. 409.175, s. 464.008, or s. 985.407 or this part must be accepted in lieu of the requirements of this section if the person has been continuously employed in the same type of occupation for which he or she is seeking employment without a breach in service that exceeds 180 days, the proof of compliance is not more than 2 years old, and the person has been screened by the Department of Law Enforcement. An employer or contractor shall directly provide proof of compliance to another employer or contractor, and a potential employer or contractor may not accept any proof of compliance directly from the person requiring screening. Proof of compliance with the screening requirements of this section shall be provided, upon request, to the person screened by the home medical equipment provider. Section 118. Section 402.3057, Florida Statutes, is amended to read: 402.3057 Persons not required to be refingerprinted or rescreened. -- Any provision of law to the contrary notwithstanding, human resource personnel who have been

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402.3057 Persons not required to be refingerprinted or rescreened.—Any provision of law to the contrary notwithstanding, human resource personnel who have been fingerprinted or screened pursuant to chapters 393, 394, 397, 402, and 409, and teachers and noninstructional personnel who have been fingerprinted pursuant to chapter 231, who have not been unemployed for more than 90 days thereafter, and who under the penalty of perjury attest to the completion of such fingerprinting or screening and to compliance with the provisions of this section and the standards for good moral character as contained in such provisions as ss. 109.1127(3) 110.1127(3), 393.0655(1), 394.457(6), 397.451, 402.305(2), and 409.175(4), shall not be required to be refingerprinted or

rescreened in order to comply with any caretaker screening or fingerprinting requirements.

Section 119. Subsection (4) of section 402.55, Florida Statutes, is amended to read:

402.55 Management fellows program. --

(4) Notwithstanding the provisions of chapter $\underline{109}$ $\underline{110}$, the departments may grant special pay increases to management fellows upon successful completion of the program.

Section 120. Subsection (2) of section 402.731, Florida Statutes, is amended to read:

- 402.731 Department of Children and Family Services certification programs for employees and service providers; employment provisions for transition to community-based care.--
- employment programs to attract and retain competent staff to support and facilitate the transition to privatized community-based care. Such employment programs shall include lump-sum bonuses, salary incentives, relocation allowances, or severance pay. The department shall also contract for the delivery or administration of outplacement services. The department shall establish time-limited exempt positions as provided in s. $\underline{109.205(2)(h)}\underline{110.205(2)(h)}$, in accordance with the authority provided in s. 216.262(1)(c)1. Employees appointed to fill such exempt positions shall have the same salaries and benefits as career service employees.

Section 121. Section 409.1757, Florida Statutes, is amended to read:

409.1757 Persons not required to be refingerprinted or rescreened.—Any provision of law to the contrary notwithstanding, human resource personnel who have been

fingerprinted or screened pursuant to chapters 393, 394, 397, 402, and this chapter, and teachers who have been fingerprinted pursuant to chapter 231, who have not been unemployed for more than 90 days thereafter, and who under the penalty of perjury attest to the completion of such fingerprinting or screening and to compliance with the provisions of this section and the standards for good moral character as contained in such provisions as ss. 109.1127(3) 110.1127(3), 393.0655(1), 394.457(6), 397.451, 402.305(2), and 409.175(4), shall not be required to be refingerprinted or rescreened in order to comply with any caretaker screening or fingerprinting requirements.

Section 122. Paragraph (o) of subsection (1) of section 440.102, Florida Statutes, is amended to read:

440.102 Drug-free workplace program requirements.--The following provisions apply to a drug-free workplace program implemented pursuant to law or to rules adopted by the Agency for Health Care Administration:

- (1) DEFINITIONS.--Except where the context otherwise requires, as used in this act:
- (o) "Safety-sensitive position" means, with respect to a public employer, a position in which a drug impairment constitutes an immediate and direct threat to public health or safety, such as a position that requires the employee to carry a firearm, perform life-threatening procedures, work with confidential information or documents pertaining to criminal investigations, or work with controlled substances; a position subject to s. 109.1127 110.1127; or a position in which a momentary lapse in attention could result in injury or death to another person.

Section 123. Paragraph (a) of subsection (3) of section 440.4416, Florida Statutes, is amended to read:

440.4416 Workers' Compensation Oversight Board.--

(3) EXECUTIVE DIRECTOR; EXPENSES. --

(a) The board shall appoint an executive director to direct and supervise the administrative affairs and general management of the board who shall be subject to the provisions of part \underline{V} \underline{TV} of chapter $\underline{109}$ $\underline{110}$. The executive director may employ persons and obtain technical assistance as authorized by the board and shall attend all meetings of the board. Board employees shall be exempt from part II of chapter $\underline{109}$ $\underline{110}$.

Section 124. Subsection (4) of section 443.171, Florida Statutes, is amended to read:

443.171 Division and commission; powers and duties; rules; advisory council; records and reports; proceedings; state-federal cooperation.--

(4) PERSONNEL.--Subject to chapter 109 110 and the other provisions of this chapter, the division is authorized to appoint, fix the compensation of, and prescribe the duties and powers of such employees, accountants, attorneys, experts, and other persons as may be necessary in the performance of its duties under this chapter. The division may delegate to any such person such power and authority as it deems reasonable and proper for the effective administration of this chapter and may in its discretion bond any person handling moneys or signing checks hereunder; the cost of such bonds shall be paid from the Employment Security Administration Trust Fund.

Section 125. Paragraph (a) of subsection (9) of section 447.207, Florida Statutes, is amended to read:

447.207 Commission; powers and duties.--

- (9) Pursuant to s. 447.208, the commission or its designated agent shall hear appeals, and enter such orders as it deems appropriate, arising out of:
- (a) Section $\underline{109.124}$ $\underline{110.124}$, relating to termination or transfer of State Career Service System employees aged 65 or older.

Section 126. Paragraph (a) of subsection (2) of section 456.048, Florida Statutes, is amended to read:

456.048 Financial responsibility requirements for certain health care practitioners.--

- (2) The board or department may grant exemptions upon application by practitioners meeting any of the following criteria:
- (a) Any person licensed under chapter 457, chapter 460, chapter 461, s. 464.012, chapter 466, or chapter 467 who practices exclusively as an officer, employee, or agent of the Federal Government or of the state or its agencies or its subdivisions. For the purposes of this subsection, an agent of the state, its agencies, or its subdivisions is a person who is eligible for coverage under any self-insurance or insurance program authorized by the provisions of s. 768.28(15) or who is a volunteer under s. 109.501(1) 110.501(1).

Section 127. Subsection (3) of section 471.038, Florida Statutes, is amended to read:

471.038 Florida Engineers Management Corporation. --

(3) The Florida Engineers Management Corporation is created to provide administrative, investigative, and prosecutorial services to the board in accordance with the provisions of chapter 455 and this chapter. The management corporation may hire staff as necessary to carry out its

functions. Such staff are not public employees for the purposes of chapter $\underline{109}$ $\underline{110}$ or chapter 112, except that the board of directors and the staff are subject to the provisions of s. 112.061. The provisions of s. 768.28 apply to the management corporation, which is deemed to be a corporation primarily acting as an instrumentality of the state, but which is not an agency within the meaning of s. 20.03(11). The management corporation shall:

(a) Be a Florida corporation not for profit, incorporated under the provisions of chapter 617.

- (b) Provide administrative, investigative, and prosecutorial services to the board in accordance with the provisions of chapter 455, this chapter, and the contract required by this section.
- (c) Receive, hold, and administer property and make only prudent expenditures directly related to the responsibilities of the board, and in accordance with the contract required by this section.
- (d) Be approved by the board and the department to operate for the benefit of the board and in the best interest of the state.
- (e) Operate under a fiscal year that begins on July 1 of each year and ends on June 30 of the following year.
- (f) Have a seven-member board of directors, five of whom are to be appointed by the board and must be registrants regulated by the board and two of whom are to be appointed by the secretary and must be laypersons not regulated by the board. All initial appointments shall expire on October 31, 2000. Current members may be appointed to one additional term that complies with the provisions of this paragraph. Two members shall be appointed for 2 years, three members shall be

appointed for 3 years, and two members shall be appointed for 4 years. One layperson shall be appointed to a 3-year term and one layperson shall be appointed to a 4-year term. Thereafter, all appointments shall be for 4-year terms. No new member shall serve more than two consecutive terms. Failure to attend three consecutive meetings shall be deemed a resignation from the board, and the vacancy shall be filled by a new appointment.

