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28 29 HB 1879, Engrossed 2 2003

A bill to be entitled act relating to government accountal

An act relating to government accountability; amending s. 11.40, F.S.; combining the Office of the Auditor General and the Office of Program Policy Analysis and Government Accountability into the Office of Government Accountability; amending s. 11.42, F.S.; deleting qualifications for employees of the Auditor General's Office; deleting the provisions relating to the headquarters of the Auditor General; deleting provisions relating to payrolls and vouchers of the Auditor General; deleting the provisions relating to employment restrictions for employees of the Auditor General; authorizing the Office of Government Accountability to perform certain reviews; creating s. 11.421, F.S.; creating the Office of Government Accountability; designating the Auditor General as the head of the Office of Government Accountability; requiring the Auditor General to appoint a Deputy Auditor General to direct the Division of Policy Analysis and Agency Review; requiring the Deputy Auditor General to have experience in policy analysis and program evaluation; providing for the Legislative Auditing Committee to confirm appointment of the Deputy Auditor General; providing qualifications for employees of the Office of Government Accountability; authorizing certain persons to be employed as a financial auditor or a legal advisor in the Office of Government Accountability; providing for the headquarters and field offices of the Office of Government Accountability; providing for payrolls and vouchers of the Office of



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Government Accountability; prohibiting employees of the Office of Government Accountability from certain activities; amending s. 11.45, F.S.; assigning certain duties to the Office of Government Accountability; assigning the authority to conduct audits and other engagements to the Office of Government Accountability; requiring audited entities to provide for a corrective action plan when determined necessary by the Auditor General; requiring certain entities to provide additional data and other information related to their corrective action plan; requiring the Office of Government Accountability to perform followup procedures; requiring the Office of Government Accountability to provide a copy of its determination of the audited entity's progress to certain entities; providing for certain responsibilities of the Office of Government Accountability; providing criteria for audits of municipalities based on a certified petition; providing for the adoption of rules by the Office of Government Accountability; amending s. 11.47, F.S.; replacing the Office of the Auditor General and the Office of Program Policy Analysis and Government Accountability with the Office of Government Accountability; repealing ss. 11.51 and 11.511, F.S., relating to the Office of Program Policy Analysis and Government Accountability and its director; amending s. 11.513, F.S.; requiring certain reviews to be conducted by the Office of Government Accountability instead of the Office of Program Policy Analysis and Government Accountability; deleting the due dates for reviews;



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86 87 HB 1879, Engrossed 2 2003 amending s. 14.203, F.S.; assigning responsibilities to the Office of Government Accountability formerly held by the Office of Program Policy Analysis and Government Accountability; amending s. 17.041, F.S.; assigning responsibilities to the Office of Government Accountability formerly held by the Auditor General; amending s. 20.055, F.S.; assigning responsibilities to the Office of Government Accountability formerly held by the Auditor General; revising responsibilities of state agency inspectors general concerning followup of reports issued by the Office of Government Accountability; amending s. 20.50, F.S.; correcting a cross reference; amending ss. 20.23, 24.105, 24.108, 24.120, 24.123, 25.075, 39.202, 68.085, and 68.087, F.S.; assigning responsibilities to the Office of Government Accountability formerly held by the Auditor General or the Office of Program Policy Analysis and Government Accountability; repealing s. 70.20(13), F.S., relating to a review conducted by the Office of Program Policy Analysis and Government Accountability; amending ss. 110.116, 112.061, and 112.324, F.S.; assigning responsibilities to the Office of Government Accountability formerly held by the Auditor General or the Office of Program Policy Analysis and Government Accountability; repealing s. 112.658, F.S., relating to a review by the Office of Program Policy Analysis and Government Accountability of the Florida Retirement System; amending ss. 119.07, 121.051, 121.055, 125.01, 136.08, 154.11, 163.2526, 163.3246, 189.4035, 189.412,



HB 1879, Engrossed 2 2003 189.428, 192.0105, 193.074, 193.1142, 195.027, and 88 195.084, F.S.; assigning responsibilities to the Office of 89 Government Accountability formerly held by the Auditor 90 General or the Office of Program Policy Analysis and 91 Government Accountability; amending ss. 196.101 and 92 213.053, F.S.; deleting references to the Office of 93 Program Policy Analysis and Government Accountability and 94 the director of the office; repealing s. 215.44(6), F.S., 95 relating to a review of State Board of Administration by 96 the Office of Program Policy Analysis and Government 97 98 Accountability; amending ss. 215.93, 215.94, 215.97, 215.981, 216.023, 216.102, 216.141, 216.163, 216.177, 99 216.178, 216.181, 216.192, 216.231, and 216.262, F.S.; 100 assigning responsibilities to the Office of Government 101 Accountability formerly held by the Auditor General or the 102 Office of Program Policy Analysis and Government 103 Accountability; amending s. 216.292, F.S.; deleting 104 references to the director of the Office of Program Policy 105 Analysis and Government Accountability; amending ss. 106 216.301, 218.31, 218.32, 218.39, 220.187, 243.73, 253.025, 107 259.037, 259.041, 267.1732, 273.02, 273.05, 273.055, 108 274.02, 282.318, 282.322, 287.045, 287.058, 287.0943, 109 287.115, and 287.17, F.S.; assigning responsibilities to 110 the Office of Government Accountability formerly held by 111 the Auditor General or the Office of Program Policy 112 Analysis and Government Accountability; amending s. 113 288.1224, F.S.; assigning responsibilities to the Office 114 of Government Accountability formerly held by the Office 115 of Program Policy Analysis and Government Accountability; 116



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deleting a review completed by the Office of Program Policy Analysis and Government Accountability; amending s. 288.1226, 288.1227, 288.7011, 288.7091, 288.7092, and 288.90151, F.S.; assigning responsibilities to the Office of Government Accountability formerly held by the Auditor General or the Office of Program Policy Analysis and Government Accountability; amending s. 288.905, F.S.; assigning responsibilities to the Office of Government Accountability formerly held by the Office of Program Policy Analysis and Government Accountability; deleting provisions relating to a review completed by the Office of Program Policy Analysis and Government Accountability; amending ss. 288.906, 288.9517, 288.9604, 290.00689, 296.17, 296.41, 298.17, 310.131, 320.023, 320.08058, 320.08062, 322.081, and 322.135, F.S.; assigning responsibilities to the Office of Government Accountability formerly held by the Auditor General or the Office of Program Policy Analysis and Government Accountability; repealing s. 324.202, F.S., relating to a completed pilot project in the Department of Highway Safety and Motor Vehicles and a review completed by the Office of Program Policy Analysis and Government Accountability; amending ss. 331.419, 334.0445, 336.022, 339.406, 365.173, 373.45926, 373.4595, 373.536, 403.1835, 403.8532, and 409.2563, F.S.; assigning responsibilities to the Office of Government Accountability formerly held by the Auditor General or the Office of Program Policy Analysis and Government Accountability; amending s. 411.01, F.S.; assigning responsibilities to the Office of



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Government Accountability formerly held by the Office of Program Policy Analysis and Government Accountability; deleting an obsolete requirement relating to a completed review by the Office of Program Policy Analysis and Government Accountability; amending ss. 411.011, 411.221, 421.091, and 427.705, F.S.; assigning responsibilities to the Office of Government Accountability formerly held by the Auditor General or the Office of Program Policy Analysis and Government Accountability; amending ss. 443.1316 and 445.003, F.S.; deleting an obsolete requirement relating to a review completed by the Office of Program Policy Analysis and Government Accountability; amending s. 445.004, F.S.; deleting the Auditor General's authority to conduct an audit of Workforce Florida, Inc.; assigning responsibilities to the Office of Government Accountability formerly held by the Office of Program Policy Analysis and Government Accountability; amending s. 445.009, F.S.; deleting an obsolete requirement relating to a review completed by the Office of Program Policy Analysis and Government Accountability; amending s. 445.011, F.S.; correcting a cross reference; amending ss. 446.609, 455.32, 471.038, and 527.22, F.S.; assigning responsibilities to the Office of Government Accountability formerly held by the Auditor General or the Office of Program Policy Analysis and Government Accountability; amending s. 550.125, F.S.; providing that certain audits and examinations by the Office of Government Accountability shall take place pursuant to the direction of the Auditor General and the Legislative



HB 1879, Engrossed 2 2003 175 Auditing Committee; amending ss. 601.15, 616.263, 744.708, 943.25, 944.105, 944.512, 944.719, 946.516, 948.15, 176 957.07, 957.11, 985.31, 985.311, 985.412, 985.416, 177 1001.24, 1001.453, and 1002.22, F.S.; assigning 178 responsibilities to the Office of Government 179 Accountability formerly held by the Auditor General or the 180 Office of Program Policy Analysis and Government 181 Accountability; repealing s. 1002.36(3), F.S., relating to 182 audit by the Auditor General of the Florida School for the 183 Deaf and the Blind; amending ss. 1002.37, 1004.28, 184 1004.29, 1004.43, and 1004.445, F.S.; assigning 185 responsibilities to the Office of Government 186 Accountability formerly held by the Auditor General or the 187 Office of Program Policy Analysis and Government 188 Accountability; amending s. 1004.58, F.S.; removing the 189 director of the Office of Program Policy Analysis and 190 Government Accountability from the Leadership Board for 191 Applied Research and Public Service; amending ss. 1004.70, 192 1004.78, 1005.37, 1006.07, 1006.19, 1008.35, 1008.46, 193 1009.265, 1009.53, 1009.976, 1009.983, 1010.305, 1011.10, 194 1011.51, 1013.35, and 1013.512, F.S.; assigning 195 responsibilities to the Office of Government 196 Accountability formerly held by the Auditor General or the 197 Office of Program Policy Analysis and Government 198 Accountability; amending s. 34, ch. 2002-22, Laws of 199 Florida; requiring the Office of Government Accountability 200 rather than the Office of Program Policy Analysis and 201 Government Accountability to conduct a review of the 202 progress of the Division of Vocational Rehabilitation and 203



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to prepare a report; providing an effective date.

Be It Enacted by the Legislature of the State of Florida:

- Section 1. Subsections (3), (4), and (5) of section 11.40, Florida Statutes, are amended to read:
- 210 11.40 Legislative Auditing Committee.--
 - (3) The Legislative Auditing Committee may direct the Office of Government Accountability Auditor General or the Office of Program Policy Analysis and Government Accountability to conduct an audit, review, or examination of any entity or record described in s. 11.45(2) or (3).
 - (4) The Legislative Auditing Committee may take under investigation any matter within the scope of an audit, review, or examination either completed or then being conducted by the Office of Government Accountability Auditor General or the Office of Program Policy Analysis and Government Accountability, and, in connection with such investigation, may exercise the powers of subpoena by law vested in a standing committee of the Legislature.
 - Accountability Auditor General, the Department of Banking and Finance, or the Division of Bond Finance of the State Board of Administration of the failure of a local governmental entity, district school board, charter school, or charter technical career center to comply with the applicable provisions within s. 11.45(5)-(7), s. 218.32(1), or s. 218.38, the Legislative Auditing Committee may schedule a hearing. If a hearing is scheduled, the committee shall determine if the entity should be

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subject to further state action. If the committee determines that the entity should be subject to further state action, the committee shall:

- (a) In the case of a local governmental entity or district school board, request the Department of Revenue and the Department of Banking and Finance to withhold any funds not pledged for bond debt service satisfaction which are payable to such entity until the entity complies with the law. The committee, in its request, shall specify the date such action shall begin, and the request must be received by the Department of Revenue and the Department of Banking and Finance 30 days before the date of the distribution mandated by law. The Department of Revenue and the Department of Banking and Finance are authorized to implement the provisions of this paragraph.
- (b) In the case of a special district, notify the Department of Community Affairs that the special district has failed to comply with the law. Upon receipt of notification, the Department of Community Affairs shall proceed pursuant to the provisions specified in ss. 189.421 and 189.422.
- (c) In the case of a charter school or charter technical career center, notify the appropriate sponsoring entity, which may terminate the charter pursuant to ss. 1002.33 and 1002.34.
- Section 2. Section 11.42, Florida Statutes, is amended to read:
 - 11.42 The Auditor General.--
- (1) The Auditor General appointed in this section is the auditor that is required by s. 2, Art. III of the State Constitution.
 - (2) The Auditor General shall be appointed to office to



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serve at the pleasure of the Legislature, by a majority vote of
the members of the Legislative Auditing Committee, subject to
confirmation by both houses of the Legislature. At the time of
her or his appointment, the Auditor General shall have been
certified under the Public Accountancy Law in this state for a
period of at least 10 years and shall have had not less than 10
years' experience in an accounting or auditing related field.
Vacancies in the office shall be filled in the same manner as
the original appointment.

- (3) The Auditor General shall perform his or her duties independently but under the general policies established by the Legislative Auditing Committee.
- (4)(3)(a) To carry out her or his or her duties the Auditor General shall make all spending decisions within the annual operating budget of the Office of Government

 Accountability approved by the President of the Senate and the Speaker of the House of Representatives. The Auditor General shall employ qualified persons necessary for the efficient operation of the Auditor General's office and shall fix their duties and compensation and, with the approval of the President of the Senate and the Speaker of the House of Representatives, shall adopt and administer a uniform personnel, job classification, and pay plan for such employees.
- (b) No person shall be employed as a financial auditor who does not possess the qualifications to take the examination for a certificate as certified public accountant under the laws of this state, and no person shall be employed or retained as legal adviser, on either a full-time or a part-time basis, who is not a member of The Florida Bar.



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(5)(4) The Auditor General, before entering upon the duties of the office, shall take and subscribe the oath of office required of state officers by the State Constitution.

- $\underline{(6)(5)}$ The appointment of the Auditor General may be terminated at any time by a majority vote of both houses of the Legislature.
- (6)(a) The headquarters of the Auditor General shall be at the state capital, but to facilitate auditing and to eliminate unnecessary traveling the Auditor General may establish field offices located outside the state capital. The Auditor General shall be provided with adequate quarters to carry out the position's functions in the state capital and in other areas of the state.
- (b) All payrolls and vouchers for the operations of the Auditor General's office shall be submitted to the Comptroller and, if found to be correct, payments shall be issued therefor.
- (7) The Auditor General may make and enforce reasonable rules and regulations necessary to facilitate audits, including, but not limited to, examinations, policy analyses, program evaluations and justification reviews, reviews, and other engagements that the Office of Government Accountability which she or he is authorized to perform.
- (8) No officer or salaried employee of the Office of the Auditor General shall serve as the representative of any political party or on any executive committee or other governing body thereof; serve as an executive, officer, or employee of any political party committee, organization, or association; or be engaged on behalf of any candidate for public office in the solicitation of votes or other activities in behalf of such



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means.

HB 1879, Engrossed 2 2003 candidacy. Neither the Auditor Ceneral nor any employee of the Auditor General may become a candidate for election to public office unless she or he first resigns from office or employment. No officer or salaried employee of the Auditor General shall actively engage in any other business or profession or be otherwise employed without the prior written permission of the Auditor General. $(8) \frac{(9)}{(9)}$ Sections 11.25(1) and 11.26 shall not apply to the Auditor General. Section 3. Section 11.421, Florida Statutes, is created to read: 11.421 The Office of Government Accountability. --There is created an Office of Government Accountability. The Auditor General is the head of the Office of Government Accountability. The Office of Government Accountability shall consist of a Division of Policy Analysis and Agency Review and any other divisions deemed necessary by the Auditor General. The Division of Policy Analysis and Agency Review shall be responsible for conducting examinations, policy analysis, program evaluation and justification reviews, and other engagements as directed by the Auditor General or as directed by the Legislative Auditing Committee. The Division of Policy Analysis and Agency Review shall also be responsible for maintaining the Florida Government Accountability Report, which summarizes accountability information on all major state programs, and providing this

information to the Legislature electronically and by other



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(4) The Auditor General shall appoint a Deputy Auditor General to direct the Division of Policy Analysis and Agency Review. At the time of the appointment, the Deputy Auditor General must have had 10 years' experience in policy analysis and program evaluation. The appointment shall be subject to confirmation by a majority vote of the Legislative Auditing Committee.

- (5) The Auditor General shall employ qualified persons necessary for the efficient operation of the Office of Government Accountability. The staff must be chosen to provide a broad background of experience and expertise and, to the maximum extent possible, represent a range of disciplines that includes auditing, accounting, law, engineering, public administration, environmental science, policy analysis, economics, sociology, and philosophy. The Auditor General shall fix their duties and compensation and, with the approval of the President of the Senate and the Speaker of the House of Representatives, shall adopt and administer a uniform personnel, job classification, and pay plan for such employees.
- (6) No person shall be employed as a financial auditor who does not possess the qualifications to take the examination for a certificate as certified public accountant under the laws of this state and no person shall be employed or retained as legal adviser, on either a full-time or a part-time basis, who is not a member in good standing of The Florida Bar.
- (7)(a) The headquarters of the Office of Government

 Accountability shall be at the state capital, but to facilitate auditing and to eliminate unnecessary travel, the Office of Government Accountability may establish field offices located



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HB 1879, Engrossed 2 2003 outside the state capital. The Office of Government 378 Accountability shall be provided with adequate quarters to carry 379 out its duties and responsibilities in the state capital and in 380 381 other areas of the state. (b) All payrolls and vouchers for the operations of the 382 Office of Government Accountability shall be submitted to the 383 Chief Financial Officer and, if found to be correct, payments 384 shall be issued therefor. 385 (8) No officer or salaried employee of the Office of 386 Government Accountability shall serve as the representative of 387 388 any political party or on any executive committee or other governing body thereof; serve as an executive, officer, or 389 390 employee of any political party committee, organization, or association; or be engaged on behalf of any candidate for public 391 office in the solicitation of votes or other activities on 392 behalf of such candidacy. Neither the Auditor General nor any 393 employee of the Office of Government Accountability may become a 394 candidate for election to public office unless he or she first 395 resigns from office or employment. No officer or salaried 396 employee of the Office of Government Accountability shall 397 actively engage in any other business or profession or be 398 otherwise employed without the prior written permission of the 399 Auditor General. 400 Section 4. Subsections (2) through (9) of section 11.45, 401 Florida Statutes, are amended to read: 402 11.45 Definitions; duties; authorities; reports; rules.--403 DUTIES. -- The Office of Government Accountability

Conduct audits, including, but not limited to,

Auditor General shall:



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examinations, policy analysis, program evaluations and justification reviews, reviews, and other engagements of records and perform related duties as prescribed by law, concurrent resolution of the Legislature, or as directed by the Legislative Auditing Committee.

- (b) Annually conduct a financial audit of state government.
- (c) Annually conduct financial audits of all universities and district boards of trustees of community colleges.
- (d) Annually conduct financial <u>and operational</u> audits of the accounts and records of all district school boards in counties with populations of fewer than 150,000, according to the most recent federal decennial statewide census.
- (e) Annually conduct an audit of the Wireless Emergency Telephone System Fund as described in s. 365.173.
- (f) At least every 2 years, conduct operational audits of the accounts and records of state agencies, and universities, and district boards of trustees of community colleges. In connection with these audits, the Auditor General shall give appropriate consideration to reports issued by state agencies' inspectors general, or universities' inspectors general, or internal auditors and the resolution of findings therein.
- (g) At least every 2 years, conduct a performance audit of the local government financial reporting system, which, for the purpose of this chapter, means any statutory provisions related to local government financial reporting. The purpose of such an audit is to determine the accuracy, efficiency, and effectiveness of the reporting system in achieving its goals and to make recommendations to the local governments, the Governor,



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and the Legislature as to how the reporting system can be improved and how program costs can be reduced. The local government financial reporting system should provide for the timely, accurate, uniform, and cost-effective accumulation of financial and other information that can be used by the members of the Legislature and other appropriate officials to accomplish the following goals:

- 1. Enhance citizen participation in local government;
- 2. Improve the financial condition of local governments;
- 3. Provide essential government services in an efficient and effective manner; and
- 4. Improve decisionmaking on the part of the Legislature, state agencies, and local government officials on matters relating to local government.
- (h) At least every 2 years, determine through the examination of actuarial reviews, financial statements, and the practices and procedures of the Department of Management

 Services, the compliance of the Florida Retirement System with the provisions of part VII of chapter 112. The Office of

 Government Accountability shall employ an independent consulting actuary who is an enrolled actuary as defined in part VII of chapter 112, to assist in the determination of compliance. The Office of Government Accountability shall employ the same actuarial standards to monitor the Department of Management

 Services as the Department of Management Services uses to monitor local governmental entities.
- (i) At least every 2 years, examine the State Board of Administration's management of investments.
 - (j)(h) Once every 3 years, conduct performance audits of



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the Department of Revenue's administration of the ad valorem tax laws as described in s. 195.096.

(k)(i) Once every 3 years, conduct financial and operational audits of the accounts and records of all district school boards in counties with populations of 150,000 125,000 or more, according to the most recent federal decennial statewide census.

(1)(j) Once every 3 years, review a sample of each state agency's internal audit reports to determine compliance with current Standards for the Professional Practice of Internal Auditing or, if appropriate, government auditing standards.

(m)(k) Conduct audits of local governmental entities when determined to be necessary by the Auditor General, when directed by the Legislative Auditing Committee, or when otherwise required by law. No later than 18 months after the release of the audit report, the Auditor General shall perform such appropriate followup procedures as he or she deems necessary to determine the audited entity's progress in addressing the findings and recommendations contained within the Auditor General's previous report. The Auditor General shall provide a copy of his or her determination to each member of the audited entity's governing body and to the Legislative Auditing Committee.

- (n) Conduct program evaluation and justification reviews as described in s. 11.513 at the discretion of the Auditor

 General upon consultation with the Legislative Auditing

 Committee or the Legislative Budget Commission.
- (o) Provide a statement in its reports whether the entity audited by the Office of Government Accountability must file a



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HB 1879, Engrossed 2 2003 corrective action plan to address findings and recommendations included in the report. Whenever determined necessary by the Office of Government Accountability, the audited entity shall provide a corrective action plan to the Legislative Auditing Committee. The audited entity shall provide the corrective action plan no later than 2 months after the release of the report by the Office of Government Accountability. The corrective action plan shall include completion dates, data, and other information that describes in detail what the entity will do to implement the recommendations within the report. The entity shall provide data and other information that describes with specificity the progress the entity has made in implementing the corrective action plan. The entity shall provide such data within 12 months after the submission of the corrective action plan or the time period specified by the Office of Government Accountability. The Office of Government Accountability shall perform followup procedures to verify the entity's progress in addressing findings and recommendations contained within the report issued by the Office of Government Accountability. The Office of Government Accountability shall provide a copy of its determination to the audited entity, the Legislative Auditing Committee, and the appropriate legislative standing committees. The Auditor General shall perform his or her duties independently but under the general policies established by the Legislative Auditing Committee. This subsection does not limit the Office of Government Accountability's Auditor General's discretionary authority to conduct other audits or engagements

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CODING: Words stricken are deletions; words underlined are additions.



HB 1879, Engrossed 2 2003 of governmental entities as authorized in subsection (3).

(3) AUTHORITY FOR AUDITS AND OTHER ENGAGEMENTS.--

- (a) The Office of Government Accountability Auditor General may, pursuant to the direction of the Auditor General his or her own authority, or at the direction of the Legislative Auditing Committee, conduct audits, including, but not limited to, examinations, policy analysis, program evaluation and justification reviews, and or other engagements as determined appropriate by the Auditor General of:
- $\underline{(a)}$ 1. The accounts and records of any governmental entity created or established by law.
- (b)2. The information technology programs, activities, functions, or systems of any governmental entity created or established by law.
- $\underline{\text{(c)}_{3}}$. The accounts and records of any charter school created or established by law.
- (d)4. The accounts and records of any direct-support organization or citizen support organization created or established by law. The Office of Government Accountability Auditor General is authorized to require and receive any records from the direct-support organization or citizen support organization, or from its independent auditor.
- (e)5. The public records associated with any appropriation made by the General Appropriations Act to a nongovernmental agency, corporation, or person. All records of a nongovernmental agency, corporation, or person with respect to the receipt and expenditure of such an appropriation shall be public records and shall be treated in the same manner as other public records are under general law.



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 $\underline{(f)}_{6}$. State financial assistance provided to any nonstate entity.

- (g)7. The Tobacco Settlement Financing Corporation created pursuant to s. 215.56005.
- (h)8. The Florida Virtual School created pursuant to s. 1002.37.
- $\underline{\text{(i)}}9$. Any purchases of federal surplus lands for use as sites for correctional facilities as described in s. 253.037.
- (j)10. Enterprise Florida, Inc., including any of its boards, advisory committees, or similar groups created by Enterprise Florida, Inc., and programs. The audit report may not reveal the identity of any person who has anonymously made a donation to Enterprise Florida, Inc., pursuant to this subparagraph. The identity of a donor or prospective donor to Enterprise Florida, Inc., who desires to remain anonymous and all information identifying such donor or prospective donor are confidential and exempt from the provisions of s. 119.07(1) and s. 24(a), Art. I of the State Constitution. Such anonymity shall be maintained in the auditor's report.
- (k)11. The Florida Development Finance Corporation or the capital development board or the programs or entities created by the board. The audit or report may not reveal the identity of any person who has anonymously made a donation to the board pursuant to this subparagraph. The identity of a donor or prospective donor to the board who desires to remain anonymous and all information identifying such donor or prospective donor are confidential and exempt from the provisions of s. 119.07(1) and s. 24(a), Art. I of the State Constitution. Such anonymity shall be maintained in the auditor's report.



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(1)12. The records pertaining to the use of funds from voluntary contributions on a motor vehicle registration application or on a driver's license application authorized pursuant to ss. 320.023 and 322.081.

- $\underline{\text{(m)}}$ 13. The records pertaining to the use of funds from the sale of specialty license plates described in chapter 320.
- $\underline{(n)}$ 14. The transportation corporations under contract with the Department of Transportation that are acting on behalf of the state to secure and obtain rights-of-way for urgently needed transportation systems and to assist in the planning and design of such systems pursuant to ss. 339.401-339.421.
- $\underline{\text{(o)}}$ 15. The acquisitions and divestitures related to the Florida Communities Trust Program created pursuant to chapter 380.
- (p)16. The Florida Water Pollution Control Financing Corporation created pursuant to s. 403.1837.
- (q)17. The Florida Partnership for School Readiness created pursuant to s. 411.01.
- $\underline{(r)}$ 18. The Florida Special Disability Trust Fund Financing Corporation created pursuant to s. 440.49.
- $\underline{(s)_{19}}$. Workforce Florida, Inc., or the programs or entities created by Workforce Florida, Inc., created pursuant to s. 445.004.
- (t)20. The corporation defined in s. 455.32 that is under contract with the Department of Business and Professional Regulation to provide administrative, investigative, examination, licensing, and prosecutorial support services in accordance with the provisions of s. 455.32 and the practice act of the relevant profession.



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 $\underline{(u)}$ 21. The Florida Engineers Management Corporation created pursuant to chapter 471.

- $\underline{(v)}$ 22. The Investment Fraud Restoration Financing Corporation created pursuant to chapter 517.
- $(w)^{23}$. The books and records of any permitholder that conducts race meetings or jai alai exhibitions under chapter 550.
- (x)24. The corporation defined in part II of chapter 946, known as the Prison Rehabilitative Industries and Diversified Enterprises, Inc., or PRIDE Enterprises.
 - (b) The Auditor General is also authorized to:
- 1. Promote the building of competent and efficient accounting and internal audit organizations in the offices administered by governmental entities.
- 2. Provide consultation services to governmental entities on their financial and accounting systems, procedures, and related matters.
 - (4) SCHEDULING AND STAFFING OF AUDITS.--
- (a) Each financial audit required or authorized by this section, when practicable, shall be made and completed within not more than 9 months following the end of each audited fiscal year of the state agency or political subdivision, or at such lesser time which may be provided by law or concurrent resolution or directed by the Legislative Auditing Committee. When the Auditor General determines that conducting any audit or engagement otherwise required by law would not be possible due to workload or would not be an efficient or effective use of the Office of Government Accountability's his or her resources based on an assessment of risk, then, in his or her discretion, the

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Auditor General may temporarily or indefinitely postpone such audits or other engagements for such period or any portion thereof, unless otherwise directed by the committee.

- (b) The Auditor General may, when in his or her judgment it is necessary, designate and direct any auditor employed by the Office of Government Accountability Auditor General to audit any accounts or records within the authority of the Office of Government Accountability Auditor General to audit. The auditor shall report his or her findings for review by the Auditor General, who shall prepare the audit report.
- (c) The audit report when final shall be a public record. The audit workpapers and notes are not a public record; however, those workpapers necessary to support the computations in the final audit report may be made available by a majority vote of the Legislative Auditing Committee after a public hearing showing proper cause. The audit workpapers and notes shall be retained by the Office of Government Accountability Auditor General until no longer useful in his or her proper functions, after which time they may be destroyed.
- (d) At the conclusion of the audit, the Office of Government Accountability's Auditor General or the Auditor General's designated representative shall discuss the audit with the official whose office is subject to audit and submit to that official a list of the Auditor General's findings which may be included in the audit report. If the official is not available for receipt of the list of audit findings, then delivery is presumed to be made when it is delivered to his or her office. The official shall submit to the Office of Government Accountability Auditor General or its the designated



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representative, within 30 days after the receipt of the list of

findings, or within 15 days after receipt of the list of

findings when requested by the Office of Government

Accountability his or her written statement of explanation or

rebuttal concerning all of the findings, including corrective

action to be taken to preclude a recurrence of all findings.

- (e) The Office of Government Accountability Auditor
 General shall provide the successor independent certified public accountant of a district school board with access to the prior year's working papers in accordance with the Statements on Auditing Standards, including documentation of planning, internal control, audit results, and other matters of continuing accounting and auditing significance, such as the working paper analysis of balance sheet accounts and those relating to contingencies.
- (5) PETITION FOR AN AUDIT BY THE OFFICE OF GOVERNMENT ACCOUNTABILITY AUDITOR GENERAL.--
- (a) The Legislative Auditing Committee shall direct the Office of Government Accountability Auditor General to make an a financial audit of any municipality whenever petitioned to do so by at least 20 percent of the registered electors in the last general election of that municipality pursuant to this subsection. The supervisor of elections of the county in which the municipality is located shall certify whether or not the petition contains the signatures of at least 20 percent of the registered electors of the municipality. After the completion of the audit, the Office of Government Accountability Auditor General shall determine whether the municipality has the fiscal resources necessary to pay the cost of the audit. The



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municipality shall pay the cost of the audit within 90 days after the Office of Government Accountability Auditor General's determination that the municipality has the available resources. If the municipality fails to pay the cost of the audit, the Department of Revenue shall, upon certification of the Office of Government Accountability Auditor General, withhold from that portion of the distribution pursuant to s. 212.20(6)(d)6. which is distributable to such municipality, a sum sufficient to pay the cost of the audit and shall deposit that sum into the General Revenue Fund of the state.

