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23 24 2007 Legislature

# A bill to be entitled An act relating to a review under the Open Government Sunset Review Act regarding social security numbers and financial account numbers; amending s. 119.071, F.S., which provides a general exemption from inspection or copying of public records for social security numbers and bank account, debit, charge, and credit card numbers; reorganizing the exemption for social security numbers; providing definitions; revising reporting requirements; clarifying penalty provisions; making editorial changes; removing the scheduled repeal of the exemption under the Open Government Sunset Review Act; creating s. 119.0714, F.S., and renumbering and amending s. 119.07(6), F.S.; consolidating and revising current public records exemptions applicable to court files, court records, and official records; revising the date on which automatic redaction of social security numbers and financial account numbers by court clerks is required; amending s. 215.322, F.S.; eliminating a public records exemption for credit card account numbers in the possession of a state agency, a unit of local government, or the judicial branch; amending s. 119.07, F.S., to conform; providing an effective date.

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Be It Enacted by the Legislature of the State of Florida:

(4)

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Section 1. Paragraph (a) of subsection (4) and paragraphs
(a) and (b) of subsection (5) of section 119.071, Florida
Statutes, are amended to read:

30 119.071 General exemptions from inspection or copying of 31 public records.--

32

(a)1. The social security numbers of all current and
former agency employees which numbers are contained in agency
employment records are exempt from s. 119.07(1) and s. 24(a),
Art. I of the State Constitution.

An agency that is the custodian of a social security 37 2. number specified in subparagraph 1. and that is not the 38 employing agency shall maintain the exempt status of the social 39 security number only if the employee or the employing agency of 40 the employee submits a written request for confidentiality to 41 42 the custodial agency. However, upon a request by a commercial entity as provided in subparagraph (5)(a)7.b. (5)(a)5., the 43 custodial agency shall release the last four digits of the 44 45 exempt social security number, except that a social security number provided in a lien filed with the Department of State 46 47 shall be released in its entirety. This subparagraph is subject to the Open Government Sunset Review Act in accordance with s. 48 119.15 and shall stand repealed on October 2, 2009, unless 49 reviewed and saved from repeal through reenactment by the 50 51 Legislature.

52

(5) OTHER PERSONAL INFORMATION. --

(a)1.<u>a.</u> The Legislature acknowledges that the social
 security number was never intended to be used for business
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55 purposes but was intended to be used solely for the administration of the federal Social Security System. The 57 Legislature is further aware that over time this unique numeric 58 identifier has been used extensively for identity verification 59 purposes and other legitimate consensual purposes.

60 <u>b.</u> The Legislature <u>recognizes</u> is also cognizant of the 61 fact that the social security number can be used as a tool to 62 perpetuate fraud against <u>an individual</u> <del>a person</del> and to acquire 63 sensitive personal, financial, medical, and familial 64 information, the release of which could cause great financial or 65 personal harm to an individual.

<u>c.</u> The Legislature intends to monitor the commercial use
of social security numbers held by state agencies in order to
maintain a balanced public policy.

69 2.<u>a.</u> An agency may not collect an individual's social
70 security number unless <u>the agency has stated in writing the</u>
71 purpose for its collection and unless it is:

72

(I) Specifically authorized by law to do so; or

(II) unless the collection of the social security number is otherwise Imperative for the performance of that agency's duties and responsibilities as prescribed by law. Social security numbers collected by an agency must be relevant to the purpose for which collected and may not be collected until and unless the need for social security numbers has been clearly documented.

# 80 <u>b. Social security numbers collected by an agency may not</u> 81 <u>be used by that agency for any purpose other than the purpose</u> 82 <u>provided in the written statement.</u>

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83 3. An agency that collects social security numbers shall 84 also segregate that number on a separate page from the rest of the record, or as otherwise appropriate, in order that the 85 86 social security number be more easily redacted, if required, 87 pursuant to a public records request. An agency collecting an individual's a person's social security number shall, upon that 88 89 person's request, at the time of or prior to the actual 90 collection of the social security number by that agency, provide 91 that individual person with a copy of the written statement 92 required in subparagraph 2. of the purpose or purposes for which 93 the social security number is being collected and used. Social security numbers collected by an agency may not be used by that 94 95 agency for any purpose other than the purpose stated.

Each social security numbers collected by an agency 96 4.a. 97 before May 13, 2002, shall review whether its collection of 98 social security numbers is in be reviewed for compliance with 99 subparagraph 2. this subparagraph. If the agency determines that 100 collection of a social security number before May 13, 2002, is 101 not in compliance with subparagraph 2. found to be unwarranted, the agency shall immediately discontinue the collection of 102 103 social security numbers for that purpose.

b. Each agency shall certify to the President of the
 Senate and the Speaker of the House of Representatives its
 compliance with this subparagraph no later than January 31,
 2008.

