Bill No. CS for SB 466

Amendment No. ____ Barcode 755104

	CHAMBER ACTION Senate House
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11	Senator Garcia moved the following amendment:
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13	Senate Amendment (with title amendment)
14	Delete everything after the enacting clause
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16 17	and insert:
18	Be It Enacted by the Legislature of the State of Florida:
19	be it matter by the negislature of the beate of frortage
20	Section 1. Paragraph (h) of subsection (3) of section
21	20.23, F.S., is amended to read:
22	20.23 Department of TransportationThere is created
23	a Department of Transportation which shall be a decentralized
24	agency.
25	(3)
26	(h)1. The secretary shall appoint an inspector general
27	pursuant to s. 20.055. To comply with recommended professional
28	auditing standards related to independence and objectivity,
29	the inspector general shall be appointed to a position within
30	the Career Service System and may be removed by the secretary
31	with the concurrence of the Transportation Commission. In
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order to attract and retain an individual who has the proven technical and administrative skills necessary to comply with the requirements of this section, the agency head may appoint the inspector general to a classification level within the Career Service System that is equivalent to that provided for in part III of chapter 110. The inspector general may be organizationally located within another unit of the department for administrative purposes, but shall function independently and be directly responsible to the secretary pursuant to s. 20.055. The duties of the inspector general shall include, but are not restricted to, reviewing, evaluating, and reporting on the policies, plans, procedures, and accounting, financial, and other operations of the department and recommending changes for the improvement thereof, as well as performing audits of contracts and agreements between the department and private entities or other governmental entities. The inspector general shall give priority to reviewing major parts of the department's accounting system and central office monitoring function to determine whether such systems effectively ensure accountability and compliance with all laws, rules, policies, and procedures applicable to the operation of the department. The inspector general shall also give priority to assessing the department's management information systems as required by s. 282.318. The internal audit function shall use the necessary expertise, in particular, engineering, financial, and property appraising expertise, to independently evaluate the technical aspects of the department's operations. inspector general shall have access at all times to any personnel, records, data, or other information of the department and shall determine the methods and procedures 31 | necessary to carry out his or her duties. The inspector

general is responsible for audits of departmental operations and for audits of consultant contracts and agreements, and such audits shall be conducted in accordance with generally accepted governmental auditing standards. The inspector general shall annually perform a sufficient number of audits to determine the efficiency and effectiveness, as well as verify the accuracy of estimates and charges, of contracts executed by the department with private entities and other governmental entities. The inspector general has the sole responsibility for the contents of his or her reports, and a copy of each report containing his or her findings and recommendations shall be furnished directly to the secretary and the commission.

- 2. In addition to the authority and responsibilities herein provided, the inspector general is required to report to the:
- a. Secretary whenever the inspector general makes a preliminary determination that particularly serious or flagrant problems, abuses, or deficiencies relating to the administration of programs and operations of the department have occurred. The secretary shall review and assess the correctness of the preliminary determination by the inspector general. If the preliminary determination is substantiated, the secretary shall submit such report to the appropriate committees of the Legislature within 7 calendar days, together with a report by the secretary containing any comments deemed appropriate. Nothing in this section shall be construed to authorize the public disclosure of information which is specifically prohibited from disclosure by any other provision of law.
 - b. Transportation Commission and the Legislature any

for his or her actions.

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29 30 actions by the secretary that prohibit the inspector general from initiating, carrying out, or completing any audit after the inspector general has decided to initiate, carry out, or complete such audit. The secretary shall, within 30 days

5 after transmission of the report, set forth in a statement to 6 the Transportation Commission and the Legislature the reasons

Section 2. Sections 110.108 and 110.109, Florida Statutes, are repealed.

Section 3. Section 110.1091, Florida Statutes, is amended to read:

110.1091 Program for assisting state employees; confidentiality. -- An Each employing state agency may provide a program to assist any of its state employees employee who have has a behavioral or medical disorder, substance abuse problem, or emotional difficulty that which affects their the employee's job performance, through referral for counseling, therapy, or other professional treatment. Each employing state agency may designate community diagnostic and referral resources as necessary to implement the provisions of this section. Any communication between a state employee and personnel or service providers of a state employee assistance program relative to the employee's participation in the program shall be a confidential communication. Any routine monitoring of telephone calls by the state agency does not violate this provision. All records relative to that participation shall be confidential and exempt from the provisions of s. 119.07(1) and s. 24(a), Art. I of the State Constitution. This section is subject to the Open Government Sunset Review Act of 1995 in accordance with s. 119.15, and 31 | shall stand repealed on October 2, 2003, unless reviewed and

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saved from repeal through reenactment by the Legislature.

Section 4. <u>Section 110.1095, Florida Statutes, is repealed.</u>

Section 5. Section 110.1099, Florida Statutes, is amended to read:

110.1099 Education and training opportunities for state employees.--

- (1) Education and training are an integral component in improving the delivery of services to the public. Recognizing that the application of productivity-enhancing technology and practice demands demand continuous educational and training opportunities, a state employee employees may be authorized to receive fundable tuition waivers on a space-available basis or a voucher or grant vouchers to attend work-related courses at public community colleges, public technical centers, or public universities.
- shall request that <u>public universities</u> such institutions provide evening and weekend programs for state employees. When evening and weekend training and educational programs are not available, <u>an employee</u> employees may be authorized to take paid time off during <u>his or her their</u> regular working hours for training and career development, as provided in s. 110.105(1), if such training benefits the employer <u>as</u> determined by that employee's agency head.
- (3) <u>An employee Employees</u> who <u>exhibits</u> exhibit superior aptitude and performance may be authorized <u>by that employee's agency head</u> to take <u>a</u> paid educational <u>leave leaves</u> of absence for up to 1 academic year at a time, for specific approved work-related education and training. <u>That employee</u>
 - (4) Such employees must enter into a contract

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contracts to return to state employment for a period of time equal to the length of the leave of absence or refund salary and benefits paid during his or her their educational leave leaves of absence.

- (5) The Department of Management Services, in consultation with the agencies and, to the extent applicable, Florida's public postsecondary educational institutions, shall adopt rules to implement and administer this section.
- (4) (4) (6) As a precondition to approving an employee's training request, an agency or the judicial branch may require an employee to enter into an agreement that requires the employee to reimburse the agency or judicial branch for the registration fee or similar expense for any training or training series when the cost of the fee or similar expense exceeds \$1,000 if the employee voluntarily terminates employment or is discharged for cause from the agency or judicial branch within a specified period of time not to exceed exceeding 4 years after the conclusion of the training. This subsection does not apply to any training program that an agency or the judicial branch requires an the employee to attend. An agency or the judicial branch may pay the outstanding balance then due and owing on behalf of a state employee under this subsection in connection with recruitment and hiring of such state employee.
- (5) The Department of Management Services, in consultation with the agencies and, to the extent applicable, with Florida's public community colleges, public technical centers, and public universities, shall adopt rules to administer this section.
- Section 6. Subsection (1) of section 110.1127, Florida 31 | Statutes, is amended to read:

110.1127 Employee security checks.--

employee such of its positions that of state employment which, because of the special trust or responsibility or sensitive location of those such positions, require that persons occupying those such positions be subject to a security background check, including fingerprinting, as a condition of employment.

Section 7. Effective February 1, 2002, subsection (2) of section 110.113, Florida Statutes, is amended to read:

110.113 Pay periods for state officers and employees; salary payments by direct deposit.--

(2) As a condition of employment, a person appointed to a position in state government on or after July 1, 1996, is required to participate in the direct deposit program pursuant to s. 17.076. This subsection does not apply to persons who are in the employment of the state on July 1, 1996, and subsequently receive promotion appointments, transfers, or other changes in positions within the same personnel system after July 1, 1996. An employee may request an exemption from the provisions of this subsection when such employee can demonstrate a hardship or when such employee is in an other-personal-services position.

Section 8. Section 110.1245, Florida Statutes, is amended to read:

110.1245 <u>Savings-sharing program; bonus payments;</u> other awards.--<u>Meritorious service awards program.--</u>

(1)(a) The Department of Management Services shall adopt rules that prescribe set policy, develop procedures, and promote a savings-sharing program for an individual or group of employees who propose procedures or ideas that are adopted

and that result in eliminating or reducing state expenditures, if such proposals are placed in effect and may be implemented under current statutory authority. of meritorious service awards, incentives, and recognition to employees who:

- (a) Propose procedures or ideas which are adopted and which will result in increasing productivity, in eliminating or reducing state expenditures or improving operations, or in generating additional revenues, provided such proposals are placed in effect and can be implemented under current statutory authority; or
- (b) Each agency head shall recommend employees individually or by group to be awarded an amount of money, which amount shall be directly related to the cost savings realized. Each proposed award and amount of money must be approved by the Legislative Budgeting Commission and be in compliance with section 216.1815. By their superior accomplishments, make exceptional contributions to the efficiency, economy, or other improvement in the operations of the state government.

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(c) Each Every state agency, unless otherwise provided by law, may shall participate in the program. The Chief Justice shall have the authority to establish a savings-sharing meritorious service awards program for employees of the judicial branch within the parameters established in this section. The component of the program specified in paragraph (a) shall apply to all employees within the Career Service System, the Selected Exempt Service System, and comparable employees within the judicial branch. component of the program specified in paragraph (b) shall 31 apply to all employees of the state. No award granted under

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the component of the program described in paragraph (a) shall exceed 10 percent of the first year's actual savings or actual revenue increase, up to \$25,000, plus applicable taxes, unless a larger award is made by the Legislature, and shall be paid from the appropriation available to the judicial branch or state agency affected by the award or from any specific appropriation therefor. No award granted under the component of the program described in paragraph (b) shall exceed \$1,000 plus applicable taxes per individual employee. The judicial branch or an agency may award savings bonds or other items in lieu of cash awards, provided that the cost of such item does not exceed the limits specified in this subsection. In addition, the judicial branch or a state agency may award certificates, pins, plaques, letters of commendation, and other tokens of recognition of meritorious service to an employee eligible for recognition under either component of the program, provided that the award may not cost in excess of 18 \$100 each plus applicable taxes.