- (b) A letter of intent must be filed with the municipal clerk prior to any petition of the electors of that municipality for the purpose of an audit. All petitions shall be submitted to the Supervisor of Elections and contain, at a minimum, the following information:
 - 1. Printed name.
 - 2. Signature of elector.
 - 3. Residence address.
 - 4. Date of birth.
- 716 5. Date signed.

All petitions must be submitted for verification within one calendar year of the audit petition origination by the municipal electors.

(6) REQUEST BY A LOCAL GOVERNMENTAL ENTITY FOR AN AUDIT BY THE OFFICE OF GOVERNMENT ACCOUNTABILITY AUDITOR

GENERAL.--Whenever a local governmental entity requests the Office of Government Accountability Auditor General to conduct an audit of all or part of its operations and the Office of



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Government Accountability Auditor General conducts the audit under his or her own authority or at the direction of the Legislative Auditing Committee, the expenses of the audit shall be paid by the local governmental entity. The Office of Government Accountability Auditor General shall estimate the cost of the audit. Fifty percent of the cost estimate shall be paid by the local governmental entity before the initiation of the audit and deposited into the General Revenue Fund of the state. After the completion of the audit, the Office of Government Accountability Auditor General shall notify the local governmental entity of the actual cost of the audit. The local governmental entity shall remit the remainder of the cost of the audit to the Office of Government Accountability Auditor General for deposit into the General Revenue Fund of the state. If the local governmental entity fails to comply with paying the remaining cost of the audit, the Office of Government

(7) OFFICE OF GOVERNMENT ACCOUNTABILTY AUDITOR GENERAL REPORTING REQUIREMENTS.--

Accountability Auditor General shall notify the Legislative

Auditing Committee. The committee shall proceed in accordance

- (a) The Office of Government Accountability Auditor

 General shall notify the Legislative Auditing Committee of any local governmental entity, district school board, charter school, or charter technical career center that does not comply with the reporting requirements of s. 218.39. The committee shall proceed in accordance with s. 11.40(5).
- (b) The <u>Office of Government Accountability Auditor</u>

 General, in consultation with the Board of Accountancy, shall

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 review all audit reports submitted pursuant to s. 218.39. The

Office of Government Accountability Auditor General shall

request any significant items that were omitted in violation of
a rule adopted by the Office of Government Accountability

Auditor General. The items must be provided within 45 days after
the date of the request. If the governmental entity does not
comply with the Office of Government Accountability's Auditor

General's request, the Office of Government Accountability

Auditor General shall notify the Legislative Auditing Committee.

The committee shall proceed in accordance with s. 11.40(5).

- (c) The Office of Government Accountability Auditor

 General shall provide annually a list of those special districts which are not in compliance with s. 218.39 to the Special District Information Program of the Department of Community Affairs.
- Auditor General's review of audit reports, it he or she shall contact those units of local government, as defined in s. 218.403, that are not in compliance with s. 218.415 and request evidence of corrective action. The unit of local government shall provide the Office of Government Accountability Auditor General with evidence of corrective action within 45 days after the date it is requested by the Office of Government Accountability Auditor General. If the unit of local government fails to comply with the Office of Government Accountability Auditor General shall notify the Legislative Auditing Committee. The committee shall proceed in accordance with s. 11.40(5).



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The Auditor General shall notify the Governor and the Legislative Auditing Committee of any audit report reviewed by the Office of Government Accountability Auditor General pursuant to paragraph (b) which contains a statement that the local governmental entity or district school board is in a state of financial emergency as provided in s. 218.503. If the Office of Government Accountability Auditor General requests a clarification regarding information included in an audit report to determine whether a local governmental entity or district school board is in a state of financial emergency, the requested clarification must be provided within 45 days after the date of the request. If the local governmental entity or district school board does not comply with the Office of Government Accountability Auditor General's request, the Auditor General shall notify the Legislative Auditing Committee. If, after obtaining the requested clarification, the Office of Government Accountability Auditor General determines that the local governmental entity or district school board is in a state of financial emergency, it he or she shall notify the Governor and the Legislative Auditing Committee.

(f) The Auditor General shall annually compile and transmit to the President of the Senate, the Speaker of the House of Representatives, and the Legislative Auditing Committee a summary of significant findings and financial trends identified in audit reports reviewed in paragraph (b) or otherwise identified by the Office of Government

Accountability's Auditor General's review of such audit reports and financial information, and identified in audits of district school boards conducted by the Office of Government



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Accountability Auditor General. The Office of Government

Accountability Auditor General shall include financial information provided pursuant to s. 218.32(1)(e) for entities with fiscal years ending on or after June 30, 2003, within its his or her reports submitted pursuant to this paragraph.

- If the Office of Government Accountability Auditor General discovers significant errors, improper practices, or other significant discrepancies in connection with its his or her audits of a state agency or state officer, the Auditor General shall notify the President of the Senate, the Speaker of the House of Representatives, and the Legislative Auditing Committee. The President of the Senate and the Speaker of the House of Representatives shall promptly forward a copy of the notification to the chairs of the respective legislative committees, which in the judgment of the President of the Senate and the Speaker of the House of Representatives are substantially concerned with the functions of the state agency or state officer involved. Thereafter, and in no event later than the 10th day of the next succeeding legislative session, the person in charge of the state agency involved, or the state officer involved, as the case may be, shall explain in writing to the President of the Senate, the Speaker of the House of Representatives, and to the Legislative Auditing Committee the reasons or justifications for such errors, improper practices, or other significant discrepancies and the corrective measures, if any, taken by the agency.
- (h) The Auditor General shall transmit to the President of the Senate, the Speaker of the House of Representatives, and the Legislative Auditing Committee by December 1 of each year a list



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of statutory and fiscal changes recommended by the Auditor General. The Auditor General may also transmit recommendations at other times of the year when the information would be timely and useful for the Legislature.

- AUDITOR GENERAL. -- The Office of Government Accountability

 Auditor General, in consultation with the Board of Accountancy, shall adopt rules for the form and conduct of all financial audits performed by independent certified public accountants pursuant to ss. 215.981, 218.39, 1001.453, 1004.28, and 1004.70. The rules for audits of local governmental entities and district school boards must include, but are not limited to, requirements for the reporting of information necessary to carry out the purposes of the Local Government Financial Emergencies Act as stated in s. 218.501.
- (9) TECHNICAL ASSISTANCE OTHER GUIDANCE PROVIDED BY THE OFFICE OF GOVERNMENT ACCOUNTABILITY AUDITOR GENERAL. -- The Office of Government Accountability is authorized to provide technical assistance to:
- (a) Auditor General, in consultation with The Department of Education in the development of , shall develop a compliance supplement for the financial audit of a district school board conducted by an independent certified public accountant.
- (b) Governmental entities on their financial and accounting systems, procedures, and related matters.
- (c) Governmental entities on promoting the building of competent and efficient accounting and internal audit organizations in their offices.
 - Section 5. Section 11.47, Florida Statutes, is amended to



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871 read:

- 11.47 Penalties; failure to make a proper audit or examination; making a false report; failure to produce documents or information.--
- (1) All officers whose respective offices the Office of Government Accountability Auditor General or the Office of Program Policy Analysis and Government Accountability is authorized to audit or examine shall enter into their public records sufficient information for proper audit or examination, and shall make the same available to the Office of Government Accountability Auditor General or the Office of Program Policy Analysis and Government Accountability on demand.
- director of the Office of Program Policy Analysis and Government Accountability, or any staff employed by the Office of Government Accountability Auditor General or the Office of Program Policy Analysis and Government Accountability to make a proper audit or examination in line with his or her duty, the willful making of a false report as to any audit or examination, or the willful failure or refusal to report a shortage or misappropriation of funds or property shall be cause for removal from such office or employment, and the Auditor General, the director of the Office of Program Policy Analysis and Government Accountability, or a staff member shall be guilty of a misdemeanor of the first degree, punishable as provided in s. 775.082 or s. 775.083.
- (3) Any person who willfully fails or refuses to furnish or produce any book, record, paper, document, data, or sufficient information necessary to a proper audit or



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examination which the Office of Government Accountability

Auditor General or the Office of Program Policy Analysis and

Government Accountability is by law authorized to perform shall be guilty of a misdemeanor of the first degree, punishable as provided in s. 775.082 or s. 775.083.

- (4) Any officer who willfully fails or refuses to furnish or produce any book, record, paper, document, data, or sufficient information necessary to a proper audit or examination which the Office of Government Accountability

 Auditor General or the Office of Program Policy Analysis and Government Accountability is by law authorized to perform, shall be subject to removal from office.
- Section 6. Section 11.51, Florida Statutes, is repealed:

 11.51 Office of Program Policy Analysis and Government

 Accountability.--
- (1) There is hereby created the Office of Program Policy
 Analysis and Government Accountability as a unit of the Office
 of the Auditor General appointed pursuant to s. 11.42. The
 office shall perform independent examinations, program reviews,
 and other projects as provided by general law, as provided by
 concurrent resolution, or as directed by the Legislative
 Auditing Committee, and shall provide recommendations, training,
 or other services to assist the Legislature.
- (2) The Office of Program Policy Analysis and Government Accountability is independent of the Auditor General appointed pursuant to s. 11.42 for purposes of general policies established by the Legislative Auditing Committee.
- (3) The Office of Program Policy Analysis and Government
 Accountability shall maintain a schedule of examinations of



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(4) The Office of Program Policy Analysis and Government Accountability is authorized to examine all entities and records listed in s. 11.45(3)(a).

(5) At the conclusion of an examination, the designated representative of the director of the Office of Program Policy Analysis and Government Accountability shall discuss the examination with the official whose office is examined and submit to that official the Office of Program Policy Analysis and Government Accountability's preliminary findings. If the official is not available for receipt of the preliminary findings, clearly designated as such, delivery thereof is presumed to be made when it is delivered to his or her office. Whenever necessary, the Office of Program Policy Analysis and Government Accountability may request the official to submit his or her written statement of explanation or rebuttal within 15 days after the receipt of the findings. If the response time is not requested to be within 15 days, the official shall submit his or her response within 30 days after receipt of the preliminary findings.

(6) No later than 18 months after the release of a report of the Office of Program Policy Analysis and Government Accountability, the agencies that are the subject of that report shall provide data and other information that describes with specificity what the agencies have done to respond to the recommendations contained in the report. The Office of Program Policy Analysis and Covernment Accountability may verify the data and information provided by the agencies. If the data and information provided by the agencies are deemed sufficient and



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HB 1879, Engrossed 2 2003 accurate, the Office of Program Policy Analysis and Government Accountability shall report to the Legislative Auditing Committee and to the legislative standing committees concerned with the subject areas of the audit. The report shall include a summary of the agencies' responses, the evaluation of those responses, and any recommendations deemed to be appropriate. Section 7. Section 11.511, Florida Statutes, is repealed: 11.511 Director of the Office of Program Policy Analysis and Government Accountability; appointment; employment of staff; powers and duties .-(1)(a) The Legislative Auditing Committee shall appoint a director of the Office of Program Policy Analysis and Government Accountability by majority vote of the committee, subject to confirmation by a majority vote of the Senate and the House of Representatives. At the time of appointment, the director must have had 10 years' experience in policy analysis and program evaluation. The reappointment of a director is subject to confirmation by a majority vote of the Senate and the House of Representatives. The Legislative Auditing Committee may appoint an interim director. (b) The appointment of the director may be terminated at any time by a majority vote of the Senate and the House of Representatives. (2)(a) The director shall take and subscribe to the oath of office required of state officers by the State Constitution.

(b) Until such time as each house confirms the appointment of the director, the appointee shall perform the functions as provided by law.

(3)(a) The director shall make all spending decisions



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HB 1879, Engrossed 2 2003 under the annual operating budget approved by the President of the Senate and the Speaker of the House of Representatives. The director shall employ and set the compensation of such professional, technical, legal, and clerical staff as may be necessary to fulfill the responsibilities of the Office of Program Policy Analysis and Government Accountability, in accordance with the joint policies and procedures of the President of the Senate and the Speaker of the House of Representatives, and may remove these personnel. The staff must be chosen to provide a broad background of experience and expertise and, to the maximum extent possible, to represent a range of disciplines that includes law, engineering, public administration, environmental science, policy analysis, economics, sociology, and philosophy.

(b) An officer or full-time employee of the Office of Program Policy Analysis and Government Accountability may not serve as the representative of any political party or on any executive committee or other governing body thereof; receive remuneration for activities on behalf of any candidate for public office; or engage, on behalf of any candidate for public office, in the solicitation of votes or other activities in behalf of such candidacy. Neither the director of the Office of Program Policy Analysis and Government Accountability nor any employee of that office may become a candidate for election to public office unless he or she first resigns from office or employment.

(4) The director shall perform and/or contract for the performance of examinations and other duties as prescribed by law. The director shall perform his or her duties independently



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but under general policies established by the Legislative Auditing Committee.

- (5) The director may adopt and enforce reasonable rules necessary to facilitate the examinations, reports, and other tasks that he or she is authorized to perform.
- examination would not be possible due to workload limitations or the project does not appear to be of critical interest to the Legislature, then, with the consent of the President of the Senate and the Speaker of the House of Representatives, the director may temporarily or indefinitely postpone such examinations. The director may at any time conduct a performance review of a governmental entity created by law.
- Section 8. Section 11.513, Florida Statutes, is amended to read:
 - 11.513 Program evaluation and justification review.--
- (1) Each state agency may shall be subject to a program evaluation and justification review by the Office of Program Policy Analysis and Government Accountability as determined by the Legislative Auditing Committee. This review shall be conducted at the discretion of the Auditor General upon consultation with the Legislative Auditing Committee or the Legislative Budget Commission. Each state agency shall offer its complete cooperation to the Office of Program Policy Analysis and Government Accountability so that such review may be accomplished.
- (2) A state agency's inspector general, internal auditor, or other person designated by the agency head $\underline{\text{must}}$ $\underline{\text{shall}}$ develop, in consultation with the Office of $\underline{\text{Program Policy}}$

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Analysis and Government Accountability, a plan for monitoring and reviewing the state agency's major programs to ensure that performance data are maintained <u>timely and accurately</u> and supported by agency records.

- (3) The program evaluation and justification review shall be conducted on major programs, but may include other programs. The review shall be comprehensive in its scope but, at a minimum, must be conducted in such a manner as to specifically determine the following, and to consider and determine what changes, if any, are needed with respect thereto:
 - (a) The identifiable cost of each program.
- (b) The specific purpose of each program, as well as the specific public benefit derived therefrom.
- (c) Progress toward achieving the outputs and outcomes associated with each program.
- (d) An explanation of circumstances contributing to the state agency's ability to achieve, not achieve, or exceed its projected outputs and outcomes, as defined in s. 216.011, associated with each program.
- (e) Alternate courses of action that would result in administration of the same program in a more efficient or effective manner. The courses of action to be considered must include, but are not limited to:
- 1. Whether the program could be organized in a more efficient and effective manner, whether the program's mission, goals, or objectives should be redefined, or, when the state agency cannot demonstrate that its efforts have had a positive effect, whether the program should be reduced in size or eliminated.



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2. Whether the program could be administered more efficiently or effectively to avoid duplication of activities and ensure that activities are adequately coordinated.

- 3. Whether the program could be performed more efficiently or more effectively by another unit of government or a private entity, or whether a program performed by a private entity could be performed more efficiently and effectively by a state agency.
- 4. When compared to costs, whether effectiveness warrants elimination of the program or, if the program serves a limited interest, whether it should be redesigned to require users to finance program costs.
- 5. Whether the cost to administer the program exceeds license and other fee revenues paid by those being regulated.
- 6. Whether other changes could improve the efficiency and effectiveness of the program.
- (f) The consequences of discontinuing such program. If any discontinuation is recommended, such recommendation must be accompanied by a description of alternatives to implement such recommendation, including an implementation schedule for discontinuation and recommended procedures for assisting state agency employees affected by the discontinuation.
- (g) Determination as to public policy, which may include recommendations as to whether it would be sound public policy to continue or discontinue funding the program, either in whole or in part, in the existing manner.
- (h) Whether the information reported as part of the state's performance-based program budgeting system has relevance and utility for the evaluation of each program.
 - (i) Whether state agency management has established



HB 1879, Engrossed 2 2003 control systems sufficient to ensure that performance data are maintained and supported by state agency records and accurately

presented in state agency performance reports.

justification review No later than December 1 of the second year following the year in which an agency begins operating under a performance-based program budget, the Office of Program Policy Analysis and Government Accountability shall submit a report of evaluation and justification review findings and recommendations to the President of the Senate, the Speaker of the House of Representatives, the chairpersons of the appropriate substantive committees, the chairpersons of the appropriations committees, the Legislative Auditing Committee, the Governor, the head of each state agency that was the subject of the evaluation and justification review, and the head of any state agency that is substantially affected by the findings and recommendations.

- (5) The Legislature intends that the program evaluation and justification review procedure be designed to assess the efficiency, effectiveness, and long-term implications of current or alternative state policies, and that the procedure results in recommendations for the improvement of such policies and state government. To that end, whenever possible, all reports submitted pursuant to subsection (4) must include an identification of the estimated financial consequences, including any potential savings, that could be realized if the recommendations or alternative courses of action were implemented.
- (6) Evaluation and justification reviews may include consideration of programs provided by other agencies which are



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integrally related to the programs administered by the state
agency or entity which is <u>being reviewed</u> scheduled for review as
determined by the <u>Legislative Auditing Committee</u>.

Section 9. Subsection (2) of section 14.203, Florida Statutes, is amended to read:

- 14.203 State Council on Competitive Government.——It is the policy of this state that all state services be performed in the most effective and efficient manner in order to provide the best value to the citizens of the state. The state also recognizes that competition among service providers may improve the quality of services provided, and that competition, innovation, and creativity among service providers should be encouraged.
- (2) There is hereby created the State Council on Competitive Government, which shall be composed of the Governor and Cabinet, sitting as the Administration Commission as defined in s. 14.202. The council, on its own initiative, or the Office of Program Policy Analysis and Government Accountability, created pursuant to s. 11.51, may identify commercial activities currently being performed by state agencies and, if it is determined that such services may be better provided by requiring competition with private sources or other state agency service providers, may recommend that a state agency engage in any process, including competitive bidding, that creates competition with private sources or other state agency service providers.
- Section 10. Subsections (1) and (4) of section 17.041, Florida Statutes, are amended to read:
 - 17.041 County and district accounts and claims.--
 - (1) It shall be the duty of the Department of Banking and



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Finance of this state to adjust and settle, or cause to be adjusted and settled, all accounts and claims heretofore or hereafter reported to it by the Office of Government

Accountability Auditor General, the appropriate county or district official, or any person against all county and district officers and employees, and against all other persons entrusted with, or who may have received, any property, funds, or moneys of a county or district or who may be in anywise indebted to or accountable to a county or district for any property, funds, moneys, or other thing of value, and to require such officer, employee, or person to render full accounts thereof and to yield up such property, funds, moneys, or other thing of value according to law to the officer or authority entitled by law to receive the same.

(4) Should it appear to the department that any criminal statute of this state has or may have been violated by such defaulting officer, employee, or person, such information, evidence, documents, and other things tending to show such a violation, whether in the hands of the Comptroller, the Office of Government Accountability Auditor General, the county, or the district, shall be forthwith turned over to the proper state attorney for inspection, study, and such action as may be deemed proper, or the same may be brought to the attention of the proper grand jury.

Section 11. Paragraph (g) of subsection (2) and paragraphs (e), (f), and (g) of subsection (5) of section 20.055, Florida Statutes, are amended to read:

- 20.055 Agency inspectors general.--
- (2) The Office of Inspector General is hereby established



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in each state agency to provide a central point for coordination of and responsibility for activities that promote accountability, integrity, and efficiency in government. It shall be the duty and responsibility of each inspector general, with respect to the state agency in which the office is established, to:

- (g) Ensure effective coordination and cooperation between the Office of Government Accountability Auditor General, federal auditors, and other governmental bodies with a view toward avoiding duplication.
- responsibilities of this act, each inspector general shall review and evaluate internal controls necessary to ensure the fiscal accountability of the state agency. The inspector general shall conduct financial, compliance, electronic data processing, and performance audits of the agency and prepare audit reports of his or her findings. The scope and assignment of the audits shall be determined by the inspector general; however, the agency head may at any time direct the inspector general to perform an audit of a special program, function, or organizational unit. The performance of the audit shall be under the direction of the inspector general, except that if the inspector general does not possess the qualifications specified in subsection (4), the director of auditing shall perform the functions listed in this subsection.
- (e) The inspector general shall submit the final report to the agency head and to the <u>Office of Government Accountability</u> Auditor General.
 - (f) The Office of Government Accountability Auditor



General, in connection with the independent <u>audit</u> postaudit of the same agency pursuant to s. 11.45, shall give appropriate consideration to internal audit reports and the resolution of

findings therein. The Legislative Auditing Committee may inquire

into the reasons or justifications for failure of the agency

head to correct the deficiencies reported in internal audits

that are also reported by the Office of Government

1226 <u>Accountability</u> Auditor General and shall take appropriate

1227 action.

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- (g) The inspector general shall monitor the implementation of the state agency's corrective action plan prepared in accordance with s. 11.45(2)(o). response to any report on the state agency issued by the Auditor General or by the Office of Program Policy Analysis and Government Accountability. No later than 6 months after the Auditor General or the Office of Program Policy Analysis and Government Accountability publishes a report on the state agency, the inspector general shall provide a written response to the agency head on the status of corrective actions taken. The Inspector General shall file a copy of such response with the Legislative Auditing Committee.
- Section 12. Subsection (6) of section 20.23, Florida Statutes, is amended to read:
- 20.23 Department of Transportation.--There is created a Department of Transportation which shall be a decentralized agency.
- (6) To facilitate the efficient and effective management of the department in a businesslike manner, the department shall develop a system for the submission of monthly management reports to the Florida Transportation Commission and secretary



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HB 1879, Engrossed 2 2003 from the district secretaries. The commission and the secretary shall determine which reports are required to fulfill their respective responsibilities under this section. A copy of each such report shall be submitted monthly to the appropriations and transportation committees of the Senate and the House of Representatives. Recommendations made by the Office of Government Accountability Auditor General in its his or her audits of the department that relate to management practices, systems, or reports shall be implemented in a timely manner. However, if the department determines that one or more of the recommendations should be altered or should not be implemented, it shall provide a written explanation of such determination to the Legislative Auditing Committee within 6 months after the date the recommendations were published.

Section 13. Paragraph (c) of subsection (2) of section 20.50, Florida Statutes, is amended to read:

20.50 Agency for Workforce Innovation.--There is created the Agency for Workforce Innovation within the Department of Management Services. The agency shall be a separate budget entity, and the director of the agency shall be the agency head for all purposes. The agency shall not be subject to control, supervision, or direction by the Department of Management Services in any manner, including, but not limited to, personnel, purchasing, transactions involving real or personal property, and budgetary matters.

(2) The Agency for Workforce Innovation shall be the designated administrative agency for receipt of federal workforce development grants and other federal funds, and shall carry out the duties and responsibilities assigned by the



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HB 1879, Engrossed 2 2003 Governor under each federal grant assigned to the agency. The agency shall be a separate budget entity and shall expend each revenue source as provided by federal and state law and as provided in plans developed by and agreements with Workforce Florida, Inc. The agency shall prepare and submit as a separate budget entity a unified budget request for workforce development, in accordance with chapter 216 for, and in conjunction with, Workforce Florida, Inc., and its board. The head of the agency is the director of Workforce Innovation, who shall be appointed by the Governor. Accountability and reporting functions of the agency shall be administered by the director or his or her designee. Included in these functions are budget management, financial management, audit, performance management standards and controls, assessing outcomes of service delivery, and financial administration of workforce programs pursuant to s. 445.004(5) and (8)(9). Within the agency's overall organizational structure, the agency shall include the following offices which shall have the specified responsibilities:

- (a) The Office of Workforce Services shall administer the unemployment compensation program, the Rapid Response program, the Work Opportunity Tax Credit program, the Alien Labor Certification program, and any other programs that are delivered directly by agency staff rather than through the one-stop delivery system. The office shall be directed by the Deputy Director for Workforce Services, who shall be appointed by and serve at the pleasure of the director.
- (b) The Office of Program Support and Accountability shall administer state merit system program staff within the workforce service delivery system, pursuant to policies of Workforce



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Florida, Inc. The office shall be responsible for delivering services through the one-stop delivery system and for ensuring that participants in welfare transition programs receive case management services, diversion assistance, support services, including subsidized child care and transportation services, Medicaid services, and transition assistance to enable them to succeed in the workforce. The office shall also be responsible for program quality assurance, grants and contract management, contracting, financial management, and reporting. The office shall be directed by the Deputy Director for Program Support and Accountability, who shall be appointed by and serve at the pleasure of the director. The office shall be responsible for:

- 1. Establishing monitoring, quality assurance, and quality improvement systems that routinely assess the quality and effectiveness of contracted programs and services.
- 2. Annual review of each regional workforce board and administrative entity to ensure adequate systems of reporting and control are in place, and monitoring, quality assurance, and quality improvement activities are conducted routinely, and corrective action is taken to eliminate deficiencies.
- (c) The Office of Agency Support Services shall be responsible for procurement, human resource services, and information services including delivering information on labor markets, employment, occupations, and performance, and shall implement and maintain information systems that are required for the effective operation of the one-stop delivery system and the school readiness services system, including, but not limited to, those systems described in s. 445.009. The office will be under the direction of the Deputy Director for Agency Support



HB 1879, Engrossed 2 2003 Services, who shall be appointed by and serve at the pleasure of the director. The office shall be responsible for establishing:

- 1. Information systems and controls that report reliable, timely and accurate fiscal and performance data for assessing outcomes, service delivery, and financial administration of workforce programs pursuant to s. 445.004(5) and (8)(9).
- 2. Information systems that support service integration and case management by providing for case tracking for participants in welfare transition programs.
- 3. Information systems that support school readiness services.
- (d) The Unemployment Appeals Commission, authorized by s. 443.012, shall not be subject to the control, supervision, or direction by the Agency for Workforce Innovation in the performance of its powers and duties but shall receive any and all support and assistance from the agency that may be required for the performance of its duties.
- Section 14. Paragraph (c) of subsection (12) of section 24.105, Florida Statutes, is amended to read:
- 24.105 Powers and duties of department.--The department shall:
- (12)(c) Any information made confidential and exempt from the provisions of s. 119.07(1) under this subsection shall be disclosed to the Auditor General, to the Office of Program Policy Analysis and Government Accountability, or to the independent auditor selected under s. 24.123 upon such person's request therefor. If the President of the Senate or the Speaker of the House of Representatives certifies that information made confidential under this subsection is necessary for effecting



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legislative changes, the requested information shall be
disclosed to him or her, and he or she may disclose such
information to members of the Legislature and legislative staff
as necessary to effect such purpose.

Section 15. Paragraph (b) of subsection (7) of section 24.108, Florida Statutes, is amended to read:

24.108 Division of Security; duties; security report.-- (7)

The portion of the security report containing the (b) overall evaluation of the department in terms of each aspect of security shall be presented to the Governor, the President of the Senate, and the Speaker of the House of Representatives. The portion of the security report containing specific recommendations shall be confidential and shall be presented only to the secretary, the Governor, and the Office of Government Accountability Auditor General; however, upon certification that such information is necessary for the purpose of effecting legislative changes, such information shall be disclosed to the President of the Senate and the Speaker of the House of Representatives, who may disclose such information to members of the Legislature and legislative staff as necessary to effect such purpose. However, any person who receives a copy of such information or other information which is confidential pursuant to this act or rule of the department shall maintain its confidentiality. The confidential portion of the report is exempt from the provisions of s. 119.07(1) and s. 24(a), Art. I of the State Constitution.

Section 16. Subsection (4) of section 24.120, Florida Statutes, is amended to read:

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24.120 Financial matters; Administrative Trust Fund; interagency cooperation.--

- (4) The department shall cooperate with the State Treasurer, the Comptroller, the Auditor General, and the Office of Program Policy Analysis and Government Accountability by giving employees designated by any of them access to facilities of the department for the purpose of efficient compliance with their respective responsibilities.
- Section 17. Subsection (2) of section 24.123, Florida Statutes, is amended to read:
 - 24.123 Annual audit of financial records and reports.--
- (2) The Office of Government Accountability Auditor

 General may at any time conduct an audit of any phase of the operations of the state lottery and shall receive a copy of the yearly independent financial audit and any security report prepared pursuant to s. 24.108.
- Section 18. Subsection (3) of section 25.075, Florida Statutes, is amended to read:
 - 25.075 Uniform case reporting system.--
- (3) The Office of Government Accountability Auditor

 General shall audit the reports made to the Supreme Court in accordance with the uniform system established by the Supreme Court.
- Section 19. Paragraph (k) of subsection (2) of section 39.202, Florida Statutes, is amended to read:
- 39.202 Confidentiality of reports and records in cases of child abuse or neglect.--
- (2) Access to such records, excluding the name of the reporter which shall be released only as provided in subsection



HB 1879, Engrossed 2 2003 (4), shall be granted only to the following persons, officials, and agencies:

(k) Any appropriate official of a Florida advocacy council investigating a report of known or suspected child abuse, abandonment, or neglect; the Auditor General or the Office of Program Policy Analysis and Government Accountability for the purpose of conducting audits or examinations pursuant to law; or the guardian ad litem for the child.

Section 20. Subsection (2) of section 68.085, Florida Statutes, is amended to read:

68.085 Awards to plaintiffs bringing action. --

(2) If the department proceeds with an action which the court finds to be based primarily on disclosures of specific information, other than that provided by the person bringing the action, relating to allegations or transactions in a criminal, civil, or administrative hearing; a legislative, administrative, inspector general, or Office of Government Accountability Auditor General report, hearing, audit, or investigation; or from the news media, the court may award such sums as it considers appropriate, but in no case more than 10 percent of the proceeds recovered under a judgment or received in settlement of a claim under this act, taking into account the significance of the information and the role of the person bringing the action in advancing the case to litigation.

Section 21. Subsection (3) of section 68.087, Florida Statutes, is amended to read:

68.087 Exemptions to civil actions .--

(3) No court shall have jurisdiction over an action brought under this act based upon the public disclosure of

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allegations or transactions in a criminal, civil, or administrative hearing; in a legislative, administrative, inspector general, or Office of Government Accountability

Auditor General, Comptroller, or Department of Banking and Finance report, hearing, audit, or investigation; or from the news media, unless the action is brought by the department, or unless the person bringing the action is an original source of the information. For purposes of this subsection, the term "original source" means an individual who has direct and independent knowledge of the information on which the allegations are based and has voluntarily provided the information to the department before filing an action under this act based on the information.