- (g) Select its officers in accordance with its bylaws. The members of the board of directors may be removed by the board, with the concurrence of the department, for the same reasons that a board member may be removed.
- (h) Use a portion of the interest derived from the management corporation account to offset the costs associated with the use of credit cards for payment of fees by applicants or licensees.
- (i) Operate under an annual written contract with the department which is approved by the board. The contract must provide for, but is not limited to:
- Approval of the articles of incorporation and bylaws of the management corporation by the department and the board.
- 2. Submission by the management corporation of an annual budget that complies with board rules for approval by the board and the department.
- 3. Annual certification by the board and the department that the management corporation is complying with the terms of the contract in a manner consistent with the goals and purposes of the board and in the best interest of the state. This certification must be reported in the board's minutes. The contract must also provide for methods and

mechanisms to resolve any situation in which the certification process determines noncompliance.

- 4. Employment by the department of a contract administrator to actively supervise the administrative, investigative, and prosecutorial activities of the management corporation to ensure compliance with the contract and the provisions of chapter 455 and this chapter and to act as a liaison for the department, the board, and the management corporation to ensure the effective operation of the management corporation.
- 5. Funding of the management corporation through appropriations allocated to the regulation of professional engineers from the Professional Regulation Trust Fund.
- 6. The reversion to the board, or the state if the board ceases to exist, of moneys, records, data, and property held in trust by the management corporation for the benefit of the board, if the management corporation is no longer approved to operate for the board or the board ceases to exist. All records and data in a computerized database shall be returned to the department in a form that is compatible with the computerized database of the department.
- 7. The securing and maintaining by the management corporation, during the term of the contract and for all acts performed during the term of the contract, of all liability insurance coverages in an amount to be approved by the department to defend, indemnify, and hold harmless the management corporation and its officers and employees, the department and its employees, and the state against all claims arising from state and federal laws. Such insurance coverage must be with insurers qualified and doing business in the state. The management corporation must provide proof of

insurance to the department. The department and its employees and the state are exempt from and are not liable for any sum of money which represents a deductible, which sums shall be the sole responsibility of the management corporation. Violation of this subparagraph shall be grounds for terminating the contract.

- 8. Payment by the management corporation, out of its allocated budget, to the department of all costs of representation by the board counsel, including salary and benefits, travel, and any other compensation traditionally paid by the department to other board counsels.
- 9. Payment by the management corporation, out of its allocated budget, to the department of all costs incurred by the management corporation or the board for the Division of Administrative Hearings of the Department of Management Services and any other cost for utilization of these state services.
- 10. Payment by the management corporation, out of its allocated budget, to the department of all costs associated with the contract administrator of the department, including salary and benefits, travel, and other related costs traditionally paid to state employees.
- (j) Provide for an annual financial and compliance audit of its financial accounts and records by an independent certified public accountant in accordance with generally accepted auditing standards. The annual audit report shall include a detailed supplemental schedule of expenditures for each expenditure category and a management letter. The annual audit report must be submitted to the board, the department, and the Auditor General for review. The Auditor General may, pursuant to his or her own authority or at the direction of

the Legislative Auditing Committee, conduct an audit of the corporation.

- (k) Provide for persons charged with the responsibility of receiving and depositing fee and fine revenues to have a faithful performance bond in such an amount and according to such terms as shall be determined in the contract.
- (1) Submit to the secretary, the board, and the Legislature, on or before January 1 of each year, a report on the status of the corporation which includes, but is not limited to, information concerning the programs and funds that have been transferred to the corporation. The report must include: the number of license applications received; the number approved and denied and the number of licenses issued; the number of examinations administered and the number of applicants who passed or failed the examination; the number of complaints received; the number determined to be legally sufficient; the number dismissed; the number determined to have probable cause; the number of administrative complaints issued and the status of the complaints; and the number and nature of disciplinary actions taken by the board.
- (m) Develop, with the department, performance standards and measurable outcomes for the board to adopt by rule in order to facilitate efficient and cost-effective regulation.

Section 128. Subsection (3) of section 509.036, Florida Statutes, is amended to read:

509.036 Public food service inspector standardization.--

(3) The division and its agent shall adopt rules in accordance with the provisions of chapter 120 to provide for

disciplinary action in cases of inspector negligence. An inspector may be subject to suspension or dismissal for cause as set forth in s. 109.227 110.227.

Section 129. Effective July 1, 2001, subsection (3) of section 509.036, Florida Statutes, as amended by this act, is amended to read:

509.036 Public food service inspector standardization.--

(3) The division and its agent shall adopt rules in accordance with the provisions of chapter 120 to provide for disciplinary action in cases of inspector negligence. An inspector may be subject to suspension or dismissal for reasonable cause as set forth in s. 109.227.

Section 130. Subsection (1) of section 570.073, Florida Statutes, is amended to read:

570.073 Department of Agriculture and Consumer Services, law enforcement officers.--

- (1) The commissioner may create an Office of Agricultural Law Enforcement under the supervision of a senior manager exempt under s. 109.205 110.205 in the Senior Management Service. The commissioner may designate law enforcement officers, as necessary, to enforce any criminal law or conduct any criminal investigation relating to any matter over which the department has jurisdiction or which occurs on property owned, managed, or occupied by the department. Those matters include laws relating to:
- (a) Domesticated animals, including livestock, poultry, aquaculture products, and other wild or domesticated animals or animal products.
- (b) Farms, farm equipment, livery tack, citrus or citrus products, or horticultural products.

- (c) Trespass, littering, forests, forest fires, and open burning.
 - (d) Damage to or theft of forest products.
 - (e) Enforcement of a marketing order.
 - (f) Protection of consumers.

- (g) Civil traffic offenses provided for in chapters 316, 320, and 322, subject to the provisions of chapter 318, relating to any matter over which the department has jurisdiction or committed on property owned, managed, or occupied by the department.
- (h) The use of alcohol or drugs which occurs on property owned, managed, or occupied by the department.
- (i) Any emergency situation in which the life, limb, or property of any person is placed in immediate and serious danger.
- (j) Any crime incidental to or related to paragraphs (a)-(i).

Section 131. Section 570.074, Florida Statutes, is amended to read:

570.074 Department of Agriculture and Consumer Services; water policy coordination.—The commissioner may create an Office of Water Coordination under the supervision of a senior manager exempt under s. 109.205 110.205 in the Senior Management Service. The commissioner may designate the bureaus and positions in the various organizational divisions of the department that report to this office relating to any matter over which the department has jurisdiction in matters relating to water policy affecting agriculture, application of such policies, and coordination of such matters with state and federal agencies.

Section 132. Subsection (6) of section 624.307, Florida Statutes, is amended to read:

624.307 General powers; duties.--

(6) The department may employ actuaries who shall be at-will employees and who shall serve at the pleasure of the Insurance Commissioner. Actuaries employed pursuant to this paragraph shall be members of the Society of Actuaries or the Casualty Actuarial Society and shall be exempt from the Career Service System established under chapter 109 110. The salaries of the actuaries employed pursuant to this paragraph by the department shall be set in accordance with s. 216.251(2)(a)5. and shall be set at levels which are commensurate with salary levels paid to actuaries by the insurance industry.

Section 133. Subsection (4) of section 627.0623, Florida Statutes, is amended to read:

627.0623 Restrictions on expenditures and solicitations of insurers and affiliates.--

campaign contribution for the Treasurer or any candidate for the office of Treasurer from any insurer, affiliate, or officer of an insurer or affiliate, or any political committee or committee of continuous existence that represents such insurer, affiliate, or officer. For purposes of this section, "employee of the department" means any person employed in the Department of Insurance or the Treasurer's office holding a position in the Senior Management Service as defined in s. 109.402 110.402; any person holding a position in the Selected Exempt Service as defined in s. 109.602 110.602; any person having authority over insurance policy, regulation, or supervision; or any person hired on a contractual basis,

having the power normally conferred upon such person, by whatever title.