(d) (d) (2) The department and the judicial branch shall submit annually to the President of the Senate and the Speaker of the House of Representatives information that outlines each agency's level of participation in the savings-sharing meritorious service awards program. The information shall must include, but is not limited to:

 $1.\frac{(a)}{(a)}$ The number of proposals made.

2.(b) The number of dollars and awards made to employees or groups for adopted proposals.

3.(c) The actual cost savings realized as a result of implementing employee or group proposals.

4. The number of employees or groups recognized for superior accomplishments.

1	(d) Total expenditures incurred by the agency for
2	providing awards to employees for adopted proposals.
3	(e) The number of employees recognized for superior
4	accomplishments.
5	(f) The number of employees recognized for
6	satisfactory service to the state.
7	(2) In June of each year, bonuses shall be paid to
8	employees from funds authorized by the Legislature in an
9	appropriation specifically for bonuses. Each agency shall
10	develop a plan for awarding lump-sum bonuses, which plan shall
11	be submitted no later than September 15 of each year and
12	approved by the Office of Policy and Budget in the Executive
13	Office of the Governor. Such plan shall include, at a minimum,
14	but is not limited to:
15	(a) A statement that all bonuses are subject to
16	specific appropriation by the Legislature.
17	(b) Eligibility criteria as follows:
18	1. The employee must have been employed prior to July
19	1 of that fiscal year and have been continuously employed
20	through the date of distribution.
21	2. The employee must not have been on leave without
22	pay consecutively for more than 6 months during the fiscal
23	year.
24	3. The employee must have had no sustained
25	disciplinary action during the period beginning July 1 through
26	the date the bonus checks are distributed. Disciplinary
27	actions include written reprimands, suspensions, dismissals,
28	and involuntary or voluntary demotions that were associated
29	with a disciplinary action.
30	4. The employee must have demonstrated a commitment to

31 the agency mission by reducing the burden on those served,

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- The employee must have demonstrated initiative in work and have exceeded normal job expectations.
- 6. The employee must have modeled the way for others by displaying agency values of fairness, cooperation, respect, commitment, honesty, excellence, and teamwork.
- (c) A periodic evaluation process of the employee's performance.
- (d) Peer input to account for at least 40 percent of the bonus award determination.
- (e) A division of the agency by work unit for purposes of peer input and bonus distribution.
- (f) A limitation on bonus distributions equal to 35 percent of the agency's total authorized positions. This requirement may be waived by the Office of Policy and Budget in the Executive Office of the Governor upon a showing of exceptional circumstances.
- (3) Each department head is authorized to incur expenditures to award suitable framed certificates, pins, and other tokens of recognition to retiring state employees whose service with the state has been satisfactory, in appreciation and recognition of such service. Such awards may not cost in excess of \$100 each plus applicable taxes.
- (4) Each department head is authorized to incur expenditures to award suitable framed certificates, pins, or other tokens of recognition to state employees who have achieved increments of 5 years of satisfactory service in the agency or to the state, in appreciation and recognition of 31 | such service. Such awards may not cost in excess of \$100 \$50

each plus applicable taxes.

 (5) Each department head is authorized to incur expenditures not to exceed \$100 each plus applicable taxes for suitable framed certificates, plaques, or other tokens of recognition to any appointed member of a state board or commission whose service to the state has been satisfactory, in appreciation and recognition of such service upon the expiration of such board or commission member's final term in such position.

Section 9. <u>Section 110.1246, Florida Statutes, is</u> repealed.

Section 10. Subsections (1) and (2) of section 110.129, Florida Statutes, are amended to read:

110.129 Services to political subdivisions.--

- (1) Upon request, the department may enter into \underline{a} formal \underline{a} greement \underline{a} with any municipality or political subdivision of the state to furnish technical assistance to improve the system or methods of personnel administration of \underline{t} hat \underline{s} municipality or political subdivision. The department shall provide such assistance within the limitations of available staff, funds, and other resources. All municipalities and political subdivisions of the state are authorized to enter into such agreements.
- (2) Technical assistance <u>includes</u> may include, but <u>is</u> shall not be limited to, <u>providing</u> technical advice, written reports, <u>or</u> and other information or materials <u>that</u> and may cover such subjects as management and personnel systems, central administrative and support services, employee training, and employee productivity.

Section 11. Subsection (2) of section 110.131, Florida Statutes, is amended to read:

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           110.131 Other-personal-services temporary
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    employment.--
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           (2) An agency may employ any qualified individual in
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    other-personal-services temporary employment for 1,040 hours
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    within any 12-month period. An extension beyond a total of
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    1,040 hours within an agency for any individual requires a
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    recommendation by the approval of the agency head and approval
   by the Executive Office of the Governor or a designee.
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    Approval of extensions shall be made in accordance with
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    criteria established by the department. Each agency shall
   maintain employee information as specified by the department
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   regarding each extension of other-personal-services temporary
    employment. The time limitation established by this
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    subsection does not apply to board members, consultants,
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    seasonal employees, institutional clients employed as part of
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    their rehabilitation, or bona fide, degree-seeking students in
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    accredited secondary or postsecondary educational programs,
    employees hired to deal with an emergency situation that
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    affects the public health, safety, or welfare, or employees
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   hired for a project that is identified by a specific
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    appropriation or time-limited grant.
           Section 12. Subsections (11), (18), and (19) of
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   section 110.203, Florida Statutes, are amended to read:
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           110.203 Definitions.--For the purpose of this part and
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    the personnel affairs of the state:
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           (11) "Pay plan" means a formal description of the
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   philosophy, methods, procedures, and salary schedules schedule
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    for competitively compensating employees at market-based rates
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    for work performed.
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           (18) "Promotion" means the changing of the
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31 | classification of an employee to a class having a higher

maximum salary; or the changing of the classification of an employee to a class having the same or a lower maximum salary but a higher level of responsibility as determined by the Department of Management Services.

(19) "Demotion" means the changing of the classification of an employee to a class having a lower maximum salary; or the changing of the classification of an employee to a class having the same or a higher maximum salary but a lower level of responsibility as determined by the Department of Management Services.

Section 13. Subsections (22), (23), and (24) of section 110.203, Florida Statutes, are amended, and subsections (28) and (29) are added to that section, to read:

110.203 Definitions.--For the purpose of this part and the personnel affairs of the state:

- (22) "Dismissal" means a disciplinary action taken by an agency <u>pursuant to s. 110.227</u> against an employee resulting in termination of his or her employment for a violation of agency standards or for cause pursuant to s. 110.227.
- (23) "Suspension" means a disciplinary action taken by an agency <u>pursuant to s. 110.227</u> against an employee to temporarily relieve the employee of his or her duties and place him or her on leave without pay <u>for violation of agency standards or for cause pursuant to s. 110.227</u>.
- (24) "Layoff" means termination of employment due to abolishment of positions necessitated by a shortage of funds or work, or a material change in the duties or organization of an agency, including the outsourcing or privatization of an activity or function previously performed by career service employees.
 - (28) "Firefighter" means a firefighter certified under

1	chapter 633.
2	(29) "Law enforcement or correctional officer" means a
3	law enforcement officer, special agent, correctional officer,
4	correctional probation officer, or institutional security
5	specialist required to be certified under chapter 943.
6	Section 14. Section 110.2035, Florida Statutes, is
7	created to read:
8	110.2035 Classification and compensation program
9	(1) The Department of Management Services, in
10	consultation with the Executive Office of the Governor and the
11	Legislature, shall develop a classification and compensation
12	program. This program shall be developed for use by all state
13	agencies and shall address Career Service, Select Exempt
14	Service, and Senior Management Service classes.
15	(2) The program shall consist of the following:
16	(a) A position classification system using no more
17	than 50 occupational groups and up to a six-class series
18	structure for each occupation within an occupational group.
19	Additional occupational groups may be established only by the
20	Executive Office of the Governor after consultation with the
21	Legislature.
22	(b) A pay plan that shall provide broad, market-based
23	salary ranges for each occupational group.
24	(3) The following goals shall be considered in
25	designing and implementing the program:
26	(a) The classification system must significantly
27	reduce the need to reclassify positions due to work assignment
28	and organizational changes by decreasing the number of
29	classification changes required.
30	(b) The classification system must establish

31 broad-based classes allowing flexibility in organizational

1	structure and must reduce the levels of supervisory classes.
2	(c) The classification system and pay plan must
3	emphasize pay administration and job-performance evaluation by
4	management rather than emphasize use of the classification
5	system to award salary increases.
6	(d) The pay administration system must contain
7	provisions to allow managers the flexibility to move employees
8	through the pay ranges and provide for salary increase
9	additives and lump-sum bonuses.
10	(4) The classification system shall be structured such
11	that each confidential, managerial, and supervisory employee
12	shall be included in the Selected Exempt Service, in
13	accordance with part V of this chapter.
14	(5) The Department of Management Services shall submit
15	the proposed design of the classification and compensation
16	program to the Executive Office of the Governor, the presiding
17	officers of the Legislature, and the appropriate legislative
18	fiscal and substantive standing committees on or before
19	December 1, 2001.
20	(6) The department shall establish, by rule,
21	guidelines with respect to, and shall delegate to the
22	employing agencies, where appropriate, the authority to
23	administer the following:
24	(a) Shift differentials.
25	(b) On-call fees.
26	(c) Hazardous-duty pay.
27	(d) Advanced appointment rates.
28	(e) Salary increase and decrease corrections.
29	(f) Lead-worker pay.
30	(g) Temporary special duties pay.
31	(h) Trainer-additive pay.