Section 22. Subsection (13) of section 70.20, Florida Statutes, is amended to read:

70.20 Balancing of interests.—It is a policy of this state to encourage municipalities, counties, and other governmental entities and sign owners to enter into relocation and reconstruction agreements that allow governmental entities to undertake public projects and accomplish public goals without the expenditure of public funds while allowing the continued maintenance of private investment in signage as a medium of commercial and noncommercial communication.

(13) Effective upon this section becoming a law, the Office of Program Policy Analysis and Government Accountability, in consultation with the property appraisers and the affected private sector parties, shall conduct a study of the value of offsite signs in relation to, and in comparison with, the valuation of other commercial properties for ad valorem tax



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purposes, including a comparison of tax valuations from other states. The Office of Program Policy Analysis and Government Accountability shall complete the study by December 31, 2002, and shall report the results of the study to the President of the Senate and the Speaker of the House of Representatives.

Section 23. Subsection (1) of section 110.116, Florida Statutes, is amended to read:

110.116 Personnel information system; payroll procedures.--

(1)The Department of Management Services shall establish and maintain, in coordination with the payroll system of the Department of Banking and Finance, a complete personnel information system for all authorized and established positions in the state service, with the exception of employees of the Legislature. The specifications shall be developed in conjunction with the payroll system of the Department of Banking and Finance and in coordination with the Office of Government Accountability Auditor General. The Department of Banking and Finance shall determine that the position occupied by each employee has been authorized and established in accordance with the provisions of s. 216.251. The Department of Management Services shall develop and maintain a position numbering system that will identify each established position, and such information shall be a part of the payroll system of the Department of Banking and Finance. With the exception of employees of the Legislature, this system shall include all career service positions and those positions exempted from career service provisions, notwithstanding the funding source of the salary payments, and information regarding persons receiving



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payments from other sources. Necessary revisions shall be made in the personnel and payroll procedures of the state to avoid duplication insofar as is feasible. A list shall be organized by budget entity to show the employees or vacant positions within each budget entity. This list shall be available to the Speaker of the House of Representatives and the President of the Senate upon request.

Section 24. Paragraph (b) of subsection (8) of section 112.061, Florida Statutes, is amended to read:

112.061 Per diem and travel expenses of public officers, employees, and authorized persons.--

- (8) OTHER EXPENSES. --
- (b) Other expenses which are not specifically authorized by this section may be approved by the Department of Banking and Finance pursuant to rules adopted by it. Expenses approved pursuant to this paragraph shall be reported by the Department of Banking and Finance to the Office of Government Accountability Auditor General annually.
- Section 25. Paragraphs (a) and (c) of subsection (8) of section 112.324, Florida Statutes, are amended to read:
- 112.324 Procedures on complaints of violations; public records and meeting exemptions.--
- (8) If, in cases pertaining to complaints other than complaints against impeachable officers or members of the Legislature, upon completion of a full and final investigation by the commission, the commission finds that there has been a violation of this part or of s. 8, Art. II of the State Constitution, it shall be the duty of the commission to report its findings and recommend appropriate action to the proper

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disciplinary official or body as follows, and such official or
body shall have the power to invoke the penalty provisions of
this part, including the power to order the appropriate
elections official to remove a candidate from the ballot for a
violation of s. 112.3145 or s. 8(a) and (i), Art. II of the
State Constitution:

- (a) The President of the Senate and the Speaker of the House of Representatives, jointly, in any case concerning the Public Counsel, members of the Public Service Commission, members of the Public Service Commission Nominating Council, the Auditor General, the director of the Office of Program Policy Analysis and Government Accountability, or members of the Legislative Committee on Intergovernmental Relations.
- employee of the Senate; the Speaker of the House of
 Representatives, in any case concerning an employee of the House
 of Representatives; or the President and the Speaker, jointly,
 in any case concerning an employee of a committee of the
 Legislature whose members are appointed solely by the President
 and the Speaker or in any case concerning an employee of the
 Public Counsel, Public Service Commission, Auditor General,
 Office of Program Policy Analysis and Government Accountability,
 or Legislative Committee on Intergovernmental Relations.

Section 26. Section 112.658, Florida Statutes, is repealed:

112.658 Office of Program Policy Analysis and Government
Accountability to determine compliance of the Florida Retirement
System.--

(1) The Office of Program Policy Analysis and Government

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Accountability shall determine, through the examination of actuarial reviews, financial statements, and the practices and procedures of the Department of Management Services, the compliance of the Florida Retirement System with the provisions of this act.

- (2) The Office of Program Policy Analysis and Government Accountability shall employ an independent consulting actuary who is an enrolled actuary as defined in this part to assist in the determination of compliance.
- (3) The Office of Program Policy Analysis and Government Accountability shall employ the same actuarial standards to monitor the Department of Management Services as the Department of Management Services uses to monitor local governments.
- Section 27. Subsection (6) of section 119.07, Florida Statutes, is amended to read:
- 119.07 Inspection, examination, and duplication of records; exemptions.--
- (6) Nothing in subsection (3) or any other general or special law shall limit the access of the Auditor General, the Office of Program Policy Analysis and Government Accountability, or any state, county, municipal, university, board of community college, school district, or special district internal auditor to public records when such person states in writing that such records are needed for a properly authorized audit, examination, or investigation. Such person shall maintain the confidentiality of any public records that are confidential or exempt from the provisions of subsection (1) and shall be subject to the same penalties as the custodians of those public records for violating confidentiality.



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Section 28. Subsection (5) of section 121.051, Florida Statutes, is amended to read:

- 121.051 Participation in the system. --
- (5) RIGHTS LIMITED. --
- (a) Participation in the system shall not give any member the right to be retained in the employ of the employer or, upon dismissal, to have any right or interest in the fund other than herein provided.
- (b) A member who is convicted by a court of competent jurisdiction of causing a shortage in a public account, when such shortage is certified by the Office of Government Accountability Auditor General or a certified public accountant, may not retire or receive any benefits under this chapter so long as such shortage exists.
- Section 29. Paragraph (c) of subsection (1) of section 121.055, Florida Statutes, is amended to read:
- 121.055 Senior Management Service Class.--There is hereby established a separate class of membership within the Florida Retirement System to be known as the "Senior Management Service Class," which shall become effective February 1, 1987.

(1)

(c)1. Effective January 1, 1990, participation in the Senior Management Service Class shall be compulsory for up to 75 nonelective positions at the level of committee staff director or higher or equivalent managerial or policymaking positions within the House of Representatives, as selected by the Speaker of the House of Representatives, up to 50 nonelective positions at the level of committee staff director or higher or equivalent managerial or policymaking positions within the Senate, as

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selected by the President of the Senate, all staff directors of joint committees and service offices of the Legislature, the Auditor General and up to 9 managerial or policymaking positions within the Office of Government Accountability his or her office as selected by the Auditor General, and the executive director of the Commission on Ethics.

- 2. Participation in this class shall be compulsory, except as provided in subparagraph 3., for any legislative employee who holds a position designated for coverage in the Senior Management Service Class, and such participation shall continue until the employee terminates employment in a covered position.
- 3. In lieu of participation in the Senior Management Service Class, at the discretion of the President of the Senate and the Speaker of the House of Representatives, such members may participate in the Senior Management Service Optional Annuity Program as established in subsection (6).

Section 30. Paragraph (x) of subsection (1) of section 125.01, Florida Statutes, is amended to read:

125.01 Powers and duties.--

- (1) The legislative and governing body of a county shall have the power to carry on county government. To the extent not inconsistent with general or special law, this power includes, but is not restricted to, the power to:
- (x) Employ an independent certified public accounting firm to audit any funds, accounts, and financial records of the county and its agencies and governmental subdivisions. Entities that are funded wholly or in part by the county, at the discretion of the county, may be required by the county to conduct a performance audit paid for by the county. An entity



shall not be considered as funded by the county by virtue of the fact that such entity utilizes the county to collect taxes, assessments, fees, or other revenue. If an independent special district receives county funds pursuant to a contract or interlocal agreement for the purposes of funding, in whole or in part, a discrete program of the district, only that program may be required by the county to undergo a performance audit. Not fewer than five copies of each complete audit report, with accompanying documents, shall be filed with the clerk of the circuit court and maintained there for public inspection. The clerk shall thereupon forward one complete copy of the audit report with accompanying documents to the Office of Government Accountability Auditor General.

Section 31. Section 136.08, Florida Statutes, is amended to read:

136.08 Accounts subject to examination by authorized persons.—The accounts of each and every board and the county accounts of each and every depository, mentioned or provided for in this chapter, shall at all times be subject to the inspection and examination by the county auditor and by the Office of Government Accountability Auditor General.

Section 32. Paragraph (o) of subsection (1) of section 154.11, Florida Statutes, is amended to read:

154.11 Powers of board of trustees.--

(1) The board of trustees of each public health trust shall be deemed to exercise a public and essential governmental function of both the state and the county and in furtherance thereof it shall, subject to limitation by the governing body of the county in which such board is located, have all of the



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powers necessary or convenient to carry out the operation and governance of designated health care facilities, including, but without limiting the generality of, the foregoing:

(o) To employ certified public accountants to audit and analyze the records of the board and to prepare financial or revenue statements of the board; however, this paragraph shall not in any way affect any responsibility of the Office of Government Accountability Auditor General pursuant to s. 11.45.

Section 33. Section 163.2526, Florida Statutes, is amended to read:

Session of the Legislature, the Office of Program Policy

Analysis and Government Accountability shall perform a review
and evaluation of ss. 163.2511-163.2526, including the financial
incentives listed in s. 163.2520. The report must evaluate the
effectiveness of the designation of urban infill and
redevelopment areas in stimulating urban infill and
redevelopment and strengthening the urban core. A report of the
findings and recommendations of the Office of Program Policy
Analysis and Government Accountability shall be submitted to the
President of the Senate and the Speaker of the House of
Representatives before the 2004 Regular Session of the
Legislature.

Section 34. Subsection (12) of section 163.3246, Florida Statutes, is amended to read:

- 163.3246 Local government comprehensive planning certification program. --
- (12) The Office of Program Policy Analysis and Government Accountability shall prepare a report evaluating the



HB 1879, Engrossed 2 2003 certification program, which shall be submitted to the Governor, the President of the Senate, and the Speaker of the House of Representatives by December 1, 2007.

Section 35. Subsections (2) and (5) of section 189.4035, Florida Statutes, are amended to read:

189.4035 Preparation of official list of special districts.--

- (2) The official list shall be produced by the department after the department has notified each special district that is currently reporting to the department, the Department of Banking and Finance pursuant to s. 218.32, or the Office of Government Accountability Auditor General pursuant to s. 218.39. Upon notification, each special district shall submit, within 60 days, its determination of its status. The determination submitted by a special district shall be consistent with the status reported in the most recent local government audit of district activities submitted to the Office of Government Accountability Auditor General pursuant to s. 218.39.
- distributed by the department on October 1 of each year to the President of the Senate, the Speaker of the House of Representatives, the Office of Government Accountability Auditor General, the Department of Revenue, the Department of Banking and Finance, the Department of Management Services, the State Board of Administration, counties, municipalities, county property appraisers, tax collectors, and supervisors of elections and to all interested parties who request the list.

Section 36. Subsection (1) of section 189.412, Florida Statutes, is amended to read:



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189.412 Special District Information Program; duties and responsibilities.—The Special District Information Program of the Department of Community Affairs is created and has the following special duties:

(1) The collection and maintenance of special district compliance status reports from the Office of Government

Accountability Auditor General, the Department of Banking and Finance, the Division of Bond Finance of the State Board of Administration, the Department of Management Services, the Department of Revenue, and the Commission on Ethics for the reporting required in ss. 112.3144, 112.3145, 112.3148, 112.3149, 112.63, 200.068, 218.32, 218.38, 218.39, and 280.17 and chapter 121 and from state agencies administering programs that distribute money to special districts. The special district compliance status reports must consist of a list of special districts used in that state agency and a list of which special districts did not comply with the reporting statutorily required by that agency.

Section 37. Paragraphs (f) and (g) of subsection (5) of section 189.428, Florida Statutes, are amended to read:

189.428 Special districts; oversight review process.--

- (5) Those conducting the oversight review process shall, at a minimum, consider the listed criteria for evaluating the special district, but may also consider any additional factors relating to the district and its performance. If any of the listed criteria do not apply to the special district being reviewed, they need not be considered. The criteria to be considered by the reviewer include:
 - (f) Whether the Office of Government Accountability



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Auditor General has notified the Legislative Auditing Committee that the special district's audit report, reviewed pursuant to s. 11.45(7), indicates that a deteriorating financial condition exists that may cause a condition described in s. 218.503(1) to occur if actions are not taken to address such condition.

(g) Whether the Office of Government Accountability

Auditor General has determined that the special district is in a state of financial emergency as provided in s. 218.503(1), and has notified the Governor and the Legislative Auditing

Committee.

Section 38. Paragraph (b) of subsection (4) of section 192.0105, Florida Statutes, is amended to read:

192.0105 Taxpayer rights.--There is created a Florida Taxpayer's Bill of Rights for property taxes and assessments to guarantee that the rights, privacy, and property of the taxpayers of this state are adequately safequarded and protected during tax levy, assessment, collection, and enforcement processes administered under the revenue laws of this state. The Taxpayer's Bill of Rights compiles, in one document, brief but comprehensive statements that summarize the rights and obligations of the property appraisers, tax collectors, clerks of the court, local governing boards, the Department of Revenue, and taxpayers. Additional rights afforded to payors of taxes and assessments imposed under the revenue laws of this state are provided in s. 213.015. The rights afforded taxpayers to assure that their privacy and property are safeguarded and protected during tax levy, assessment, and collection are available only insofar as they are implemented in other parts of the Florida Statutes or rules of the Department of Revenue. The rights so



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guaranteed to state taxpayers in the Florida Statutes and the departmental rules include:

- (4) THE RIGHT TO CONFIDENTIALITY. --
- (b) The right to limiting access to a taxpayer's records by a property appraiser, the Department of Revenue, and the Office of Government Accountability Auditor General only to those instances in which it is determined that such records are necessary to determine either the classification or the value of taxable nonhomestead property (see s. 195.027(3)).

Section 39. Section 193.074, Florida Statutes, is amended to read:

193.074 Confidentiality of returns.—All returns of property and returns required by s. 201.022 submitted by the taxpayer pursuant to law shall be deemed to be confidential in the hands of the property appraiser, the clerk of the circuit court, the department, the tax collector, the Auditor General, and the Office of Program Policy Analysis and Government Accountability, and their employees and persons acting under their supervision and control, except upon court order or order of an administrative body having quasi-judicial powers in ad valorem tax matters, and such returns are exempt from the provisions of s. 119.07(1).

Section 40. Paragraph (a) of subsection (2) of section 193.1142, Florida Statutes, is amended to read:

193.1142 Approval of assessment rolls.--

(2)(a) The executive director or his or her designee shall disapprove all or part of any assessment roll of any county not in full compliance with the administrative order of the executive director issued pursuant to the notice called for in

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HB 1879, Engrossed 2 2003 s. 195.097 and shall otherwise disapprove all or any part of any

roll not assessed in substantial compliance with law, as

disclosed during the investigation by the department, including,

but not limited to, audits by the Department of Revenue and

Office of Government Accountability Auditor General establishing

1833 noncompliance.

Section 41. Subsections (3) and (6) of section 195.027, Florida Statutes, are amended to read:

195.027 Rules and regulations.--

The rules and regulations shall provide procedures whereby the property appraiser, the Department of Revenue, and the Office of Government Accountability Auditor General shall be able to obtain access, where necessary, to financial records relating to nonhomestead property which records are required to make a determination of the proper assessment as to the particular property in question. Access to a taxpayer's records shall be provided only in those instances in which it is determined that such records are necessary to determine either the classification or the value of the taxable nonhomestead property. Access shall be provided only to those records which pertain to the property physically located in the taxing county as of January 1 of each year and to the income from such property generated in the taxing county for the year in which a proper assessment is made. All records produced by the taxpayer under this subsection shall be deemed to be confidential in the hands of the property appraiser, the department, the tax collector, and the Office of Government Accountability Auditor General and shall not be divulged to any person, firm, or corporation, except upon court order or order of an



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HB 1879, Engrossed 2 2003 administrative body having quasi-judicial powers in ad valorem tax matters, and such records are exempt from the provisions of s. 119.07(1).

The fees and costs of the sale or purchase and terms of financing shall be presumed to be usual unless the buyer or seller or agent thereof files a form which discloses the unusual fees, costs, and terms of financing. Such form shall be filed with the clerk of the circuit court at the time of recording. The rules and regulations shall prescribe an information form to be used for this purpose. Either the buyer or the seller or the agent of either shall complete the information form and certify that the form is accurate to the best of his or her knowledge and belief. The information form shall be confidential in the hands of all persons after delivery to the clerk, except that the Department of Revenue and the Office of Government Accountability Auditor General shall have access to it in the execution of their official duties, and such form is exempt from the provisions of s. 119.07(1). The information form may be used in any judicial proceeding, upon a motion to produce duly made by any party to such proceedings. Failure of the clerk to obtain an information form with the recording shall not impair the validity of the recording or the conveyance. The form shall provide for a notation by the clerk indicating the book and page number of the conveyance in the official record books of the county. The clerk shall promptly deliver all information forms received to the property appraiser for his or her custody and use.

Section 42. Section 195.084, Florida Statutes, is amended to read:



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195.084 Information exchange. --

- The department shall promulgate rules and regulations for the exchange of information among the department, the property appraisers' offices, the tax collector, the Auditor General, and the Office of Program Policy Analysis and Government Accountability. All records and returns of the department useful to the property appraiser or the tax collector shall be made available upon request but subject to the reasonable conditions imposed by the department. This section shall supersede statutes prohibiting disclosure only with respect to the property appraiser, the tax collector, the Auditor General, and the Office of Program Policy Analysis and Government Accountability, but the department may establish regulations setting reasonable conditions upon the access to and custody of such information. The Auditor General, and the Office of Program Policy Analysis and Government Accountability, the tax collectors, and the property appraisers shall be bound by the same requirements of confidentiality as the Department of Revenue. Breach of confidentiality shall be a misdemeanor of the first degree, punishable as provided by ss. 775.082 and 775.083.
- (2) All of the records of property appraisers and collectors, including, but not limited to, worksheets and property record cards, shall be made available to the Department of Revenue, the Auditor General, and the Office of Program Policy Analysis and Government Accountability. Property appraisers and collectors are hereby directed to cooperate fully with representatives of the Department of Revenue, the Auditor General, and the Office of Program Policy Analysis and Government Accountability in realizing the objectives stated in

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CODING: Words stricken are deletions; words underlined are additions.



HB 1879, Engrossed 2 2003 1915 s. 195.0012. Section 43. Paragraph (c) of subsection (4) of section 1916 196.101, Florida Statutes, is amended to read: 1917 1918 196.101 Exemption for totally and permanently disabled 1919 persons.--(4)(c)The department shall require by rule that the 1920 taxpayer annually submit a sworn statement of gross income, 1921 1922 pursuant to paragraph (a). The department shall require that the filing of such statement be accompanied by copies of federal 1923 1924 income tax returns for the prior year, wage and earnings statements (W-2 forms), and other documents it deems necessary, 1925 for each member of the household. The taxpayer's statement shall 1926 1927 attest to the accuracy of such copies. The department shall prescribe and furnish a form to be used for this purpose which 1928 1929 form shall include spaces for a separate listing of United States Department of Veterans Affairs benefits and social 1930 security benefits. All records produced by the taxpayer under 1931 this paragraph are confidential in the hands of the property 1932 appraiser, the department, the tax collector, the Auditor 1933 General, and the Office of Program Policy Analysis and 1934 Government Accountability, and shall not be divulged to any 1935 person, firm, or corporation except upon court order or order of 1936 an administrative body having quasi-judicial powers in ad 1937 valorem tax matters, and such records are exempt from the 1938 provisions of s. 119.07(1). 1939 Section 44. Subsection (6) of section 213.053, Florida 1940 Statutes, is amended to read: 1941 213.053 Confidentiality and information sharing.--1942 1943 Any information received by the Department of Revenue



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HB 1879, Engrossed 2 2003 in connection with the administration of taxes, including, but not limited to, information contained in returns, reports, accounts, or declarations filed by persons subject to tax, shall be made available by the department to the Auditor General or his or her authorized agent, the director of the Office of Program Policy Analysis and Government Accountability or his or her authorized agent, the Comptroller or his or her authorized agent, the Insurance Commissioner or his or her authorized agent, the Treasurer or his or her authorized agent, or a property appraiser or tax collector or their authorized agents pursuant to s. 195.084(1), in the performance of their official duties, or to designated employees of the Department of Education solely for determination of each school district's price level index pursuant to s. 1011.62(2); however, no information shall be disclosed to the Auditor General or his or her authorized agent, the director of the Office of Program Policy Analysis and Government Accountability or his or her authorized agent, the Comptroller or his or her authorized agent, the Insurance Commissioner or his or her authorized agent, the Treasurer or his or her authorized agent, or to a property appraiser or tax collector or their authorized agents, or to designated employees of the Department of Education if such disclosure is prohibited by federal law. The Auditor General or his or her authorized agent, the director of the Office of Program Policy Analysis and Government Accountability or his or her authorized agent, the Comptroller or his or her authorized agent, the Treasurer or his or her authorized agent, and the property appraiser or tax collector and their authorized agents, or designated employees of the Department of Education



shall be subject to the same requirements of confidentiality and the same penalties for violation of the requirements as the department. For the purpose of this subsection, "designated employees of the Department of Education" means only those employees directly responsible for calculation of price level indices pursuant to s. 1011.62(2). It does not include the supervisors of such employees or any other employees or elected officials within the Department of Education.

Section 45. Subsections (7), (8), and (9) of section 215.44, Florida Statutes, are renumbered as subsections (6), (7), and (8), respectively, and present subsection (6) of said section is amended to read:

- 215.44 Board of Administration; powers and duties in relation to investment of trust funds.--
- (6) The Office of Program Policy Analysis and Government Accountability shall examine the board's management of investments every 2 years. The Office of Program Policy Analysis and Government Accountability shall submit such reports to the board, the President of the Senate, and the Speaker of the House of Representatives and their designees.
- Section 46. Subsection (3) of section 215.93, Florida Statutes, is amended to read:
 - 215.93 Florida Financial Management Information System. --
- (3) The Florida Financial Management Information System shall include financial management data and utilize the chart of accounts approved by the Comptroller. Common financial management data shall include, but not be limited to, data codes, titles, and definitions used by one or more of the functional owner subsystems. The Florida Financial Management



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Information System shall utilize common financial management data codes. The council shall recommend and the board shall adopt policies regarding the approval and publication of the financial management data. The Comptroller shall adopt policies regarding the approval and publication of the chart of accounts. The Comptroller's chart of accounts shall be consistent with the common financial management data codes established by the coordinating council. Further, all systems not a part of the Florida Financial Management Information System which provide information to the system shall use the common data codes from the Florida Financial Management Information System and the Comptroller's chart of accounts. Data codes that cannot be supplied by the Florida Financial Management Information System and the Comptroller's chart of accounts and that are required for use by the information subsystems shall be approved by the board upon recommendation of the coordinating council. However, board approval shall not be required for those data codes specified by the Office of Government Accountability Auditor General under the provisions of s. 215.94(6)(c).

Section 47. Subsections (6) and (7) of section 215.94, Florida Statutes, are amended to read:

- 215.94 Designation, duties, and responsibilities of functional owners.--
- (6)(a) The Office of Government Accountability Auditor General shall be advised by the functional owner of each information subsystem as to the date that the development or significant modification of its functional system specifications is to begin.
 - (b) Upon such notification, the Office of Government



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Accountability Auditor General shall participate with each functional owner to the extent necessary to provide assurance that:

- 1. The accounting information produced by the information subsystem adheres to generally accepted accounting principles.
- 2. The information subsystem contains the necessary controls to maintain its integrity, within acceptable limits and at an acceptable cost.
 - 3. The information subsystem is auditable.
- (c) The Office of Government Accountability Auditor

 General shall specify those additional features,

 characteristics, controls, and internal control measures deemed

 necessary to carry out the provisions of this subsection.

 Further, it shall be the responsibility of each functional owner

 to install and incorporate such specified features,

 characteristics, controls, and internal control measures within

 each information subsystem.
- (7) The Office of Government Accountability Auditor

 General shall provide to the board and the coordinating council
 the findings and recommendations of any audit regarding the
 provisions of ss. 215.90-215.96.
- Section 48. Subsections (2), (5), (6), (7), (8), (9), and (10) of section 215.97, Florida Statutes, are amended to read: 215.97 Florida Single Audit Act.--
 - (2) Definitions; as used in this section, the term:
- (a) "Audit threshold" means the amount to use in determining when a state single audit of a nonstate entity shall be conducted in accordance with this section. Each nonstate entity that expends a total amount of state financial assistance

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equal to or in excess of \$300,000 in any fiscal year of such nonstate entity shall be required to have a state single audit for such fiscal year in accordance with the requirements of this section. Every 2 years the Office of Government Accountability Auditor General, after consulting with the Executive Office of

the Governor, the Comptroller, and all state agencies that provide state financial assistance to nonstate entities, sha

provide state financial assistance to nonstate entities, shall review the amount for requiring audits under this section and

may adjust such dollar amount consistent with the purpose of

2069 this section.

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- (b) "Auditing standards" means the auditing standards as stated in the rules of the Office of Government Accountability Auditor General as applicable to for-profit organizations, nonprofit organizations, or local governmental entities.
- (c) "Catalog of State Financial Assistance" means a comprehensive listing of state projects. The Catalog of State Financial Assistance shall be issued by the Executive Office of the Governor after conferring with the Comptroller and all state agencies that provide state financial assistance to nonstate entities. The Catalog of State Financial Assistance shall include for each listed state project: the responsible state agency; standard state project number identifier; official title; legal authorization; and description of the state project, including objectives, restrictions, application and awarding procedures, and other relevant information determined necessary.
- (d) "Financial reporting package" means the nonstate entities' financial statements, Schedule of State Financial Assistance, auditor's reports, management letter, auditee's



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written responses or corrective action plan, correspondence on followup of prior years' corrective actions taken, and such other information determined by the <u>Office of Government</u>

<u>Accountability Auditor General</u> to be necessary and consistent with the purposes of this section.

- (e) "Federal financial assistance" means financial assistance from federal sources passed through the state and provided to nonstate entities to carry out a federal program. "Federal financial assistance" includes all types of federal assistance as defined in applicable United States Office of Management and Budget circulars.
- (f) "For-profit organization" means any organization or sole proprietor but is not a local governmental entity or a nonprofit organization.
- (g) "Independent auditor" means an external state or local government auditor or a certified public accountant who meets the independence standards.
- (h) "Internal control over state projects" means a process, effected by an entity's management and other personnel, designed to provide reasonable assurance regarding the achievement of objectives in the following categories:
 - 1. Effectiveness and efficiency of operations.
 - 2. Reliability of financial operations.
 - 3. Compliance with applicable laws and regulations.
- (i) "Local governmental entity" means a county agency, municipality, or special district or any other entity (other than a district school board or community college), however styled, which independently exercises any type of governmental function.



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(j) "Major state project" means any state project meeting the criteria as stated in the rules of the Executive Office of the Governor. Such criteria shall be established after consultation with the Comptroller and appropriate state agencies that provide state financial assistance and shall consider the amount of state project expenditures or expenses or inherent risks. Each major state project shall be audited in accordance with the requirements of this section.

- (k) "Nonprofit organization" means any corporation, trust, association, cooperative, or other organization that:
- 1. Is operated primarily for scientific, educational service, charitable, or similar purpose in the public interest;
 - 2. Is not organized primarily for profit;
- 3. Uses net proceeds to maintain, improve, or expand the operations of the organization; and
- 4. Has no part of its income or profit distributable to its members, directors, or officers.
- (1) "Nonstate entity" means a local governmental entity, nonprofit organization, or for-profit organization that receives state resources.
- (m) "Recipient" means a nonstate entity that receives state financial assistance directly from a state awarding agency.
- (n) "Schedule of State Financial Assistance" means a document prepared in accordance with the rules of the Comptroller and included in each financial reporting package required by this section.
- (o) "State awarding agency" means the state agency that provided state financial assistance to the nonstate entity.



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"State financial assistance" means financial assistance from state resources, not including federal financial assistance and state matching, provided to nonstate entities to carry out a state project. "State financial assistance" includes all types of state assistance as stated in the rules of the Executive Office of the Governor established in consultation with the Comptroller and appropriate state agencies that provide state financial assistance. It includes state financial assistance provided directly by state awarding agencies or indirectly by recipients of state awards or subrecipients. It does not include procurement contracts used to buy goods or services from vendors. Audits of such procurement contracts with vendors are outside of the scope of this section. Also, audits of contracts to operate state-government-owned and contractoroperated facilities are excluded from the audit requirements of this section.

- (q) "State matching" means state resources provided to nonstate entities to be used to meet federal financial participation matching requirements of federal programs.
- (r) "State project" means all state financial assistance to a nonstate entity assigned a single state project number identifier in the Catalog of State Financial Assistance.
- (s) "State Projects Compliance Supplement" means a document issued by the Executive Office of the Governor, in consultation with the Comptroller and all state agencies that provide state financial assistance. The State Projects Compliance Supplement shall identify state projects, the significant compliance requirements, eligibility requirements, matching requirements, suggested audit procedures, and other



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relevant information determined necessary.

(t) "State project-specific audit" means an audit of one state project performed in accordance with the requirements of subsection (9).

- (u) "State single audit" means an audit of a nonstate entity's financial statements and state financial assistance. Such audits shall be conducted in accordance with the auditing standards as stated in the rules of the Office of Government Accountability Auditor General.
- (v) "Subrecipient" means a nonstate entity that receives state financial assistance through another nonstate entity.
- (w) "Vendor" means a dealer, distributor, merchant, or other seller providing goods or services that are required for the conduct of a state project. These goods or services may be for an organization's own use or for the use of beneficiaries of the state project.
 - (5) Each state awarding agency shall:
- (a) Provide to a recipient information needed by the recipient to comply with the requirements of this section, including:
- 1. The audit and accountability requirements for state projects as stated in this section and applicable rules of the Executive Office of the Governor, rules of the Comptroller, and rules of the Office of Government Accountability Auditor General.
- 2. Information from the Catalog of State Financial
 Assistance, including the standard state project number
 identifier; official title; legal authorization; and description
 of the state project including objectives, restrictions, and

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other relevant information determined necessary.