108 <u>5.3.</u> Effective October 1, 2002, all Social security 109 numbers held by an agency are confidential and exempt from s. 110 119.07(1) and s. 24(a), Art. I of the State Constitution. This Page 4 of 18

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exemption applies to all social security numbers held by an agency before, on, or after the effective date of this exemption.

114 <u>6.4.</u> Social security numbers may be disclosed to another 115 <u>agency or</u> governmental entity or its agents, employees, or 116 <del>contractors</del> if disclosure is necessary for the receiving <u>agency</u> 117 <u>or</u> entity to perform its duties and responsibilities. The 118 <del>receiving governmental entity and its agents, employees, and</del> 119 <del>contractors shall maintain the confidential and exempt status of</del> 120 <del>the numbers.</del>

121

7.a. For purposes of this subsection, the term:

"Commercial activity" means the provision of a lawful 122 (I) product or service by a commercial entity. Commercial activity 123 124 includes verification of the accuracy of personal information 125 received by a commercial entity in the normal course of its 126 business; use for insurance purposes; use in identifying and 127 preventing fraud; use in matching, verifying, or retrieving information; and use in research activities. It does not include 128 129 the display or bulk sale of social security numbers to the 130 public or the distribution of such numbers to any customer that 131 is not identifiable by the commercial entity.

(II) "Commercial entity" means any corporation,
 partnership, limited partnership, proprietorship, sole
 proprietorship, firm, enterprise, franchise, or association that
 performs a commercial activity in this state.

136 <u>b.5.</u> An agency may not deny a commercial entity engaged in 137 the performance of a commercial activity, which, for purposes of 138 this paragraph, means an activity that provides a product or Page 5 of 18

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139 service that is available from a private source, or its agents, 140 employees, or contractors access to social security numbers, 141 provided the social security numbers will be used only in the 142 performance of a commercial activity normal course of business 143 for legitimate business purposes, and provided the commercial 144 entity makes a written request for <u>the</u> social security numbers. 145 <u>The written request must:</u>

146

(I) Be verified as provided in s.  $92.525; \tau$ 

<u>(II)</u> <u>Be</u> legibly signed by an authorized officer, employee,
 or agent of the commercial entity;-

149 <u>(III)</u> The verified written request must Contain the 150 commercial entity's name, business mailing and location 151 addresses, and business telephone number; $\tau$  and

(IV) Contain a statement of the specific purposes for which it needs the social security numbers and how the social security numbers will be used in the performance of a commercial activity normal course of business for legitimate business purposes. The aggregate of these requests shall serve as the basis for the agency report required in subparagraph <u>9.8.</u>

An agency may request any other information reasonably 158 с. 159 necessary to verify the identity of a commercial the entity 160 requesting the social security numbers and the specific purposes 161 for which the numbers will be used.; however, An agency has no duty to inquire beyond the information contained in the verified 162 written request. A legitimate business purpose includes 163 verification of the accuracy of personal information received by 164 a commercial entity in the normal course of its business; use in 165 a civil, criminal, or administrative proceeding; use for 166 Page 6 of 18

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167 insurance purposes; use in law enforcement and investigation of 168 crimes; use in identifying and preventing fraud; use in 169 matching, verifying, or retrieving information; and use in 170 research activities. A legitimate business purpose does not 171 include the display or bulk sale of social security numbers to 172 the general public or the distribution of such numbers to any 173 customer that is not identifiable by the distributor.

174 <u>8.a.6.</u> Any person who makes a false representation in
175 order to obtain a social security number pursuant to this
176 paragraph, or any person who willfully and knowingly violates
177 this paragraph, commits a felony of the third degree, punishable
178 as provided in s. 775.082 or s. 775.083.

b. Any public officer who violates this paragraph <u>commits</u> is guilty of a noncriminal infraction, punishable by a fine not exceeding \$500 <u>per violation</u>. A commercial entity that provides access to public records containing social security numbers in accordance with this paragraph is not subject to the penalty provisions of this subparagraph.

185 7.a. On or after October 1, 2002, a person preparing or filing a document to be recorded in the official records by the 186 187 county recorder as provided for in chapter 28 may not include 188 any person's social security number in that document, unless 189 otherwise expressly required by law. If a social security number 190 is or has been included in a document presented to the county recorder for recording in the official records of the county 191 before, on, or after October 1, 2002, it may be made available 192 as part of the official record available for public inspection 193 194 and copying.