Section 134. Paragraph (h) of subsection (4) of section 627.6488, Florida Statutes, is amended to read:
627.6488 Florida Comprehensive Health Association.--

(4) The association shall:

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(h) Contract with preferred provider organizations and health maintenance organizations giving due consideration to the preferred provider organizations and health maintenance organizations which have contracted with the state group health insurance program pursuant to s. 109.123 110.123. cost-effective and available in the county where the policyholder resides, the board, upon application or renewal of a policy, shall place a high-risk individual, as established under s. 627.6498(4)(a)4., with the plan case manager who shall determine the most cost-effective quality care system or health care provider and shall place the individual in such system or with such health care provider. If cost-effective and available in the county where the policyholder resides, the board, with the consent of the policyholder, may place a low-risk or medium-risk individual, as established under s. 627.6498(4)(a)4., with the plan case manager who may determine the most cost-effective quality care system or health care provider and shall place the individual in such system or with such health care provider. Prior to and during the implementation of case management, the plan case manager shall obtain input from the policyholder, parent, or guardian.

Section 135. Paragraph (a) of subsection (1) of section 627.649, Florida Statutes, is amended to read:

627.649 Administrator.--

- (1) The board shall select an administrator, through a competitive bidding process, to administer the plan. The board shall evaluate bids submitted under this subsection based on criteria established by the board, which criteria shall include:
- (a) The administrator's proven ability to handle large group accident and health insurance, and due consideration shall be given to any administrator who has acted as a third-party administrator for the state group health insurance program pursuant to s. 109.123 110.123.

Section 136. Paragraph (a) of subsection (2) and subsection (3) of section 627.6498, Florida Statutes, are amended to read:

627.6498 Minimum benefits coverage; exclusions; premiums; deductibles.--

(2) BENEFITS.--

- (a) The plan shall offer major medical expense coverage similar to that provided by the state group health insurance program as defined in s. 109.123 110.123 except as specified in subsection (3) to every eligible person who is not eligible for Medicare. Major medical expense coverage offered under the plan shall pay an eligible person's covered expenses, subject to limits on the deductible and coinsurance payments authorized under subsection (4), up to a lifetime limit of \$500,000 per covered individual. The maximum limit under this paragraph shall not be altered by the board, and no actuarially equivalent benefit may be substituted by the board.
- (3) COVERED EXPENSES.--The coverage to be issued by the association shall be patterned after the state group health insurance program as defined in s. 109.123 110.123,

including its benefits, exclusions, and other limitations, except as otherwise provided in this act. The plan may cover the cost of experimental drugs which have been approved for use by the Food and Drug Administration on an experimental basis if the cost is less than the usual and customary treatment. Such coverage shall only apply to those insureds who are in the case management system upon the approval of the insured, the case manager, and the board.

Section 137. Subsection (4) of section 627.6617, Florida Statutes, is amended to read:

627.6617 Coverage for home health care services.--

(4) The provisions of this section shall not apply to a multiple-employer welfare arrangement as defined in s. 624.437(1) and in the State Health Plan as provided in s. $109.123 \ \frac{110.123}{110.123}$.

Section 138. Subsection (3) of section 655.019, Florida Statutes, is amended to read:

655.019 Campaign contributions; limitations.--

campaign contribution for the Comptroller or any candidate for the office of the Comptroller from any person who is licensed or otherwise authorized to do business by the department or who has an application pending for licensure or other authorization to do business pending with the department, or any director, officer, employee, agent, retained legal counsel, lobbyist, or partner or affiliate of that person or any political committee or committee of continuous existence that represents that person. For purposes of this section, "employee of the department" means any person employed in the department or the Comptroller's office holding a position in the Senior Management Service as defined in s. 109.402

110.402; any person holding a position in the Selected Exempt Service as defined in s. 109.602 110.602; any person having authority over institution policy, regulation, or supervision; or any person hired on a contractual basis, having the power normally conferred upon such person, by whatever title.

Section 139. Paragraph (a) of subsection (4) of section 943.0585, Florida Statutes, is amended to read:

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943.0585 Court-ordered expunction of criminal history records. -- The courts of this state have jurisdiction over their own procedures, including the maintenance, expunction, and correction of judicial records containing criminal history information to the extent such procedures are not inconsistent with the conditions, responsibilities, and duties established by this section. Any court of competent jurisdiction may order a criminal justice agency to expunge the criminal history record of a minor or an adult who complies with the requirements of this section. The court shall not order a criminal justice agency to expunge a criminal history record until the person seeking to expunge a criminal history record has applied for and received a certificate of eligibility for expunction pursuant to subsection (2). A criminal history record that relates to a violation of chapter 794, s. 800.04, s. 817.034, s. 827.071, chapter 839, s. 893.135, or a violation enumerated in s. 907.041 may not be expunged, without regard to whether adjudication was withheld, if the defendant was found guilty of or pled guilty or nolo contendere to the offense, or if the defendant, as a minor, was found to have committed, or pled guilty or nolo contendere to committing, the offense as a delinquent act. The court may only order expunction of a criminal history record pertaining to one arrest or one incident of alleged criminal activity,

except as provided in this section. The court may, at its sole discretion, order the expunction of a criminal history record pertaining to more than one arrest if the additional arrests directly relate to the original arrest. If the court intends to order the expunction of records pertaining to such additional arrests, such intent must be specified in the order. A criminal justice agency may not expunge any record pertaining to such additional arrests if the order to expunge does not articulate the intention of the court to expunge a record pertaining to more than one arrest. This section does not prevent the court from ordering the expunction of only a portion of a criminal history record pertaining to one arrest or one incident of alleged criminal activity. Notwithstanding any law to the contrary, a criminal justice agency may comply with laws, court orders, and official requests of other jurisdictions relating to expunction, correction, or confidential handling of criminal history records or information derived therefrom. This section does not confer any right to the expunction of any criminal history record, and any request for expunction of a criminal history record may be denied at the sole discretion of the court.

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(4) EFFECT OF CRIMINAL HISTORY RECORD EXPUNCTION.--Any criminal history record of a minor or an adult which is ordered expunged by a court of competent jurisdiction pursuant to this section must be physically destroyed or obliterated by any criminal justice agency having custody of such record; except that any criminal history record in the custody of the department must be retained in all cases. A criminal history record ordered expunged that is retained by the department is confidential and exempt from the provisions of s. 119.07(1) and s. 24(a), Art. I of the State Constitution and not

available to any person or entity except upon order of a court of competent jurisdiction. A criminal justice agency may retain a notation indicating compliance with an order to expunge.

- (a) The person who is the subject of a criminal history record that is expunged under this section or under other provisions of law, including former s. 893.14, former s. 901.33, and former s. 943.058, may lawfully deny or fail to acknowledge the arrests covered by the expunged record, except when the subject of the record:
- Is a candidate for employment with a criminal justice agency;
 - 2. Is a defendant in a criminal prosecution;
- 3. Concurrently or subsequently petitions for relief under this section or s. 943.059;
 - 4. Is a candidate for admission to The Florida Bar;
- 5. Is seeking to be employed or licensed by or to contract with the Department of Children and Family Services or the Department of Juvenile Justice or to be employed or used by such contractor or licensee in a sensitive position having direct contact with children, the developmentally disabled, the aged, or the elderly as provided in s. $\frac{109.1127(3)110.1127(3)}{110.1127(3)}$, s. 393.063(15), s. 394.4572(1), s. 397.451, s. 402.302(3), s. 402.313(3), s. 409.175(2)(i), s. 415.102(4), s. 985.407, or chapter 400; or
- 6. Is seeking to be employed or licensed by the Office of Teacher Education, Certification, Staff Development, and Professional Practices of the Department of Education, any district school board, or any local governmental entity that licenses child care facilities.