- 3. Information from the State Projects Compliance Supplement, including the significant compliance requirements, eligibility requirements, matching requirements, suggested audit procedures, and other relevant information determined necessary.
- (b) Require the recipient, as a condition of receiving state financial assistance, to allow the state awarding agency, the Comptroller, and the Office of Government Accountability Auditor General access to the recipient's records and the recipient's independent auditor's working papers as necessary for complying with the requirements of this section.
- (c) Notify the recipient that this section does not limit the authority of the state awarding agency to conduct or arrange for the conduct of additional audits or evaluations of state financial assistance or limit the authority of any state agency inspector general, the Office of Government Accountability Auditor General, or any other state official.
- (d) Be provided one copy of each financial reporting package prepared in accordance with the requirement of this section.
- (e) Review the recipient financial reporting package, including the management letters and corrective action plans, to the extent necessary to determine whether timely and appropriate corrective action has been taken with respect to audit findings and recommendations pertaining to state financial assistance provided by the state agency.
- (6) As a condition of receiving state financial assistance, each recipient that provides state financial assistance to a subrecipient shall:

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(a) Provide to a subrecipient information needed by the subrecipient to comply with the requirements of this section, including:

- 1. Identification of the state awarding agency.
- 2. The audit and accountability requirements for state projects as stated in this section and applicable rules of the Executive Office of the Governor, rules of the Comptroller, and rules of the Office of Government Accountability Auditor General.
- 3. Information from the Catalog of State Financial Assistance, including the standard state project number identifier; official title; legal authorization; and description of the state project, including objectives, restrictions, and other relevant information.
- 4. Information from the State Projects Compliance Supplement including the significant compliance requirements, eligibility requirements, matching requirements, and suggested audit procedures, and other relevant information determined necessary.
- (b) Review the subrecipient audit reports, including the management letters, to the extent necessary to determine whether timely and appropriate corrective action has been taken with respect to audit findings and recommendations pertaining to state financial assistance provided by the state agency.
- (c) Perform such other procedures as specified in terms and conditions of the written agreement with the state awarding agency including any required monitoring of the subrecipient's use of state financial assistance through onsite visits, limited scope audits, or other specified procedures.



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(d) Require subrecipients, as a condition of receiving state financial assistance, to permit the independent auditor of the recipient, the state awarding agency, the Comptroller, and the Office of Government Accountability Auditor General access to the subrecipient's records and the subrecipient's independent auditor's working papers as necessary to comply with the requirements of this section.

- (7) Each recipient or subrecipient of state financial assistance shall comply with the following:
- (a) Each nonstate entity that receives state financial assistance and meets audit threshold requirements, in any fiscal year of the nonstate entity, as stated in the rules of the Office of Government Accountability Auditor General, shall have a state single audit conducted for such fiscal year in accordance with the requirements of this act and with additional requirements established in rules of the Executive Office of the Governor, rules of the Comptroller, and rules of the Office of Government Accountability Auditor General. If only one state project is involved in a nonstate entity's fiscal year, the nonstate entity may elect to have only a state project-specific audit of the state project for that fiscal year.
- (b) Each nonstate entity that receives state financial assistance and does not meet the threshold requirements, in any fiscal year of the nonstate entity, as stated in this law or the rules of the Office of Government Accountability Auditor General is exempt for such fiscal year from the state single audit requirements of this section. However, such nonstate entity must meet terms and conditions specified in the written agreement with the state awarding agency.



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(c) Regardless of the amount of the state financial assistance, the provisions of this section do not exempt a nonstate entity from compliance with provisions of law relating to maintaining records concerning state financial assistance to such nonstate entity or allowing access and examination of those records by the state awarding agency, the Comptroller, or the Office of Government Accountability Auditor General.

- (d) Audits conducted pursuant to this section shall be performed annually.
- (e) Audits conducted pursuant to this section shall be conducted by independent auditors in accordance with auditing standards as stated in rules of the Office of Government Accountability Auditor General.
- (f) Upon completion of the audit as required by this section, a copy of the recipient's financial reporting package shall be filed with the state awarding agency and the Office of Government Accountability Auditor General. Upon completion of the audit as required by this section, a copy of the subrecipient's financial reporting package shall be filed with the recipient that provided the state financial assistance. The financial reporting package shall be filed in accordance with the rules of the Auditor General.
- (g) All financial reporting packages prepared pursuant to the requirements of this section shall be available for public inspection.
- (h) If an audit conducted pursuant to this section discloses any significant audit findings relating to state financial assistance, including material noncompliance with individual state project compliance requirements or reportable



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HB 1879, Engrossed 2 conditions in internal controls of the nonstate entity, the nonstate entity shall submit as part of the audit package to the state awarding agency a plan for corrective action to eliminate such audit findings or a statement describing the reasons that

corrective action is not necessary.

- (i) An audit conducted in accordance with this section is in addition to any audit of federal awards required by the federal Single Audit Act and other federal laws and regulations. To the extent that such federally required audits provide the state awarding agency with information it requires to carry out its responsibilities under state law or other guidance, a state agency shall rely upon and use that information.
- Unless prohibited by law, the cost of audits pursuant to this section is allowable charges to state projects. However, any charges to state projects should be limited to those incremental costs incurred as a result of the audit requirements of this section in relation to other audit requirements. The nonstate entity should allocate such incremental costs to all state projects for which it expended state financial assistance.
- Audit costs may not be charged to state projects when audits required by this section have not been made or have been made but not in accordance with this section. If a nonstate entity fails to have an audit conducted consistent with this section, state awarding agencies may take appropriate corrective action to enforce compliance.
- This section does not prohibit the state awarding agency from including terms and conditions in the written agreement which require additional assurances that state financial assistance meets the applicable requirements of laws,



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regulations, and other compliance rules.

(m) A state awarding agency that provides state financial assistance to nonstate entities and conducts or arranges for audits of state financial assistance that are in addition to the audits conducted under this act shall, consistent with other applicable law, arrange for funding the full cost of such additional audits.

- (8) The independent auditor when conducting a state single audit of recipients or subrecipients shall:
- (a) Determine whether the nonstate entity's financial statements are presented fairly in all material respects in conformity with generally accepted accounting principles.
- (b) Determine whether state financial assistance shown on the Schedule of State Financial Assistance is presented fairly in all material respects in relation to the nonstate entity's financial statements taken as a whole.
- (c) With respect to internal controls pertaining to each
 major state project:
 - 1. Obtain an understanding of internal controls;
 - 2. Assess control risk;
- 3. Perform tests of controls unless the controls are deemed to be ineffective; and
- 4. Determine whether the nonstate entity has internal controls in place to provide reasonable assurance of compliance with the provisions of laws and rules pertaining to state financial assistance that have a material effect on each major state project.
- (d) Determine whether each major state project complied with the provisions of laws, rules, and guidelines as identified

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in the State Projects Compliance Supplement, or otherwise identified by the state awarding agency, which have a material effect on each major state project. When major state projects are less than 50 percent of the nonstate entity's total expenditures for all state financial assistance, the auditor shall select and test additional state projects as major state projects as necessary to achieve audit coverage of at least 50 percent of the expenditures for all state financial assistance provided to the nonstate entity. Additional state projects needed to meet the 50-percent requirement may be selected on an inherent risk basis as stated in the rules of the Executive Office of the Governor.

- (e) Report on the results of any audit conducted pursuant to this section in accordance with the rules of the Executive Office of the Governor, rules of the Comptroller, and rules of the Office of Government Accountability Auditor General. Audit reports shall include summaries of the auditor's results regarding the nonstate entity's financial statements; Schedule of State Financial Assistance; internal controls; and compliance with laws, rules, and guidelines.
- (f) Issue a management letter as prescribed in the rules of the Office of Government Accountability Auditor General.
- (g) Upon notification by the nonstate entity, make available the working papers relating to the audit conducted pursuant to the requirements of this section to the state awarding agency, the Comptroller, or the Office of Government Accountability Auditor General for review or copying.
- (9) The independent auditor, when conducting a state project-specific audit of recipients or subrecipients, shall:



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(a) Determine whether the nonstate entity's schedule of state financial assistance is presented fairly in all material respects in conformity with stated accounting policies.

- (b) Obtain an understanding of internal control and perform tests of internal control over the state project consistent with the requirements of a major state project.
- (c) Determine whether or not the auditee has complied with applicable provisions of laws, rules, and guidelines as identified in the State Projects Compliance Supplement, or otherwise identified by the state awarding agency, which could have a direct and material effect on the state project.
- (d) Report on the results of a state project-specific audit consistent with the requirements of the state single audit and issue a management letter as prescribed in the rules of the Office of Government Accountability Auditor General.
- (e) Upon notification by the nonstate entity, make available the working papers relating to the audit conducted pursuant to the requirements of this section to the state awarding agency, the Comptroller, or the Office of Government Accountability Auditor General for review or copying.
- (10) The Office of Government Accountability Auditor General shall:
- (a) Have the authority to audit state financial assistance provided to any nonstate entity when determined necessary by the Auditor General or when directed by the Legislative Auditing Committee.
- (b) Adopt rules that state the auditing standards that independent auditors are to follow for audits of nonstate entities required by this section.



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(c) Adopt rules that describe the contents and the filing deadlines for the financial reporting package.

- (d) Provide technical advice upon request of the Comptroller, Executive Office of the Governor, and state agencies relating to financial reporting and audit responsibilities contained in this section.
- (e) Be provided one copy of each financial reporting package prepared in accordance with the requirements of this section.
- (f) Perform ongoing reviews of a sample of financial reporting packages filed pursuant to the requirements of this section to determine compliance with the reporting requirements of this section and applicable rules of the Executive Office of the Governor, rules of the Comptroller, and rules of the Office of Government Accountability Auditor General.
- Section 49. Subsection (1) of section 215.981, Florida Statutes, is amended to read:
- 215.981 Audits of state agency direct-support organizations and citizen support organizations.--
- (1) Each direct-support organization and each citizen support organization, created or authorized pursuant to law, and created, approved, or administered by a state agency, other than a university, district board of trustees of a community college, or district school board, shall provide for an annual financial audit of its financial statements in order to express an opinion on the fairness with which they are presented in conformity with generally accepted accounting principles. The audit is accounts and records to be conducted by an independent certified public accountant in accordance with rules adopted by the Office of



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Government Accountability Auditor General pursuant to s.

11.45(8) and the state agency that created, approved, or administers the direct-support organization or citizen support organization. The audit report shall be submitted within 9 months after the end of the fiscal year to the Office of Government Accountability Auditor General and to the state agency responsible for creation, administration, or approval of the direct-support organization or citizen support organization. Such state agency, the Auditor General, and the Office of Program Policy Analysis and Government Accountability shall have the authority to require and receive from the organization or from the independent auditor any records relative to the operation of the organization.

Section 50. Subsections (5) and (12) of section 216.023, Florida Statutes, are amended to read:

216.023 Legislative budget requests to be furnished to Legislature by agencies.--

which the judicial branch is required to submit a performance-based program budget request, the Chief Justice of the Supreme Court shall identify and, after consultation with the Office of Program Policy Analysis and Government Accountability, submit to the President of the Senate and the Speaker of the House of Representatives a list of proposed programs and associated performance measures. The judicial branch shall provide documentation to accompany the list of proposed programs and performance measures as provided under subsection (4). The judicial branch shall submit a performance-based program agency budget request using the programs and performance measures



adopted by the Legislature. The Chief Justice may propose revisions to approved programs or performance measures for the judicial branch. The Legislature shall have final approval of all programs and associated performance measures and standards for the judicial branch through the General Appropriations Act or legislation implementing the General Appropriations Act. By September 15, 2001, the Chief Justice of the Supreme Court shall submit to the President of the Senate and the Speaker of the House of Representatives a performance-based program budget request for programs of the judicial branch approved by the Legislature and provide a copy to the Executive Office of the Governor.

(12) The legislative budget request from each agency and from the judicial branch shall be reviewed by the Legislature. The review may allow for the opportunity to have information or testimony by the agency, the judicial branch, the Auditor General, the Office of Program Policy Analysis and Government Accountability, the Governor's Office of Planning and Budgeting, and the public regarding the proper level of funding for the agency in order to carry out its mission.

Section 51. Paragraph (a) of subsection (3) of section 216.102, Florida Statutes, is amended to read:

216.102 Filing of financial information; handling by Comptroller; penalty for noncompliance.--

- (3) The Comptroller shall:
- (a) Prepare and furnish to the <u>Office of Government</u>

 <u>Accountability Auditor General</u> annual financial statements for the state on or before December 31 of each year, using generally accepted accounting principles.

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The Comptroller may furnish and publish in electronic form the financial statements and the comprehensive annual financial report required under paragraphs (a), (b), and (c).

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Section 52. Subsection (2) of section 216.141, Florida Statutes, is amended to read:

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216.141 Budget system procedures; planning and programming by state agencies.--

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(2) The Florida Management Information Board shall notify the Office of Government Accountability Auditor General of any changes or modifications to the Florida Financial Management Information System and its functional owner information subsystems.

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Section 53. Paragraph (f) of subsection (2) and subsection (4) of section 216.163, Florida Statutes, are amended to read:

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216.163 Governor's recommended budget; form and content; declaration of collective bargaining impasses.--

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2) The Governor's recommended budget shall also include:

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information technology projects which should be subject to monitoring under s. 282.322. These recommendations shall include

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proviso language which specifies whether funds are specifically provided to contract for project monitoring, or whether the

The Governor's recommendations for high-risk

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Office of Government Accountability Auditor General will conduct such project monitoring. When funds are recommended for

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contracting with a project monitor, such funds may equal 1
percent to 5 percent of the project's estimated total costs.

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(4) The Executive Office of the Governor shall review the

These funds shall be specifically appropriated and nonrecurring.



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findings of the Office of Program Policy Analysis and Government Accountability, to the extent they are available, request any reports or additional analyses as necessary, and submit a recommendation for executive agencies, which may include a recommendation regarding incentives or disincentives for agency performance. Incentives or disincentives may apply to all or part of a state agency. The Chief Justice shall review the findings of the Office of Program Policy Analysis and Government Accountability regarding judicial branch performance and make appropriate recommendations for the judicial branch.

- (a) Incentives may include, but are not limited to:
- 1. Additional flexibility in budget management, such as, but not limited to, the use of lump sums or special categories; consolidation of budget entities or program components; consolidation of appropriation categories; and increased agency transfer authority between appropriation categories or budget entities.
- 2. Additional flexibility in salary rate and position management.
- 3. Retention of up to 50 percent of all unencumbered balances of appropriations as of June 30, or undisbursed balances as of December 31, excluding special categories and grants and aids, which may be used for nonrecurring purposes including, but not limited to, lump-sum bonuses, employee training, or productivity enhancements, including technology and other improvements.
- 4. Additional funds to be used for, but not limited to, lump-sum bonuses, employee training, or productivity enhancements, including technology and other improvements.



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5. Additional funds provided pursuant to law to be released to an agency quarterly or incrementally contingent upon the accomplishment of units of output or outcome specified in the General Appropriations Act.

- (b) Disincentives may include, but are not limited to:
- 1. Mandatory quarterly reports to the Executive Office of the Governor and the Legislature on the agency's progress in meeting performance standards.
- 2. Mandatory quarterly appearances before the Legislature, the Governor, or the Governor and Cabinet to report on the agency's progress in meeting performance standards.
- 3. Elimination or restructuring of the program, which may include, but not be limited to, transfer of the program or outsourcing all or a portion of the program.
 - 4. Reduction of total positions for a program.
- 5. Restriction on or reduction of the spending authority provided in s. 216.292(2).
 - 6. Reduction of managerial salaries.
- Section 54. Paragraph (b) of subsection (1) of section 216.177, Florida Statutes, is amended to read:
- 216.177 Appropriations acts, statement of intent, violation, notice, review and objection procedures.--
- (1) When an appropriations act is delivered to the Governor after the Legislature has adjourned sine die, as soon as practicable, but no later than the 10th day before the end of the period allowed by law for veto consideration in any year in which an appropriation is made, the chairs of the legislative appropriations committees shall jointly transmit:
 - (b) The documents set forth in s. 216.0442(2)(a) and (c),



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to the Executive Office of the Governor, the Comptroller, the Auditor General, the director of the Office of Program Policy Analysis and Government Accountability, the Chief Justice of the Supreme Court, and each state agency. A request for additional explanation and direction regarding the legislative intent of the General Appropriations Act during the fiscal year may be made to the chair and vice chair of the Legislative Budget Commission or the President of the Senate and the Speaker of the House of Representatives only by and through the Executive Office of the Governor for state agencies, and by and through the Chief Justice of the Supreme Court for the judicial branch, as is deemed necessary. However, the Comptroller may also request further clarification of legislative intent pursuant to the Comptroller's responsibilities related to his or her preaudit function of expenditures.

Section 55. Subsection (2) of section 216.178, Florida Statutes, is amended to read:

216.178 General Appropriations Act; format; procedure. --

(2) The Office of Planning and Budgeting shall develop a final budget report that reflects the net appropriations for each budget item. The report shall reflect actual expenditures for each of the 2 preceding fiscal years and the estimated expenditures for the current fiscal year. In addition, the report must contain the actual revenues and cash balances for the preceding 2 fiscal years and the estimated revenues and cash balances for the current fiscal year. The report may also contain expenditure data, program objectives, and program measures for each state agency program. The report must be produced by October 15 each year. A copy of the report must be



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made available to each member of the Legislature, to the head of
each state agency, to the Auditor General, to the director of
the Office of Program Policy Analysis and Government
Accountability, and to the public.

Section 56. Subsection (12) of section 216.181, Florida Statutes, is amended to read:

216.181 Approved budgets for operations and fixed capital outlay.--

There is appropriated nonoperating budget for (12)refunds, payments to the United States Treasury, payments of the service charge to the General Revenue Fund, and transfers of funds specifically required by law. Such authorized budget, together with related releases, shall be transmitted by the state agency or by the judicial branch to the Comptroller for entry in the Comptroller's records in the manner and format prescribed by the Executive Office of the Governor in consultation with the Comptroller. A copy of such authorized budgets shall be furnished to the Executive Office of the Governor or the Chief Justice, the chairs of the legislative committees responsible for developing the general appropriations acts, and the Office of Government Accountability Auditor General. The Governor may withhold approval of nonoperating investment authority for certain trust funds when deemed in the best interest of the state. The Governor for the executive branch, and the Chief Justice for the judicial branch, may establish nonoperating budgets for transfers, purchase of investments, special expenses, distributions, and any other nonoperating budget categories they deem necessary and in the best interest of the state and consistent with legislative



intent and policy. The provisions of this subsection are subject to the notice, review, and objection procedures set forth in s. 216.177. For purposes of this section, the term "nonoperating budgets" means nonoperating disbursement authority for purchase of investments, refunds, payments to the United States Treasury, transfers of funds specifically required by law, distributions of assets held by the state in a trustee capacity as an agent of fiduciary, special expenses, and other nonoperating budget categories as determined necessary by the Executive Office of the Governor, not otherwise appropriated in the General Appropriations Act.

Section 57. Subsection (1) of section 216.192, Florida Statutes, is amended to read:

216.192 Release of appropriations; revision of budgets.--

Appropriations Act, on July 1 of each fiscal year, up to 25 percent of the original approved operating budget of each agency and of the judicial branch may be released until such time as annual plans for quarterly releases for all appropriations have been developed, approved, and furnished to the Comptroller by the Executive Office of the Governor for state agencies and by the Chief Justice of the Supreme Court for the judicial branch. The plans, including appropriate plans of releases for fixed capital outlay projects that correspond with each project schedule, shall attempt to maximize the use of trust funds and shall be transmitted to the Comptroller by August 1 of each fiscal year. Such releases shall at no time exceed the total appropriations available to a state agency or to the judicial branch, or the approved budget for such agency or the judicial



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or her records in accordance with the release plans prescribed by the Executive Office of the Governor and the Chief Justice, unless otherwise amended as provided by law. The Executive Office of the Governor and the Chief Justice shall transmit a copy of the approved annual releases to the head of the state agency, the chair and vice chair of the Legislative Budget Commission, and the Office of Government Accountability Auditor General. The Comptroller shall authorize all expenditures to be made from the appropriations on the basis of such releases and

branch if less. The Comptroller shall enter such releases in his

Expenditures shall be authorized only in accordance with legislative authorizations. Nothing herein precludes periodic reexamination and revision by the Executive Office of the Governor or by the Chief Justice of the annual plans for release

in accordance with the approved budget, and not otherwise.

such revisions.

Section 58. Subsection (3) of section 216.231, Florida

of appropriations and the notifications of the parties of all

216.231 Release of certain classified appropriations.--

(3) Notwithstanding any other provisions of law, moneys appropriated in any appropriations act to the Governor for discretionary contingencies may be expended at his or her discretion to promote general government and intergovernmental cooperation and to enhance the image of the state. All funds expended for such purposes shall be accounted for, and a report showing the amounts expended, the names of the persons receiving the amounts expended, and the purpose of each expenditure shall be annually reported to the Office of Government Accountability

Statutes, is amended to read:



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2727 Auditor General and the legislative appropriations committees.

Section 59. Paragraph (a) of subsection (1) of section 216.262, Florida Statutes, is amended to read:

216.262 Authorized positions. --

- (1)(a) Unless otherwise expressly provided by law, the total number of authorized positions may not exceed the total provided in the appropriations acts. In the event any state agency or entity of the judicial branch finds that the number of positions so provided is not sufficient to administer its authorized programs, it may file an application with the Executive Office of the Governor or the Chief Justice; and, if the Executive Office of the Governor or Chief Justice certifies that there are no authorized positions available for addition, deletion, or transfer within the agency as provided in paragraph (c) and recommends an increase in the number of positions, the Governor or the Chief Justice may, after a public hearing, authorize an increase in the number of positions for the following reasons only:
- To implement or provide for continuing federal grants or changes in grants not previously anticipated;
 - 2. To meet emergencies pursuant to s. 252.36;
 - 3. To satisfy new federal regulations or changes therein;
- 4. To take advantage of opportunities to reduce operating expenditures or to increase the revenues of the state or local government; and
- 5. To authorize positions which were not fixed by the Legislature through error in drafting the appropriations acts.
- The provisions of this paragraph are subject to the notice and



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review procedures set forth in s. 216.177. A copy of the application, the certification, and the final authorization shall be filed with the Legislative Budget Commission, the appropriations committees, and with the Office of Government Accountability Auditor General.

Section 60. Subsections (2) and (3) of section 216.292, Florida Statutes, is amended to read:

216.292 Appropriations nontransferable; exceptions.--

A lump sum appropriated for a performance-based program must be distributed by the Governor for state agencies or the Chief Justice for the judicial branch into the traditional expenditure categories in accordance with s. 216.181(6)(b). At any time during the year, the agency head or Chief Justice may transfer funds between those categories with no limit on the amount of the transfer. Authorized revisions of the original approved operating budget, together with related changes, if any, must be transmitted by the state agency or by the judicial branch to the Executive Office of the Governor or the Chief Justice, the chair and vice chair of the Legislative Budget Commission, and the Office of Program Policy Analysis and Government Accountability, and the Auditor General. Such authorized revisions shall be consistent with the intent of the approved operating budget, shall be consistent with legislative policy and intent, and shall not conflict with specific spending policies specified in the General Appropriations Act. The Executive Office of the Governor shall forward a copy of the revisions within 7 working days to the Comptroller for entry in his or her records in the manner and format prescribed by the Executive Office of the Governor in consultation with the



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Comptroller. Such authorized revisions shall be consistent with the intent of the approved operating budget, shall be consistent with legislative policy and intent, and shall not conflict with specific spending policies specified in the General Appropriations Act.

- (3) The head of each department or the Chief Justice of the Supreme Court, whenever it is deemed necessary by reason of changed conditions, may transfer appropriations funded from identical funding sources, except appropriations for fixed capital outlay, and transfer the amounts included within the total original approved budget and releases as furnished pursuant to ss. 216.181 and 216.192, as follows:
- (a) Between categories of appropriations within a budget entity, if no category of appropriation is increased or decreased by more than 5 percent of the original approved budget or \$150,000, whichever is greater, by all action taken under this subsection.
- (b) Additionally, between budget entities within identical categories of appropriations, if no category of appropriation is increased or decreased by more than 5 percent of the original approved budget or \$150,000, whichever is greater, by all action taken under this subsection.
- (c) Such authorized revisions must be consistent with the intent of the approved operating budget, must be consistent with legislative policy and intent, and must not conflict with specific spending policies specified in the General Appropriations Act.

Such authorized revisions, together with related changes, if



any, in the plan for release of appropriations, shall be transmitted by the state agency or by the judicial branch to the Comptroller for entry in the Comptroller's records in the manner and format prescribed by the Executive Office of the Governor in consultation with the Comptroller. A copy of such revision shall be furnished to the Executive Office of the Governor or the Chief Justice, the chair and vice chair of the Legislative Budget Commission, and the Auditor General, and the director of the Office of Program Policy Analysis and Government Accountability.

Section 61. Paragraph (a) of subsection (1) and subsections (2) and (3) of section 216.301, Florida Statutes, are amended to read:

216.301 Appropriations; undisbursed balances.--

(1)(a) Any balance of any appropriation, except an appropriation for fixed capital outlay, which is not disbursed but which is expended or contracted to be expended shall, at the end of each fiscal year, be certified by the head of the affected state agency or the judicial or legislative branches, on or before August 1 of each year, to the Executive Office of the Governor, showing in detail the obligees to whom obligated and the amounts of such obligations. On or before September 1 of each year, the Executive Office of the Governor shall review and approve or disapprove, consistent with legislative policy and intent, any or all of the items and amounts certified by the head of the affected state agency and shall approve all items and amounts certified by the Chief Justice of the Supreme Court for the judicial branch and by the legislative branch and shall furnish the Comptroller, the legislative appropriations



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committees, and the Office of Government Accountability Auditor General a detailed listing of the items and amounts approved as legal encumbrances against the undisbursed balance of such appropriation. The review shall assure that trust funds have been fully maximized. Any such encumbered balance remaining undisbursed on December 31 of the same calendar year in which such certification was made shall revert to the fund from which appropriated and shall be available for reappropriation by the Legislature. In the event such certification is not made and an obligation is proven to be legal, due, and unpaid, then the obligation shall be paid and charged to the appropriation for the current fiscal year of the state agency or the legislative or judicial branch affected.

(2)(a) Any balance of any appropriation for fixed capital outlay not disbursed but expended or contracted or committed to be expended shall, at the end of each fiscal year, be certified by the head of the affected state agency or the legislative or judicial branch, on or before August 1 of each year, to the Executive Office of the Governor, showing in detail the commitment or to whom obligated and the amount of such commitment or obligation. On or before September 1 of each year, the Executive Office of the Governor shall review and approve or disapprove, consistent with legislative policy and intent, any or all of the items and amounts certified by the head of the affected state agency and shall approve all items and amounts certified by the Chief Justice of the Supreme Court and by the legislative branch and shall furnish the Comptroller, the legislative appropriations committees, and the Office of Government Accountability Auditor General a detailed listing of



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the items and amounts approved as legal encumbrances against the undisbursed balances of such appropriations. In the event such certification is not made and the balance of the appropriation has reverted and the obligation is proven to be legal, due, and unpaid, then the same shall be presented to the Legislature for its consideration.

- (b) Such certification as herein required shall be in the form and on the date approved by the Executive Office of the Governor. Any balance not so certified shall revert to the fund from which appropriated and shall be available for reappropriation.
- Notwithstanding the provisions of subsection (2), the (3) unexpended balance of any appropriation for fixed capital outlay subject to but not under the terms of a binding contract or a general construction contract prior to February 1 of the second fiscal year, or the third fiscal year if it is for an educational facility as defined in chapter 1013 or a construction project of a state university, of the appropriation shall revert on February 1 of such year to the fund from which appropriated and shall be available for reappropriation. The Executive Office of the Governor shall, not later than February 20 of each year, furnish the Comptroller, the legislative appropriations committees, and the Office of Government Accountability Auditor General a report listing in detail the items and amounts reverting under the authority of this subsection, including the fund to which reverted and the agency affected.
- Section 62. Subsections (17) and (18) of section 218.31, Florida Statutes, are amended to read:



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218.31 Definitions.--As used in this part, except where the context clearly indicates a different meaning:

- (17) "Financial audit" means an examination of financial statements in order to express an opinion on the fairness with which they are presented in conformity with generally accepted accounting principles and an examination to determine whether operations are properly conducted in accordance with legal and regulatory requirements. Financial audits must be conducted in accordance with generally accepted auditing standards and government auditing standards as adopted by the Board of Accountancy and as prescribed by rules adopted promulgated by the Office of Government Accountability Auditor General.
- (18) "Management letter" means a statement of the auditor's comments and recommendations as prescribed by rules adopted by the Office of Government Accountability Auditor General.
- Section 63. Paragraphs (e) and (f) of subsection (1) and subsection (2) of section 218.32, Florida Statutes, are amended to read:
- 218.32 Annual financial reports; local governmental entities.--
- (1)(e) Each local governmental entity that is not required to provide for an audit report in accordance with s. 218.39 must submit the annual financial report to the department no later than April 30 of each year. The department shall consult with the Office of Government Accountability Auditor General in the development of the format of annual financial reports submitted pursuant to this paragraph. The format shall include balance sheet information to be utilized by the Office of Government



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Accountability Auditor General pursuant to s. 11.45(7)(f). The department must forward the financial information contained within these entities' annual financial reports to the Office of Government Accountability Auditor General in electronic form. This paragraph does not apply to housing authorities created under chapter 421.

- (f) If the department does not receive a completed annual financial report from a local governmental entity within the required period, it shall notify the Legislative Auditing Committee of the local governmental entity's failure to comply with the reporting requirements. The committee shall proceed in accordance with s. 11.40(5).
- verified report with the Governor, the Legislature, the Office of Government Accountability Auditor General, and the Special District Information Program of the Department of Community Affairs showing the revenues, both locally derived and derived from intergovernmental transfers, and the expenditures of each local governmental entity, regional planning council, local government finance commission, and municipal power corporation that is required to submit an annual financial report. The report must include, but is not limited to:
- (a) The total revenues and expenditures of each local governmental entity that is a component unit included in the annual financial report of the reporting entity.
- (b) The amount of outstanding long-term debt by each local governmental entity. For purposes of this paragraph, the term "long-term debt" means any agreement or series of agreements to pay money, which, at inception, contemplate terms of payment



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exceeding 1 year in duration.