1 (i) Competitive area differentials. 2 (j) Coordinator pay. 3 (k) Critical market pay. 4 5 The employing agency must use such pay additives as are 6 appropriate within the guidelines established by the 7 department and shall advise the department in writing of the plan for implementing such pay additives prior to the 8 implementation date. Any action by an employing agency to 9 10 implement temporary special duties pay, competitive area differentials, or critical market pay may be implemented only 11 12 after the department has reviewed and recommended such action; 13 however, an employing agency may use temporary special duties pay for up to 3 months without prior review by the department. 14 15 The department shall annually provide a summary report of the pay additives implemented pursuant to this section. 16 17 Section 15. Subsection (2) of section 110.205, Florida Statutes, is amended, and subsection (7) is added to that 18 19 section, to read: 20 110.205 Career service; exemptions.--21 (2) EXEMPT POSITIONS. -- The exempt positions that which are not covered by this part include the following, provided 22 that no position, except for positions established for a 23 24 limited period of time pursuant to paragraph (h), shall be 25 exempted if the position reports to a position in the career 26 service: 27 (a) All officers of the executive branch elected by 28 popular vote and persons appointed to fill vacancies in such offices. Unless otherwise fixed by law, the salary and 29

benefits for any such officer who serves as the head of a 31 | department shall be set by the department in accordance with

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the rules of the Senior Management Service.

- (b) All members, officers, and employees of the legislative branch, except for the members, officers, and employees of the Florida Public Service Commission.
- (c) All members, officers, and employees of the judicial branch.
- (d) All officers and employees of the State University System and the Correctional Education Program within the Department of Corrections, and the academic personnel and academic administrative personnel of the Florida School for the Deaf and the Blind. In accordance with the provisions of chapter 242, the salaries for academic personnel and academic administrative personnel of the Florida School for the Deaf and the Blind shall be set by the board of trustees for the school, subject only to the approval of the State Board of Education. The salaries for all instructional personnel and all administrative and noninstructional personnel of the Correctional Education Program shall be set by the Department of Corrections, subject to the approval of the Department of Management Services.
- (e) All members of state boards and commissions, however selected. Unless otherwise fixed by law, the salary and benefits for any full-time board or commission member shall be set by the department in accordance with the rules of the Senior Management Service.
 - (f) Judges, referees, and receivers.
 - (g) Patients or inmates in state institutions.
- (h) All positions that which are established for a limited period of time for the purpose of conducting a special study, project, or investigation and any person paid from an 31 other-personal-services appropriation. Unless otherwise fixed

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29 30 by law, the salaries for such positions and persons shall be set in accordance with rules established by the employing agency for other-personal-services payments pursuant to s. 110.131.

- The appointed secretaries, assistant secretaries, deputy secretaries, and deputy assistant secretaries of all departments; the executive directors, assistant executive directors, deputy executive directors, and deputy assistant executive directors of all departments; and the directors of all divisions and those positions determined by the department to have managerial responsibilities comparable to such positions, which positions include, but are not limited to, program directors, assistant program directors, district administrators, deputy district administrators, the Director of Central Operations Services of the Department of Children and Family Services, and the State Transportation Planner, State Highway Engineer, State Public Transportation Administrator, district secretaries, district directors of planning and programming, production, and operations, and the managers of the offices specified in s. 20.23(3)(d)2., of the Department of Transportation. Unless otherwise fixed by law, the department shall set the salary and benefits of these positions in accordance with the rules of the Senior Management Service.
- (j) The personal secretary to the incumbent of each position exempted in paragraph (a), and to each appointed secretary, assistant secretary, deputy secretary, executive director, assistant executive director, and deputy executive director of each department under paragraph (i). Unless otherwise fixed by law, the department shall set the salary 31 | and benefits of these positions in accordance with the rules

of the Selected Exempt Service.

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- (k) All officers and employees in the office of the Governor, including all employees at the Governor's mansion, and employees within each separate budget entity, as defined in chapter 216, assigned to the Governor. Unless otherwise fixed by law, the salary and benefits of these positions shall be set by the department as follows:
- The chief of staff, the assistant or deputy chief of staff, general counsel, Director of Legislative Affairs, chief inspector general, Director of Cabinet Affairs, Director of Press Relations, Director of Planning and Budgeting, director of administration, director of state-federal relations, Director of Appointments, Director of External Affairs, Deputy General Counsel, Governor's Liaison for Community Development, Chief of Staff for the Lieutenant Governor, Deputy Director of Planning and Budgeting, policy coordinators, and the director of each separate budget entity shall have their salaries and benefits established by the department in accordance with the rules of the Senior Management Service.
- The salaries and benefits of positions not established in sub-subparagraph a. shall be set by the employing agency. Salaries and benefits of employees whose professional training is comparable to that of licensed professionals under paragraph (q), or whose administrative responsibility is comparable to a bureau chief shall be set by the Selected Exempt Service. The department shall make the comparability determinations. Other employees shall have benefits set comparable to legislative staff, except leave shall be comparable to career service as if career service 31 | employees.

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(1) All assistant division director, deputy division director, and bureau chief positions in any department, and those positions determined by the department to have managerial responsibilities comparable to such positions, which positions include, but are not limited to, positions in the Department of Health, the Department of Children and Family Services, and the Department of Corrections that are assigned primary duties of serving as the superintendent or assistant superintendent, or warden or assistant warden, of an institution; positions in the Department of Corrections that are assigned primary duties of serving as the circuit administrator or deputy circuit administrator; positions in the Department of Transportation that are assigned primary duties of serving as regional toll managers and managers of offices as defined in s. 20.23(3)(d)3. and (4)(d); positions in the Department of Environmental Protection that are assigned the duty of an Environmental Administrator or program administrator; those positions described in s. 20.171 as included in the Senior Management Service; and positions in the Department of Health that are assigned the duties of Environmental Administrator, Assistant County Health Department Director, and County Health Department Financial Administrator. Unless otherwise fixed by law, the department shall set the salary and benefits of these positions in accordance with the rules established for the Selected Exempt Service.

(m)1. a. In addition to those positions exempted by other paragraphs of this subsection, each department head may designate a maximum of 20 policymaking or managerial positions, as defined by the department and approved by the 31 Administration Commission, as being exempt from the Career

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29 30 Service System. Career service employees who occupy a position designated as a position in the Selected Exempt Service under this paragraph shall have the right to remain in the Career Service System by opting to serve in a position not exempted by the employing agency. Unless otherwise fixed by law, the department shall set the salary and benefits of these positions in accordance with the rules of the Selected Exempt Service; provided, however, that if the agency head determines that the general counsel, chief Cabinet aide, public information administrator or comparable position for a Cabinet officer, inspector general, or legislative affairs director has both policymaking and managerial responsibilities and if the department determines that any such position has both policymaking and managerial responsibilities, the salary and benefits for each such position shall be established by the department in accordance with the rules of the Senior Management Service.

- In addition, each department may designate one b. additional position in the Senior Management Service if that position reports directly to the agency head or to a position in the Senior Management Service and if any additional costs are absorbed from the existing budget of that department.
- 2. If otherwise exempt, employees of the Public Employees Relations Commission, the Commission on Human Relations, and the Unemployment Appeals Commission, upon the certification of their respective commission heads, may be provided for under this paragraph as members of the Senior Management Service, if otherwise qualified. However, the deputy general counsels of the Public Employees Relations Commission shall be compensated as members of the Selected 31 | Exempt Service.

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- The executive director, deputy executive director, general counsel, official reporters, and division directors within the Public Service Commission and the personal secretary and personal assistant to each member of the Public Service Commission. Unless otherwise fixed by law, the salary and benefits of the executive director, deputy executive directors, general counsel, Director of Administration, Director of Appeals, Director of Auditing and Financial Analysis, Director of Communications, Director of Consumer Affairs, Director of Electric and Gas, Director of Information Processing, Director of Legal Services, Director of Records and Reporting, Director of Research, and Director of Water and Sewer shall be set by the department in accordance with the rules of the Senior Management Service. The salary and benefits of the personal secretary and the personal assistant of each member of the commission and the official reporters shall be set by the department in accordance with the rules of the Selected Exempt Service, notwithstanding any salary limitations imposed by law for the official reporters.
- (o)1. All military personnel of the Department of Military Affairs. Unless otherwise fixed by law, the salary and benefits for such military personnel shall be set by the Department of Military Affairs in accordance with the appropriate military pay schedule.
- The military police chiefs, military police officers, firefighter trainers, firefighter-rescuers, and electronic security system technicians shall have salary and benefits the same as career service employees.
- (p) The staff directors, assistant staff directors, district program managers, district program coordinators, 31 district subdistrict administrators, district administrative

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29 30 services directors, district attorneys, and the Deputy Director of Central Operations Services of the Department of Children and Family Services and the county health department directors and county health department administrators of the Department of Health. Unless otherwise fixed by law, the department shall establish the salary range and benefits for these positions in accordance with the rules of the Selected Exempt Service.

- (q) All positions not otherwise exempt under this subsection which require as a prerequisite to employment: licensure as a physician pursuant to chapter 458, licensure as an osteopathic physician pursuant to chapter 459, licensure as a chiropractic physician pursuant to chapter 460, including those positions which are occupied by employees who are exempted from licensure pursuant to s. 409.352; licensure as an engineer pursuant to chapter 471, which are supervisory positions except for such positions in the Department of Transportation; or for 12 calendar months, which require as a prerequisite to employment that the employee have received the degree of Bachelor of Laws or Juris Doctor from a law school accredited by the American Bar Association and thereafter membership in The Florida Bar, except for any attorney who serves as an administrative law judge pursuant to s. 120.65 or for hearings conducted pursuant to s. 120.57(1)(a). Unless otherwise fixed by law, the department shall set the salary and benefits for these positions in accordance with the rules established for the Selected Exempt Service.
- (r) The statewide prosecutor in charge of the Office of Statewide Prosecution of the Department of Legal Affairs and all employees in the office. The Department of Legal 31 Affairs shall set the salary of these positions.