2 section 943.059, Florida Statutes, is amended to read: 3 943.059 Court-ordered sealing of criminal history 4 records. -- The courts of this state shall continue to have jurisdiction over their own procedures, including the 5 maintenance, sealing, and correction of judicial records 6 7 containing criminal history information to the extent such procedures are not inconsistent with the conditions, 8 9 responsibilities, and duties established by this section. court of competent jurisdiction may order a criminal justice 10 agency to seal the criminal history record of a minor or an 11 12 adult who complies with the requirements of this section. court shall not order a criminal justice agency to seal a 13 14 criminal history record until the person seeking to seal a 15 criminal history record has applied for and received a certificate of eligibility for sealing pursuant to subsection 16 17 (2). A criminal history record that relates to a violation of chapter 794, s. 800.04, s. 817.034, s. 827.071, chapter 839, 18 19 s. 893.135, or a violation enumerated in s. 907.041 may not be sealed, without regard to whether adjudication was withheld, 20 if the defendant was found guilty of or pled guilty or nolo 21 contendere to the offense, or if the defendant, as a minor, 22 23 was found to have committed or pled guilty or nolo contendere to committing the offense as a delinquent act. The court may 24 only order sealing of a criminal history record pertaining to 25

Section 140. Paragraph (a) of subsection (4) of

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to order the sealing of records pertaining to such additional

except as provided in this section. The court may, at its sole

one arrest or one incident of alleged criminal activity,

discretion, order the sealing of a criminal history record

pertaining to more than one arrest if the additional arrests directly relate to the original arrest. If the court intends

arrests, such intent must be specified in the order. A criminal justice agency may not seal any record pertaining to such additional arrests if the order to seal does not articulate the intention of the court to seal records pertaining to more than one arrest. This section does not prevent the court from ordering the sealing of only a portion of a criminal history record pertaining to one arrest or one incident of alleged criminal activity. Notwithstanding any law to the contrary, a criminal justice agency may comply with laws, court orders, and official requests of other jurisdictions relating to sealing, correction, or confidential handling of criminal history records or information derived therefrom. This section does not confer any right to the sealing of any criminal history record, and any request for sealing a criminal history record may be denied at the sole discretion of the court.

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- (4) EFFECT OF CRIMINAL HISTORY RECORD SEALING.--A criminal history record of a minor or an adult which is ordered sealed by a court of competent jurisdiction pursuant to this section is confidential and exempt from the provisions of s. 119.07(1) and s. 24(a), Art. I of the State Constitution and is available only to the person who is the subject of the record, to the subject's attorney, to criminal justice agencies for their respective criminal justice purposes, or to those entities set forth in subparagraphs (a)1., 4., 5., and 6. for their respective licensing and employment purposes.
- (a) The subject of a criminal history record sealed under this section or under other provisions of law, including former s. 893.14, former s. 901.33, and former s. 943.058, may lawfully deny or fail to acknowledge the arrests covered by the sealed record, except when the subject of the record:

- Is a candidate for employment with a criminal 1. justice agency;
 - Is a defendant in a criminal prosecution; 2.
- Concurrently or subsequently petitions for relief under this section or s. 943.0585;
 - 4. Is a candidate for admission to The Florida Bar;
- Is seeking to be employed or licensed by or to contract with the Department of Children and Family Services or the Department of Juvenile Justice or to be employed or used by such contractor or licensee in a sensitive position having direct contact with children, the developmentally disabled, the aged, or the elderly as provided in s. $109.1127(3)\frac{110.1127(3)}{110.1127(3)}$, s. 393.063(15), s. 394.4572(1), s. 397.451, s. 402.302(3), s. 402.313(3), s. 409.175(2)(i), s.
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- 415.102(4), s. 415.103, s. 985.407, or chapter 400; or 15
 - 6. Is seeking to be employed or licensed by the Office of Teacher Education, Certification, Staff Development, and Professional Practices of the Department of Education, any district school board, or any local governmental entity which licenses child care facilities.
 - Section 141. Subsection (4) of section 943.22, Florida Statutes, is amended to read:
 - 943.22 Salary incentive program for full-time officers.--
 - (4) No individual filling a position in the Senior Management Service as defined in s. 109.402 110.402 is eligible to participate in the salary incentive program authorized by this section.
 - Section 142. Paragraph (c) of subsection (3) of section 944.35, Florida Statutes, is amended to read:

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944.35 Authorized use of force; malicious battery and sexual misconduct prohibited; reporting required; penalties.-(3)

(c) Notwithstanding prosecution, any violation of the provisions of this subsection, as determined by the Public Employees Relations Commission, shall constitute sufficient cause under s. 109.227 110.227 for dismissal from employment with the department, and such person shall not again be employed in any capacity in connection with the correctional system.

Section 143. Subsection (2) of section 945.043, Florida Statutes, is amended to read:

945.043 Department-operated day care services.--

(2) The department is exempt from the requirements of $s.\ 109.151\ \frac{110.151}{1}$.

Section 144. Subsection (6) of section 957.03, Florida Statutes, is amended to read:

957.03 Correctional Privatization Commission.--

(6) SUPPORT BY DEPARTMENT OF MANAGEMENT SERVICES.—The commission shall be a separate budget entity, and the executive director shall be its chief administrative officer. The Department of Management Services shall provide administrative support and service to the commission to the extent requested by the executive director. The commission and its staff are not subject to control, supervision, or direction by the Department of Management Services in any manner, including, but not limited to, personnel, purchasing, and budgetary matters, except to the extent as provided in chapters 109 110, 216, 255, 282, and 287 for agencies of the executive branch. The executive director may designate a maximum of two policymaking or managerial positions as being

exempt from the Career Service System. These two positions may be provided for as members of the Senior Management Service.

Section 145. Subsection (2) of section 985.04, Florida Statutes, is amended to read:

985.04 Oaths; records; confidential information.--

(2) Records maintained by the Department of Juvenile Justice, including copies of records maintained by the court, which pertain to a child found to have committed a delinquent act which, if committed by an adult, would be a crime specified in ss. 109.1127 110.1127, 393.0655, 394.457, 397.451, 402.305(2), 409.175, and 409.176 may not be destroyed pursuant to this section, except in cases of the death of the child. Such records, however, shall be sealed by the court for use only in meeting the screening requirements for personnel in s. 402.3055 and the other sections cited above, or pursuant to departmental rule; however, current criminal history information must be obtained from the Department of Law Enforcement in accordance with s. 943.053. The information shall be released to those persons specified in the above cited sections for the purposes of complying with those sections. The court may punish by contempt any person who releases or uses the records for any unauthorized purpose.

Section 146. Paragraph (e) of subsection (4) of section 985.05, Florida Statutes, is amended to read:

985.05 Court records.--

- (4) A court record of proceedings under this part is not admissible in evidence in any other civil or criminal proceeding, except that:
- (e) Records of proceedings under this part may be used to prove disqualification pursuant to ss. $\underline{109.1127}$ $\underline{110.1127}$,

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393.0655, 394.457, 397.451, 402.305, 402.313, 409.175, 409.176, and 985.407.

Section 147. Paragraph (b) of subsection (1) of section 985.4045, Florida Statutes, is amended to read:

985.4045 Sexual misconduct prohibited; reporting required; penalties.--

(1)

(b) Notwithstanding prosecution, any violation of this subsection, as determined by the Public Employees Relations Commission, constitutes sufficient cause under s. $\underline{109.227}$ $\underline{110.227}$ for dismissal from employment with the department, and such person may not again be employed in any capacity in connection with the juvenile justice system.

Section 148. Paragraph (c) of subsection (1) of section 216.262, Florida Statutes, is amended to read:

216.262 Authorized positions.--

(1)

(c)1. The Executive Office of the Governor, under such procedures and qualifications as it deems appropriate, shall, upon agency request, delegate to any state agency authority to add and delete authorized positions or transfer authorized positions from one budget entity to another budget entity within the same division, and may approve additions and deletions of authorized positions or transfers of authorized positions within the state agency when such changes would enable the agency to administer more effectively its authorized and approved programs. The additions or deletions must be consistent with the intent of the approved operating budget, must be consistent with legislative policy and intent, and must not conflict with specific spending policies specified in the General Appropriations Act.