Section 64. Subsections (1), (2), (7), (8), and (9) of section 218.39, Florida Statutes, are amended to read:

218.39 Annual financial audit reports.--

- (1) If, by the first day in any fiscal year, a local governmental entity, district school board, charter school, or charter technical career center has not been notified that a financial audit for that fiscal year will be performed by the Office of Government Accountability Auditor General, each of the following entities shall have an annual financial audit of its accounts and records completed within 12 months after the end of its fiscal year by an independent certified public accountant retained by it and paid from its public funds:
 - (a) Each county.
- (b) Any municipality with revenues or the total of expenditures and expenses in excess of \$250,000.
- (c) Any special district with revenues or the total of expenditures and expenses in excess of \$100,000.
 - (d) Each district school board.
 - (e) Each charter school established under s. 1002.33.
- (f) Each charter technical center established under s. 1002.34.
- (g) Each municipality with revenues or the total of expenditures and expenses between \$100,000 and \$250,000 that has not been subject to a financial audit pursuant to this subsection for the 2 preceding fiscal years.
- (h) Each special district with revenues or the total of expenditures and expenses between \$50,000 and \$100,000 that has not been subject to a financial audit pursuant to this

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subsection for the 2 preceding fiscal years.

- (2) The county audit report shall be a single document that includes a financial audit of the county as a whole and, for each county agency other than a board of county commissioners, an audit of its financial accounts and records, including reports on compliance and internal control, management letters, and financial statements as required by rules adopted by the Office of Government Accountability Auditor General. In addition to such requirements, if a board of county commissioners elects to have a separate audit of its financial accounts and records in the manner required by rules adopted by the Auditor General for other county agencies, such separate audit shall be included in the county audit report.
- (7) The predecessor auditor of a district school board shall provide the Office of Government Accountability Auditor General access to the prior year's working papers in accordance with the Statements on Auditing Standards, including documentation of planning, internal control, audit results, and other matters of continuing accounting and auditing significance, such as the working paper analysis of balance sheet accounts and those relating to contingencies.
- (8) All audits conducted in accordance with this section must be conducted in accordance with the rules of the Office of Government Accountability Auditor General promulgated pursuant to s. 11.45. All audit reports and the officer's written statement of explanation or rebuttal must be submitted to the Office of Government Accountability Auditor General within 45 days after delivery of the audit report to the entity's governing body, but no later than 12 months after the end of the

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3017 fiscal year.

(9) Each charter school and charter technical career center must file a copy of its audit report with the sponsoring entity; the local district school board, if not the sponsoring entity; the Office of Government Accountability Auditor General; and with the Department of Education.

Section 65. Paragraph (f) of subsection (4) of section 220.187, Florida Statutes, is amended to read:

220.187 Credits for contributions to nonprofit scholarship-funding organizations.--

- (4) OBLIGATIONS OF ELIGIBLE NONPROFIT SCHOLARSHIP-FUNDING ORGANIZATIONS.--
- (f) An eligible nonprofit scholarship-funding organization that receives eligible contributions must provide to the Office of Government Accountability Auditor General an annual financial and compliance audit of its accounts and records conducted by an independent certified public accountant and in accordance with rules adopted by the Office of Government Accountability Auditor General.

Section 66. Subsection (3) of section 243.73, Florida Statutes, is amended to read:

243.73 Reports; audits.--

(3) The Office of Government Accountability Auditor

General may, pursuant to direction by the Auditor General his or

her own authority or at the direction of the Legislative

Auditing Committee, conduct an audit of the authority or any

programs or entities created by the authority.

Section 67. Subsection (11) of section 253.025, Florida Statutes, is amended to read:

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253.025 Acquisition of state lands for purposes other than preservation, conservation, and recreation.--

General shall conduct audits of acquisitions and divestitures which, according to its his or her preliminary assessments of board-approved acquisitions and divestitures, it he or she deems necessary. These preliminary assessments shall be initiated not later than 60 days following the final approval by the board of land acquisitions under this section. If an audit is conducted, the Office of Government Accountability Auditor General shall submit an audit report to the board of trustees, the President of the Senate, the Speaker of the House of Representatives, and their designees.

Section 68. Subsection (2) of section 259.037, Florida Statutes, is amended to read:

259.037 Land Management Uniform Accounting Council .--

(2) The Auditor General and the director of the Office of Program Policy Analysis and Government Accountability, or their designees, shall advise the council to ensure that appropriate accounting procedures are utilized and that a uniform method of collecting and reporting accurate costs of land management activities are created and can be used by all agencies.

Section 69. Subsection (16) of section 259.041, Florida Statutes, is amended to read:

- 259.041 Acquisition of state-owned lands for preservation, conservation, and recreation purposes.--
- (16) The <u>Office of Government Accountability</u> Auditor Ceneral shall conduct audits of acquisitions and divestitures which it <u>he or she</u> deems necessary, according to its <u>his or her</u>



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preliminary assessments of board-approved acquisitions and divestitures. These preliminary assessments shall be initiated not later than 60 days following the final approval by the board of land acquisitions under this section. If an audit is conducted, the Office of Government Accountability Auditor General shall submit an audit report to the board of trustees, the President of the Senate, the Speaker of the House of Representatives, and their designees.

Section 70. Subsection (8) of section 267.1732, Florida Statutes, is amended to read:

267.1732 Direct-support organization.--

(8) The identity of a donor or prospective donor of property to a direct-support organization who desires to remain anonymous, and all information identifying such donor or prospective donor, is confidential and exempt from the provisions of s. 119.07(1) and s. 24(a), Art. I of the State Constitution; and that anonymity must be maintained in the auditor's report. The university and the Office of Government Accountability Auditor General shall have access to all records of the direct-support organization at any time it is requested.

Section 71. Section 273.02, Florida Statutes, is amended to read:

273.02 Record and inventory of certain property.--The word "property" as used in this section means equipment, fixtures, and other tangible personal property of a nonconsumable and nonexpendable nature, the value or cost of which is \$1,000 or more and the normal expected life of which is 1 year or more, and hardback-covered bound books that are circulated to students or the general public, the value or cost of which is \$25 or



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HB 1879, Engrossed 2 2003 more, and hardback-covered bound books, the value or cost of which is \$250 or more. Each item of property which it is practicable to identify by marking shall be marked in the manner required by the Office of Government Accountability Auditor General. Each custodian shall maintain an adequate record of property in his or her custody, which record shall contain such information as shall be required by the Office of Government Accountability Auditor General. Once each year, on July 1 or as soon thereafter as is practicable, and whenever there is a change of custodian, each custodian shall take an inventory of property in his or her custody. The inventory shall be compared with the property record, and all discrepancies shall be traced and reconciled. All publicly supported libraries shall be exempt from marking hardback-covered bound books, as required by this section. The catalog and inventory control records maintained by each publicly supported library shall constitute the property record of hardback-covered bound books with a value or cost of \$25 or more included in each publicly supported library collection and shall serve as a perpetual inventory in lieu of an annual physical inventory. All books identified by these records as missing shall be traced and reconciled, and the library inventory shall be adjusted accordingly.

Section 72. Subsection (5) of section 273.05, Florida Statutes, is amended to read:

273.05 Surplus property.--

(5) The custodian shall maintain records of property that is certified as surplus with information indicating the value and condition of the property. Agency records for property certified as surplus shall comply with rules adopted issued by

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CODING: Words stricken are deletions; words underlined are additions.



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the Office of Government Accountability Auditor General.

Section 73. Subsection (2) of section 273.055, Florida Statutes, is amended to read:

- 273.055 Disposition of state-owned tangible personal property.--
- (2) Custodians shall maintain records to identify each property item as to disposition. Such records shall comply with rules adopted issued by the Office of Government Accountability Auditor General.
- Section 74. Subsection (2) of section 274.02, Florida Statutes, is amended to read:
 - 274.02 Record and inventory of certain property.--
- (2) Each item of property which it is practicable to identify by marking shall be marked in the manner required by the Office of Government Accountability Auditor General. Each governmental unit shall maintain an adequate record of its property, which record shall contain such information as shall be required by the Office of Government Accountability Auditor General. Each governmental unit shall take an inventory of its property in the custody of a custodian whenever there is a change in such custodian. A complete physical inventory of all property shall be taken annually, and the date inventoried shall be entered on the property record. The inventory shall be compared with the property record, and all discrepancies shall be traced and reconciled.
- Section 75. Paragraph (a) of subsection (2) of section 282.318, Florida Statutes, is amended to read:
- 282.318 Security of data and information technology resources.--

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(2)(a) The State Technology Office, in consultation with each agency head, is responsible and accountable for assuring an adequate level of security for all data and information technology resources of each agency and, to carry out this responsibility, shall, at a minimum:

- 1. Designate an information security manager who shall administer the security program of each agency for its data and information technology resources.
- 2. Conduct, and periodically update, a comprehensive risk analysis to determine the security threats to the data and information technology resources of each agency. The risk analysis information is confidential and exempt from the provisions of s. 119.07(1), except that such information shall be available to the Office of Government Accountability Auditor General in performing its auditing his or her postauditing duties.
- 3. Develop, and periodically update, written internal policies and procedures to assure the security of the data and information technology resources of each agency. The internal policies and procedures which, if disclosed, could facilitate the unauthorized modification, disclosure, or destruction of data or information technology resources are confidential information and exempt from the provisions of s. 119.07(1), except that such information shall be available to the Office of Government Accountability Auditor General in performing its auditing his or her postauditing duties.
- 4. Implement appropriate cost-effective safeguards to reduce, eliminate, or recover from the identified risks to the data and information technology resources of each agency.

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5. Ensure that periodic internal audits and evaluations of each security program for the data and information technology resources of the agency are conducted. The results of such internal audits and evaluations are confidential information and exempt from the provisions of s. 119.07(1), except that such information shall be available to the Office of Government Accountability Auditor General in performing its auditing his or her postauditing duties.

- 6. Include appropriate security requirements, as determined by the State Technology Office, in consultation with each agency head, in the written specifications for the solicitation of information technology resources.
- Section 76. Subsection (1) of section 282.322, Florida Statutes, is amended to read:
- 282.322 Special monitoring process for designated information resources management projects.--
- which is designated for special monitoring in the General Appropriations Act, with a proviso requiring a contract with a project monitor, the Technology Review Workgroup established pursuant to s. 216.0446, in consultation with each affected agency, shall be responsible for contracting with the project monitor. Upon contract award, funds equal to the contract amount shall be transferred to the Technology Review Workgroup upon request and subsequent approval of a budget amendment pursuant to s. 216.292. With the concurrence of the Legislative Auditing Committee, the Office of Government Accountability office of the Auditor General shall be the project monitor for other projects designated for special monitoring. However, nothing in this



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HB 1879, Engrossed 2 2003 section precludes the Office of Government Accountability Auditor General from conducting such monitoring on any project designated for special monitoring. In addition to monitoring and reporting on significant communications between a contracting agency and the appropriate federal authorities, the project monitoring process shall consist of evaluating each major stage of the designated project to determine whether the deliverables have been satisfied and to assess the level of risks associated with proceeding to the next stage of the project. The major stages of each designated project shall be determined based on the agency's information systems development methodology. Within 20 days after an agency has completed a major stage of its designated project or at least 90 days, the project monitor shall issue a written report, including the findings and recommendations for correcting deficiencies, to the agency head, for review and comment. Within 20 days after receipt of the project monitor's report, the agency head shall submit a written statement of explanation or rebuttal concerning the findings and recommendations of the project monitor, including any corrective action to be taken by the agency. The project monitor shall include the agency's statement in its final report, which shall be forwarded, within 7 days after receipt of the agency's statement, to the agency head, the inspector general's office of the agency, the Executive Office of the Governor, the appropriations committees of the Legislature, the Joint Legislative Auditing Committee, the Technology Review Workgroup, the President of the Senate, and the Speaker of the House of Representatives, and the Office of Program Policy Analysis and Government Accountability. The Office of Government



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Accountability Auditor General shall also receive a copy of the project monitor's report for those projects in which the Office of Government Accountability Auditor General is not the project monitor.

Section 77. Paragraph (b) of subsection (2) of section 287.045, Florida Statutes, is amended to read:

287.045 Procurement of products and materials with recycled content.--

(2)(b) The Office of Government Accountability Auditor General shall assist in monitoring the product procurement requirements.

Section 78. Subsection (2) of section 287.058, Florida Statutes, is amended to read:

287.058 Contract document. --

(2) The written agreement shall be signed by the agency head and the contractor prior to the rendering of any contractual service the value of which is in excess of the threshold amount provided in s. 287.017 for CATEGORY TWO, except in the case of a valid emergency as certified by the agency head. The certification of an emergency shall be prepared within 30 days after the contractor begins rendering the service and shall state the particular facts and circumstances which precluded the execution of the written agreement prior to the rendering of the service. If the agency fails to have the contract signed by the agency head and the contractor prior to rendering the contractual service, and if an emergency does not exist, the agency head shall, no later than 30 days after the contractor begins rendering the service, certify the specific conditions and circumstances to the department as well as



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describe actions taken to prevent recurrence of such noncompliance. The agency head may delegate the certification only to other senior management agency personnel. A copy of the certification shall be furnished to the Comptroller with the voucher authorizing payment. The department shall report repeated instances of noncompliance by an agency to the Office of Government Accountability Auditor General. Nothing in this subsection shall be deemed to authorize additional compensation prohibited by s. 215.425. The procurement of contractual services shall not be divided so as to avoid the provisions of this section.

Section 79. Subsection (11) of section 287.0943, Florida Statutes, is amended to read:

287.0943 Certification of minority business enterprises .--

(11) To deter fraud in the program, the Office of

Government Accountability Auditor General may review the

criteria by which a business became certified as a certified

minority business enterprise.

Section 80. Section 287.115, Florida Statutes, is amended to read:

287.115 Comptroller; annual report.--The Comptroller shall submit to the Office of Government Accountability office of the Auditor General an annual report on those contractual service contracts disallowed by the Comptroller, which report shall include, but is not limited to, the name of the user agency, the name of the firm or individual from which the contractual service was to be acquired, a description of the contractual service, the financial terms of the contract, and the reason for rejection.



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Section 81. Subsection (5) of section 287.17, Florida Statutes, is amended to read:

- 287.17 Limitation on use of motor vehicles and aircraft.--
- Each state agency's head shall, by December 31, 2000, conduct a review of motor vehicle utilization with oversight from the agency's inspector general. This review shall consist of two parts. The first part of the review shall determine the number of miles that each assigned motor vehicle has been driven on official state business in the past fiscal year. Commuting mileage shall be excluded from calculating vehicle use. The purpose of this review is to determine whether employees with assigned motor vehicles are driving the vehicles a sufficient number of miles to warrant continued vehicle assignment. The second part of the review shall identify employees who have driven personal vehicles extensively on state business in the past fiscal year. The purpose of this review is to determine whether it would be cost-effective to provide state motor vehicles to such employees. In making this determination, the inspector general shall use the break-even mileage criteria developed by the Department of Management Services. A copy of the review shall be presented to the Office of Program Policy Analysis and Government Accountability.

Section 82. Paragraphs (d) and (e) of subsection (4) of section 288.1224, Florida Statutes, are amended to read:

288.1224 Powers and duties. -- The commission:

(4)

(d) The plan shall include recommendations regarding specific performance standards and measurable outcomes for the commission and its direct-support organization. The commission,

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in consultation with the Office of Program Policy Analysis and
Government Accountability, shall develop a plan for monitoring
its operations to ensure that performance data are maintained
and supported by records of the organization.

- (e) Prior to the 2003 Regular Session of the Legislature, the Office of Program Policy Analysis and Government

 Accountability shall conduct a review of, and prepare a report on, the Florida Commission on Tourism and its direct-support organization. The review shall be comprehensive in its scope, but, at a minimum, must be conducted in such a manner as to specifically determine:
 - 1. The progress toward achieving the established outcomes.
- 2. The circumstances contributing to the organization's ability to achieve, not achieve, or exceed its established outcomes.
- 3. Whether it would be sound public policy to continue or discontinue funding the organization, and the consequences of discontinuing the organization.

The report shall be submitted by January 1, 2003, to the President of the Senate, the Speaker of the House of Representatives, the Senate Minority Leader, and the House Minority Leader.

Section 83. Subsection (6) of section 288.1226, Florida Statutes, is amended to read:

288.1226 Florida Tourism Industry Marketing Corporation; use of property; board of directors; duties; audit.--

(6) ANNUAL AUDIT. -- The corporation shall provide for an annual financial audit in accordance with s. 215.981. The annual



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HB 1879, Engrossed 2 2003 audit report shall be submitted to the Auditor General; the Office of Policy Analysis and Government Accountability+ and the Office of Tourism, Trade, and Economic Development for review. The Office of Program Policy Analysis and Government Accountability and+ the Office of Tourism, Trade, and Economic Development; and the Auditor General have the authority to require and receive from the corporation or from its independent auditor any detail or supplemental data relative to the operation of the corporation. The Office of Tourism, Trade, and Economic Development shall annually certify whether the corporation is operating in a manner and achieving the objectives that are consistent with the policies and goals of the commission and its long-range marketing plan. The identity of a donor or prospective donor to the corporation who desires to remain anonymous and all information identifying such donor or prospective donor are confidential and exempt from the provisions of s. 119.07(1) and s. 24(a), Art. I of the State Constitution. Such anonymity shall be maintained in the auditor's report.

Section 84. Subsection (2) of section 288.1227, Florida Statutes, is amended to read:

288.1227 Annual report of the Florida Commission on Tourism; audits.--

(2) The Office of Government Accountability Auditor

General may, pursuant to the direction of the Auditor General

his or her own authority or at the direction of the Legislative

Auditing Committee, conduct an audit of the commission or its

direct-support organization.

Section 85. Section 288.7011, Florida Statutes, is amended



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3394 to read:

288.7011 Assistance to certified development corporation. -- The Office of Tourism, Trade, and Economic Development is authorized to enter into contracts with a nonprofit, statewide development corporation certified pursuant to s. 503 of the Small Business Investment Act of 1958, as amended, to permit such corporation to locate and contract for administrative and technical staff assistance and support, including, without limitation, assistance to the development corporation in the packaging and servicing of loans for the purpose of stimulating and expanding the availability of private equity capital and long-term loans to small businesses. Such assistance and support will cease when the corporation has received state support in an amount the equivalent of \$250,000 per year over a 5-year period beginning July 1, 1997. Any contract between the office and such corporation shall specify that the records of the corporation must be available for audit by the office and by the Office of Government Accountability Auditor General.

Section 86. Subsection (10) of section 288.7091, Florida Statutes, is amended to read:

288.7091 Duties of the Florida Black Business Investment Board, Inc.--The Florida Black Business Investment Board, Inc., shall:

(10) Annually, provide for a financial audit as defined in s. 11.45 of its accounts and records by an independent certified public accountant. The audit report shall be filed within 12 months after the end of the fiscal year to the Governor, the President of the Senate, the Speaker of the House of

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Representatives, and the Office of Government Accountability

Auditor General.

Section 87. Subsection (8) of section 288.7092, Florida Statutes, is amended to read:

288.7092 Return on investment from activities of the corporation.--

Program Policy Analysis and Government Accountability, shall hire a private accounting firm or economic analysis firm to develop the methodology for establishing and reporting return on investment and in-kind contributions as described in this section. The Office of Program Policy Analysis and Government Accountability shall review and offer feedback on the methodology before it is implemented. The private accounting firm or economic analysis firm shall certify whether the applicable statements in the annual report comply with this section.

Section 88. Subsection (8) of section 288.90151, Florida Statutes, is amended to read:

288.90151 Return on investment from activities of Enterprise Florida, Inc.--

(8) Enterprise Florida, Inc., in consultation with the Office of Program Policy Analysis and Government Accountability, shall hire a private accounting firm to develop the methodology for establishing and reporting return-on-investment and in-kind contributions as described in this section and to develop, analyze, and report on the results of the customer-satisfaction survey. The Office of Program Policy Analysis and Government Accountability shall review and offer feedback on the



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methodology before it is implemented. The private accounting firm shall certify whether the applicable statements in the annual report comply with this subsection.

Section 89. Paragraphs (a) and (c) of subsection (4) of section 288.905, Florida Statutes, are amended to read:

288.905 Duties of the board of directors of Enterprise Florida, Inc.--

The strategic plan shall also include recommendations regarding specific performance standards and measurable outcomes. Enterprise Florida, Inc., in consultation with the Office of Tourism, Trade, and Economic Development and the Office of Program Policy Analysis and Government Accountability, shall establish performance-measure outcomes for Enterprise Florida, Inc., and its boards and advisory committees. Enterprise Florida, Inc., in consultation with the Office of Tourism, Trade, and Economic Development and the Office of Program Policy Analysis and Government Accountability, shall develop a plan for monitoring its operations to ensure that performance data are maintained and supported by records of the organization. On a biennial basis, Enterprise Florida, Inc., in consultation with the Office of Tourism, Trade, and Economic Development and the Office of Program Policy Analysis and Government Accountability, shall review the performance-measure outcomes for Enterprise Florida, Inc., and its boards, and make any appropriate modifications to them. In developing measurable objectives and performance outcomes, Enterprise Florida, Inc., shall consider the effect of its programs, activities, and services on its client population. Enterprise Florida, Inc., shall establish standards such as job growth among client firms,



HB 1879, Engrossed 2 2003 growth in the number and strength of businesses within targeted sectors, client satisfaction, including the satisfaction of its local and regional economic development partners, businesses retained and recruited statewide and within rural and urban core communities, employer wage growth, and increased export sales among client companies to use in evaluating performance toward accomplishing the mission of Enterprise Florida, Inc.

- (c) Prior to the 2002 Regular Session of the Legislature, the Office of Program Policy Analysis and Government

 Accountability shall conduct a review of Enterprise Florida,

 Inc., and its boards and shall submit a report by January 1,

 2002, to the President of the Senate, the Speaker of the House of Representatives, the Senate Minority Leader, and the House Minority Leader. The review shall be comprehensive in its scope, but, at a minimum, must be conducted in such a manner as to specifically determine:
- 1. The progress towards achieving the established outcomes.
- 2. The circumstances contributing to the organization's ability to achieve, not achieve, or exceed its established outcomes.
- 3. Whether it would be sound public policy to continue or discontinue funding the organization, and the consequences of discontinuing the organization.
- Section 90. Subsection (7) of section 288.906, Florida Statutes, is amended to read:
- 288.906 Annual report of Enterprise Florida, Inc.; audits; confidentiality.--Prior to December 1 of each year, Enterprise Florida, Inc., shall submit to the Governor, the President of



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the Senate, the Speaker of the House of Representatives, the

Senate Minority Leader, and the House Minority Leader a complete

and detailed report including, but not limited to:

(7) An annual compliance and financial audit of accounts and records by an independent certified public accountant at the end of its most recent fiscal year performed in accordance with rules adopted by the Office of Government Accountability Auditor General.

The detailed report required by this subsection shall also include the information identified in subsections (1)-(7), if applicable, for any board established within the corporate structure of Enterprise Florida, Inc.

Section 91. Subsection (1) of section 288.9517, Florida Statutes, is amended to read:

288.9517 Audits; confidentiality.--

(1) The Auditor General and the director of the Office of Program Policy Analysis and Government Accountability may, pursuant to the direction of the Auditor General their own authority or at the direction of the Legislative Auditing Committee, conduct an audit or examination of the technology development board or the programs or entities created by the board. The audit, examination, or report may not reveal the identity of any person who has anonymously made a donation to the board pursuant to subsection (2).

Section 92. Paragraph (c) of subsection (4) of section 288.9604, Florida Statutes, is amended to read:

288.9604 Creation of the authority.--

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The directors of the corporation shall annually elect one of their members as chair and one as vice chair. The corporation may employ a president, technical experts, and such other agents and employees, permanent and temporary, as it requires and determine their qualifications, duties, and compensation. For such legal services as it requires, the corporation may employ or retain its own counsel and legal staff. The corporation shall file with the governing body of each public agency with which it has entered into an interlocal agreement and with the Governor, the Speaker of the House of Representatives, the President of the Senate, the Minority Leaders of the Senate and House of Representatives, and the Office of Government Accountability Auditor General, on or before 90 days after the close of the fiscal year of the corporation, a report of its activities for the preceding fiscal year, which report shall include a complete financial statement setting forth its assets, liabilities, income, and operating expenses as of the end of such fiscal year.

Section 93. Subsection (6) of section 290.00689, Florida Statutes, is amended to read:

290.00689 Designation of enterprise zone pilot project area.--

(6) Prior to the 2004 Regular Session of the Legislature, the Office of Program Policy Analysis and Government Accountability shall review and evaluate the effectiveness and viability of the pilot project area created under this section, using the research design prescribed pursuant to s. 290.015. The office shall specifically evaluate whether relief from certain taxes induced new investment and development in the area;



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increased the number of jobs created or retained in the area; induced the renovation, rehabilitation, restoration, improvement, or new construction of businesses or housing within the area; and contributed to the economic viability and profitability of business and commerce located within the area. The office shall submit a report of its findings and recommendations to the Speaker of the House of Representatives and the President of the Senate no later than January 15, 2004.

Section 94. Section 296.17, Florida Statutes, is amended to read:

296.17 Audit; inspection; and standards for the home.—The home shall be open at any time to audit and inspection by the Auditor General and the Office of Program Policy Analysis and Government Accountability, as provided by law, the Department of Veterans' Affairs, the United States Department of Veterans Affairs, and to any other audits or inspections as required by law to maintain appropriate standards in the home. The standards that the department shall use to regulate the operation of the home shall be those prescribed by the United States Department of Veterans Affairs, provided that where the state's standards are more restrictive, the standards of the state shall apply.

Section 95. Section 296.41, Florida Statutes, is amended to read:

296.41 Audit; inspection; standards for the home. -- The home shall be open at any time to audit and inspection by the Auditor General and the Office of Program Policy Analysis and Government Accountability, as provided by law, the department, and the United States Department of Veterans Affairs, and to any other audits or inspections as required by law to maintain



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appropriate standards in the home. The standards that the department shall use to regulate the operation of the home shall be those prescribed by the United States Department of Veterans Affairs, provided that where the state's standards are more restrictive, the standards of the state shall apply.

Section 96. Section 298.17, Florida Statutes, is amended to read:

Appointment and duties of treasurer of district; appointment of deputies; bond of treasurer; audit of books; disbursements by warrant; form of warrant. -- The board of supervisors in any district shall select and appoint some competent person, bank or trust company, organized under the laws of the state, as treasurer of such district, who shall receive and receipt for all the drainage taxes collected by the county collector or collectors, and the treasurer shall also receive and receipt for the proceeds of all tax sales made under the provisions of this chapter. Said treasurer shall receive such compensation as may be fixed by the board of supervisors. Said board of supervisors shall also have the authority to employ a fiscal agent, who shall be either a resident of the state or some corporation organized under the laws of Florida and authorized by such laws to act as such fiscal agent for municipal corporations, who shall assist in the keeping of the tax books, collections of taxes, the remitting of funds to pay maturing bonds and coupons, and perform such other service in the general management of the fiscal and clerical affairs of the district as may be determined by such board; and said board shall have the right to define the duties of such fiscal agent and fix its compensation. Said board of supervisors shall



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3653 3654 HB 1879, Engrossed 2 2003 furnish the secretary and the treasurer with necessary office room, furniture, stationery, maps, plats, typewriter, and postage. The secretary and the treasurer, or either of them, may appoint, by and with the advice and consent of the board of supervisors, one or more deputies as may be necessary. Said treasurer shall give bond in such amount as shall be fixed by the board of supervisors, conditioned that the treasurer will well and truly account for and pay out, as provided by law, all moneys received by him or her as taxes from the county collector, and the proceeds from tax sales for delinquent taxes, and from any other source whatever on account or claim of said district, which bond shall be signed by at least two sureties, or by some surety or bonding company, approved and accepted by said board of supervisors, and said bond shall be in addition to the bond for proceeds of sales of bonds, which is required by s. 298.47. Said bond shall be placed and remain in the custody of the president of the board of supervisors, and shall be kept separate from all papers in the custody of the secretary or treasurer. Said treasurer shall keep all funds received by him or her from any source whatever deposited at all times in some bank, banks, or trust company to be designated by the board of supervisors. All interest accruing on such funds shall, when paid, be credited to the district. The board of supervisors shall audit or have audited the books of the said treasurer of said district at least once each year and make a report thereof to the landowners at the annual meeting and publish a statement within 30 days thereafter, showing the amount of money received, the amount paid out during such year, and the amount in the treasury at the beginning and end of the year. A certified copy



HB 1879, Engrossed 2 2003 of said annual audit shall be filed with the Office of 3655 Government Accountability state auditor. The treasurer of the 3656 district shall pay out funds of the district only on warrants 3657 issued by the district, said warrants to be signed by the 3658 president of the board of supervisors and attested by the 3659 signature of the secretary. All warrants shall be in the 3660 following form: 3661 3662 \$ Fund No. of Warrant 3663 3664 3665 Treasurer of _____ Water Control District, State of Florida. Pay to _____ Dollars out of the money in _____ 3666 fund of _____ Water Control District. For ____ 3667 By order of board of supervisors of _____ Water Control 3668 District, Florida. 3669 (President of District.) 3670 3671 Attest: (Secretary of District.) 3672 Section 97. Section 310.131, Florida Statutes, is amended 3673 to read: 3674 310.131 Assessment of percentage of gross pilotage. -- The 3675 department shall assess the licensed state pilots in the 3676 respective ports of the state a percentage of the gross amount 3677 of pilotage earned by such pilots during each year, which 3678 percentage will be established by the board not to exceed 2 3679 percent, to be paid into the Professional Regulation Trust Fund 3680 by such pilots at such time and in such manner as the board 3681 prescribes or as is set forth in the General Appropriations Act. 3682 3683 The financial records of all pilots and deputy pilots relating

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CODING: Words stricken are deletions; words underlined are additions.



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to pilotage are subject to audit by the department and the Office of Government Accountability Auditor General. The department shall by rule set a procedure for verifying the amount of pilotage at each port and may charge costs to the appropriate port if the port does not comply with such procedure.

Section 98. Paragraph (d) of subsection (5) of section 320.023, Florida Statutes, is amended to read:

320.023 Requests to establish voluntary checkoff on motor vehicle registration application.--

- (5) A voluntary contribution collected and distributed under this chapter, or any interest earned from those contributions, may not be used for commercial or for-profit activities nor for general or administrative expenses, except as authorized by law.
- (d) Any organization subject to audit pursuant to s. 215.97 shall submit an audit report in accordance with rules adopted promulgated by the Office of Government Accountability Auditor General. The annual attestation shall be submitted to the department for review within 9 months after the end of the organization's fiscal year.

Section 99. Paragraph (e) of subsection (2), paragraph (b) of subsection (9), and paragraph (c) of subsection (20) of section 320.08058, Florida Statutes, are amended to read:

320.08058 Specialty license plates.--

- (2) CHALLENGER LICENSE PLATES. --
- (e) The <u>Office of Government Accountability Auditor</u>

 Ceneral has the authority to examine any and all records

 pertaining to the Astronauts Memorial Foundation, Inc., and the

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Technological Research and Development Authority to determine compliance with the law.