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195 b. Any person, or his or her attorney or legal guardian, 196 has the right to request that a county recorder remove, from an image or copy of an official record placed on a county 197 198 recorder's publicly available Internet website or a publicly 199 available Internet website used by a county recorder to display 200 public records or otherwise made electronically available to the 201 general public by such recorder, his or her social security 202 number contained in that official record. The request must be 203 made in writing, legibly signed by the requester and delivered by mail, facsimile, or electronic transmission, or delivered in 204 205 person, to the county recorder. The request must specify the 206 identification page number that contains the social security 207 number to be redacted. The county recorder has no duty to 208 inquire beyond the written request to verify the identity of a 209 person requesting redaction. A fee may not be charged for the 210 redaction of a social security number pursuant to such request. c. A county recorder shall immediately and conspicuously 211 212 post signs throughout his or her offices for public viewing and 213 shall immediately and conspicuously post, on any Internet website or remote electronic site made available by the county 214 recorder and used for the ordering or display of official 215 216 records or images or copies of official records, a notice 217 stating, in substantially similar form, the following: 218 (I) On or after October 1, 2002, Any person preparing or filing a document for recordation in the official records may 219 not include a social security number in such document, unless 220 221 required by law.

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222 (II) Any person has a right to request a county recorder 223 to remove, from an image or copy of an official record placed on a county recorder's publicly available Internet website or on a 224 225 publicly available Internet website used by a county recorder to 226 display public records or otherwise made electronically 227 available to the general public, any social security number 228 contained in an official record. Such request must be made in 229 writing and delivered by mail, facsimile, or electronic 230 transmission, or delivered in person, to the county recorder. 231 The request must specify the identification page number that 232 contains the social security number to be redacted. A fee may not be charged for the redaction of a social security number 233 234 pursuant to such a request.

235 d. Until January 1, 2008, if a social security number, 236 made confidential and exempt pursuant to this paragraph, or a 237 complete bank account, debit, charge, or credit card number made 238 exempt pursuant to paragraph (b) is or has been included in a 239 court file, such number may be included as part of the court 240 record available for public inspection and copying unless redaction is requested by the holder of such number, or by the 241 242 holder's attorney or legal guardian, in a signed, legibly 243 written request specifying the case name, case number, document 244 heading, and page number. The request must be delivered by mail, facsimile, electronic transmission, or in person to the clerk of 245 the circuit court. The clerk of the circuit court does not have 246 a duty to inquire beyond the written request to verify the 247 identity of a person requesting redaction. A fee may not be 248 charged for the redaction of a social security number or a bank 249 Page 9 of 18

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account, debit, charge, or credit card number pursuant to such request. The clerk of the circuit court has no liability for the inadvertent release of confidential and exempt social security numbers or exempt bank account, debit, charge, or credit card numbers, unknown to the clerk of the circuit court in court records filed with the clerk of the circuit court on or before January 1, 2008.

257 e. Any person who prepares or files a document to be 258 recorded in the official records by the county recorder as 259 provided in chapter 28 may not include a person's social 260 security number or complete bank account, debit, charge, or credit card number in that document unless otherwise expressly 261 262 required by law. Until January 1, 2008, if a social security 263 number or a complete bank account, debit, charge, or credit card 264 number is or has been included in a document presented to the 265 county recorder for recording in the official records of the 266 county, such number may be made available as part of the 267 official record available for public inspection and copying. Any 268 person, or his or her attorney or legal guardian, may request 269 that a county recorder remove from an image or copy of an 270 official record placed on a county recorder's publicly available 271 Internet website, or a publicly available Internet website used 272 by a county recorder to display public records outside the 273 office or otherwise made electronically available outside the 274 county recorder's office to the general public, his or her 275 social security number or complete account, debit, charge, or credit card number contained in that official record. Such 276 277 request must be legibly written, signed by the requester, and Page 10 of 18

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278 delivered by mail, facsimile, electronic transmission, or in 279 person to the county recorder. The request must specify the 280 identification page number of the document that contains the 281 number to be redacted. The county recorder does not have a duty 282 to inquire beyond the written request to verify the identity of 283 a person requesting redaction. A fee may not be charged for 284 redacting such numbers. If the county recorder accepts or stores 285 official records in an electronic format, the county recorder 286 must use his or her best efforts to redact all social security 287 numbers and complete bank account, debit, charge, or credit card 288 numbers from electronic copies of the official record. The use of an automated program for redaction shall be deemed the best 289 effort and complies with the requirements of this sub-290 291 subparagraph. The county recorder is not liable for the 292 inadvertent release of confidential and exempt social security 293 numbers, or exempt bank account, debit, charge, or credit card 294 numbers, filed with the county recorder on or before January 1, 295 2008. 296 f. Subparagraphs 5. and 6. do not apply to the clerks of 297 the court or the county recorder with respect to circuit court 298 records and official records. 299 On January 1, 2008, and thereafter, the clerk of the q.