2. The Chief Justice of the Supreme Court shall have the authority to establish procedures for the judicial branch to add and delete authorized positions or transfer authorized positions from one budget entity to another budget entity, and to add and delete authorized positions within the same budget entity, when such changes are consistent with legislative policy and intent and do not conflict with spending policies specified in the General Appropriations Act.

- 3.a. A state agency may be eligible for an efficiency award based on changes to authorized positions. To be eligible, the agency must submit an application to the Legislative Budgeting Commission identifying the modification to an approved program resulting in efficiency and cost savings.
- b. The amount of the efficiency award shall be determined by the Legislative Budgeting Commission but shall not exceed the actual savings of currently appropriated funds. In determining the amount of the award, the Legislative Budgeting Commission shall consider the actual savings for the current year and the annualized savings. The efficiency award may be used for nonrecurring purposes only.
- c. Each state agency allowed to retain salary appropriations pursuant to this subparagraph shall submit in its next legislative budget request a schedule showing how the agency utilized such funds.

Section 149. Effective January 1, 2002, section 447.201, Florida Statutes, is amended to read:

447.201 Statement of policy.--It is declared that The public policy of this the state, and the purpose of this part, is to provide statutory implementation of s. 6, Art. I of the State Constitution, with respect to public employees; to

promote harmonious and cooperative relationships between government and its employees, both collectively and individually; and to protect the public by assuring, at all times, the orderly and uninterrupted operations and functions of government. It is the intent of the Legislature that Nothing herein shall be construed either to encourage or discourage organization of public employees. This state's public policy is These policies are best effectuated by:

(1) Granting to public employees the right of organization and representation;

- (2) Requiring the state, local governments, and other political subdivisions to negotiate with bargaining agents duly certified to represent public employees;
- (3) Creating a Public Employees Relations Commission to assist in resolving disputes between public employees and public employers; and
- (4) Recognizing the constitutional prohibition against strikes by public employees and providing remedies for violations of such prohibition.

Section 150. Effective January 1, 2002, subsections (1), (3), and (4) of section 447.205, Florida Statutes, are amended to read:

447.205 Public Employees Relations Commission. --

(1) There is hereby created within the Department of Labor and Employment Security The Public Employees Relations Commission, hereinafter referred to as the "commission..." The commission shall be composed of a chair and two full-time members to be appointed by the Governor, subject to confirmation by the Senate, from persons representative of the public and known for their objective and independent judgment, who shall not be employed by, or hold any commission with, any

governmental unit in the state or any employee organization, as defined in this part, while in such office. In no event shall more than one appointee be a person who, on account of previous vocation, employment, or affiliation, is, or has been, classified as a representative of employers; and in no event shall more than one such appointee be a person who, on account of previous vocation, employment, or affiliation, is, or has been, classified as a representative of employees or employee organizations. The commissioners shall devote full time to commission duties and shall not engage in any other business, vocation, or employment while in such office. Beginning January 1, 1980, the chair shall be appointed for a term of 4 years, one commissioner for a term of 1 year, and one commissioner for a term of 2 years. Thereafter, every term of office shall be for 4 years; and each term of the office of chair shall commence on January 1 of the second year following each regularly scheduled general election at which a Governor is elected to a full term of office. In the event of a vacancy prior to the expiration of a term of office, an appointment shall be made for the unexpired term of that office. The chair shall be responsible for the administrative functions of the commission and shall have the authority to employ such personnel as may be necessary to carry out the provisions of this part. Once appointed to the office of chair, the chair shall serve as chair for the duration of the term of office of chair. Nothing contained herein prohibits a chair or commissioner from serving multiple terms.

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(3) The commission, in the performance of its powers and duties under this part, shall not be subject to control, supervision, or direction by the Department of Management
Services
Labor and Employment Security.

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(4) The property, personnel, and appropriations related to the commission's specified authority, powers, duties, and responsibilities shall be provided to the commission by the Department of Management Services Labor and Employment Security.

Section 151. Effective January 1, 2002, subsections (8), (9), (10), and (11) of section 447.207, Florida Statutes, are repealed.

Section 152. Effective July 1, 2001, section 447.208, Florida Statutes, is amended to read:

447.208 Procedure for with respect to certain appeals under s. 447.207.--

- (1) Any person filing an appeal pursuant to subsection (8) or subsection (9) of s. 447.207 shall be entitled to a hearing pursuant to subsections (4) and (5) of s. 447.503 and in accordance with chapter 120; however, the hearing shall be conducted within 30 days of the filing of an appeal with the commission, unless an extension of time is granted by the commission for good cause. Discovery may be granted only upon a showing of extraordinary circumstances. A party requesting discovery shall demonstrate a substantial need for the information requested and an inability to obtain relevant information by other means. To the extent that chapter 120 is inconsistent with these provisions, the procedures contained in this section shall govern.
- (2) This section does not prohibit any person from representing himself or herself in proceedings before the commission or from being represented by legal counsel or by any individual who qualifies as a representative pursuant to rules promulgated and adopted by the commission.

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- (3) With respect to hearings relating to demotions, suspensions, or dismissals pursuant to the provisions of this section:
- (a)1. For an alleged adverse agency action against an employee, except a law enforcement or correctional officer or a firefighter, occurring on or after July 1, 2001, the burden of proof shall be on the employee requesting the appeal to establish by a preponderance of the evidence that the agency head abused his or her discretion in demoting, suspending, or dismissing the employee and that no reasonable cause existed for the alleged adverse action taken by the agency.
- 2.(a) Upon a finding that the adversely affected employee was unable to establish that the agency head abused his or her discretion and was unable to establish that no reasonable just cause existed for the demotion, suspension, or dismissal, the commission shall affirm the demotion, suspension, or dismissal.
- <u>3.(b)</u> Upon a finding that the adversely affected employee established that the agency head abused his or her discretion and that no reasonable just cause existed did not exist for the demotion, suspension, or dismissal, the commission may order the reinstatement of the employee, with or without back pay.
- (b) With regard to a law enforcement or correctional officer or a firefighter:
- 1. Upon a finding that just cause existed for the demotion, suspension, or dismissal, the commission shall affirm the demotion, suspension, or dismissal.
- 2. Upon a finding that just cause did not exist for the demotion, suspension, or dismissal, the commission may

order the reinstatement of the law enforcement or correctional officer or firefighter, with or without back pay.

3.(c) Upon a finding that just cause for disciplinary action existed, but did not justify the severity of the action taken, the commission may, in its limited discretion, reduce the penalty.

(d) The commission is limited in its discretionary reduction of dismissals and suspensions to consider only the following circumstances:

 $\underline{a.1.}$ The seriousness of the conduct as it relates to the employee's duties and responsibilities.

 $\underline{\text{b.2.}}$ Action taken with respect to similar conduct by other employees.

 $\underline{\text{c.3.}}$ The previous employment record and disciplinary record of the employee.

<u>d.4.</u> Extraordinary circumstances beyond the employee's control which temporarily diminished the employee's capacity to effectively perform his or her duties or which substantially contributed to the violation for which punishment is being considered.

The agency may present evidence to refute the existence of these circumstances.