- (9) FLORIDA PROFESSIONAL SPORTS TEAM LICENSE PLATES. --
- (b) The license plate annual use fees are to be annually distributed as follows:
- 1. Fifty-five percent of the proceeds from the Florida Professional Sports Team plate must be deposited into the Professional Sports Development Trust Fund within the Office of Tourism, Trade, and Economic Development. These funds must be used solely to attract and support major sports events in this state. As used in this subparagraph, the term "major sports events" means, but is not limited to, championship or all-star contests of Major League Baseball, the National Basketball Association, the National Football League, the National Hockey League, the men's and women's National Collegiate Athletic Association Final Four basketball championship, or a horseracing or dogracing Breeders' Cup. All funds must be used to support and promote major sporting events, and the uses must be approved by the Florida Sports Foundation.
- 2. The remaining proceeds of the Florida Professional Sports Team license plate must be allocated to the Florida Sports Foundation, a direct-support organization of the Office of Tourism, Trade, and Economic Development. These funds must be deposited into the Professional Sports Development Trust Fund within the Office of Tourism, Trade, and Economic Development. These funds must be used by the Florida Sports Foundation to promote the economic development of the sports industry; to distribute licensing and royalty fees to participating professional sports teams; to institute a grant program for



communities bidding on minor sporting events that create an economic impact for the state; to distribute funds to Florida-based charities designated by the Florida Sports Foundation and the participating professional sports teams; and to fulfill the

sports promotion responsibilities of the Office of Tourism,

3747 Trade, and Economic Development.

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- 3. The Florida Sports Foundation shall provide an annual financial audit in accordance with s. 215.981 of its financial accounts and records by an independent certified public accountant pursuant to the contract established by the Office of Tourism, Trade, and Economic Development as specified in s. 288.1229(5). The auditor shall submit the audit report to the Office of Tourism, Trade, and Economic Development for review and approval. If the audit report is approved, the office shall certify the audit report to the Office of Government Accountability Auditor General for review.
 - (20) PROTECT WILD DOLPHINS LICENSE PLATES. --
- (c) The Office of Government Accountability Auditor

 General may examine any records of the Harbor Branch

 Oceanographic Institution, Inc., and any other organization that receives funds from the sale of this plate, to determine compliance with law.

Section 100. Paragraph (c) of subsection (1) of section 320.08062, Florida Statutes, is amended to read:

320.08062 Audits and attestations required; annual use fees of specialty license plates.--

(1)(c) Any organization subject to audit pursuant to s. 215.97 shall submit an audit report in accordance with rules adopted promulgated by the Office of Government Accountability



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Auditor General. The annual attestation shall be submitted to the department for review within 9 months after the end of the organization's fiscal year.

Section 101. Paragraph (d) of subsection (5) of section 322.081, Florida Statutes, is amended to read:

- 322.081 Requests to establish voluntary check-off on driver's license application.--
- (5) A voluntary contribution collected and distributed under this chapter, or any interest earned from those contributions, may not be used for commercial or for-profit activities nor for general or administrative expenses, except as authorized by law.
- (d) Any organization subject to audit pursuant to s. 215.97 shall submit an audit report in accordance with rules adopted promulgated by the Office of Government Accountability Auditor General. The annual attestation must be submitted to the department for review within 9 months after the end of the organization's fiscal year.

Section 102. Subsection (6) of section 322.135, Florida Statutes, is amended to read:

- 322.135 Driver's license agents.--
- (6) Administration of driver license services by a county tax collector as the exclusive agent of the department must be revenue neutral with no adverse state fiscal impact and with no adverse unfunded mandate to the tax collector. Toward this end, the Cost Determination and Allocation Task Force is created, to be established by July 1, 2001. The task force shall be composed of two representatives appointed by the executive director of the department, two tax collectors appointed by the president of



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HB 1879, Engrossed 2 2003 the Florida Tax Collectors, Inc., one from a small-population county and one from a large-population county; one person appointed by the Speaker of the House of Representatives; one person appointed by the President of the Senate; and the Governor's appointee. If requested by the task force, the Auditor General must provide technical assistance. The purpose of the task force is to recommend the allocation of cost between the Department of Highway Safety and Motor Vehicles and tax collectors to administer driver license services authorized in this chapter. These recommendations must be submitted in a written report by January 1, 2002. The task force shall dissolve on January 1, 2002. The written report shall be presented to the President of the Senate, the Speaker of the House of Representatives, and the Executive Office of the Governor, and shall contain findings and determinations and related allocation recommendations dealing with costs, both construction and operating costs, of both the department and the applicable tax collectors, appropriate allocations of costs between the department and the tax collectors, and fee recommendations to assure that the fees paid for these driver license services do not result in a loss of revenue to the state in excess of costs incurred by the state. Section 103. Section 324.202, Florida Statutes, is amended to read: 324.202 Seizure of motor vehicle license plates by recovery agents .--(1) The Department of Highway Safety and Motor Vehicles shall implement a pilot program using recovery agents for the

seizure of license plates in Broward County, Dade County, and



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HB 1879, Engrossed 2 2003 Hillsborough County. Licensed recovery agents and recovery agencies as described in s. 493.6101(20) and (21) may seize license plates of motor vehicles whose registrations have been suspended pursuant to s. 316.646 or s. 627.733 in such counties upon compliance with this section and rules of the Department of Highway Safety and Motor Vehicles. Upon the implementation of the vehicle information system overall reorganization to the Oracle database of driver licenses and a verification of an error rate of 2 percent or less for valid license plates seized during the period following implementation of the database, as determined by the Office of Program Policy Analysis and Government Accountability, the program shall be expanded to those counties where a majority of the governing body of the county has requested the program be implemented. The determination by the Office of Program Policy Analysis and Government Accountability shall be submitted to the Senate and the House of Representatives committees responsible for insurance and transportation issues no later than January 1, 2001. The program authorizing recovery agents and agencies to seize license plates shall be repealed July 1, 2002. The Department of Highway Safety and Motor Vehicles

shall:

(1)(a) Provide a procedure for recovery agents or recovery agencies who seize license plates pursuant to this section. This procedure shall include the development and distribution of forms and monthly renewal notices, including the name and most current address available to the department of persons not in compliance with s. 316.646 or s. 627.733.

(2)(b) Provide a method for the payment of a fee of \$25 to



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the recovery agent or recovery agency seizing an eligible license plate pursuant to this section.

Section 104. Subsection (2) of section 331.419, Florida Statutes, is amended to read:

331.419 Reports and audits.--

(2) By September 1, 2000, the corporation, in cooperation with the Office of Program Policy Analysis and Government Accountability, shall develop a research design, including goals and measurable objectives for the corporation, which will provide the Legislature with a quantitative evaluation of the corporation. The corporation shall utilize the monitoring mechanisms and reports developed in the designs and provide these reports to the Governor, the President of the Senate, the Speaker of the House of Representatives, and the Office of Program Policy Analysis and Government Accountability.

Section 105. Subsection (4) of section 334.0445, Florida Statutes, is amended to read:

334.0445 Model career service classification and compensation plan.--

(4) The department shall issue a baseline report on the performance measures outlined in subsection (3) within 30 days after implementation of this act and shall provide quarterly progress reports to the Department of Management Services, the Executive Office of the Governor, legislative appropriations committees, legislative personnel committees, the Auditor General, the Office of Program Policy Analysis and Government Accountability, and the affected certified bargaining unions. Such reports shall contain the mandatory measures listed in this legislation, as well as other mutually agreed-upon measures

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between the Department of Transportation, the Department of Management Services, the Executive Office of the Governor, legislative appropriations committees, legislative personnel committees, and the affected certified bargaining unions.

Section 106. Subsection (2) of section 336.022, Florida Statutes, is amended to read:

336.022 County transportation trust fund; controls and administrative remedies.--

The Office of Government Accountability Auditor General shall conduct an audit of each such special trust fund at such intervals of time as practicable and in accordance with s. 11.45, to assure that the surplus of the constitutional gas tax distributed to each county is being expended in accordance with law. If, as a result of an audit, the Office of Government Accountability Auditor General determines that a county has violated the constitutional or statutory requirements for expenditure of transportation funds, it he or she shall immediately notify the county. The county shall have an opportunity to respond to the auditor's report within 30 days after the date of written notification to the county. If the Office of Government Accountability Auditor General refuses to modify or repeal its his or her findings, the county may have such findings reviewed pursuant to the provisions of the Administrative Procedure Act, chapter 120. If the findings of the Office of Government Accountability Auditor General are upheld after exhaustion of all administrative and legal remedies of the county, no further surplus constitutional gas tax funds in excess of funds for committed projects shall be distributed to the violating county until the county corrects the matters



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cited by the Office of Government Accountability Auditor General

and such corrections have been certified by the Office of

Government Accountability Auditor General as having been

completed.

Section 107. Subsection (7) of section 339.406, Florida

Section 107. Subsection (7) of section 339.406, Florida Statutes, is amended to read:

- 339.406 Contract between the department and the corporation. -- The contract must provide for:
- (7) The authority for the department and the <u>Office of Government Accountability Auditor General</u> to conduct audits.

Section 108. Subsection (3) of section 365.173, Florida Statutes, is amended to read:

365.173 Wireless Emergency Telephone System Fund. --

- (3) The Office of Government Accountability Auditor

 General shall annually audit the fund to ensure that moneys in the fund are being managed in accordance with this section and s. 365.172. The Office of Government Accountability Auditor

 General shall provide a report of the annual audit to the board. Section 109. Subsection (3) of section 373.45926, Florida
- 373.45926 Everglades Trust Fund; allocation of revenues and expenditure of funds for conservation and protection of natural resources and abatement of water pollution.--
- (3) The South Florida Water Management District shall furnish, on a quarterly basis, a detailed copy of its expenditures from the Everglades Trust Fund to the Governor, the President of the Senate, and the Speaker of the House of Representatives, and shall make copies available to the public. The information shall be provided in a format approved by the

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Statutes, is amended to read:



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Joint Legislative Committee on Everglades Oversight. At the direction of the Joint Legislative Committee on Everglades Oversight, an audit may be made from time to time by the Office of Government Accountability Auditor General, and such audit shall be within the authority of said Office of Government Accountability Auditor General to make.

Section 110. Paragraph (c) of subsection (3) of section 373.4595, Florida Statutes, is amended to read:

373.4595 Lake Okeechobee Protection Program. --

LAKE OKEECHOBEE PROTECTION PROGRAM. -- A protection program for Lake Okeechobee that achieves phosphorus load reductions for Lake Okeechobee shall be immediately implemented as specified in this subsection. The program shall address the reduction of phosphorus loading to the lake from both internal and external sources. Phosphorus load reductions shall be achieved through a phased program of implementation. Initial implementation actions shall be technology-based, based upon a consideration of both the availability of appropriate technology and the cost of such technology, and shall include phosphorus reduction measures at both the source and the regional level. The initial phase of phosphorus load reductions shall be based upon the district's Technical Publication 81-2 and the district's WOD program, with subsequent phases of phosphorus load reductions based upon the total maximum daily loads established in accordance with s. 403.067. In the development and administration of the Lake Okeechobee Protection Program, the coordinating agencies shall maximize opportunities provided by federal cost-sharing programs and opportunities for partnerships with the private sector.



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(c) Lake Okeechobee Watershed Phosphorus Control
Program.—The Lake Okeechobee Watershed Phosphorus Control
Program is designed to be a multifaceted approach to reducing
phosphorus loads by improving the management of phosphorus
sources within the Lake Okeechobee watershed through continued
implementation of existing regulations and best management
practices, development and implementation of improved best
management practices, improvement and restoration of the
hydrologic function of natural and managed systems, and
utilization of alternative technologies for nutrient reduction.
The coordinating agencies shall facilitate the application of
federal programs that offer opportunities for water quality
treatment, including preservation, restoration, or creation of
wetlands on agricultural lands.

- 1. Agricultural nonpoint source best management practices, developed in accordance with s. 403.067 and designed to achieve the objectives of the Lake Okeechobee Protection Program, shall be implemented on an expedited basis. By March 1, 2001, the coordinating agencies shall develop an interagency agreement pursuant to ss. 373.046 and 373.406(5) that assures the development of best management practices that complement existing regulatory programs and specifies how those best management practices are implemented and verified. The interagency agreement shall address measures to be taken by the coordinating agencies during any best management practice reevaluation performed pursuant to sub-subparagraph d. The department shall use best professional judgment in making the initial determination of best management practice effectiveness.
 - a. As provided in s. 403.067(7)(d), by October 1, 2000,



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the Department of Agriculture and Consumer Services, in consultation with the department, the district, and affected parties, shall initiate rule development for interim measures, best management practices, conservation plans, nutrient management plans, or other measures necessary for Lake Okeechobee phosphorus load reduction. The rule shall include thresholds for requiring conservation and nutrient management plans and criteria for the contents of such plans. Development of agricultural nonpoint source best management practices shall initially focus on those priority basins listed in subparagraph (b)1. The Department of Agriculture and Consumer Services, in consultation with the department, the district, and affected parties, shall conduct an ongoing program for improvement of existing and development of new interim measures or best management practices for the purpose of adoption of such practices by rule.

b. Where agricultural nonpoint source best management practices or interim measures have been adopted by rule of the Department of Agriculture and Consumer Services, the owner or operator of an agricultural nonpoint source addressed by such rule shall either implement interim measures or best management practices or demonstrate compliance with the district's WOD program by conducting monitoring prescribed by the department or the district. Owners or operators of agricultural nonpoint sources who implement interim measures or best management practices adopted by rule of the Department of Agriculture and Consumer Services shall be subject to the provisions of s. 403.067(7). The Department of Agriculture and Consumer Services, in cooperation with the department and the district, shall



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- c. The district or department shall conduct monitoring at representative sites to verify the effectiveness of agricultural nonpoint source best management practices.
- d. Where water quality problems are detected for agricultural nonpoint sources despite the appropriate implementation of adopted best management practices, the Department of Agriculture and Consumer Services, in consultation with the other coordinating agencies and affected parties, shall institute a reevaluation of the best management practices and make appropriate changes to the rule adopting best management practices.
- 2. Nonagricultural nonpoint source best management practices, developed in accordance with s. 403.067 and designed to achieve the objectives of the Lake Okeechobee Protection Program, shall be implemented on an expedited basis. By March 1, 2001, the department and the district shall develop an interagency agreement pursuant to ss. 373.046 and 373.406(5) that assures the development of best management practices that complement existing regulatory programs and specifies how those best management practices are implemented and verified. The interagency agreement shall address measures to be taken by the department and the district during any best management practice reevaluation performed pursuant to sub-subparagraph d.
- a. The department and the district are directed to work with the University of Florida's Institute of Food and Agricultural Sciences to develop appropriate nutrient

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application rates for all nonagricultural soil amendments in the watershed. As provided in s. 403.067(7)(c), by January 1, 2001, the department, in consultation with the district and affected parties, shall develop interim measures, best management practices, or other measures necessary for Lake Okeechobee phosphorus load reduction. Development of nonagricultural nonpoint source best management practices shall initially focus on those priority basins listed in subparagraph (b)1. The department, the district, and affected parties shall conduct an ongoing program for improvement of existing and development of new interim measures or best management practices. The district shall adopt technology-based standards under the district's WOD program for nonagricultural nonpoint sources of phosphorus.

- b. Where nonagricultural nonpoint source best management practices or interim measures have been developed by the department and adopted by the district, the owner or operator of a nonagricultural nonpoint source shall implement interim measures or best management practices and be subject to the provisions of s. 403.067(7). The department and district shall provide technical and financial assistance for implementation of nonagricultural nonpoint source best management practices, subject to the availability of funds.
- c. The district or the department shall conduct monitoring at representative sites to verify the effectiveness of nonagricultural nonpoint source best management practices.
- d. Where water quality problems are detected for nonagricultural nonpoint sources despite the appropriate implementation of adopted best management practices, the department and the district shall institute a reevaluation of



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- the best management practices.
 - 3. The provisions of subparagraphs 1. and 2. shall not preclude the department or the district from requiring compliance with water quality standards or with current best management practices requirements set forth in any applicable regulatory program authorized by law for the purpose of protecting water quality. Additionally, subparagraphs 1. and 2. are applicable only to the extent that they do not conflict with any rules promulgated by the department that are necessary to maintain a federally delegated or approved program.
 - 4. Projects which reduce the phosphorus load originating from domestic wastewater systems within the Lake Okeechobee watershed shall be given funding priority in the department's revolving loan program under s. 403.1835. The department shall coordinate and provide assistance to those local governments seeking financial assistance for such priority projects.
 - 5. Projects that make use of private lands, or lands held in trust for Indian tribes, to reduce nutrient loadings or concentrations within a basin by one or more of the following methods: restoring the natural hydrology of the basin, restoring wildlife habitat or impacted wetlands, reducing peak flows after storm events, increasing aquifer recharge, or protecting range and timberland from conversion to development, are eligible for grants available under this section from the coordinating agencies. For projects of otherwise equal priority, special funding priority will be given to those projects that make best use of the methods outlined above that involve public-private partnerships or that obtain federal match money. Preference ranking above the special funding priority will be given to

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projects located in a rural area of critical economic concern designated by the Governor. Grant applications may be submitted by any person or tribal entity, and eligible projects may include, but are not limited to, the purchase of conservation and flowage easements, hydrologic restoration of wetlands, creating treatment wetlands, development of a management plan for natural resources, and financial support to implement a management plan.

- 6.a. The department shall require all entities disposing of domestic wastewater residuals within the Lake Okeechobee watershed and the remaining areas of Okeechobee, Glades, and Hendry Counties to develop and submit to the department an agricultural use plan that limits applications based upon phosphorus loading. By July 1, 2005, phosphorus concentrations originating from these application sites shall not exceed the limits established in the district's WOD program.
- b. Private and government-owned utilities within Monroe, Dade, Broward, Palm Beach, Martin, St. Lucie, Indian River, Okeechobee, Highlands, Hendry, and Glades Counties that dispose of wastewater residual sludge from utility operations and septic removal by land spreading in the Lake Okeechobee watershed may use a line item on local sewer rates to cover wastewater residual treatment and disposal if such disposal and treatment is done by approved alternative treatment methodology at a facility located within the areas designated by the Governor as rural areas of critical economic concern pursuant to s. 288.0656. This additional line item is an environmental protection disposal fee above the present sewer rate and shall not be considered a part of the present sewer rate to customers,



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HB 1879, Engrossed 2 2003 notwithstanding provisions to the contrary in chapter 367. The fee shall be established by the county commission or its designated assignee in the county in which the alternative method treatment facility is located. The fee shall be calculated to be no higher than that necessary to recover the facility's prudent cost of providing the service. Upon request by an affected county commission, the Florida Public Service Commission will provide assistance in establishing the fee. Further, for utilities and utility authorities that use the additional line item environmental protection disposal fee, such fee shall not be considered a rate increase under the rules of the Public Service Commission and shall be exempt from such rules. Utilities using the provisions of this section may immediately include in their sewer invoicing the new environmental protection disposal fee. Proceeds from this environmental protection disposal fee shall be used for treatment and disposal of wastewater residuals, including any treatment technology that helps reduce the volume of residuals that require final disposal, but such proceeds shall not be used for transportation or shipment costs for disposal or any costs relating to the land application of residuals in the Lake Okeechobee watershed.

c. No less frequently than once every 3 years, the Florida Public Service Commission or the county commission through the services of an independent auditor shall perform a financial audit of all facilities receiving compensation from an environmental protection disposal fee. The Florida Public Service Commission or the county commission through the services of an independent auditor shall also perform an audit of the



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methodology used in establishing the environmental protection disposal fee. The Florida Public Service Commission or the county commission shall, within 120 days after completion of an audit, file the audit report with the President of the Senate and the Speaker of the House of Representatives and shall provide copies to the county commissions of the counties set forth in sub-subparagraph b. The books and records of any facilities receiving compensation from an environmental protection disposal fee shall be open to the Florida Public Service Commission and the Office of Government Accountability Auditor General for review upon request.

- 7. The Department of Health shall require all entities disposing of septage within the Lake Okeechobee watershed and the remaining areas of Okeechobee, Glades, and Hendry Counties to develop and submit to that agency, by July 1, 2003, an agricultural use plan that limits applications based upon phosphorus loading. By July 1, 2005, phosphorus concentrations originating from these application sites shall not exceed the limits established in the district's WOD program.
- 8. The Department of Agriculture and Consumer Services shall initiate rulemaking requiring entities within the Lake Okeechobee watershed and the remaining areas of Okeechobee, Glades, and Hendry Counties which land-apply animal manure to develop conservation or nutrient management plans that limit application, based upon phosphorus loading. Such rules may include criteria and thresholds for the requirement to develop a conservation or nutrient management plan, requirements for plan approval, and recordkeeping requirements.
 - 9. Prior to authorizing a discharge into works of the



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district, the district shall require responsible parties to
demonstrate that proposed changes in land use will not result in
increased phosphorus loading over that of existing land uses.

10. The district, the department, or the Department of Agriculture and Consumer Services, as appropriate, shall implement those alternative nutrient reduction technologies determined to be feasible pursuant to subparagraph (d)6.

Section 111. Paragraph (a) of subsection (6) of section 373.536, Florida Statutes, is amended to read:

373.536 District budget and hearing thereon. --

- (6) FINAL BUDGET; ANNUAL AUDIT; CAPITAL IMPROVEMENTS PLAN; WATER RESOURCE DEVELOPMENT WORK PROGRAM.--
- (a) Each district must, by the date specified for each item, furnish copies of the following documents to the Governor, the President of the Senate, the Speaker of the House of Representatives, the chairs of all legislative committees and subcommittees having substantive or fiscal jurisdiction over the districts, as determined by the President of the Senate or the Speaker of the House of Representatives as applicable, the secretary of the department, and the governing board of each county in which the district has jurisdiction or derives any funds for the operations of the district:
- 1. The adopted budget, to be furnished within 10 days after its adoption.
- 2. A financial audit of its accounts and records, to be furnished within 10 days after its acceptance by the governing board. The audit must be conducted in accordance with the provisions of s. 11.45 and the rules adopted thereunder. In addition to the entities named above, the district must provide

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a copy of the audit to the <u>Office of Government Accountability</u>

Auditor General within 10 days after its acceptance by the governing board.

- 3. A 5-year capital improvements plan, to be furnished within 45 days after the adoption of the final budget. The plan must include expected sources of revenue for planned improvements and must be prepared in a manner comparable to the fixed capital outlay format set forth in s. 216.043.
- A 5-year water resource development work program to be furnished within 45 days after the adoption of the final budget. The program must describe the district's implementation strategy for the water resource development component of each approved regional water supply plan developed or revised under s. 373.0361. The work program must address all the elements of the water resource development component in the district's approved regional water supply plans. Within 45 days after its submittal, the department shall review the proposed work program and submit its findings, questions, and comments to the district. The review must include a written evaluation of the program's consistency with the furtherance of the district's approved regional water supply plans, and the adequacy of proposed expenditures. As part of the review, the department shall give interested parties the opportunity to provide written comments on each district's proposed work program. Within 60 days after receipt of the department's evaluation, the governing board shall state in writing to the department which changes recommended in the evaluation it will incorporate into its work program or specify the reasons for not incorporating the changes. The department shall include the district's responses



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4264	in a final evaluation report and shall submit a copy of the
4265	report to the Governor, the President of the Senate, and the
4266	Speaker of the House of Representatives.
4267	Section 112. Paragraph (c) of subsection (6) of section
4268	403.1835, Florida Statutes, is amended to read:
4269	403.1835 Water pollution control financial assistance
4270	(6) Prior to approval of financial assistance, the
4271	applicant shall:
4272	(c) Provide assurance that records will be kept using
4273	generally accepted accounting principles and that the
4274	department, the Office of Government Accountability Auditor
4275	General, or their agents will have access to all records
4276	pertaining to the financial assistance provided.
4277	Section 113. Paragraph (d) of subsection (11) of section
4278	403.8532, Florida Statutes, is amended to read:
4279	403.8532 Drinking water state revolving loan fund; use;
4280	rules
4281	(11) Prior to approval of a loan, the local government or
4282	public water system shall, at a minimum:
4283	(d) Provide assurance that records will be kept using
4284	generally accepted accounting principles and that the department
4285	or its agents and the Office of Government Accountability
4286	Auditor General will have access to all records pertaining to
4287	the loan.
4288	Section 114. Subsection (17) of section 409.2563, Florida
4289	Statutes, is amended to read:
4290	409.2563 Administrative establishment of child support
4291	obligations

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EVALUATION. --

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For the purpose of identifying measurable outcomes and evaluating the administrative process created by this section, a study area shall be established. The study area must be located in a county selected by the Department of Revenue having a population of fewer than 500,000, in which the Title IV-D caseload did not exceed 20,000 cases, and the obligation rate was approximately 65 percent at the end of the 1999-2000 fiscal year. The Department of Revenue shall develop measurable outcomes that at a minimum consist of the department's support order establishment performance measures that are applicable to the administrative process, a measure of the effectiveness of the administrative process in establishing support orders as compared to the judicial process, and a measure of the cost efficiency of the administrative process as compared to the judicial process. The department shall use the procedures of this section to establish support obligations in Title IV-D cases on behalf of custodial parents or caretaker relatives residing in the county selected for the study area. By June 30, 2002, the Department of Revenue shall submit a report on the implementation of the administrative process in the study area to the Governor and Cabinet, the President of the Senate, and the Speaker of the House of Representatives. The Office of Program Policy Analysis and Government Accountability shall conduct an evaluation of the operation and impact of the administrative process in the study area. In evaluating the administrative process, achievement of the measurable outcomes must be considered. The Office of Program Policy Analysis and Government Accountability shall submit an evaluation report on the administrative process in the study area by June 30, 2003,



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which must include the findings of the evaluation and any recommendations to improve the administrative process established by this section. The department shall report to the Governor and Cabinet, the President of the Senate, and the Speaker of the House of Representatives by June 30, 2004, on the implementation and results of the procedures established by this section.

- (b) The Office of Program Policy Analysis and Government Accountability shall conduct an evaluation of the statewide implementation of the administrative process for establishing child support provided for in this section. This evaluation shall examine whether these processes have been effectively implemented and administered statewide and are operating to the benefit of the children, including, but not limited to the ability of Title IV-D parents to easily access the court system for necessary court action. The Office of Program Policy Analysis and Government Accountability shall submit an evaluation report on the statewide implementation of the administrative processes for establishing child support by January 31, 2005.
- Section 115. Subsections (12) and (13) of section 411.01, Florida Statutes, are renumbered as subsections (11) and (12), respectively, and present subsections (8) and (11) of said section are amended to read:
- 411.01 Florida Partnership for School Readiness; school readiness coalitions.--
- (8) STANDARDS; OUTCOME MEASURES.—All publicly funded school readiness programs shall be required to meet the performance standards and outcome measures developed and

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approved by the partnership. The Office of Program Policy

Analysis and Government Accountability shall provide

consultation to the partnership in the development of the

measures and standards. These performance standards and outcome

measures shall be applicable on a statewide basis.

(11) REPORTS.--The Office of Program Policy Analysis and Government Accountability shall assess the implementation, efficiency, and outcomes of the school readiness program and report its findings to the President of the Senate and the Speaker of the House of Representatives by January 1, 2002. Subsequent reviews shall be conducted at the direction of the Joint Legislative Auditing Committee.

Section 116. Section 411.011, Florida Statutes, is amended to read:

411.011 Records of children in school readiness programs.—The individual records of children enrolled in school readiness programs provided under s. 411.01, when held in the possession of the school readiness coalition or the Florida Partnership for School Readiness, are confidential and exempt from the provisions of s. 119.07 and s. 24(a), Art. I of the State Constitution. For the purposes of this section, records include assessment data, health data, records of teacher observations, and identifying data, including the child's social security number. A parent, guardian, or individual acting as a parent in the absence of a parent or guardian has the right to inspect and review the individual school readiness program record of his or her child and to obtain a copy of the record. School readiness records may be released to the United States Secretary of Education, the United States Secretary of Health



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HB 1879, Engrossed 2 2003 and Human Services, and the Comptroller General of the United States for the purpose of federal audits; to individuals or organizations conducting studies for institutions to develop, validate, or administer assessments or improve instruction; to accrediting organizations in order to carry out their accrediting functions; to appropriate parties in connection with an emergency if the information is necessary to protect the health or safety of the student or other individuals; to the Office of Government Accountability Auditor General in connection with its his or her official functions; to a court of competent jurisdiction in compliance with an order of that court pursuant to a lawfully issued subpoena; and to parties to an interagency agreement among school readiness coalitions, local governmental agencies, providers of school readiness programs, state agencies, and the Florida Partnership for School Readiness for the purpose of implementing the school readiness program. Agencies, organizations, or individuals that receive school readiness records in order to carry out their official functions must protect the data in a manner that will not permit the personal identification of students and their parents by persons other than those authorized to receive the records. This section is subject to the Open Government Sunset Review Act of 1995 in accordance with s. 119.15 and shall stand repealed on October 2, 2005, unless reviewed and saved from repeal through reenactment by the Legislature. Section 117. Subsection (2) of section 411.221, Florida

Statutes, is amended to read:

411.221 Prevention and early assistance strategic plan; agency responsibilities .--



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(2) The strategic plan and subsequent plan revisions shall incorporate and otherwise utilize, to the fullest extent possible, the evaluation findings and recommendations from intraagency, independent third-party, field projects, and reports issued by the Auditor General or the Office of Program Policy Analysis and Government Accountability, as well as the recommendations of the State Coordinating Council for School Readiness Programs.

Section 118. Subsection (1) of section 421.091, Florida Statutes, is amended to read:

- 421.091 Financial accounting and investments; fiscal year.--
- (1) A complete and full financial accounting and audit in accordance with federal audit standards of public housing agencies shall be made biennially by a certified public accountant. A copy of such audit shall be filed with the governing body and with the Office of Government Accountability Auditor General.

Section 119. Subsection (2) of section 427.705, Florida Statutes, is amended to read:

- 427.705 Administration of the telecommunications access system.--
- (2) The administrator shall be audited annually by an independent auditing firm to assure proper management of any revenues it receives and disburses. The administrator's books and records shall be open to the commission and to the Office of Government Accountability Auditor General for review upon request. The commission shall have the authority to establish fiscal and operational requirements for the administrator to



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follow in order to ensure that the administrative costs of the system are reasonable.