- (s) The executive director of each board or commission established within the Department of Business and Professional Regulation or the Department of Health. Unless otherwise fixed by law, the department shall establish the salary and benefits for these positions in accordance with the rules established for the Selected Exempt Service.
- (t) All officers and employees of the State Board of Administration. The State Board of Administration shall set the salaries and benefits of these positions.
- (u) Positions that which are leased pursuant to a state employee lease agreement expressly authorized by the Legislature pursuant to s. 110.191.
- (v) Effective July 1, 2001, managerial employees, as defined in s. 447.203(4), confidential employees, as defined in s. 447.203(5), and supervisory employees who spend the majority of their time communicating with, motivating, training, and evaluating employees, and planning and directing employees' work, and who have the authority to hire, transfer, suspend, lay off, recall, promote, discharge, assign, reward, or discipline subordinate employees or effectively recommend such action, including all employees serving as supervisors, administrators, and directors, except employees also designated as special risk or special risk administrative support and except administrative law judges and hearing officers. Unless otherwise fixed by law, the department shall establish the salary range and benefits for these positions in accordance with the rules of the Selected Exempt Service.
- (w) Effective July 1, 2001, any employee exempted and moved to the Selected Exempt Service by way of an agreed-upon collective bargaining agreement.
 - (7) CARRYING LEAVE FORWARD. -- If an employee is

transferred or otherwise moves from the Career Service System into the Selected Exempt Service, all of the employee's unused annual leave, unused sick leave, and unused compensatory leave shall carry forward with the employee.

Section 16. Section 110.211, Florida Statutes, is amended to read:

110.211 Recruitment.--

- (1) Recruiting shall be planned and carried out in a manner that assures open competition based upon current and projected employing agency needs, taking into consideration the number and types of positions to be filled and the labor market conditions, with special emphasis placed on recruiting efforts to attract minorities, women, or other groups that are underrepresented in the workforce of the employing agency.
- (2) Recruiting efforts to fill current or projected vacancies shall be <u>carried out in the sound discretion of the</u> agency head <u>the responsibility of the employing agency</u>.
- and may be assisted by a contracted vendor responsible for maintenance of the personnel data. The department shall provide for executive-level recruitment and a recruitment enhancement program designed to encourage individuals to seek employment with state government and to promote better public understanding of the state as an employer.
- (4) An application for a publicly announced vacancy must be made directly to the employing agency.
- $\underline{(4)(5)}$ All recruitment literature printed after July 1, 1979, involving state position vacancies shall contain the phrase "An Equal Opportunity Employer/Affirmative Action Employer."
 - (6) The department shall develop model recruitment

rules which may be used by employing agencies. Such rules must be approved by the Administration Commission before their adoption by the department. Employing agencies electing to adopt recruitment rules that are inconsistent with the model rules must consult with and submit such rules to the department for review. Such rules must also be approved by the Administration Commission before their adoption by the employing agencies.

Section 17. Section 110.213, Florida Statutes, is amended to read:

110.213 Selection.--

- (1) The department shall have the responsibility for determining guidelines for selection procedures to be utilized by the employing agencies.
- (2) Any selection procedure utilized in state employment shall be designed to provide maximum validity, reliability, and objectivity; shall be based on adequate job analysis to ensure job relatedness; and shall measure the relative ability, knowledge, and skill needed for entry to a job.
- (1)(3) Selection for appointment from among the most qualified <u>candidates</u> available eligibles shall be the <u>sole</u> responsibility of the employing agency. <u>Effective July 1,</u> 2001, all new employees must successfully complete at least a 1-year probationary period before attainment of permanent status.
- (2) Selection shall reflect efficiency and simplicity in hiring procedures. The agency head or his or her designee shall be required to document the qualifications of the selected candidate to ensure that the candidate meets the minimum qualifications and possesses the requisite knowledge,

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skills, and abilities for the position. No other documentation or justification shall be required prior to selecting a candidate for a position.

that may be used by employing agencies. Such rules must be approved by the Administration Commission before their adoption by the department. Employing agencies electing to adopt selection rules that are inconsistent with the model rules shall consult with and submit such rules to the department for review. Such rules must also be approved by the Administration Commission before their adoption by the employing agencies.

Section 18. Subsections (6) and (7) are added to section 110.219, Florida Statutes, to read:

110.219 Attendance and leave; general policies.--

- (6) The leave benefits provided to Senior Management
 Service employees shall not exceed those provided to employees
 in the Select Exempt Service.
- (7) Each December, a permanent career service employee shall be entitled, subject to available funds, to a payout of up to 24 hours of unused annual leave as follows:
- (a) A permanent career service employee must have an annual leave balance of no less than 24 hours, after the payout, in order to qualify for this benefit.
- (b) No permanent career service employee shall receive a payout of greater than 240 hours over the course of the employee's career with the state, including any leave received at the time of separation.

Section 19. Section 110.224, Florida Statutes, is amended to read:

110.224 Public employee Review and performance

 evaluation planning system.—A public employee review and performance evaluation planning system shall be established as a basis for evaluating and improving the performance of the state's workforce, to provide documentation in support of recommendations for salary increases, promotions, demotions, reassignments, or dismissals; to inform employees of strong and weak points in the employee's performance, to identify improvements expected, and current and future training needs, and to award lump-sum bonuses in accordance with s.

110.1245(2); and to assist in determining the order of layoff and reemployment.

- (1) Upon original appointment, promotion, demotion, or reassignment, a job description of the position assigned each career service employee must be made available to the career service employee given a statement of the work expectations and performance standards applicable to the position. The job description may be made available in an electronic format. statement may be included in the position description or in a separate document. An employee will not be required to meet work expectations or performance standards that have not been furnished in writing to the employee.
- (2) Each employee must have a employee's performance evaluation must be reviewed at least annually, and the employee must receive a copy an oral and written assessment of his or her performance evaluation. The performance evaluation assessment may include a plan of corrective action for improvement of the employee's performance based on the work expectations or performance standards applicable to the position as determined by the agency head.
- (3) The department may adopt rules to administer the public employee review and performance evaluation planning

system which establish procedures for performance evaluation, 2 procedures to be followed in case of failure to meet 3 performance standards, review periods, and forms. 4 Section 20. Subsections (2) and (3) of section 110.227, Florida Statutes, are amended to read: 5 110.227 Suspensions, dismissals, reductions in pay, 6 7 demotions, layoffs, transfers, and grievances. --(2) The department shall establish rules and 8 9 procedures for the suspension, reduction in pay, transfer, 10 layoff, demotion, and dismissal of employees in the career 11 service. Except with regard to law enforcement or correctional 12 officers or firefighters, rules regarding layoff procedures 13 shall not include any system whereby a career service employee with greater seniority has the option of selecting a different 14 15 position not being eliminated, but either vacant or already occupied by an employee of less seniority, and taking that 16 17 position, commonly referred to as "bumping." For the 18 implementation of layoffs as defined in s. 110.131, the department shall develop rules requiring that consideration be 19 20 given to comparative merit, demonstrated skills, and the 21 employee's experience. Such rules shall be approved by the Administration Commission prior to their adoption by the 22 department. This subsection does not prohibit bumping in a 23 24 collective bargaining agreement nor does it prevent or 25 abrogate any collective bargaining provisions that recognize 26 special protection on the basis of seniority or job 27 experience. 28 (3)(a) With regard to law enforcement or correctional 29 officers or firefighters, when a layoff becomes necessary, such layoff shall be conducted within the competitive area 30 31 | identified by the agency head and approved by the Department

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29 30 of Management Services. Such competitive area shall be established taking into consideration the similarity of work; the organizational unit, which may be by agency, department, division, bureau, or other organizational unit; and the commuting area for the work affected.

(b) Layoff procedures shall be developed to establish the relative merit and fitness of employees and shall include a formula for uniform application among potentially adversely affected employees, or with respect to law enforcement or correctional officers or firefighters, among all employees in the competitive area, taking into consideration the type of appointment, the length of service, and the evaluations of the employee's performance within the last 5 years of employment.

Section 21. Effective February 1, 2002, subsections (1), (4), (5), and (6), of section 110.227, Florida Statutes, are amended to read and subsection (7) is deleted:

(1) Any employee who has permanent status in the career service may only be suspended or dismissed only for cause. Cause shall include, but is not be limited to, poor performance, negligence, inefficiency or inability to perform assigned duties, insubordination, willful violation of the provisions of law or agency rules, conduct unbecoming a public employee, misconduct, habitual drug abuse, or conviction of any crime involving moral turpitude. Suspension or dismissal based upon political patronage, unlawful discrimination, or arbitrariness or for any conduct that is otherwise protected under state or federal law shall not constitute cause. The Each agency head shall ensure that all employees of the agency have reasonable access to the agency's personnel manual are completely familiar with the agency's established procedures 31 on disciplinary actions and grievances.

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- (4) A grievance process shall be available to permanent career service employees. A grievance is defined as the dissatisfaction that occurs when an employee believes that any condition affecting the employee is unjust, inequitable, or a hinderance to effective operation. Claims of discrimination and sexual harassment or claims related to suspensions, reductions in pay, demotions, and dismissals are not subject to the career service grievance process. The following procedures shall apply to any grievance filed pursuant to this subsection:
- (a) Step One. -- The employee may submit a signed, written grievance on a form provided by the agency to his or her supervisor within 7 calendar days following the occurrence of the event giving rise to the grievance. The supervisor must meet with the employee to discuss the grievance within 5 business days following receipt of the grievance.
- (b) Step Two.--If the employee is dissatisfied with the response of his or her supervisor, the employee may submit the written grievance to the agency head or his or her designee within 2 business days following the meeting with his or her supervisor. The agency head or his or her designee must meet with the employee to discuss the grievance within 5 business days following receipt of the grievance. The agency head or his or her designee must respond in writing to the employee within 5 business days following the meeting. The written decision of the agency head shall be the final authority for all grievances filed pursuant to this subsection. Such grievances may not be appealed beyond Step Two.
- (4) Any permanent career service employee subject to 31 reduction in pay, transfer, layoff, or demotion from a class

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in which he or she has permanent status in the Career Service System shall be notified in writing by the agency prior to its taking such action. The notice may be delivered to the employee personally or may be sent by certified mail with return receipt requested. Such actions shall be appealable to the Public Employees Relations Commission, pursuant to s. 447.208 and rules adopted by the commission.