 $\underline{(c)}$ (e) Any order of the commission issued pursuant to this subsection may include back pay, if applicable, and an amount, to be determined by the commission and paid by the agency, for reasonable attorney's fees, witness fees, and other out-of-pocket expenses incurred during the prosecution of an appeal against an agency in which the commission $\underline{\text{finds}}$ $\underline{\text{sustains}}$ the employee $\underline{\text{met his or her burden of proof by}}$ establishing that the agency head abused his or her discretion

and that no reasonable cause existed for the employee's 1 demotion, suspension, or dismissal. In determining the amount 2 of an attorney's fee, the commission shall consider only the 3 4 number of hours reasonably spent on the appeal, comparing the 5 number of hours spent on similar Career Service System appeals and the reasonable hourly rate charged in the geographic area 6 7 for similar appeals, but not including litigation over the 8 amount of the attorney's fee. This paragraph applies to future 9 and pending cases. 10 Section 153. Effective January 1, 2002, sections 447.208 and 447.2085, Florida Statutes, are repealed. 11 12 Section 154. Paragraph (i) is added to subsection (4) of section 447.307, Florida Statutes, to read: 13 14 447.307 Certification of employee organization .--15 (4) In defining a proposed bargaining unit, the commission shall take into consideration: 16 17 (i) Notwithstanding any other provision of law, administrative rule, or decision to the contrary, it is in the 18 19 best interest of the state that all state law enforcement 20 agencies with 1,200 or more officers shall be placed in a separate bargaining unit from officers in other state law 21 enforcement agencies. Should application of this requirement 22 23 result in the establishment or recomposition of more than one state law enforcement bargaining unit, a question concerning 24 representation shall be deemed to have arisen for each 25 26 affected bargaining unit and, upon appropriate petition, a 27 representation election to determine the bargaining

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However, no unit shall be established or approved for purposes of collective bargaining which includes both professional and

representative shall be conducted.

nonprofessional employees unless a majority of each group votes for inclusion in such unit.

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Section 155. Effective July 1, 2001, paragraph (a) of subsection (6) of section 447.503, Florida Statutes, is amended to read:

447.503 Charges of unfair labor practices.—It is the intent of the Legislature that the commission act as expeditiously as possible to settle disputes regarding alleged unfair labor practices. To this end, violations of the provisions of s. 447.501 shall be remedied by the commission in accordance with the following procedures and in accordance with chapter 120; however, to the extent that chapter 120 is inconsistent with the provisions of this section, the procedures contained in this section shall govern:

(6)(a) If, upon consideration of the record in the case, the commission finds that an unfair labor practice has been committed, it shall issue and cause to be served an order requiring the appropriate party or parties to cease and desist from the unfair labor practice and take such positive action, including reinstatement of employees with or without back pay, as will best implement the general policies expressed in this part. However, no order of the commission shall require the reinstatement of any individual as an employee who has been suspended or discharged, or the payment of any back pay, if the individual was suspended or discharged as otherwise provided by law for cause. The order may further require the party or parties to make periodic reports showing the extent to which it has complied with the order. If, upon consideration of the record in the case, the commission finds that an unfair labor practice has not been or is not being committed, it shall issue an order dismissing the case.

Section 156. Paragraph (a) of subsection (5) of section 447.507, Florida Statutes, is amended to read:

447.507 Violation of strike prohibition; penalties .--

- (5) If the commission, after a hearing on notice conducted according to rules promulgated by the commission, determines that an employee has violated s. 447.505, it may order the termination of his or her employment by the public employer. Notwithstanding any other provision of law, a person knowingly violating the provision of said section may, subsequent to such violation, be appointed, reappointed, employed, or reemployed as a public employee, but only upon the following conditions:
- (a) Such person shall be on probation for a period of 18 6 months following his or her appointment, reappointment, employment, or reemployment, during which period he or she shall serve without permanent status and at the pleasure of the agency head tenure. During this period, the person may be discharged only upon a showing of just cause.

Section 157. Effective January 1, 2002, paragraph (m) of subsection (2) of section 39.202, Florida Statutes, is amended to read:

- 39.202 Confidentiality of reports and records in cases of child abuse or neglect.--
- (2) Access to such records, excluding the name of the reporter which shall be released only as provided in subsection (4), shall be granted only to the following persons, officials, and agencies:
- (m) The Office of Employee Relations within the

 Department of Management Services Public Employees Relations

 Commission for the sole purpose of obtaining evidence for voluntary binding arbitration conducted appeals filed pursuant

to s. $\underline{109.240}$ $\underline{447.207}$. Records may be released only after deletion of all information which specifically identifies persons other than the employee.

Section 158. Effective January 1, 2002, subsection (4) of section 112.044, Florida Statutes, as amended by this act, is amended to read:

112.044 Public employers, employment agencies, labor organizations; discrimination based on age prohibited; exceptions; remedy.--

(4) APPEAL; CIVIL SUIT AUTHORIZED.—Any employee of the state who is within the Career Service System established by chapter 109 and who is aggrieved by a violation of this act may appeal to the Public Employees Relations Commission under the conditions and following the procedures prescribed in part II of chapter 447. Any person other than an employee who is within the Career Service System established by chapter 109, or any person employed by the Public Employees Relations Commission, who is aggrieved by a violation of this act may bring a civil action in any court of competent jurisdiction for such legal or equitable relief as will effectuate the purposes of this act, unless voluntary binding arbitration is conducted pursuant to s. 109.240.

Section 159. Effective January 1, 2002, paragraph (b) of subsection (6), subsection (14), and paragraph (a) of subsection (15) of section 112.0455, Florida Statutes, are amended to read:

112.0455 Drug-Free Workplace Act.--

- (6) NOTICE TO EMPLOYEES. --
- (b) Prior to testing, all employees and job applicants for employment shall be given a written policy statement from the employer which contains:

- 1. A general statement of the employer's policy on employee drug use, which shall identify:
- a. The types of testing an employee or job applicant may be required to submit to, including reasonable suspicion or other basis; and
- b. The actions the employer may take against an employee or job applicant on the basis of a positive confirmed drug test result.
- 2. A statement advising the employee or job applicant of the existence of this section.
 - 3. A general statement concerning confidentiality.
- 4. Procedures for employees and job applicants to confidentially report the use of prescription or nonprescription medications both before and after being tested. Additionally, employees and job applicants shall receive notice of the most common medications by brand name or common name, as applicable, as well as by chemical name, which may alter or affect a drug test. A list of such medications shall be developed by the Agency for Health Care Administration.
- 5. The consequences of refusing to submit to a drug test.
- 6. Names, addresses, and telephone numbers of employee assistance programs and local alcohol and drug rehabilitation programs.
- 7. A statement that an employee or job applicant who receives a positive confirmed drug test result may contest or explain the result to the employer within 5 working days after written notification of the positive test result. If an employee or job applicant's explanation or challenge is

unsatisfactory to the employer, the person may contest the drug test result as provided by subsections (14) and (15).

- 8. A statement informing the employee or job applicant of his or her responsibility to notify the laboratory of any administrative or civil actions brought pursuant to this section.
- 9. A list of all drugs for which the employer will test, described by brand names or common names, as applicable, as well as by chemical names.
- 10. A statement regarding any applicable collective bargaining agreement or contract and the right to appeal to the circuit court or request voluntary binding arbitration, if applicable, as provided for by s. 109.240 Public Employees Relations Commission.
- 11. A statement notifying employees and job applicants of their right to consult the testing laboratory for technical information regarding prescription and nonprescription medication.
 - (14) DISCIPLINE REMEDIES. --
- (a) An executive branch employee who is disciplined or who is a job applicant for another position and is not hired pursuant to this section, may file an appeal with the <u>circuit</u> court or request voluntary binding arbitration, if applicable, as provided for by s. 109.240 Public Employees Relations

 Commission. Any appeal must be filed within 30 calendar days of receipt by the employee or job applicant of notice of discipline or refusal to hire. The notice shall inform the employee or job applicant of the right to file an appeal, or if available, the right to file a collective bargaining grievance pursuant to s. 447.401. Such appeals shall be resolved pursuant to the procedures established in ss.

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30 31 447.207(1)-(4), 447.208(2), and 447.503(4) and (5). A hearing on the appeal shall be conducted within 30 days after of the filing of the appeal, unless an extension is requested by the employee or job applicant and granted by the court commission or a collective bargaining grievance an arbitrator.