Section 120. Section 443.1316, Florida Statutes, is amended to read:

443.1316 Contract with Department of Revenue for unemployment tax collection services. -- By January 1, 2001, the Agency for Workforce Innovation shall enter into a contract with the Department of Revenue which shall provide for the Department of Revenue to provide unemployment tax collection services. The Department of Revenue, in consultation with the Department of Labor and Employment Security, shall determine the number of positions needed to provide unemployment tax collection services within the Department of Revenue. The number of unemployment tax collection service positions the Department of Revenue determines are needed shall not exceed the number of positions that, prior to the contract, were authorized to the Department of Labor and Employment Security for this purpose. Upon entering into the contract with the Agency for Workforce Innovation to provide unemployment tax collection services, the number of required positions, as determined by the Department of Revenue, shall be authorized within the Department of Revenue. Beginning January 1, 2002, the Office of Program Policy Analysis and Government Accountability shall conduct a feasibility study regarding privatization of unemployment tax collection services. A report on the conclusions of this study shall be submitted to the Governor, the President of the Senate, and the Speaker of the House of Representatives. The Department of Revenue is considered to be administering a revenue law of this state when the department provides unemployment compensation tax collection



HB 1879, Engrossed 2 2003 4467 services pursuant to a contract of the department with the Agency for Workforce Innovation. Sections 213.018, 213.025, 4468 213.051, 213.053, 213.055, 213.071, 213.10, 213.2201, 213.23, 4469 213.24(2), 213.27, 213.28, 213.285, 213.37, 213.50, 213.67, 4470 213.69, 213.73, 213.733, 213.74, and 213.757 apply to the 4471 collection of unemployment contributions by the Department of 4472 Revenue unless prohibited by federal law. 4473 Section 121. Subsection (6) of section 445.003, Florida 4474 Statutes, is amended to read: 4475 445.003 Implementation of the federal Workforce Investment 4476 Act of 1998.--4477 (6) LONG-TERM CONSOLIDATION OF WORKFORCE DEVELOPMENT . --4478 4479 (a) Workforce Florida, Inc., may recommend workforcerelated divisions, bureaus, units, programs, duties, 4480 commissions, boards, and councils that can be eliminated, 4481 consolidated, or privatized. 4482 The Office of Program Policy Analysis and Government 4483 Accountability shall review the workforce development system, as 4484 4485 established by this act. The office shall submit its final report and recommendations by December 31, 2002, to the 4486 4487 President of the Senate and the Speaker of the House of Representatives. 4488 Section 122. Subsections (9), (10), and (11) of section 4489 445.004, Florida Statutes, are renumbered as subsections (8), 4490 (9), and (10), respectively, and present subsections (8) and (9) 4491 of said section are amended to read: 4492 445.004 Workforce Florida, Inc.; creation; purpose; 4493 membership; duties and powers. --4494 4495 (8) The Auditor General may, pursuant to his or her

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authority or at the direction of the Legislative Auditing
Committee, conduct an audit of Workforce Florida, Inc., or the
programs or entities created by Workforce Florida, Inc. The
Office of Program Policy Analysis and Government Accountability,
pursuant to its authority or at the direction of the Legislative
Auditing Committee, may review the systems and controls related
to performance outcomes and quality of services of Workforce
Florida, Inc.

- (8)(9) Workforce Florida, Inc., in collaboration with the regional workforce boards and appropriate state agencies and local public and private service providers, and in consultation with the Office of Program Policy Analysis and Government Accountability, shall establish uniform measures and standards to gauge the performance of the workforce development strategy. These measures and standards must be organized into three outcome tiers.
- (a) The first tier of measures must be organized to provide benchmarks for systemwide outcomes. Workforce Florida, Inc., must, in collaboration with the Office of Program Policy Analysis and Government Accountability, establish goals for the tier-one outcomes. Systemwide outcomes may include employment in occupations demonstrating continued growth in wages; continued employment after 3, 6, 12, and 24 months; reduction in and elimination of public assistance reliance; job placement; employer satisfaction; and positive return on investment of public resources.
- (b) The second tier of measures must be organized to provide a set of benchmark outcomes for the initiatives of the First Jobs/First Wages Council, the Better Jobs/Better Wages



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Council, and the High Skills/High Wages Council and for each of the strategic components of the workforce development strategy. Cost per entered employment, earnings at placement, retention in employment, job placement, and entered employment rate must be included among the performance outcome measures.

- (c) The third tier of measures must be the operational output measures to be used by the agency implementing programs, and it may be specific to federal requirements. The tier-three measures must be developed by the agencies implementing programs, and Workforce Florida, Inc., may be consulted in this effort. Such measures must be reported to Workforce Florida, Inc., by the appropriate implementing agency.
- (d) Regional differences must be reflected in the establishment of performance goals and may include job availability, unemployment rates, average worker wage, and available employable population.
- (e) Job placement must be reported pursuant to s. 1008.39. Positive outcomes for providers of education and training must be consistent with ss. 1008.42 and 1008.43.
- (f) The uniform measures of success that are adopted by Workforce Florida, Inc., or the regional workforce boards must be developed in a manner that provides for an equitable comparison of the relative success or failure of any service provider in terms of positive outcomes.
- (g) By December 1 of each year, Workforce Florida, Inc., shall provide the Legislature with a report detailing the performance of Florida's workforce development system, as reflected in the three-tier measurement system. Additionally, this report must benchmark Florida outcomes, at all tiers,



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against other states that collect data similarly.

Section 123. Paragraph (d) of subsection (3) of section 445.009, Florida Statutes, is amended to read:

445.009 One-stop delivery system.--

- (3) Notwithstanding any other provision of law, any memorandum of understanding in effect on June 30, 2000, between a regional workforce board and the Department of Labor and Employment Security governing the delivery of workforce services shall remain in effect until September 30, 2000. Beginning October 1, 2000, regional workforce boards shall enter into a memorandum of understanding with the Agency for Workforce Innovation for the delivery of employment services authorized by the federal Wagner-Peyser Act. This memorandum of understanding must be performance based.
- (d) The Office of Program Policy Analysis and Government Accountability, in consultation with Workforce Florida, Inc., shall review the delivery of employment services under the Wagner-Peyser Act and the integration of those services with other activities performed through the one-stop delivery system and shall provide recommendations to the Legislature for improving the effectiveness of the delivery of employment services in this state. The Office of Program Policy Analysis and Government Accountability shall submit a report and recommendations to the Governor, the President of the Senate, and the Speaker of the House of Representatives by December 31, 2002.

Section 124. Paragraph (a) of subsection (1) of section 445.011, Florida Statutes, is amended to read:

445.011 Workforce information systems.--



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(1) Workforce Florida, Inc., shall implement, subject to legislative appropriation, automated information systems that are necessary for the efficient and effective operation and management of the workforce development system. These information systems shall include, but need not be limited to, the following:

- (a) An integrated management system for the one-stop service delivery system, which includes, at a minimum, common registration and intake, screening for needs and benefits, case planning and tracking, training benefits management, service and training provider management, performance reporting, executive information and reporting, and customer-satisfaction tracking and reporting.
- 1. The system should report current budgeting, expenditure, and performance information for assessing performance related to outcomes, service delivery, and financial administration for workforce programs pursuant to s. 445.004(5) and (8)(9).
- 2. The information system should include auditable systems and controls to ensure financial integrity and valid and reliable performance information.
- 3. The system should support service integration and case management by providing for case tracking for participants in welfare transition programs.

Section 125. Subsection (10) of section 446.609, Florida Statutes, is amended to read:

446.609 Jobs for Florida's Graduates Act. --

(10) ASSESSMENT OF PROGRAM RESULTS .-- The success of the



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Jobs for Florida's Graduates Program shall be assessed as follows:

- (a) No later than November 1 of each year of the Jobs for Florida's Graduates Program, Jobs for America's Graduates, Inc., shall conduct and deliver to the Office of Program Policy Analysis and Government Accountability a full review and report of the program's activities. The Office of Program Policy Analysis and Government Accountability shall audit and review the report and deliver the report, along with its analysis and any recommendations for expansion, curtailment, modification, or continuation, to the board not later than December 31 of the same year.
- (b) Beginning in the first year of the Jobs for Florida's Graduates Program, the Office of Economic and Demographic Research shall undertake, during the initial phase, an ongoing longitudinal study of participants to determine the overall efficacy of the program. The division shall transmit its findings each year to the Office of Program Policy Analysis and Government Accountability for inclusion in the report provided for in paragraph (a).

Section 126. Paragraph (d) of subsection (3) and subsection (9) of section 455.32, Florida Statutes, are amended to read:

455.32 Management Privatization Act. --

(3) Based upon the request of any board, commission, or council, the department is authorized to contract with a corporation or other business entity to perform support services specified in the contract. The contract must be in compliance with this section and other applicable laws and must be approved

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by the board before the department enters into the contract. The department shall retain responsibility for any duties it currently exercises relating to its police powers and any other current duty that is not provided to the corporation by the contract. The contract shall provide, at a minimum, that:

- (d) The corporation keep financial and statistical information as necessary to completely disclose the financial condition and operation of the project and as requested by the Office of Program Policy Analysis and Government Accountability, the Auditor General, and the department.
- (9) The corporation shall provide for an annual financial audit of its financial accounts and records by an independent certified public accountant. The annual audit report shall include a management letter in accordance with s. 11.45 and a detailed supplemental schedule of expenditures for each expenditure category. The annual audit report must be submitted to the board, the department, and the Office of Government Accountability Auditor General for review.

Section 127. Paragraph (j) of subsection (3) of section 471.038, Florida Statutes, is amended to read:

- 471.038 Florida Engineers Management Corporation. --
- (3) The Florida Engineers Management Corporation is created to provide administrative, investigative, and prosecutorial services to the board in accordance with the provisions of chapter 455 and this chapter. The management corporation may hire staff as necessary to carry out its functions. Such staff are not public employees for the purposes of chapter 110 or chapter 112, except that the board of directors and the staff are subject to the provisions of s.



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112.061. The provisions of s. 768.28 apply to the management corporation, which is deemed to be a corporation primarily acting as an instrumentality of the state, but which is not an agency within the meaning of s. 20.03(11). The management corporation shall:

(j) Provide for an annual financial audit of its financial accounts and records by an independent certified public accountant. The annual audit report shall include a management letter in accordance with s. 11.45 and a detailed supplemental schedule of expenditures for each expenditure category. The annual audit report must be submitted to the board, the department, and the Office of Government Accountability Auditor General for review.

Section 128. Subsection (4) of section 527.22, Florida Statutes, is amended to read:

- 527.22 Florida Propane Gas Education, Safety, and Research Council established; membership; duties and responsibilities.--
- (4) The council shall keep minutes, accounting records, and other records as necessary to clearly reflect all of the acts and transactions of the council and regularly report such information to the commissioner, along with such other information as the commissioner requires. All records of the council shall be kept on file with the department, and these records and other documents about matters within the jurisdiction of the council shall be subject to the review and inspection of the department's Inspector General, the Office of Government Accountability Auditor General, and the members of the council, or other interested parties upon request. All records of the council are subject to the provisions of s.

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HB 1879, Engrossed 2 2003 119.07. 4699 Section 129. Paragraph (c) of subsection (2) of section 4700 550.125, Florida Statutes, is amended to read: 4701 4702 550.125 Uniform reporting system; bond requirement.--(2)4703 (C) The Auditor General and the Office of Program Policy 4704 Analysis and Government Accountability may, pursuant to the 4705 direction of the Auditor General their own authority or at the 4706 direction of the Legislative Auditing Committee, audit, examine, 4707 and check the books and records of any permitholder. These audit 4708 reports shall become part of, and be maintained in, the division 4709 files. 4710 4711 Section 130. Paragraph (d) of subsection (10) of section 601.15, Florida Statutes, is amended to read: 4712 601.15 Advertising campaign; methods of conducting; excise 4713 tax; emergency reserve fund; citrus research. --4714 (10)The powers and duties of the Department of Citrus 4715 include the following: 4716 To keep books, records, and accounts of all of its 4717 activities, which books, records, and accounts shall be open to 4718 inspection, audit, and examination by the Auditor General and 4719 the Office of Program Policy Analysis and Government 4720 Accountability. 4721 Section 131. Subsection (2) of section 616.263, Florida 4722 Statutes, is amended to read: 4723

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4726 4727 (2) The authority shall at all times maintain proper accounting systems and procedures and shall be subject to audit by the Office of Government Accountability Auditor General.

616.263 Annual reports of authority. --

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Section 132. Subsection (5) of section 744.708, Florida Statutes, is amended to read:

744.708 Reports and standards.--

(5) An independent audit by a qualified certified public accountant shall be performed at least every 2 years. The audit should include an investigation into the practices of the office for managing the person and property of the wards. A copy of the report shall be submitted to the Statewide Public Guardianship Office. In addition, the office of public guardian shall be subject to audits or examinations by the Auditor General and the Office of Program Policy Analysis and Government Accountability pursuant to law.

Section 133. Subsection (3) of section 943.25, Florida Statutes, is amended to read:

943.25 Criminal justice trust funds; source of funds; use of funds.--

General is directed in its her or his audit of courts to ascertain that such assessments have been collected and remitted and shall report to the Legislature. All such records of the courts shall be open for its her or his inspection. The Office of Government Accountability Auditor General is further directed to conduct audits of the expenditures of the trust funds and to report to the Legislature. Such audits shall be conducted in accordance with s. 11.45.

Section 134. Paragraph (a) of subsection (1) of section 944.105, Florida Statutes, is amended to read:

944.105 Contractual arrangements with private entities for operation and maintenance of correctional facilities and

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- (1) The Department of Corrections is authorized to enter into contracts with private vendors for the provision of the operation and maintenance of correctional facilities and the supervision of inmates. However, no such contract shall be entered into or renewed unless:
- (a) The contract offers a substantial savings to the department, as determined by the department. In determining the cost savings, the department, after consultation with the Office of Government Accountability Auditor General, shall calculate all the cost components that contribute to the inmate per diem, including all administrative costs associated with central and regional office administration. Services which are provided to the department by other government agencies without any direct cost to the department shall be assigned an equivalent cost and included in the per diem. The private firm shall be assessed the total annual cost to the state of monitoring the contract;
- Section 135. Paragraph (c) of subsection (2) of section 944.512, Florida Statutes, is amended to read:
- 944.512 State lien on proceeds from literary or other type of account of crime for which convicted.--
- (2) The proceeds of such account shall be distributed in the following order:
- (c) After payments have been made pursuant to paragraph (a) or paragraph (b), an amount equal to pay all court costs in the prosecution of the convicted felon, which shall include, but not be limited to, jury fees and expenses, court reporter fees, and reasonable per diem for the prosecuting attorneys for the state, shall go to the General Revenue Fund. Additional costs



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shall be assessed for the computed per capita cost of imprisonment or supervision by the state or county correctional system. Such costs shall be determined and certified by the prosecuting attorney and the imprisoning entity and subject to review by the Office of Government Accountability Auditor General.

Section 136. Subsections (3) and (5) of section 944.719, Florida Statutes, are amended to read:

944.719 Adoption of rules, monitoring, and reporting .--

- (3) The private vendor shall provide a work area at the private correctional facility for use by the contract monitor appointed by the department and shall provide the monitor with access to all data, reports, and other materials that the monitor, and the Auditor General, and the Office of Program Policy Analysis and Government Accountability determine are necessary to carry out monitoring and auditing responsibilities.
- (5) The Office of Program Policy Analysis and Government Accountability shall conduct a performance audit, including a review of the annual financial audit of the private entity and shall deliver a report to the Legislature by February 1 of the third year following any contract awarded by the department for the operation of a correctional facility by a private vendor.
- (a) The report shall determine the reasonableness of the cost analysis procedures used by the department for comparing services provided under the contract and for comparing the quality of the services provided under the contract with the costs and quality of similar services provided by the department.
 - (b) In preparing the report, the office shall consider, in



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addition to other factors it determines are significant:

1. The extent to which the private vendor and the department have complied with the terms of the contract and ss. 944.710-944.719.

2. The wages and benefits that are provided to the staff of the private correctional facility as compared to wages and benefits provided to employees of the department performing comparable tasks.

Section 137. Subsections (1) and (3) of section 946.516, Florida Statutes, are amended to read:

946.516 Corporation status report and annual financial audit report.--

- The corporation shall submit to the Governor and the (1)Legislature, on or before July 1 of each year, a report on the status of the correctional work programs, including, but not limited to, the proposed use of the profits from such programs, a breakdown of the amount of noninmate labor used, work subcontracted to other vendors, use of consultants, finished goods purchased for resale, and the number of inmates working in the correctional work programs at the time of such report. In addition, the corporation shall submit to the department, the Governor, the Legislature, and the Office of Government Accountability Auditor General an annual financial audit report and such other information as may be requested by the Legislature, together with recommendations relating to provisions for reasonable tax incentives to private enterprises which employ inmates, parolees, or former inmates who have participated in correctional work programs.
 - (3) The corporation shall have an annual financial audit



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of its accounts and records by an independent certified public accountant retained by it and paid from its funds. The Auditor General or the director of the Office of Program Policy Analysis and Government Accountability may, pursuant to his or her own

authority or at the direction of the Joint Legislative Auditing

4849 Committee, conduct an audit of the corporation.

Section 138. Subsection (3) of section 948.15, Florida Statutes, is amended to read:

948.15 Misdemeanor probation services.--

- (3) Any private entity providing services for the supervision of misdemeanor probationers must contract with the county in which the services are to be rendered. In a county with a population of less than 70,000, the county court judge, or the administrative judge of the county court in a county that has more than one county court judge, must approve the contract. Terms of the contract must state, but are not limited to:
- (a) The extent of the services to be rendered by the entity providing supervision or rehabilitation.
- (b) Staff qualifications and criminal record checks of staff in accordance with essential standards established by the American Correctional Association as of January 1, 1991.
 - (c) Staffing levels.
 - (d) The number of face-to-face contacts with the offender.
- (e) Procedures for handling the collection of all offender fees and restitution.
- (f) Procedures for handling indigent offenders which ensure placement irrespective of ability to pay.
- (g) Circumstances under which revocation of an offender's probation may be recommended.



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- (h) Reporting and recordkeeping requirements.
- (i) Default and contract termination procedures.
- (j) Procedures that aid offenders with job assistance.

In addition, the entity shall supply the chief judge's office with a quarterly report summarizing the number of offenders supervised by the private entity, payment of the required contribution under supervision or rehabilitation, and the number of offenders for whom supervision or rehabilitation will be terminated. All records of the entity must be open to inspection upon the request of the county, the court, the Auditor General, the Office of Program Policy Analysis and Government

Section 139. Paragraph (a) of subsection (5) of section 957.07, Florida Statutes, is amended to read:

957.07 Cost-saving requirements.--

Accountability, or agents thereof.

(5)(a) By February 1, 2002, and each year thereafter, the Prison Per-Diem Workgroup shall develop consensus per diem rates to be used when determining per diem rates of privately operated prisons. The Office of Program Policy Analysis and Government Accountability, the Office of the Auditor General, and the staffs of the appropriations committees of both the Senate and the House of Representatives are the principals of the workgroup. The workgroup may consult with other experts to assist in the development of the consensus per diem rates. All meetings of the workgroup shall be open to the public as provided in chapter 286.

Section 140. Section 957.11, Florida Statutes, is amended to read:

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957.11 Evaluation of costs and benefits of contracts.--The Office of Program Policy Analysis and Government Accountability may conduct an evaluation shall develop and implement an evaluation of the costs and benefits of each contract entered into under this chapter. This evaluation must include a comparison of the costs and benefits of constructing and operating prisons by the state versus by private contractors.

The Office of Program Policy Analysis and Covernment Accountability shall also evaluate the performance of the private contractor at the end of the term of each management contract and make recommendations to the Speaker of the House of Representatives and the President of the Senate on whether to continue the contract.

Section 141. Paragraph (a) of subsection (1) of section 985.31, Florida Statutes, is amended to read:

985.31 Serious or habitual juvenile offender.--

- (1) ASSESSMENT AND TREATMENT SERVICES.--Pursuant to the provisions of this chapter and the establishment of appropriate program guidelines and standards, contractual instruments, which shall include safeguards of all constitutional rights, shall be developed as follows:
 - (a) The department shall provide for:
- 1. The oversight of implementation of assessment and treatment approaches.
- 2. The identification and prequalification of appropriate individuals or not-for-profit organizations, including minority individuals or organizations when possible, to provide assessment and treatment services to serious or habitual delinquent children.



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3. The monitoring and evaluation of assessment and treatment services for compliance with the provisions of this chapter and all applicable rules and guidelines pursuant thereto.

- 4. The development of an annual report on the performance of assessment and treatment to be presented to the Governor, the Attorney General, the President of the Senate, the Speaker of the House of Representatives, and the Office of Government Accountability Auditor General no later than January 1 of each year.
- Section 142. Paragraph (a) of subsection (1) of section 985.311, Florida Statutes, is amended to read:
- 985.311 Intensive residential treatment program for offenders less than 13 years of age.--
- (1) ASSESSMENT AND TREATMENT SERVICES.--Pursuant to the provisions of this chapter and the establishment of appropriate program guidelines and standards, contractual instruments, which shall include safeguards of all constitutional rights, shall be developed for intensive residential treatment programs for offenders less than 13 years of age as follows:
 - (a) The department shall provide for:
- 1. The oversight of implementation of assessment and treatment approaches.
- 2. The identification and prequalification of appropriate individuals or not-for-profit organizations, including minority individuals or organizations when possible, to provide assessment and treatment services to intensive offenders less than 13 years of age.
 - 3. The monitoring and evaluation of assessment and



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treatment services for compliance with the provisions of this
chapter and all applicable rules and guidelines pursuant
thereto.

4. The development of an annual report on the performance of assessment and treatment to be presented to the Governor, the Attorney General, the President of the Senate, the Speaker of the House of Representatives, the Auditor General, and the Office of Program Policy Analysis and Government Accountability no later than January 1 of each year.

Section 143. Paragraph (d) of subsection (4) of section 985.412, Florida Statutes, is amended to read:

985.412 Quality assurance and cost-effectiveness.--

(4)

(d) In collaboration with the Office of Economic and Demographic Research, and contract service providers, the department shall develop a work plan to refine the costeffectiveness model so that the model is consistent with the performance-based program budgeting measures approved by the Legislature to the extent the department deems appropriate. The department shall notify the Office of Program Policy Analysis and Government Accountability of any meetings to refine the model.

Section 144. Subsection (3) of section 985.416, Florida Statutes, is amended to read:

985.416 Innovation zones.--The department shall encourage each of the juvenile justice circuit boards to propose at least one innovation zone within the circuit for the purpose of implementing any experimental, pilot, or demonstration project that furthers the legislatively established goals of the



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department. An innovation zone is a defined geographic area such as a circuit, commitment region, county, municipality, service delivery area, school campus, or neighborhood providing a laboratory for the research, development, and testing of the

applicability and efficacy of model programs, policy options,

and new technologies for the department.

(3) Before implementing an innovation zone under this subsection, the secretary shall, in conjunction with the Office of Program Policy Analysis and Government Accountability, develop measurable and valid objectives for such zone within a negotiated reasonable period of time. Moneys designated for an innovation zone in one operating circuit may not be used to fund an innovation zone in another operating circuit.

Section 145. Subsection (4) of section 1001.24, Florida Statutes, is amended to read:

1001.24 Direct-support organization; use of property; board of directors; audit.--

(4) ANNUAL AUDIT.--Each direct-support organization shall provide for an annual financial audit in accordance with s. 215.981. The identity of donors who desire to remain anonymous shall be protected, and that anonymity shall be maintained in the auditor's report. All records of the organization other than the auditor's report, management letter, and any supplemental data requested by the Auditor General and the Office of Program Policy Analysis and Government Accountability shall be confidential and exempt from the provisions of s. 119.07(1).

Section 146. Subsection (4) of section 1001.453, Florida Statutes, is amended to read:

1001.453 Direct-support organization; use of property;



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board of directors; audit.--

ANNUAL AUDIT .-- Each direct-support organization with more than \$100,000 in expenditures or expenses shall provide for an annual financial audit of its financial statements in order to express an opinion on the fairness with which they are presented in conformance with generally accepted accounting principles. The audit is accounts and records, to be conducted by an independent certified public accountant in accordance with rules adopted by the Office of Government Accountability Auditor General pursuant to s. 11.45(8) and the Commissioner of Education. The annual audit report shall be submitted within 9 months after the fiscal year's end to the district school board and the Office of Government Accountability Auditor General. The Commissioner of Education, the Auditor General, and the Office of Program Policy Analysis and Government Accountability have the authority to require and receive from the organization or the district auditor any records relative to the operation of the organization. The identity of donors and all information identifying donors and prospective donors are confidential and exempt from the provisions of s. 119.07(1), and that anonymity shall be maintained in the auditor's report. All other records and information shall be considered public records for the purposes of chapter 119.

Section 147. Paragraph (d) of subsection (3) of section 1002.22, Florida Statutes, is amended to read:

- 1002.22 Student records and reports; rights of parents and students; notification; penalty.--
- (3) RIGHTS OF PARENT OR STUDENT.--The parent of any student who attends or has attended any public school, area

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technical center, or public postsecondary educational institution shall have the following rights with respect to any records or reports created, maintained, and used by any public educational institution in the state. However, whenever a student has attained 18 years of age, or is attending a postsecondary educational institution, the permission or consent required of, and the rights accorded to, the parents of the student shall thereafter be required of and accorded to the student only, unless the student is a dependent student of such parents as defined in 26 U.S.C. s. 152 (s. 152 of the Internal Revenue Code of 1954). The State Board of Education shall adopt rules whereby parents or students may exercise these rights:

- (d) Right of privacy.—Every student shall have a right of privacy with respect to the educational records kept on him or her. Personally identifiable records or reports of a student, and any personal information contained therein, are confidential and exempt from the provisions of s. 119.07(1). No state or local educational agency, board, public school, technical center, or public postsecondary educational institution shall permit the release of such records, reports, or information without the written consent of the student's parent, or of the student himself or herself if he or she is qualified as provided in this subsection, to any individual, agency, or organization. However, personally identifiable records or reports of a student may be released to the following persons or organizations without the consent of the student or the student's parent:
- 1. Officials of schools, school systems, technical centers, or public postsecondary educational institutions in which the student seeks or intends to enroll; and a copy of such



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records or reports shall be furnished to the parent or student upon request.

- 2. Other school officials, including teachers within the educational institution or agency, who have legitimate educational interests in the information contained in the records.
- 3. The United States Secretary of Education, the Director of the National Institute of Education, the Assistant Secretary for Education, the Comptroller General of the United States, or state or local educational authorities who are authorized to receive such information subject to the conditions set forth in applicable federal statutes and regulations of the United States Department of Education, or in applicable state statutes and rules of the State Board of Education.
- 4. Other school officials, in connection with a student's application for or receipt of financial aid.
- 5. Individuals or organizations conducting studies for or on behalf of an institution or a board of education for the purpose of developing, validating, or administering predictive tests, administering student aid programs, or improving instruction, if such studies are conducted in such a manner as will not permit the personal identification of students and their parents by persons other than representatives of such organizations and if such information will be destroyed when no longer needed for the purpose of conducting such studies.
- 6. Accrediting organizations, in order to carry out their accrediting functions.
- 7. School readiness coalitions and the Florida Partnership for School Readiness in order to carry out their assigned



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5105 duties.

- 8. For use as evidence in student expulsion hearings conducted by a district school board pursuant to the provisions of chapter 120.
- 9. Appropriate parties in connection with an emergency, if knowledge of the information in the student's educational records is necessary to protect the health or safety of the student or other individuals.
- 11.a. A court of competent jurisdiction in compliance with an order of that court or the attorney of record pursuant to a lawfully issued subpoena, upon the condition that the student and the student's parent are notified of the order or subpoena in advance of compliance therewith by the educational institution or agency.
 - b. A person or entity pursuant to a court of competent



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jurisdiction in compliance with an order of that court or the attorney of record pursuant to a lawfully issued subpoena, upon the condition that the student, or his or her parent if the student is either a minor and not attending a postsecondary educational institution or a dependent of such parent as defined in 26 U.S.C. s. 152 (s. 152 of the Internal Revenue Code of 1954), is notified of the order or subpoena in advance of compliance therewith by the educational institution or agency.

- 12. Credit bureaus, in connection with an agreement for financial aid that the student has executed, provided that such information may be disclosed only to the extent necessary to enforce the terms or conditions of the financial aid agreement. Credit bureaus shall not release any information obtained pursuant to this paragraph to any person.
- 13. Parties to an interagency agreement among the Department of Juvenile Justice, school and law enforcement authorities, and other signatory agencies for the purpose of reducing juvenile crime and especially motor vehicle theft by promoting cooperation and collaboration, and the sharing of appropriate information in a joint effort to improve school safety, to reduce truancy and in-school and out-of-school suspensions, and to support alternatives to in-school and out-of-school suspensions and expulsions that provide structured and well-supervised educational programs supplemented by a coordinated overlay of other appropriate services designed to correct behaviors that lead to truancy, suspensions, and expulsions, and that support students in successfully completing their education. Information provided in furtherance of such interagency agreements is intended solely for use in determining

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the appropriate programs and services for each juvenile or the juvenile's family, or for coordinating the delivery of such programs and services, and as such is inadmissible in any court proceedings prior to a dispositional hearing unless written consent is provided by a parent or other responsible adult on behalf of the juvenile.

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This paragraph does not prohibit any educational institution from publishing and releasing to the general public directory information relating to a student if the institution elects to do so. However, no educational institution shall release, to any individual, agency, or organization that is not listed in subparagraphs 1.-13., directory information relating to the student body in general or a portion thereof unless it is normally published for the purpose of release to the public in general. Any educational institution making directory information public shall give public notice of the categories of information that it has designated as directory information with respect to all students attending the institution and shall allow a reasonable period of time after such notice has been given for a parent or student to inform the institution in writing that any or all of the information designated should not be released.

Section 148. Subsections (4) through (9) of section 1002.36, Florida Statutes, are renumbered as subsections (3) through (8), respectively, and present subsection (3) of said section is amended to read:

1002.36 Florida School for the Deaf and the Blind.--(3) AUDITS.--The Auditor General shall audit the Florida

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School for the Deaf and the Blind as provided in chapter 11.

Section 149. Paragraph (d) of subsection (5) of section 1002.37, Florida Statutes, is amended to read:

1002.37 The Florida Virtual School.--

- (5) The board of trustees shall annually submit to the Governor, the Legislature, the Commissioner of Education, and the State Board of Education a complete and detailed report setting forth:
- (d) A copy of an annual financial audit of the accounts and records of the Florida Virtual School, conducted by an independent certified public accountant and performed in accordance with rules adopted by the Office of Government Accountability Auditor General.