- (5)(a) A Any permanent career service employee who is subject to a suspension, reduction in pay, demotion, or dismissal shall receive written notice of such action at least 10 days prior to the date such action is to be taken. Subsequent to such notice, and prior to the date the action is to be taken, the affected employee shall be given an opportunity to appear before the agency or official taking the action to answer orally and in writing the charges against him or her. The notice to the employee required by this paragraph may be delivered to the employee personally or may be sent by certified mail with return receipt requested. Such actions shall be appealable to the Public Employees Relations Commission as provided in subsection (6). Written notice of any such appeal shall be filed by the employee with the commission within 14 calendar days after the date on which the notice of suspension, reduction in pay, demotion, or dismissal is received by the employee. An employee who is suspended or dismissed shall be entitled to a hearing before the Public Employees Relations Commission or its designated agent pursuant to s. 447.208 and rules adopted by the commission.
- (b) In extraordinary situations such as when the retention of a permanent career service employee would result in damage to state property, would be detrimental to the best 31 | interest of the state, or would result in injury to the

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employee, a fellow employee, or some other person, such employee may be suspended or dismissed without 10 days' prior notice, provided that written or oral notice of such action, evidence of the reasons therefor, and an opportunity to rebut the charges are furnished to the employee prior to such dismissal or suspension. Such notice may be delivered to the employee personally or may be sent by certified mail with return receipt requested. Agency compliance with the foregoing procedure requiring notice, evidence, and an opportunity for rebuttal must be substantiated. Any employee who is suspended or dismissed pursuant to the provisions of this paragraph may appeal to shall be entitled to a hearing before the Public Employees Relations Commission as provided in subsection (6). Written notice of any such appeal shall be filed with the commission by the employee within 14 days after the date on which the notice of suspension, reduction in pay, demotion, or dismissal is received by the employee or its designated agent pursuant to s. 447.208, except that such hearing shall be held no more than 20 days after the filing of the notice of appeal by the employee.

- (6) The following procedures shall apply to appeals filed pursuant to subsection (5), with the Public Employees Relations Commission, hereinafter referred to as the commission:
- (a) The commission must conduct a hearing within 30 calendar days following the filing of a notice of appeal. No extension of time for the hearing may exceed 30 calendar days, absent exceptional circumstances, and no extension of time may be granted without the consent of all parties. Discovery may be granted only upon the showing of extraordinary circumstances. A party requesting discovery shall demonstrate

a substantial need for the information requested and an inability to obtain relevant information by other means.

Except where inconsistent with the requirements of this subsection, the provisions of subsections (4) and (5) of section 447.503 and chapter 120 apply to proceedings held pursuant to this subsection.

- (b) A person may represent himself or herself in proceedings before the commission or may be represented by legal counsel or by any individual who qualifies as a representative pursuant to rules adopted by the commission.
- (c) If the commission finds that cause did not exist for the agency action, the commission shall reverse the decision of the agency head and the employee shall be reinstated with or without back pay. If the commission finds that cause existed for the agency action, the commission shall affirm the decision of the agency head absent a specific written finding of mitigation, based upon those factors named in s. 110.227(1). The commission may not reduce the penalty imposed by the agency head.
- (d) A recommended order shall be issued by the hearing officer within 30 days following the hearing. Exceptions to the recommended order shall be filed within 5 business days after the recommended order is issued. The final order shall be filed by the commission no later than 30 calendar days after the hearing or after the filing of exceptions or oral arguments if granted.
- (e) Final orders issued by the commission pursuant to paragraph (d) shall be reviewable as provided in section 447.504.
- 30 (6) A grievance process shall be available to career
 31 service employees. A grievance is defined as the

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29 30 dissatisfaction that occurs when an employee thinks or feels that any condition affecting the employee is unjust, inequitable, or a hinderance to effective operation, or creates a problem, except that an employee shall not have the right to file a grievance against performance evaluations unless it is alleged that the evaluation is based on factors other than the employee's performance. Claims of discrimination and sexual harassment, suspensions, reductions in pay, transfers, layoffs, demotions, and dismissals are not subject to the career service grievance process.

(7) The department shall adopt rules for administration of the grievance process for career service employees. Such rules shall establish agency grievance procedures, eligibility, filing deadlines, forms, and review and evaluation governing the grievance process.

Section 22. Paragraph (a) of subsection (4) of section 110.233, Florida Statutes, is amended to read:

110.233 Political activities and unlawful acts prohibited.--

- (4) As an individual, each employee retains all rights and obligations of citizenship provided in the Constitution and laws of the state and the Constitution and laws of the United States. However, no employee in the career service shall:
- (a) Hold, or be a candidate for, public office while in the employment of the state or take any active part in a political campaign while on duty or within any period of time during which the employee is expected to perform services for which he or she receives compensation from the state. However, when authorized by his or her agency head and approved by the 31 department of Management Services as involving no interest

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which conflicts or activity which interferes with his or her state employment, an employee in the career service may be a candidate for or hold local public office. The department of Management Services shall prepare and make available to all affected personnel who make such request a definite set of rules and procedures consistent with the provisions herein.

Section 23. Subsection (1) of section 110.235, Florida Statutes, is amended to read:

110.235 Training.--

(1) It is the intent of the Legislature that State agencies shall implement training programs that encompass modern management principles, and that provide the framework to develop human resources through empowerment, training, and rewards for productivity enhancement; to continuously improve the quality of services; and to satisfy the expectations of the public.

Section 24. Section 110.401, Florida Statutes, is amended to read:

110.401 Declaration of policy.--It is the intent of This part creates to create a uniform system for attracting, retaining, and developing highly competent senior-level managers at the highest executive-management-level agency positions in order for the highly complex programs and agencies of state government to function effectively, efficiently, and productively. The Legislature recognizes that senior-level management is an established profession and that the public interest is best served by developing and refining the management skills of its Senior Management Service Accordingly To this end, training and management-development programs are regarded as a major 31 administrative function within agencies.

Section 25. Subsections (3), (4), and (5) of section 1 110.403, Florida Statutes, are amended to read: 2 3 110.403 Powers and duties of the Department of 4 (3) The department of Management Services shall have 5 the following additional responsibilities: (a) To establish and administer a professional 6 7 development program that which shall provide for the systematic development of managerial, executive, or 8 administrative skills. Such a program shall include the 9 10 following topics: 1. Improving the performance of individual employees. 11 12 This topic provides skills in understanding and motivating individual performance, providing effective and timely 13 14 evaluations of employees, and making recommendations on 15 performance incentives and disincentives. 2. Improving the performance of groups of employees. 16 17 This topic provides skills in creating and maintaining 18 productive workgroups and making recommendations on 19 performance incentives and disincentives. 20 3. Relating the efforts of employees to the goals of 21 the organization. This topic provides skills in linking the work of individual employees to the goals of the agency 22 23 program, service, or activity. 4. Strategic planning. This topic provides the skills 24 for defining agency business processes, measuring performance 25 26 of such processes, and reengineering such processes for 27 improved efficiency and effectiveness. 28 5. Team leadership. This topic provides skills in 29 effective group processes for organizational motivation and

applications that emphasize respect for and courtesy to the

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- To promote public understanding of the purposes, policies, and programs of the Senior Management Service.
- (c) To approve contracts of employing agencies with persons engaged in the business of conducting multistate executive searches to identify qualified and available applicants for Senior Management Service positions for which the department of Management Services sets salaries in accordance with the classification and pay plan. contracts may be entered by the agency head only after completion of an unsuccessful in-house search. The department of Management Services shall establish, by rule, the minimum qualifications for persons desiring to conduct executive searches, including a requirement for the use of contingency contracts. These Such rules shall ensure that such persons possess the requisite capacities to perform effectively at competitive industry prices. These The Department of Management Services shall make the rules shall also required pursuant to this paragraph in such a manner as to comply with state and federal laws and regulations governing equal opportunity employment.
- (4) All policies and procedures adopted by the department of Management Services regarding the Senior Management Service shall comply with all federal regulations necessary to permit the state agencies to be eligible to receive federal funds.
- (5) The department of Management Services shall adopt, by rule, procedures for Senior Management Service employees that require disclosure to the agency head of any application for or offer of employment, gift, contractual relationship, or 31 | financial interest with any individual, partnership,

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association, corporation, utility, or other organization, whether public or private, doing business with or subject to regulation by the agency.

Section 26. Paragraph (a) of subsection (1) of section 110.403, Florida Statutes, is amended to read:

110.403 Powers and duties of the Department of Management Services.--

- (1) In order to implement the purposes of this part, the Department of Management Services, after approval by the Administration Commission, shall adopt and amend rules providing for:
- (a) A system for employing, promoting, or reassigning managers that is responsive to organizational or program needs. In no event shall the number of positions included in the Senior Management Service exceed 1.0 0.5 percent of the total full-time equivalent positions in the career service. The department shall deny approval to establish any position within the Senior Management Service which would exceed the limitation established in this paragraph. The department shall report that the limitation has been reached to the Governor, the President of the Senate, and the Speaker of the House of Representatives, as soon as practicable after such event occurs. Employees in the Senior Management Service shall serve at the pleasure of the agency head and shall be subject to suspension, dismissal, reduction in pay, demotion, transfer, or other personnel action at the discretion of the agency head. Such personnel actions are exempt from the provisions of chapter 120.