- (b) The commission shall promulgate rules concerning the receipt, processing, and resolution of appeals filed pursuant to this section.
- (c) Appeals to the commission shall be the exclusive administrative remedy for any employee who is disciplined or any job applicant who is not hired pursuant to this section, notwithstanding the provisions of chapter 120. However, Nothing in this subsection shall affect the right of an employee or job applicant to file a collective bargaining grievance pursuant to s. 447.401 provided that an employee or job applicant may not file both an appeal and a grievance.
- (d) An employee or a job applicant who has been disciplined or who has not been hired pursuant to this section must exhaust either the administrative appeal process or collective bargaining grievance-arbitration process.
- Upon resolving an appeal filed pursuant to paragraph (c), and finding a violation of this section, the commission may order the following relief:
- 1. Rescind the disciplinary action, expunge related records from the personnel file of the employee or job applicant and reinstate the employee.
 - 2. Order compliance with paragraph (10)(g).
 - 3. Award back pay and benefits.
- (b) 4. The court may award the prevailing employee or job applicant the necessary costs of the appeal, reasonable attorney's fees, and expert witness fees.

(15) NONDISCIPLINE REMEDIES. --

- (a) Any person alleging a violation of the provisions of this section, that is not remediable by the commission or an arbitrator pursuant to subsection (14), must institute a civil action for injunctive relief or damages, or both, in a court of competent jurisdiction within 180 days of the alleged violation, or be barred from obtaining the following relief. Relief is limited to:
- 1. An order restraining the continued violation of this section.
- 2. An award of the costs of litigation, expert witness fees, reasonable attorney's fees, and noneconomic damages provided that damages shall be limited to the recovery of damages directly resulting from injury or loss caused by each violation of this section.

Section 160. Effective July 1, 2001, paragraph (a) of subsection (3) and subsection (4) of section 112.31895, Florida Statutes, are amended to read:

112.31895 Investigative procedures in response to prohibited personnel actions.--

- (3) CORRECTIVE ACTION AND TERMINATION OF INVESTIGATION. -
- (a) The Florida Commission on Human Relations, in accordance with this act and for the sole purpose of this act, is empowered to:
- 1. Receive and investigate complaints from employees alleging retaliation by state agencies, as the term "state agency" is defined in s. 216.011.
- 2. Protect employees and applicants for employment with such agencies from prohibited personnel practices under s. 112.3187.

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- 3. Petition for stays and petition for corrective actions, including, but not limited to, temporary reinstatement.
- Recommend disciplinary proceedings pursuant to investigation and appropriate agency rules and procedures.
- 5. Coordinate with the Chief Inspector General in the Executive Office of the Governor and the Florida Commission on Human Relations to receive, review, and forward to appropriate agencies, legislative entities, or the Department of Law Enforcement disclosures of a violation of any law, rule, or regulation, or disclosures of gross mismanagement, malfeasance, misfeasance, nonfeasance, neglect of duty, or gross waste of public funds.
- 6. Review rules pertaining to personnel matters issued or proposed by the Department of Management Services, the Office of Employee Relations, the Public Employees Relations Commission, and other agencies, and, if the Florida Commission on Human Relations finds that any rule or proposed rule, on its face or as implemented, requires the commission of a prohibited personnel practice, provide a written comment to the appropriate agency.
- Investigate, request assistance from other governmental entities, and, if appropriate, bring actions concerning, allegations of retaliation by state agencies under subparagraph 1.
- 8. Administer oaths, examine witnesses, take statements, issue subpoenas, order the taking of depositions, order responses to written interrogatories, and make appropriate motions to limit discovery, pursuant to investigations under subparagraph 1.

- 9. Intervene or otherwise participate, as a matter of right, in any appeal or other proceeding arising under this section before an the Public Employees Relations Commission or any other appropriate agency, except that the Florida Commission on Human Relations must comply with the rules of that the commission or other agency and may not seek corrective action or intervene in an appeal or other proceeding without the consent of the person protected under ss. 112.3187-112.31895.
- 10. Conduct an investigation, in the absence of an allegation, to determine whether reasonable grounds exist to believe that a prohibited action or a pattern of prohibited action has occurred, is occurring, or is to be taken.

(4) RIGHT TO APPEAL. --

(a) Not more than 60 days after receipt of a notice of termination of the investigation from the Florida Commission on Human Relations, the complainant may file <u>for judicial</u> review of the notice of termination as provided for in s.

120.68. The notice of termination of the investigation, which shall contain a statement of facts, analysis, and conclusions, shall be considered final agency action for purposes of s.

120.68., with the Public Employees Relations Commission, a complaint against the hearings regarding the alleged prohibited personnel action. The Public Employees Relations Commission shall have jurisdiction over such complaints under ss. 112.3187 and 447.503(4) and (5).

(b) Judicial review of any final order of the commission shall be as provided in s. 120.68.

Section 161. Effective January 1, 2002, paragraph (a) of subsection (3) of section 112.31895, Florida Statutes, as amended by this act, is amended to read:

- 112.31895 Investigative procedures in response to prohibited personnel actions.--
- (3) CORRECTIVE ACTION AND TERMINATION OF INVESTIGATION.--

- (a) The Florida Commission on Human Relations, in accordance with this act and for the sole purpose of this act, is empowered to:
- 1. Receive and investigate complaints from employees alleging retaliation by state agencies, as the term "state agency" is defined in s. 216.011.
- 2. Protect employees and applicants for employment with such agencies from prohibited personnel practices under s. 112.3187.
- 3. Petition for stays and petition for corrective actions, including, but not limited to, temporary reinstatement.
- 4. Recommend disciplinary proceedings pursuant to investigation and appropriate agency rules and procedures.
- 5. Coordinate with the Chief Inspector General in the Executive Office of the Governor and the Florida Commission on Human Relations to receive, review, and forward to appropriate agencies, legislative entities, or the Department of Law Enforcement disclosures of a violation of any law, rule, or regulation, or disclosures of gross mismanagement, malfeasance, misfeasance, nonfeasance, neglect of duty, or gross waste of public funds.
- 6. Review rules pertaining to personnel matters issued or proposed by the Department of Management Services, the Office of Employee Relations, the Public Employees Relations Commission, and other agencies, and, if the Florida Commission on Human Relations finds that any rule or proposed rule, on

its face or as implemented, requires the commission of a prohibited personnel practice, provide a written comment to the appropriate agency.

- 7. Investigate, request assistance from other governmental entities, and, if appropriate, bring actions concerning, allegations of retaliation by state agencies under subparagraph 1.
- 8. Administer oaths, examine witnesses, take statements, issue subpoenas, order the taking of depositions, order responses to written interrogatories, and make appropriate motions to limit discovery, pursuant to investigations under subparagraph 1.
- 9. Intervene or otherwise participate, as a matter of right, in any appeal or other proceeding arising under this section before an agency, except that the Florida Commission on Human Relations must comply with the rules of that agency and may not seek corrective action or intervene in an appeal or other proceeding without the consent of the person protected under ss. 112.3187-112.31895.
- 10. Conduct an investigation, in the absence of an allegation, to determine whether reasonable grounds exist to believe that a prohibited action or a pattern of prohibited action has occurred, is occurring, or is to be taken.

Section 162. Effective July 1, 2001, subsection (12) of section 120.80, Florida Statutes, is amended to read:

- 120.80 Exceptions and special requirements; agencies.--
- (12) OFFICE OF EMPLOYEE RELATIONS; PUBLIC EMPLOYEES RELATIONS COMMISSION.--
- (a) Notwithstanding s. 120.57(1)(a), hearings within the jurisdiction of the <u>Office of Employee Relations within</u>

the Department of Management Services or the Public Employees Relations Commission need not be conducted by an administrative law judge assigned by the division.

(b) Section 120.60 does not apply to certification of employee organizations pursuant to s. 447.307.

Section 163. Paragraph (d) of subsection (2) of section 125.0108, Florida Statutes, is repealed.

Section 164. Paragraph (b) of subsection (9) of section 376.75, Florida Statutes, is amended to read:

376.75 Tax on production or importation of perchloroethylene.--

(9)

(b) The Department of Revenue, under the applicable rules of the Public Employees Relations Commission, is authorized to employ persons and incur other expenses for which funds are appropriated by the Legislature. The Department of Revenue is empowered to adopt such rules and shall prescribe and publish such forms as may be necessary to effectuate the purposes of this section.