Section 150. Subsection (5) of section 1004.28, Florida Statutes, is amended to read:

- 1004.28 Direct-support organizations; use of property; board of directors; activities; audit; facilities.--
- (5) ANNUAL AUDIT.--Each direct-support organization shall provide for an annual financial audit of its financial statements in order to express an opinion on the fairness with which they are presented in conformance with generally accepted accounting principles. The audit is accounts and records to be conducted by an independent certified public accountant in accordance with rules adopted by the Office of Government Accountability Auditor General pursuant to s. 11.45(8) and by the university board of trustees. The annual audit report shall be submitted, within 9 months after the end of the fiscal year, to the Office of Government Accountability Auditor General and the State Board of Education for review. The State Board of

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Section 151. Subsection (5) of section 1004.29, Florida Statutes, is amended to read:

1004.29 University health services support organizations.--

(5) Each university health services support organization shall provide for an annual financial audit in accordance with s. 1004.28(5). The auditor's report, management letter, and any supplemental data requested by the State Board of Education, the university board of trustees, and the Office of Government Accountability Auditor General shall be considered public records, pursuant to s. 119.07.

Section 152. Paragraph (d) of subsection (2) and paragraph (b) of subsection (8) of section 1004.43, Florida Statutes, are amended to read:

1004.43 H. Lee Moffitt Cancer Center and Research



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Institute. -- There is established the H. Lee Moffitt Cancer Center and Research Institute at the University of South Florida.

- (2) The State Board of Education shall provide in the agreement with the not-for-profit corporation for the following:
- (d) Preparation of an annual financial audit of the notfor-profit corporation's accounts and records and the accounts
 and records of any subsidiaries to be conducted by an
 independent certified public accountant. The annual audit report
 shall include a management letter, as defined in s. 11.45, and
 shall be submitted to the Office of Government Accountability
 Auditor General and the State Board of Education. The State
 Board of Education, the Auditor General, and the Office of
 Program Policy Analysis and Government Accountability shall have
 the authority to require and receive from the not-for-profit
 corporation and any subsidiaries or from their independent
 auditor any detail or supplemental data relative to the
 operation of the not-for-profit corporation or subsidiary.

(8)

(b) Proprietary confidential business information is confidential and exempt from the provisions of s. 119.07(1) and s. 24(a), Art. I of the State Constitution. However, the Auditor General, the Office of Program Policy Analysis and Government Accountability, and the State Board of Education, pursuant to their oversight and auditing functions, must be given access to all proprietary confidential business information upon request and without subpoena and must maintain the confidentiality of information so received. As used in this paragraph, the term "proprietary confidential business information" means



information, regardless of its form or characteristics, which is owned or controlled by the not-for-profit corporation or its subsidiaries; is intended to be and is treated by the not-for-profit corporation or its subsidiaries as private and the disclosure of which would harm the business operations of the not-for-profit corporation or its subsidiaries; has not been intentionally disclosed by the corporation or its subsidiaries unless pursuant to law, an order of a court or administrative body, a legislative proceeding pursuant to s. 5, Art. III of the State Constitution, or a private agreement that provides that the information may be released to the public; and which is information concerning:

- 1. Internal auditing controls and reports of internal auditors;
- 2. Matters reasonably encompassed in privileged attorneyclient communications;
- 3. Contracts for managed-care arrangements, including preferred provider organization contracts, health maintenance organization contracts, and exclusive provider organization contracts, and any documents directly relating to the negotiation, performance, and implementation of any such contracts for managed-care arrangements;
- 4. Bids or other contractual data, banking records, and credit agreements the disclosure of which would impair the efforts of the not-for-profit corporation or its subsidiaries to contract for goods or services on favorable terms;
- 5. Information relating to private contractual data, the disclosure of which would impair the competitive interest of the provider of the information;



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6. Corporate officer and employee personnel information;

- 7. Information relating to the proceedings and records of credentialing panels and committees and of the governing board of the not-for-profit corporation or its subsidiaries relating to credentialing;
- 8. Minutes of meetings of the governing board of the not-for-profit corporation and its subsidiaries, except minutes of meetings open to the public pursuant to subsection (9);
- 9. Information that reveals plans for marketing services that the corporation or its subsidiaries reasonably expect to be provided by competitors;
- 10. Trade secrets as defined in s. 688.002, including reimbursement methodologies or rates; or
- 11. The identity of donors or prospective donors of property who wish to remain anonymous or any information identifying such donors or prospective donors. The anonymity of these donors or prospective donors must be maintained in the auditor's report.

As used in this paragraph, the term "managed care" means systems or techniques generally used by third-party payors or their agents to affect access to and control payment for health care services. Managed-care techniques most often include one or more of the following: prior, concurrent, and retrospective review of the medical necessity and appropriateness of services or site of services; contracts with selected health care providers; financial incentives or disincentives related to the use of specific providers, services, or service sites; controlled access to and coordination of services by a case manager; and



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payor efforts to identify treatment alternatives and modify benefit restrictions for high-cost patient care.

Section 153. Paragraph (d) of subsection (3) of section 1004.445, Florida Statutes, is amended to read:

1004.445 Florida Alzheimer's Center and Research Institute.--

- (3) The State Board of Education shall provide in the agreement with the not-for-profit corporation for the following:
- (d) Preparation of an annual postaudit of the not-for-profit corporation's financial accounts and the financial accounts of any subsidiaries to be conducted by an independent certified public accountant. The annual audit report shall include management letters and shall be submitted to the Office of Government Accountability Auditor General and the State Board of Education for review. The State Board of Education, the Auditor General, and the Office of Program Policy Analysis and Government Accountability shall have the authority to require and receive from the not-for-profit corporation and any subsidiaries, or from their independent auditor, any detail or supplemental data relative to the operation of the not-for-profit corporation or subsidiary.

Section 154. Subsection (2) of section 1004.58, Florida Statutes, is amended to read:

- 1004.58 Leadership Board for Applied Research and Public Service.--
 - (2) Membership of the board shall be:
- (a) The Commissioner of Education, or the commissioner's designee, who shall serve as chair.
 - (b) The director of the Office of Planning and Budgeting



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5366	of the Executive Office of the Governor.
5367	(c) The secretary of the Department of Management
5368	Services.
5369	(d) The director of Economic and Demographic Research.
5370	(e) The director of the Office of Program Policy Analysis
5371	and Government Accountability.
5372	$\underline{\text{(e)}}$ (f)— The President of the Florida League of Cities.
5373	$\frac{(f)}{(g)}$ The President for the Florida Association of
5374	Counties.
5375	(g)(h) The President of the Florida School Board
5376	Association.
5377	$\underline{\text{(h)}}$ Five additional university president members,
5378	designated by the commissioner, to rotate annually.
5379	Section 155. Subsection (6) of section 1004.70, Florida
5380	Statutes, is amended to read:
5381	1004.70 Community college direct-support organizations
5382	(6) ANNUAL AUDITEach direct-support organization shall
5383	provide for an annual financial audit of its financial
5384	statements in order to express an opinion on the fairness with
5385	which they are presented in conformance with generally accepted
5386	accounting principles. The audit is to be conducted by an
5387	independent certified public accountant in accordance with rules
5388	adopted by the Office of Governmental Accountability Auditor
5389	$\frac{\text{General}}{\text{General}}$ pursuant to s. 11.45(8). The annual audit report must be
5390	submitted, within 9 months after the end of the fiscal year, to
5391	the Office of Government Accountability Auditor General, the
5392	State Board of Education, and the board of trustees for review.
5393	The board of trustees, the Auditor General, and the Office of
5394	Program Policy Analysis and Government Accountability may



require and receive from the organization or from its independent auditor any detail or supplemental data relative to the operation of the organization. The identity of donors who desire to remain anonymous shall be protected, and that anonymity shall be maintained in the auditor's report. All records of the organization, other than the auditor's report, any information necessary for the auditor's report, any information related to the expenditure of funds, and any supplemental data requested by the board of trustees, the Auditor General, and the Office of Program Policy Analysis and Government Accountability, shall be confidential and exempt from the provisions of s. 119.07(1).

Section 156. Subsection (5) of section 1004.78, Florida Statutes, is amended to read:

1004.78 Technology transfer centers at community colleges.--

(5) A technology transfer center shall be financed from the Academic Improvement Program or from moneys of a community college which are on deposit or received for use in the activities conducted in the center. Such moneys shall be deposited by the community college in a permanent technology transfer fund in a depository or depositories approved for the deposit of state funds and shall be accounted for and disbursed subject to audit by the Office of Government Accountability Auditor General.

Section 157. Subsection (7) of section 1005.37, Florida Statutes, is amended to read:

1005.37 Student Protection Fund. --

(7) The Student Protection Fund must be actuarially sound,



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periodically audited by the <u>Office of Government Accountability</u>

Auditor General in connection with <u>its</u> his or her audit of the

Department of Education, and reviewed to determine if additional

fees must be charged to schools eligible to participate in the fund.

Section 158. Subsection (6) of section 1006.07, Florida Statutes, is amended to read:

1006.07 District school board duties relating to student discipline and school safety.—The district school board shall provide for the proper accounting for all students, for the attendance and control of students at school, and for proper attention to health, safety, and other matters relating to the welfare of students, including:

(6) SAFETY AND SECURITY BEST PRACTICES. -- Use the Safety and Security Best Practices developed by the Office of Program Policy Analysis and Government Accountability to conduct a selfassessment of the school districts' current safety and security practices. Based on these self-assessment findings, the district school superintendent shall provide recommendations to the district school board which identify strategies and activities that the district school board should implement in order to improve school safety and security. Annually each district school board must receive the self-assessment results at a publicly noticed district school board meeting to provide the public an opportunity to hear the district school board members discuss and take action on the report findings. Each district school superintendent shall report the self-assessment results and school board action to the commissioner within 30 days after the district school board meeting.



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Section 159. Section 1006.19, Florida Statutes, is amended to read:

1006.19 Audit of records of nonprofit corporations and associations handling interscholastic activities.--

- (1) Each nonprofit association or corporation that operates for the purpose of supervising and controlling interscholastic activities of public high schools and whose membership is composed of duly certified representatives of public high schools, and whose rules and regulations are established by members thereof, shall have an annual financial audit of its accounts and records by an independent certified public accountant retained by it and paid from its funds. The accountant shall furnish a copy of the audit report to the Office of Government Accountability Auditor General.
- (2) Any such nonprofit association or corporation shall keep adequate and complete records of all moneys received by it, including the source and amount, and all moneys spent by it, including salaries, fees, expenses, travel allowances, and all other items of expense. All records of any such organization shall be open for inspection by the Office of Government Accountability Auditor General.

Section 160. Section 1008.35, Florida Statutes, is amended to read:

- 1008.35 Best financial management practices for school districts; standards; reviews; designation of school districts.--
- (1) The purpose of best financial management practices reviews is to improve Florida school district management and use of resources and to identify cost savings. The Office of Program

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Policy Analysis and Government Accountability is (OPPAGA) and the Office of the Auditor General are directed to develop a system for reviewing the financial management practices of school districts. In this system, the Auditor General shall assist OPPAGA in examining district operations to determine whether they meet "best financial management practices."

- Commissioner of Education may be updated periodically after consultation with the Legislature, the Governor, the Department of Education, school districts, and the Office of Government Accountability Auditor General. The Office of Government Accountability OPPAGA shall submit to the Commissioner of Education for review and adoption proposed revisions to the best financial management practices adopted by the commissioner. The best financial management practices, at a minimum, must instill public confidence by addressing the school district's use of resources, identifying ways that the district could save funds, and improving districts' performance accountability systems, including public accountability. To achieve these objectives, best practices shall be developed for, but need not be limited to, the following areas:
 - (a) Management structures.
 - (b) Performance accountability.
- (c) Efficient delivery of educational services, including instructional materials.
 - (d) Administrative and instructional technology.
 - (e) Personnel systems and benefits management.
 - (f) Facilities construction.
 - (g) Facilities maintenance.



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- (h) Student transportation.
- (i) Food service operations.
- (j) Cost control systems, including asset management, risk management, financial management, purchasing, internal auditing, and financial auditing.

In areas for which the commissioner has not adopted best
practices, the Office of Government Accountability OPPAGA may
develop additional best financial management practices, with
input from a broad range of stakeholders. The Office of
Government Accountability OPPAGA shall present any additional
best practices to the commissioner for review and adoption.
Revised best financial management practices adopted by the

Revised best financial management practices adopted by the commissioner must be used in the next year's scheduled school district reviews conducted according to this section.

contract with a private firm selected through a formal request for proposal process to perform the review, to the extent that funds are provided for this purpose in the General Appropriations Act each year. When sufficient funds are not provided to contract for all the scheduled best financial management practices reviews, the Office of Government Accountability OPPAGA shall conduct the remaining reviews scheduled for that year, except as otherwise provided in this act. At least one member of the private firm review team shall have expertise in school district finance. The scope of the review shall focus on the best practices adopted by the Commissioner of Education, pursuant to subsection (2). The Office of Government Accountability OPPAGA may include



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additional items in the scope of the review after seeking input from the school district and the Department of Education.

- (4) The Office of Government Accountability OPPAGA shall consult with the Commissioner of Education throughout the best practices review process to ensure that the technical expertise of the Department of Education benefits the review process and supports the school districts before, during, and after the review.
- (5) It is the intent of the Legislature that each school district shall be subject to a best financial management practices review. The Legislature also intends that all school districts shall be reviewed on a continuing 5-year cycle, as follows, unless specified otherwise in the General Appropriations Act, or as provided in this section:
- (a) Year 1: Hillsborough, Sarasota, Collier, Okaloosa, Alachua, St. Lucie, Santa Rosa, Hernando, Indian River, Monroe, Osceola, and Bradford.
- (b) Year 2: Miami-Dade, Duval, Volusia, Bay, Columbia, Suwannee, Wakulla, Baker, Union, Hamilton, Jefferson, Gadsden, and Franklin.
- (c) Year 3: Palm Beach, Orange, Seminole, Lee, Escambia, Leon, Levy, Taylor, Madison, Gilchrist, Gulf, Dixie, Liberty, and Lafayette.
- (d) Year 4: Pinellas, Pasco, Marion, Manatee, Clay, Charlotte, Citrus, Highlands, Nassau, Hendry, Okeechobee, Hardee, DeSoto, and Glades.
- (e) Year 5: Broward, Polk, Brevard, Lake, St. Johns, Martin, Putnam, Jackson, Flagler, Walton, Sumter, Holmes, Washington, and Calhoun.

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(6)(a) The Joint Legislative Auditing Committee may adjust the schedule of districts to be reviewed when unforeseen circumstances prevent initiation of reviews scheduled in a given year.

- (b) Once the 5-year cycle has been completed, reviews shall continue, beginning again with those districts included in year one of the cycle unless a district has requested and received a waiver as provided in subsection (17).
- (7) At the direction of the Joint Legislative Auditing Committee or the President of the Senate and the Speaker of the House of Representatives, and subject to funding by the Legislature, the Office of Government Accountability OPPAGA may conduct, or contract with a private firm to conduct, up to two additional best financial management practices reviews in districts not scheduled for review during that year if such review is necessary to address adverse financial conditions.
- Accountability OPPAGA and the consultant to the extent specifically funded by the Legislature in the General Appropriations Act for this purpose. Such funds may be used for the cost of reviews by the Office of Government Accountability OPPAGA and private consultants contracted by the Office of Government Accountability director of OPPAGA. Costs may include professional services, travel expenses of the Office of Government Accountability OPPAGA and staff of the Auditor General, and any other necessary expenses incurred as part of a best financial management practices review.
- (9) Districts scheduled for review must complete a self-assessment instrument provided by the Office of Government



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Accountability OPPAGA which indicates the school district's evaluation of its performance on each best practice. The district must begin the self-assessment not later than 60 days prior to the commencement of the review. The completed self-assessment instrument and supporting documentation must be submitted to the Office of Government Accountability OPPAGA not later than the date of commencement of the review as notified by

- the Office of Government Accountability OPPACA. The best practice review team will use this self-assessment information
- during their review of the district.
 - Accountability OPPAGA and the consultant conducting the review, if any, shall hold at least one advertised public forum as part of the review in order to explain the best financial management practices review process and obtain input from students, parents, the business community, and other district residents regarding their concerns about the operations and management of the school district.
 - completed within 6 months after commencement. The Office of Government Accountability OPPACA shall issue a final report to the President of the Senate, the Speaker of the House of Representatives, and the district regarding the district's use of best financial management practices and cost savings recommendations within 60 days after completing the reviews. Copies of the final report shall be provided to the Governor, the Commissioner of Education, and to the chairs of school advisory councils and district advisory councils established pursuant to s. 1001.452(1)(a) and (b). The district school board



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shall notify all members of the school advisory councils and district advisory council by mail that the final report has been delivered to the school district and to the council chairs. The

delivered to the school district and to the council chairs. Th notification shall also inform members of the Office of

5631 Government Accountability OPPAGA website address at which an

6632 electronic copy of the report is available.

- (12) After receipt of the final report and before the district school board votes whether to adopt the action plan, or if no action plan was required because the district was found to be using the best practices, the district school board shall hold an advertised public forum to accept public input and review the findings and recommendations of the report. The district school board shall advertise and promote this forum in a manner appropriate to inform school and district advisory councils, parents, school district employees, the business community, and other district residents of the opportunity to attend this meeting. The Office of Government Accountability OPPAGA and the consultant, if any, shall also be represented at this forum.
- (13)(a) If the district is found not to conform to best financial management practices, the report must contain an action plan detailing how the district could meet the best practices within 2 years. The district school board must decide, by a majority plus one vote within 90 days after receipt of the final report, whether or not to implement the action plan and pursue a "Seal of Best Financial Management" awarded by the State Board of Education to qualified school districts. If a district fails to vote on the action plan within 90 days, district school board members may be required to appear and



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- (b) The district school board may vote to reverse a decision not to implement an action plan, provided that the action plan is implemented and there is still sufficient time, as determined by the district school board, to meet the best practices within 2 years after issuance of the final report.
- (c) Within 90 days after the receipt of the final report, the district school board must notify the Auditor General OPPAGA and the Commissioner of Education in writing of the date and outcome of the district school board vote on whether to adopt the action plan. If the district school board fails to vote on whether to adopt the action plan, the district school superintendent must notify the Office of Government

 Accountability OPPAGA and the Commissioner of Education. The Department of Education may contact the school district, assess the situation, urge the district school board to vote, and offer technical assistance, if needed.
- (14) If a district school board votes to implement the action plan:
- (a) No later than 1 year after receipt of the final report, the district school board must submit an initial status report to the President of the Senate, the Speaker of the House of Representatives, the Governor, the Office of Government Accountability OPPAGA, the Auditor General, the State Board of Education, and the Commissioner of Education on progress made toward implementing the action plan and whether changes have occurred in other areas of operation that would affect compliance with the best practices.

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(b) A second status report must be submitted by the school district to the President of the Senate, the Speaker of the House of Representatives, the Governor, the Office of Government Accountability, OPPAGA, the Auditor General, the Commissioner of Education, and the State Board of Education no later than 1 year after submission of the initial report.

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Status reports are not required once the Office of Government

Accountability OPPAGA concludes that the district is using best practices.

(15) After receipt of each of a district's two status

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reports required by subsection (14), the Office of Government Accountability OPPAGA shall assess the district's implementation of the action plan and progress toward implementing the best financial management practices in areas covered by the plan. Following each assessment, the Office of Government Accountability OPPAGA shall issue a report to the President of the Senate, the Speaker of the House of Representatives, and the district indicating whether the district has successfully implemented the best financial management practices. Copies of the report must be provided to the Governor, the Auditor General, the Commissioner of Education, and the State Board of Education. If a district has failed to implement an action plan adopted pursuant to subsection (13), district school board members and the district school superintendent may be required to appear before a legislative committee, pursuant to s. 11.143, to present testimony regarding the district's failure to implement such action plan.

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(16) District school boards that successfully implement



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HB 1879, Engrossed 2 2003 the best financial management practices within 2 years, or are determined in the review to be using the best practices, are eligible to receive a "Seal of Best Financial Management." Upon notification to the Commissioner of Education and the State Board of Education by the Office of Government Accountability OPPAGA that a district has been found to be using the best financial management practices, the State Board of Education shall award that district a "Seal of Best Financial Management" certifying that the district is adhering to the state's best financial management practices. The State Board of Education designation shall be effective for 5 years from the certification date or until the next review is completed, whichever is later. During the designation period, the district school board shall annually, not later than the anniversary date of the certification, notify the Office of Government Accountability OPPAGA, the Auditor General, the Commissioner of Education, and the State Board of Education of any changes in policies or operations or any other situations that would not conform to the state's best financial management practices. The State Board of Education may revoke the designation of a district school board at any time if it determines that a district is no longer complying with the state's best financial management practices. If no such changes have occurred and the district school board determines that the school district continues to conform to the best financial management practices, the district school board shall annually report that information to the State Board of Education, with copies to the Office of Government Accountability OPPAGA, the Auditor General, and the Commissioner of Education.



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(17)(a) A district school board that has been awarded a "Seal of Best Financial Management" by the State Board of Education and has annually reported to the State Board of Education that the district is still conforming to the best financial management practices may request a waiver from undergoing its next scheduled Best Financial Management Practices review.

- (b) To apply for such waiver, not later than September 1 of the fiscal year prior to the fiscal year in which the district is next scheduled for review, the district school board shall certify to the Office of Government Accountability OPPAGA and the Department of Education the district school board's determination that the school district is still conforming to the best financial management practices.
- and review of the district school board's determination, the Office of Government Accountability OPPAGA may recommend to the Legislative Budget Commission that the district be granted a waiver for the next scheduled Best Financial Management Practices review. If approved for waiver, the Office of Government Accountability OPPAGA shall notify the school district and the Department of Education that no review of that district will be conducted during the next scheduled review cycle. In that event, the district school board must continue annual reporting to the State Board of Education as required in subsection (16). District school boards granted a waiver for one review cycle are not eligible for waiver of the next scheduled review cycle.
 - (18) District school boards that receive a best financial

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management practices review must maintain records that will enable independent verification of the implementation of the action plan and any related fiscal impacts.

(19) Unrestricted cost savings resulting from implementation of the best financial management practices must be spent at the school and classroom levels for teacher salaries, teacher training, improved classroom facilities, student supplies, textbooks, classroom technology, and other direct student instruction activities. Cost savings identified for a program that has restrictive expenditure requirements shall be used for the enhancement of the specific program.

Section 161. Subsection (1) of section 1008.46, Florida Statutes, is amended to read:

1008.46 State university accountability process. -- It is the intent of the Legislature that an accountability process be implemented that provides for the systematic, ongoing evaluation of quality and effectiveness of state universities. It is further the intent of the Legislature that this accountability process monitor performance at the system level in each of the major areas of instruction, research, and public service, while recognizing the differing missions of each of the state universities. The accountability process shall provide for the adoption of systemwide performance standards and performance goals for each standard identified through a collaborative effort involving state universities, the Legislature, and the Governor's Office. These standards and goals shall be consistent with s. 216.011(1) to maintain congruity with the performancebased budgeting process. This process requires that university accountability reports reflect measures defined through



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performance-based budgeting. The performance-based budgeting measures must also reflect the elements of teaching, research, and service inherent in the missions of the state universities.

(1) By December 31 of each year, the State Board of Education shall submit an annual accountability report providing information on the implementation of performance standards, actions taken to improve university achievement of performance goals, the achievement of performance goals during the prior year, and initiatives to be undertaken during the next year. The accountability reports shall be designed in consultation with the Governor's Office, the Office of Program Policy Analysis and Government Accountability, and the Legislature.

Section 162. Subsection (4) of section 1009.265, Florida Statutes, is amended to read:

1009.265 State employee fee waivers.--

(4) The Office of Government Accountability Auditor
General shall include a review of the cost assessment data in conjunction with its his or her audit responsibilities for community colleges, state universities, and the Department of Education.

Section 163. Paragraph (c) of subsection (5) of section 1009.53, Florida Statutes, is amended to read:

1009.53 Florida Bright Futures Scholarship Program. --

(5) The department shall issue awards from the scholarship program annually. Annual awards may be for up to 45 semester credit hours or the equivalent. Before the registration period each semester, the department shall transmit payment for each award to the president or director of the postsecondary education institution, or his or her representative, except that



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the department may withhold payment if the receiving institution

the department may withhold payment if the receiving institution fails to report or to make refunds to the department as required in this section.

Each institution that receives moneys through this program shall prepare an annual report that includes an annual financial audit, conducted by an independent certified public accountant or the Office of Government Accountability Auditor General. The report shall include an audit of the institution's administration of the program and a complete accounting of the moneys for the program. This report must be submitted to the department annually by March 1. The department may conduct its own annual audit of an institution's administration of the program. The department may request a refund of any moneys overpaid to the institution for the program. The department may suspend or revoke an institution's eligibility to receive future moneys for the program if the department finds that an institution has not complied with this section. The institution must remit within 60 days any refund requested in accordance with this subsection.

Section 164. Section 1009.976, Florida Statutes, is amended to read:

1009.976 Annual report.--On or before March 31 of each year, the Florida Prepaid College Board shall prepare or cause to be prepared separate reports setting forth in appropriate detail an accounting of the prepaid program and the savings program which include a description of the financial condition of each respective program at the close of the fiscal year. The board shall submit copies of the reports to the Governor, the President of the Senate, the Speaker of the House of



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Representatives, and the minority leaders of the House and Senate and shall make the report for the prepaid program available to each purchaser and the report for the savings program available to each benefactor and designated beneficiary. The accounts of the fund for the prepaid program and the savings program shall be subject to annual audits by the Office of Government Accountability Auditor General.

Section 165. Subsection (3) of section 1009.983, Florida Statutes, is amended to read:

1009.983 Direct-support organization; authority.--

(3) The direct-support organization shall provide for an annual financial audit in accordance with s. 215.981. The board and Office of Government Accountability Auditor General may require and receive from the organization or its independent auditor any detail or supplemental data relative to the operation of the organization.

Section 166. Subsection (1) of section 1010.305, Florida Statutes, is amended to read:

1010.305 Audit of student enrollment.--

(1) The Office of Government Accountability Auditor
General shall periodically examine the records of school
districts, and other agencies as appropriate, to determine
compliance with law and State Board of Education rules relating
to the classification, assignment, and verification of full-time
equivalent student enrollment and student transportation
reported under the Florida Education Finance Program.

Section 167. Subsection (2) of section 1011.10, Florida Statutes, is amended to read:

1011.10 Penalty.--



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Each member of any district school board voting to incur an indebtedness against the district school funds in excess of the expenditure allowed by law, or in excess of any appropriation as adopted in the original official budget or amendments thereto, or to approve or pay any illegal charge against the funds, and any chair of a district school board or district school superintendent who signs a warrant for payment of any such claim or bill of indebtedness against any of the funds shall be personally liable for the amount, and shall be guilty of malfeasance in office and subject to removal by the Governor. It shall be the duty of the Office of Government Accountability Auditor General, other state officials, or independent certified public accountants charged by law with the responsibility for auditing school accounts, upon discovering any such illegal expenditure or expenditures in excess of the appropriations in the budget as officially amended, to certify such fact to the Department of Banking and Finance, which thereupon shall verify such fact and it shall be the duty of the Department of Banking and Finance to advise the Department of Legal Affairs thereof, and it shall be the duty of the Department of Legal Affairs to cause to be instituted and prosecuted, either through its office or through any state attorney, proceedings at law or in equity against such member or members of a district school board or district school superintendent. If either of the officers does not institute proceedings within 90 days after the audit has been certified to them by the Department of Banking and Finance, any taxpayer may institute suit in his or her own name on behalf of the district. Section 168. Subsection (6) of section 1011.51, Florida



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Statutes, is amended to read:

- 1011.51 Independent postsecondary endowment grants. --
- Matching endowment grants made pursuant to this section to a qualified independent nonprofit college or university shall be placed in a separate restricted endowment by such institution. The interest or other income accruing from the endowment shall be expended exclusively for professorships, library resources, scientific and technical equipment, and nonathletic scholarships. Moreover, the funds in the endowment shall not be used for pervasively sectarian instruction, religious worship, or theology or divinity programs or resources. The records of the endowment shall be subject to review by the department and audit or examination by the Auditor General and the Office of Program Policy Analysis and Government Accountability. If any institution receiving a matching endowment grant pursuant to this section ceases operations and undergoes dissolution proceedings, then all funds received pursuant to this section from the state shall be returned.
- Section 169. Paragraph (f) of subsection (2) of section 1013.35, Florida Statutes, is amended to read:
- 1013.35 School district educational facilities plan; definitions; preparation, adoption, and amendment; long-term work programs. --
- PREPARATION OF TENTATIVE DISTRICT EDUCATIONAL FACILITIES PLAN. --
- (f) Commencing on October 1, 2002, and not less than once every 5 years thereafter, the district school board shall contract with a qualified, independent third party to conduct a financial management and performance audit of the educational

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HB 1879, Engrossed 2 2003 planning and construction activities of the district. An audit conducted by the Office of Program Policy Analysis and

Government Accountability and the Auditor General pursuant to s.

1008.35 satisfies this requirement.

Section 170. Subsections (2) and (5) of section 1013.512, Florida Statutes, are amended to read:

1013.512 Land Acquisition and Facilities Maintenance Operations Advisory Board.--

- Analysis and Government Accountability (OPPACA) or the Auditor General determines in a review or examination that significant deficiencies exist in a school district's land acquisition and facilities maintenance operational processes, it he or she shall certify to the President of the Senate, the Speaker of the House of Representatives, the Legislative Budget Commission, and the Governor that the deficiency exists. The Legislative Budget Commission shall determine whether funds for the school district will be placed in reserve until the deficiencies are corrected.
- (5) Within 60 days of convening, the Land Acquisition and Facilities Maintenance Operations Advisory Board shall assess the district's progress and corrective actions and report to the Commissioner of Education. The advisory board's report must address the release of any funds placed in reserve by the Executive Office of the Governor. Any recommendation from the advisory board for the release of funds shall include a certification that policies established, procedures followed, and expenditures made by the school board related to site acquisition and facilities planning, construction, and maintenance operations are consistent with recommendations of



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the Land Acquisition and Facilities Maintenance Operations
Advisory Board and will accomplish corrective action and address
recommendations made by the Office of Program Policy Analysis
and Government Accountability and the Auditor General. If the
advisory board does not recommend release of the funds held in
reserve, they shall provide additional assistance and submit a
subsequent report 60 days after the previous report.

Section 171. Section 34 of chapter 2002-22, Laws of Florida, is amended to read:

Section 34. Before the 2005 Regular Legislative Session of the Legislature, the Office of Program Policy Analysis and Government Accountability shall conduct a review of and prepare a report on the progress of the Division of Vocational Rehabilitation of the Department of Education.

Section 172. This act shall take effect on July 1, 2003.