Section 27. Section 110.601, Florida Statutes, is amended to read:

110.601 Declaration of policy.--It is the purpose of

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This part <u>creates</u> to <u>create</u> a system of personnel management the purpose of which is to deliver which ensures to the state the delivery of high-quality performance by those employees in select exempt classifications by facilitating the state's ability to attract and retain qualified personnel in these positions, while also providing sufficient management flexibility to ensure that the workforce is responsive to agency needs. The Legislature recognizes that the public interest is best served by developing and refining the technical and managerial skills of its Selected Exempt Service employees, and, to this end, technical training and management development programs are regarded as a major administrative function within agencies.

Section 28. Section 110.602, Florida Statutes, is amended to read:

110.602 Selected Exempt Service; creation, coverage. -- The Selected Exempt Service is created as a separate system of personnel administration for select exempt positions. Such positions shall include, and shall be limited to, those positions which are exempt from the Career Service System pursuant to s. 110.205(2) and (5) and for which the salaries and benefits are set by the department in accordance with the rules of the Selected Exempt Service. The department shall designate all positions included in the Selected Exempt Service as either managerial/policymaking, professional, or nonmanagerial/nonpolicymaking. In no event shall the number of positions included in the Selected Exempt Service, excluding those positions designated as professional or nonmanagerial/nonpolicymaking, exceed 1.5 percent of the total full-time equivalent positions in the career service. The department shall deny approval to establish any position

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29 30 within the Selected Exempt Service which would exceed the limitation established in this section. The department shall report that the limitation has been reached to the Governor, the President of the Senate, and the Speaker of the House of Representatives, as soon as practicable after such event occurs.

Section 29. Subsection (1) of section 110.605, Florida Statutes, is amended to read:

110.605 Powers and duties; personnel rules, records, reports, and performance appraisal.--

- (1) The department shall adopt and administer uniform personnel rules, records, and reports relating to employees and positions in the Selected Exempt Service, as well as any other rules and procedures relating to personnel administration which are necessary to carry out the purposes of this part.
- (a) The department shall develop uniform forms and instructions to be used in reporting transactions which involve changes in an employee's salary, status, performance, leave, fingerprint record, loyalty oath, payroll change, or appointment action or any additional transactions as the department may deem appropriate.
- (b) It is the responsibility of the employing agency to maintain these records and all other records and reports prescribed in applicable rules on a current basis.
- (b)(c) The department shall develop a uniform performance appraisal system for employees and positions in the Selected Exempt Service covered by a collective bargaining agreement. Each employing agency shall develop a performance appraisal system for all other employees and positions in the 31 | Selected Exempt System. Such agency system shall take into

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29 30 consideration individual and organizational efficiency, productivity, and effectiveness.

(c)(d) The employing agency must maintain, on a current basis, all records and reports required by applicable rules. The department shall periodically audit employing agency records to determine compliance with the provisions of this part and the rules of the department.

(d) (e) The department shall develop a program of affirmative and positive actions that will ensure full utilization of women and minorities in Selected Exempt Service positions.

Section 30. Paragraph (c) of subsection (2) of section 110.606, Florida Statutes, is amended to read:

110.606 Selected Exempt Service; data collection.--

- (2) The data required by this section shall include:
- (c) In addition, as needed, the data shall include:
- 1. A pricing analysis based on a market survey of positions comparable to those included in the Selected Exempt Service and recommendations with respect to whether, and to what extent, revisions to the salary ranges for the Selected Exempt Service classifications should be implemented.
- An analysis of actual salary levels for each classification within the Selected Exempt Service, indicating the mean salary for each classification within the Selected Exempt Service and the deviation from such means with respect to each agency's salary practice in each classification; reviewing the duties and responsibilities in relation to the incumbents' salary levels, credentials, skills, knowledge, and abilities; and discussing whether the salary practices reflected thereby indicate interagency salary inequities among 31 positions within the Selected Exempt Service.

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1 Section 31. Subsection (2) of section 288.708, Florida Statutes, is amended to read: 2 3 288.708 Executive director; employees.--4 (2) The executive director and all employees of the 5 board shall be exempt from the provisions of part II of 6 chapter 110, and the executive director shall be subject to 7 the provisions of part III IV of chapter 110. Section 32. Paragraph (a) of subsection (3) of section 8 9 440.4416, Florida Statutes, is amended to read: 10 440.4416 Workers' Compensation Oversight Board. --EXECUTIVE DIRECTOR; EXPENSES. --11 12 (a) The board shall appoint an executive director to 13 direct and supervise the administrative affairs and general 14 management of the board who shall be subject to the provisions 15 of part V IV of chapter 110. The executive director may employ persons and obtain technical assistance as authorized by the 16 17 board and shall attend all meetings of the board. Board employees shall be exempt from part II of chapter 110. 18 19 Section 33. Notwithstanding section 216.351, Florida 20 Statutes, paragraph (c) of subsection (1) of section 216.262, 21 Florida Statutes, is amended to read: 22 216.262 Authorized positions.--23 (1)24 (c)1. The Executive Office of the Governor, under such 25 procedures and qualifications as it deems appropriate, shall, 26 upon agency request, delegate to any state agency authority to 27 add and delete authorized positions or transfer authorized

deletions of authorized positions or transfers of authorized

positions from one budget entity to another budget entity within the same division, and may approve additions and

31 positions within the state agency when such changes would

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29 30 enable the agency to administer more effectively its authorized and approved programs. The additions or deletions must be consistent with the intent of the approved operating budget, must be consistent with legislative policy and intent, and must not conflict with specific spending policies specified in the General Appropriations Act.

- The Chief Justice of the Supreme Court shall have the authority to establish procedures for the judicial branch to add and delete authorized positions or transfer authorized positions from one budget entity to another budget entity, and to add and delete authorized positions within the same budget entity, when such changes are consistent with legislative policy and intent and do not conflict with spending policies specified in the General Appropriations Act.
- 3.a. A state agency may be eligible to retain salary dollars for authorized positions eliminated after July 1, 2001. The agency must certify the eliminated positions to the Legislative Budget Commission.
- b. The Legislative Budget Commission shall authorize the agency to retain between 5 and 25 percent of the salary dollars associated with the eliminated positions.

Section 34. Section 447.001, Florida Statutes, is amended to read:

447.201 Statement of policy.--It is declared that The public policy of this the state, and the purpose of this part, is to provide statutory implementation of s. 6, Art. I of the State Constitution, with respect to public employees; to promote harmonious and cooperative relationships between government and its employees, both collectively and individually; and to protect the public by assuring, at all 31 | times, the orderly and uninterrupted operations and functions

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29 30 of government. It is the intent of the Legislature that Nothing herein shall be construed either to encourage or discourage organization of public employees. This state's public policy is These policies are best effectuated by:

- (1) Granting to public employees the right of organization and representation;
- (2) Requiring the state, local governments, and other political subdivisions to negotiate with bargaining agents duly certified to represent public employees;
- (3) Creating a Public Employees Relations Commission to assist in resolving disputes between public employees and public employers; and
- (4) Recognizing the constitutional prohibition against strikes by public employees and providing remedies for violations of such prohibition.

Section 35. Effective July 1, 2001, subsections (1), (3), and (4) of section 447.205, Florida Statutes, are amended to read:

447.205 Public Employees Relations Commission .--

(1) There is hereby created within the Department of Labor and Employment Security The Public Employees Relations Commission, hereinafter referred to as the "commission, $\overline{\cdot}$ " The commission shall be composed of a chair and two full-time members to be appointed by the Governor, subject to confirmation by the Senate, from persons representative of the public and known for their objective and independent judgment, who shall not be employed by, or hold any commission with, any governmental unit in the state or any employee organization, as defined in this part, while in such office. In no event shall more than one appointee be a person who, on account of 31 | previous vocation, employment, or affiliation, is, or has

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29 30 been, classified as a representative of employers; and in no event shall more than one such appointee be a person who, on account of previous vocation, employment, or affiliation, is, or has been, classified as a representative of employees or employee organizations. The commissioners shall devote full time to commission duties and shall not engage in any other business, vocation, or employment while in such office. Beginning January 1, 1980, the chair shall be appointed for a term of 4 years, one commissioner for a term of 1 year, and one commissioner for a term of 2 years. Thereafter, every term of office shall be for 4 years; and each term of the office of chair shall commence on January 1 of the second year following each regularly scheduled general election at which a Governor is elected to a full term of office. In the event of a vacancy prior to the expiration of a term of office, an appointment shall be made for the unexpired term of that office. The chair shall be responsible for the administrative functions of the commission and shall have the authority to employ such personnel as may be necessary to carry out the provisions of this part. Once appointed to the office of chair, the chair shall serve as chair for the duration of the term of office of chair. Nothing contained herein prohibits a chair or commissioner from serving multiple terms.

- (3) The commission, in the performance of its powers and duties under this part, shall not be subject to control, supervision, or direction by the Department of Management Services Labor and Employment Security.
- The property, personnel, and appropriations related to the commission's specified authority, powers, duties, and responsibilities shall be provided to the 31 commission by the Department of Management Services Labor and

Employment Security.

Section 36. Effective February 1, 2002, subsection (8) of s. 447.207, Florida Statutes, is amended to read:

447.207 Commission; powers and duties.--

designated agent shall hear appeals arising out of any suspension, reduction in pay, transfer, layoff, demotion, or dismissal of any permanent employee in the State Career Service System in the manner provided in s. 110.227. Written notice of any such appeal shall be filed with the commission within 14 calendar days after the date on which the notice of suspension, reduction in pay, transfer, layoff, demotion, or dismissal is received by the employee.