Section 165. Paragraph (b) of subsection (3) of section 403.718, Florida Statutes, is amended to read:

403.718 Waste tire fees.--

(3)

(b) The Department of Revenue, under the applicable rules of the Career Service Commission, is authorized to employ persons and incur other expenses for which funds are appropriated by the Legislature. The department is empowered to adopt such rules and shall prescribe and publish such forms as may be necessary to effectuate the purposes of this section. The department is authorized to establish audit procedures and to assess delinquent fees.

Section 166. Section 538.11, Florida Statutes, is amended to read:

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538.11 Powers and duties of department; rules.--The same duties and privileges imposed by chapter 212 upon dealers of tangible personal property respecting the keeping of books and records and accounts and compliance with rules of the department shall apply to and be binding upon all persons who are subject to the provisions of this chapter. The department shall administer, collect, and enforce the registration authorized under this chapter pursuant to the same procedures used in the administration, collection, and enforcement of the general state sales tax imposed under chapter 212, except as provided in this section. The provisions of chapter 212 regarding the keeping of records and books shall apply. department, under the applicable rules of the Career Service Commission, is authorized to employ persons and incur other expenses for which funds are appropriated by the Legislature. The department is empowered to adopt such rules, and shall prescribe and publish such forms, as may be necessary to effectuate the purposes of this chapter. The Legislature hereby finds that the failure to promptly implement the provisions of this chapter would present an immediate threat to the welfare of the state. Therefore, the executive director of the department is hereby authorized to adopt emergency rules pursuant to s. 120.54(4), for purposes of implementing this chapter. Notwithstanding any other provision of law, such emergency rules shall remain effective for 6 months from the date of adoption. Other rules of the department related to and in furtherance of the orderly implementation of the chapter shall not be subject to a rule challenge under s. 120.56(2) or a drawout proceeding under s. 120.54(3)(c)2. but, once

adopted, shall be subject to an invalidity challenge under s. 120.56(3). Such rules shall be adopted by the Governor and Cabinet and shall become effective upon filing with the Department of State, notwithstanding the provisions of s. 120.54(3)(e)6.

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Section 167. Effective July 1, 2001, section 284.30, Florida Statutes, is amended to read:

284.30 State Risk Management Trust Fund; coverages to be provided. -- A state self-insurance fund, designated as the "State Risk Management Trust Fund," is created to be set up by the Department of Insurance and administered with a program of risk management, which fund is to provide insurance, as authorized by s. 284.33, for workers' compensation, general liability, fleet automotive liability, federal civil rights actions under 42 U.S.C. s. 1983 or similar federal statutes, and court-awarded attorney's fees in other proceedings against the state except for such awards in eminent domain or for inverse condemnation or for awards by the Public Employees Relations Commission or by the Office of Employee Relations. A party to a suit in any court, to be entitled to have his or her attorney's fees paid by the state or any of its agencies, must serve a copy of the pleading claiming the fees on the Department of Insurance; and thereafter the department shall be entitled to participate with the agency in the defense of the suit and any appeal thereof with respect to such fees.

Section 168. Effective July 1, 2001, section 284.31, Florida Statutes, is amended to read:

284.31 Scope and types of coverages; separate accounts.—The insurance risk management trust fund shall, unless specifically excluded by the Department of Insurance, cover all departments of the State of Florida and their

employees, agents, and volunteers and shall provide separate accounts for workers' compensation, general liability, fleet automotive liability, federal civil rights actions under 42 U.S.C. s. 1983 or similar federal statutes, and court-awarded attorney's fees in other proceedings against the state except for such awards in eminent domain or for inverse condemnation or for awards by the Public Employees Relations Commission or by the Office of Employee Relations. Unless specifically excluded by the Department of Insurance, the insurance risk management trust fund shall provide fleet automotive liability coverage to motor vehicles titled to the state, or to any department of the state, when such motor vehicles are used by community transportation coordinators performing, under contract to the appropriate department of the state, services for the transportation disadvantaged under part I of chapter 427. Such fleet automotive liability coverage shall be primary and shall be subject to the provisions of s. 768.28 and parts II and III of chapter 284, and applicable rules adopted thereunder, and the terms and conditions of the certificate of coverage issued by the Department of Insurance.

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Section 169. Effective January 1, 2002, paragraph (k) of subsection (3) of section 415.107, Florida Statutes, is amended to read:

415.107 Confidentiality of reports and records. --

- (3) Access to all records, excluding the name of the reporter which shall be released only as provided in subsection (6), shall be granted only to the following persons, officials, and agencies:
- (k) The Office of Employee Relations Public Employees
 Relations Commission for the sole purpose of obtaining
 evidence for voluntary binding arbitration conducted appeals

filed pursuant to <u>s. 109.240</u> and the <u>Public Employees</u>

Relations Commission for the purpose of obtaining evidence for appeals filed pursuant to s. 447.207. Records may be released only after deletion of all information that specifically identifies persons other than the employee.

Section 170. Effective January 1, 2002, paragraph (c) of subsection (3) of section 944.35, Florida Statutes, and paragraph (b) of subsection (1) of section 985.4045, Florida Statutes, are repealed.

Section 171. The Office of Employee Relations within the Department of Management Services shall coordinate the development and implementation of a transition plan that supports the implementation of this act. The Department of Labor and Employment Security, the Public Employees Relations Commission, and all other state agencies identified by the office shall cooperate fully in developing and implementing the plan and shall dedicate the financial and staff resources that are necessary for such implementation.

Section 172. (1) Until July 1, 2001, the Public Employees Relations Commission shall continue to exercise its powers, duties, and functions pursuant to the authority granted it under the Florida Statutes 2000.

(2) On and after July 1, 2001, the Public Employees
Relations Commission shall continue to exercise its powers,
duties, and functions pursuant to this act's amendments which
take effect July 1, 2001. As to those cases within the Public
Employees Relations Commission jurisdiction regarding the
suspension, dismissal, reduction in pay, demotion, layoff, or
transfer of a career service employee that are pending before
the commission on January 1, 2002, the commission shall

continue to exercise its authority in order to finalize those existing cases under review.

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(3) After June 30, 2002, the jurisdiction of the Public Employees Relations Commission to hear appeals arising out of any suspension, dismissal, reduction in pay, demotion, layoff, or transfer of an employee in the Career Service System shall cease to exist.

Section 173. There is appropriated to the Department of Management Services for fiscal year 2000-2001, \$26,208 of nonrecurring general revenue for the purpose of establishing an administrative staff to implement the provisions of this act.

Section 174. Effective January 1, 2002, the Public Employees Relations Commission is transferred from the Department of Labor and Employment Security to the Department of Management Services. The Public Employees Relations Commission shall have all its statutory powers, duties, and functions, as otherwise provided for in this act, transferred to the Department of Management Services. All the Public Employees Relations Commission's records, personnel, property, and unexpended balances of appropriations, allocations, or other funds are transferred to the Department of Management Services as of January 1, 2002, except that such portion of the personnel, property, and unexpended balances of appropriations, allocations, or other funds shall be transferred to the Office of Employee Relations within the Department of Management Services as is sufficient for that office to accomplish its duties and responsibilities as provided for in this act. Accordingly, the Executive Office of the Governor shall process a budget amendment, or budget amendments, subject to legislative notice and review under s.

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216.177, Florida Statutes, to transfer such records,
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    personnel, property, and unexpended balances of
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    Employees Relations Commission to the Office of Employee
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    Relations, the Public Employees Relations Commission, and the
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    Department of Management Services shall work cooperatively in
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    preparing and forwarding to the Executive Office of the
    Governor a recommended budget amendment, or amendments, no
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    later than September 1, 2001.
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           Section 175. The Department of Management Services
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    shall adopt, amend, or repeal rules as necessary to effectuate
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    the provisions of chapter 109, Florida Statutes, as created by
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    this act, and in accordance with the authority granted to the
    department in chapter 109, Florida Statutes.
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           Section 176. Except as otherwise provided herein, this
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    act shall take effect upon becoming a law.
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CODING: Words stricken are deletions; words underlined are additions.