Section 37. Effective February 1, 2002, section 447.208, Florida Statutes, is amended to read:

447.208 Procedure with respect to certain appeals under s. 447.207.--

- (1) Any person filing an appeal pursuant to subsection (8) or subsection (9) of s. 447.207 shall be entitled to a hearing pursuant to subsections (4) and (5) of s. 447.503 and in accordance with chapter 120; however, the hearing shall be conducted within 30 days of the filing of an appeal with the commission, unless an extension of time is granted by the commission for good cause. Discovery may be granted only upon a showing of extraordinary circumstances. A party requesting discovery shall demonstrate a substantial need for the information requested and an inability to obtain relevant information by other means. To the extent that chapter 120 is inconsistent with these provisions, the procedures contained in this section shall govern.
 - (2) This section does not prohibit any person from

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representing himself or herself in proceedings before the commission or from being represented by legal counsel or by any individual who qualifies as a representative pursuant to rules promulgated and adopted by the commission. (3) With respect to hearings relating to demotions, suspensions, or dismissals pursuant to the provisions of this

- (a) Upon a finding that just cause existed for the demotion, suspension, or dismissal, the commission shall affirm the demotion, suspension, or dismissal.
- (b) Upon a finding that just cause did not exist for the demotion, suspension, or dismissal, the commission may order the reinstatement of the employee, with or without back pay.
- (c) Upon a finding that just cause for disciplinary action existed, but did not justify the severity of the action taken, the commission may, in its limited discretion, reduce the penalty.
- (d) The commission is limited in its discretionary reduction of dismissals and suspensions to consider only the following circumstances:
- 1. The seriousness of the conduct as it relates to the employee's duties and responsibilities.
- 2. Action taken with respect to similar conduct by other employees.
- 3. The previous employment record and disciplinary record of the employee.
- 4. Extraordinary circumstances beyond the employee's control which temporarily diminished the employee's capacity to effectively perform his or her duties or which 31 | substantially contributed to the violation for which

punishment is being considered.

The agency may present evidence to refute the existence of these circumstances.

(3)(e) Any order of the commission issued <u>under this</u>

<u>section</u> pursuant to this subsection may include back pay, if
applicable, and an amount, to be determined by the commission
and paid by the agency, for reasonable attorney's fees,
witness fees, and other out-of-pocket expenses incurred during
the prosecution of an appeal against an agency in which the
commission sustains the employee. In determining the amount of
an attorney's fee, the commission shall consider only the
number of hours reasonably spent on the appeal, comparing the
number of hours spent on similar <u>cases</u> <u>Career Service System</u>

<u>appeals</u> and the reasonable hourly rate charged in the
geographic area for similar appeals, but not including
litigation over the amount of the attorney's fee. This
paragraph applies to future and pending cases.

Section 38. Paragraph (a) of subsection (5) of section 447.507, Florida Statutes, is amended to read:

447.507 Violation of strike prohibition; penalties .--

- (5) If the commission, after a hearing on notice conducted according to rules promulgated by the commission, determines that an employee has violated s. 447.505, it may order the termination of his or her employment by the public employer. Notwithstanding any other provision of law, a person knowingly violating the provision of said section may, subsequent to such violation, be appointed, reappointed, employed, or reemployed as a public employee, but only upon the following conditions:
 - (a) Such person shall be on probation for a period of

18 6 months following his or her appointment, reappointment, employment, or reemployment, during which period he or she 3 shall serve without permanent status and at the pleasure of 4 the agency head tenure. During this period, the person may be 5 discharged only upon a showing of just cause. Section 39. Subsection (13) is added to section 6 7 112.215, Florida Statutes, to read: 8 112.215 Government employees; deferred compensation 9 program. --10 (13) When permitted by federal law, the plan administrator may provide for a pretax trustee-to-trustee 11 12 transfer of amounts in a participant's deferred compensation 13 account for the purchase of prior service credit in a 14 public-sector retirement system. 15 Section 40. Paragraph (d) of subsection (2) of section 125.0108, Florida Statutes, is repealed. 16 17 Section 41. Effective July 1, 2001, all powers, 18 duties, functions, rules, records, personnel, property, and unexpended balances of appropriations, allocations, and other 19 20 funds of the Public Employees Relations Commission relating to 21 the commission's specified authority, powers, duties, and responsibilities are transferred by a Type Two Transfer, as 22 defined in section 20.06(2), Florida Statutes, to the 23 24 Department of Management Services. The independence of the commission in matters relating to the disposition of all 25 26 cases, including Career Service appeals, shall be preserved. 27 Section 42. The Department of Management Services 28 shall adopt rules as necessary to effectuate the provisions of 29 chapter 110, Florida Statutes, as created by this act, and in 30 accordance with the authority granted to the department in chapter 110, Florida Statutes. All existing rules relating to

February 1, 2002, unless otherwise readopted. 2 3 Section 43. The Department of Management Services 4 shall develop a performance agreement between the management 5 employees and their agency head that will specify the 6 performance measures and levels of performance expected. A 7 portion of the management employee's salary, at least 5 percent but not greater than 10 percent, shall be paid upon 8 achievement of the performance expectations. No bonus shall be 9 10 paid to any management employee on the basis of team 11 achievement unless it is equitably allocated among affected 12 line staff. 13 Section 44. Section 110.1315, Florida Statutes, is 14 created to read: 15 110.1315 Alternative benefits; other-personal-services 16 employees. -- Upon review and recommendation of the department 17 and approval of the Governor, the department may contract for 18 the implementation of an alternative retirement income security program for eligible temporary and seasonal employees 19 20 of the state who are compensated from appropriations for other 21 personal services. The contract may provide for a private vendor or vendors to administer the program under a 22 defined-contribution plan under ss. 401(a) and 403(b) or 457 23 24 of the Internal Revenue Code, and the program must provide retirement benefits as required under s. 3121(b)(7)(F) of the 25 Internal Revenue Code. The department may develop a request 26 27 for proposals and solicit qualified vendors to compete for the 28 award of the contract. A vendor shall be elected on the basis of the plan that best serves the interest of the participating 29 30 employees and the state. The proposal must comply with all necessary federal and state laws and rules.

chapter 110, Florida Statutes, are statutorily repealed

Section 45. Subsections (1) and (2) of section 447.403, Florida Statutes, are amended, and subsection (5) is added to that section, to read:

447.403 Resolution of impasses.--

- (1) If, after a reasonable period of negotiation concerning the terms and conditions of employment to be incorporated in a collective bargaining agreement, a dispute exists between a public employer and a bargaining agent, an impasse shall be deemed to have occurred when one of the parties so declares in writing to the other party and to the commission. When an impasse occurs, the public employer or the bargaining agent, or both parties acting jointly, may appoint, or secure the appointment of, a mediator to assist in the resolution of the impasse. If the Governor is the public employer no mediator shall be appointed.
- (2)(a) If no mediator is appointed, or upon the request of either party, the commission shall appoint, and submit all unresolved issues to, a special master acceptable to both parties. If the parties are unable to agree on the appointment of a special master, the commission shall appoint, in its discretion, a qualified special master. However, if the parties agree in writing to waive the appointment of a special master, the parties may proceed directly to resolution of the impasse by the legislative body pursuant to paragraph (4)(d). Nothing in this section precludes the parties from using the services of a mediator at any time during the conduct of collective bargaining.
- (b) If the Governor is the public employer, no special master shall be appointed. The parties may proceed directly to the Legislature for resolution of the impasse pursuant to paragraph (4)(d).

- (5) Notwithstanding any other provision of this part, an impasse shall be deemed to exist as to any unresolved issues between the State of Florida and any bargaining agent representing a state employee bargaining unit on the 90th day prior to the date upon which the next regular legislative session is scheduled to commence.
- (a) Within 10 days after the beginning of the impasse period, each party shall notify the President of the Senate and the Speaker of the House of Representatives as to all unresolved issues. Upon receipt of the notification, the presiding officers shall appoint within 5 days a joint select committee to review the position of the parties and render a recommended resolution of all issues remaining at impasse. The recommended resolution shall be returned by the joint select committee to the presiding officers not later than 20 days prior to the date upon which the legislative session is scheduled to commence. During the legislative session, the legislature shall take action in accordance with this section.
- (b) From the time of the appointment of the joint select committee until the submission of its recommendation, no public employer or bargaining agent shall attempt to influence the deliberations of the members of the joint select committee; however, this paragraph does not prohibit the submission of testimony or materials in direct response to a request made by the joint select committee of the parties at impasse, and does not prohibit either party from directly addressing impasse issues with any other legislator before or after the select committee has made its recommendation.

Section 46. Notwithstanding section 216.351, Florida

Statutes, subsection (6) of section 216.163, Florida Statutes, is amended to read:

216.163 Governor's recommended budget; form and content; declaration of collective bargaining impasses.--

(6) At the time the Governor is required to furnish copies of his or her recommended budget to each senator and representative under s. 216.162(1), the Governor shall declare an impasse in all collective bargaining negotiations for which he or she is deemed to be the public employer and for which a collective bargaining agreement has not been executed. Within 14 days thereafter, the Governor shall furnish the legislative appropriations committees with documentation relating to the last offer he or she made during such collective bargaining negotiations or recommended to a mediator or special master appointed to resolve the impasse.

Section 47. Career Service Advisory Board.--

- (1) There is created the Career Service Advisory

 Board. The board shall be composed of the following members,

 each of whom has knowledge of, or experience with, human

 resource management and operations:
 - (a) One member selected by the Governor.
- (b) One member selected by the President of the Senate.
- (c) One member selected by the Speaker of the House of Representatives.
- (d) Two members, appointed by the legislative and gubernatorial appointees, by unanimous consent.
- (e) The original appointments to the board shall be made on or before July 1, 2001. Vacancies in the membership of the board shall be filled in the same manner as the original appointments to the extent possible. The board members shall

be human resource officials of Florida-domiciled corporations with a salaried workforce of at least 50,000 company-wide. The board shall have an organizational meeting on or before July 15, 2001, in Tallahassee.

- (f) Each member is accountable to the appointing authority for proper performance of his or her duties as a member of the board and may be removed from office for malfeasance, misfeasance, neglect of duty, drunkenness, incompetence, permanent inability to perform official duties, or for pleading guilty or nolo contendere to, or having been adjudicated guilty of, a first degree misdemeanor or a felony.
- (g) A vacancy shall occur upon failure of a member to attend four consecutive meetings of the board or 50 percent of the meetings of the board during a 6 month period, unless the board by majority votes to excuse the absence of such member.
- (2)(a) Powers and duties of the board include, but are not limited to:--
- 1. Reporting to the Legislature as to the implementation of a revised Career Service System for state employees with specific recommendations relating to the reclassification of selected exempt positions pursuant to s. 110.205, Florida Statutes, and the appropriate size of the managerial and supervisory workforce.
 - 2. Identifying legal barriers to civil service reform.
- 3. Making recommendations on the fair and equitable treatment of public employees and the use of sound business practices.
- $\underline{\text{4. Recommending best management practices and}} \\ \text{performance measures.}$
- (b) The board may review proposed agency rules, advise and appear before the Legislature in connection with

 legislation that impacts the state civil service system, advise on policy, administrative and legislative issues, and appear before other state or federal agencies in connection with matters impacting the civil service system.

- (c) The board shall select a chair who shall be the chief administrative officer of the board and shall have the authority to plan, direct, coordinate, and execute the powers and duties of the board.
- as it deems necessary, except that the chair, a quorum of the board, or the division may call meetings. The board shall maintain a record of each meeting. Such transcripts shall be available to any interested person in accordance with chapter 119.
- Section 48. <u>Alternative benefits; tax-sheltered</u>
 annual-leave, sick-leave payments, and special compensation
 payments.--
- authority to adopt tax-sheltered plans under section 401(a) of the Internal Revenue Code for state employees who are eligible for payment for accumulated leave. The department and the Board of Regents, upon adoption of the plans, shall contract for a private vendor or vendors to administer the plans. The plans must provide benefits in a manner that minimizes the tax liability of the state and participants. The plans must be funded by employer contributions of payments for accumulated leave or special compensation payments, or both, as specified by the department and the Board of Regents. The plans must have received all necessary federal and state approval as required by law, must not adversely impact the qualified status of the Florida Retirement System defined benefit or

defined contribution plans or the pretax benefits program, and must comply with the provisions of section 112.65, Florida 2 3 Statutes. Adoption of the plan is contingent on: (a) the 4 department receiving favorable determination letters and favorable private rulings from the Internal Revenue Service, 5 (b) the department negotiating under the provisions of chapter 6 7 447, Florida Statutes, where applicable; and (c) the Comptroller making appropriate changes to the state payroll 8 system. The department's request for proposals by vendors for 9 10 such plans may require that the vendors provide market-risk or volatility ratings from recognized rating agencies for each of 11 12 their investment products. The department and the Board of Regents shall provide for a system of continuous 13 14 quality-assurance oversight to ensure that the program 15 objectives are achieved and that the program is prudently 16 managed. 17

- (2) Within 30 days after termination of employment, an employee may elect to withdraw the moneys without penalty by the plan administrator. If any employee is adversely affected financially by a plan, the plan shall include a provision which will provide the employee with no less cash than if the employee had not participated in the plan.
- (3) These contracts may be used by any other pay plans or personnel systems in the executive, legislative, or judicial branches of government upon approval of the appropriate administrative authority.
- (4) Notwithstanding the terminal-pay provisions of section 110.122, Florida Statutes, the department and the Board of Regents shall contract for a tax-sheltered plan for leave and special compensation pay for employees terminating over age 55 with 10 years of service and for employees

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participating in the Deferred Retirement Option Program by
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    July 1, 2001. The frequency of payments into the plan shall be
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    determined by the department or as provided in the General
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    Appropriations Act. This plan or plans shall provide the
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    greatest tax benefits to the employees and maximize the
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    savings to the state.
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          (5) The department and the Board of Regents shall
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    determine by rule the design of the plans and the eligibility
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    of participants.
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          (6) Nothing in this act shall be construed to remove
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   plan participants from the scope of section 110.122(5),
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   Florida Statutes.
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           Section 49. Except as otherwise expressly provided in
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    this act, this act shall take effect upon becoming a law.
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    ======== T I T L E A M E N D M E N T ==========
   And the title is amended as follows:
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          Delete everything before the enacting clause
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   and insert:
                        A bill to be entitled
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          An act relating to public employment; amending
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           s. 20.23, F.S.; eliminating provisions
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           requiring that the inspector general position
           in the Department of Transportation be within
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           the Career Service System; repealing ss.
           110.108, 110.109, F.S., relating to personnel
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          pilot projects, productivity improvement, and
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          personnel audits of executive branch agencies;
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amending s. 110.1091, F.S.; providing

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requirements for a program to assist state employees; repealing s. 110.1095, F.S., relating to supervisory and management training and continuing education for executive branch agencies; amending s. 110.1099, F.S.; providing for state employees to receive vouchers or grants to attend public educational institutions under specified circumstances; requiring the Department of Management Services to adopt rules; conforming language; amending s. 110.1127, F.S.; providing for security background checks for certain state employee positions; amending s. 110.113, F.S.; requiring all state employees except those who receive an exemption to participate in the direct deposit program; amending s. 110.1245, F.S.; providing for a savings-sharing program for employees whose proposals result in savings; providing for bonus payments; eliminating the meritorious service awards program; requiring that such bonuses be paid from funds authorized by the Legislature; repealing s. 110.1246, F.S., relating to lump-sum bonus payments; amending s. 110.129, F.S.; authorizing the Department of Management Services to furnish technical assistance to improve personnel administration for municipalities or other political subdivisions; amending s. 110.131, F.S.; requiring approval by the Executive Office of the Governor for an extension in hours of other-personal-services temporary employment;

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providing certain exceptions; amending s. 110.203, F.S.; revising definitions; including the outsourcing and privatization of an activity or function within the definition of the term "layoff"; defining the term "firefighter" and "law enforcement or correctional officer"; creating s. 110.2035, F.S.; requiring the Department of Management Services to develop a classification and compensation program for certain employees; providing requirements for the program; requiring that the department submit a proposed plan to the Governor and the Legislature; requiring the department to adopt rules; amending s. 110.205, F.S.; providing for managerial employees and certain employees under a collective bargaining agreement to be exempt from the Career Service System; providing for carrying leave forward; amending s. 110.211, F.S.; authorizing the Department of Management Services to contract for recruitment services; amending s. 110.213, F.S.; requiring a probationary period for new employees; revising requirements for agency heads in selecting employees; providing certain restrictions for leave benefits for Senior Management Service employees; providing for annual payouts for a specified amount of unused annual leave for career service employees; amending s. 110.219, F.S.; revising provisions governing attendance and leave; providing for a

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year-end cash-out of annual leave by specified employees under specified circumstances; amending s. 110.224, F.S.; providing for a public employee performance evaluation system; providing requirements for the system; authorizing the department to adopt rules; amending s. 110.227, F.S.; prohibiting "bumping"; providing certain exceptions; prescribing layoff procedures; amending the definition of cause for suspensions or dismissals; establishing grievance procedures; providing procedures for suspensions, reductions in pay, demotions, and dismissals; providing for appeals to the Public Employees Relations Commission; providing for hearings and final orders by the Public Employees Relations Commission; amending s. 110.233, F.S.; prohibiting certain political activity by a career service employee; amending s. 110.235, F.S.; requiring state agencies to implement training programs; amending s. 110.401, F.S.; providing for training and management-development programs for senior-level management; amending s. 110.403, F.S.; requiring the department to administer a professional development program; increasing the percentage of authorized positions within the Senior Management Service; amending s. 110.601, F.S.; providing for a system of personnel management; amending s. 110.602, F.S.; eliminating a limitation on the

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percentage of authorized positions within the Selected Exempt Service; amending s. 110.605, F.S.; providing for personnel rules, records, reports, and performance appraisals; amending s. 110.606, F.S.; requiring the department to collect certain data with respect to classifications with the Selected Exempt Service; amending ss. 288.708 and 440.4416, F.S.; providing for the executive director of the Florida Black Business Investment Board and the members of the Workers' Compensation Oversight Board to be subject to the Senior Management Service System; amending s. 216.262, F.S.; providing for the Legislative Budget Commission to authorize a state agency to retain moneys associated with eliminated positions under certain circumstances; amending s. 447.201, F.S.; providing public policy with respect to public employees; amending s. 447.205, F.S.; removing reference to the Department of Labor and Employment Security; conforming language; amending s. 447.207, F.S.; revising authority of the commission to hear certain appeals; conforming provisions to changes made by the act; amending s. 447.208, F.S.; conforming language; amending procedures for specified appeals; amending s. 447.507, F.S.; revising requirements for the probation served by certain public employees; amending s. 112.215, F.S.; authorizing certain pretax, trustee-to-trustee transfer of deferred

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compensation accounts; repealing s. 125.0108(2)(d), F.S., relating to the former Career Service Commission; transferring the Public Employees Relations Commission from the Department of Labor and Employment Security to the Department of Management Services; transferring powers, duties, functions, rules, records, personnel, property, and unexpended balances; providing for the commission's independence under specified circumstances; requiring the Department of Management Services to adopt rules; requiring that the department develop a performance agreement between management employees and agency heads; creating s. 110.1315, F.S.; authorizing the department to contract for an alternative retirement program for temporary and seasonal employees; providing requirements for selecting a vendor; amending s. 447.403, F.S.; revising requirements for resolving an impasse in collective bargaining negotiations; prohibiting the appointment of a mediator if the Governor is the employer; providing a procedure for resolving such impasse; amending s. 216.163, F.S., relating to an impasse in collective bargaining negotiations; conforming provisions to changes made by the act; creating a Career Service Advisory Board; providing for selection of members; providing powers and duties; authorizing the Governor to develop a tax-sheltered plan for leave and special

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