300 g. on bandary 1, 2000, and therearter, the clerk of the 300 circuit court and the county recorder must keep complete bank 301 account, debit, charge, and credit card numbers exempt as 302 provided for in paragraph (b), and must keep social security 303 numbers confidential and exempt as provided for in subparagraph 304 3., without any person having to request redaction.

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305 <u>9.a.8.</u> Beginning January 31, 2004, and each January 31 306 thereafter, Every agency <u>shall</u> must file a report with the 307 <u>Executive Office of the Governor</u> <del>Secretary of State</del>, the 308 President of the Senate, and the Speaker of the House of 309 Representatives <u>by January 31 of each year.</u>

310 <u>b.</u> The report required under sub-subparagraph a. shall 311 <u>list:</u>

312 <u>(I)</u> listing The identity of all commercial entities that 313 have requested social security numbers during the preceding 314 calendar year; and

315 <u>(II)</u> The specific purpose or purposes stated by each 316 commercial entity regarding its need for social security 317 numbers.

318 <u>c.</u> If no disclosure requests were made, the agency shall 319 so indicate.

320 <u>10.9.</u> Any affected person may petition the circuit court
 321 for an order directing compliance with this paragraph.

322 <u>11.10.</u> This paragraph does not supersede any other 323 applicable public records exemptions existing prior to May 13, 324 2002, or created thereafter.

325 11. This paragraph is subject to the Open Government 326 Sunset Review Act in accordance with s. 119.15 and shall stand 327 repealed October 2, 2007, unless reviewed and saved from repeal 328 through reenactment by the Legislature.

329 (b) Bank account numbers and debit, charge, and credit
330 card numbers held by an agency are exempt from s. 119.07(1) and
331 s. 24(a), Art. I of the State Constitution. This exemption
332 applies to bank account numbers and debit, charge, and credit
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333	card numbers held by an agency before, on, or after the
334	effective date of this exemption. This paragraph is subject to
335	the Open Government Sunset Review Act in accordance with s.
336	119.15 and shall stand repealed on October 2, 2007, unless
337	reviewed and saved from repeal through reenactment by the
338	Legislature.
339	Section 2. Section 119.0714, Florida Statutes, is created,
340	and subsection (6) of section 119.07, Florida Statutes, is
341	renumbered as subsection (1) of that section and amended, to
342	read:
343	119.0714 Court files; court records; official records
344	<u>(1)</u> <u>(6)</u> <u>COURT FILES</u> Nothing in this chapter shall be
345	construed to exempt from <u>s. 119.07(1)</u>
346	record that was made a part of a court file and that is not
347	specifically closed by order of court, except:
348	(a) A public record that was prepared by an agency
349	attorney or prepared at the attorney's express direction as
350	provided in s. 119.071(1)(d) <u>.</u>
351	(b) Data processing software as provided in s.
352	<u>119.071(1)(f).</u>
353	(c) Any information revealing surveillance techniques or
354	procedures or personnel as provided in s. 119.071(2)(d).
355	(d) Any comprehensive inventory of state and local law
356	enforcement resources, and any comprehensive policies or plans
357	compiled by a criminal justice agency, as provided in s.
358	119.071(2)(d).
359	(e) Any information revealing the substance of a
360	confession of a person arrested as provided in s. 119.071(2)(e).

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361	(f) Any information revealing the identity of a
362	confidential informant or confidential source as provided in s.
363	<u>119.071(2)(f).</u>
364	(g) Any information revealing undercover personnel of any
365	criminal justice agency as provided in s. 119.071(4)(c).
366	(h) and (f), (2)(d),(e), and (f), and (4)(c) and except
367	Information or records that may reveal the identity of a person
368	who is a victim of a sexual offense as provided in s.
369	119.071(2)(h).
370	(i) Social security numbers as provided in s.
371	<u>119.071(5)(a).</u>
372	(j) Bank account numbers and debit, charge, and credit
373	card numbers as provided in s. 119.071(5)(b).
374	(2) COURT RECORDS
375	(a) Until January 1, 2011, if a social security number or
376	a bank account, debit, charge, or credit card number is included
377	in a court file, such number may be included as part of the
378	court record available for public inspection and copying unless
379	redaction is requested by the holder of such number or by the
380	holder's attorney or legal guardian.
381	(b) A request for redaction must be a signed, legibly
382	written request specifying the case name, case number, document
383	heading, and page number. The request must be delivered by mail,
384	facsimile, electronic transmission, or in person to the clerk of
385	the court. The clerk of the court does not have a duty to
386	inquire beyond the written request to verify the identity of a
387	person requesting redaction.

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388	(c) A fee may not be charged for the redaction of a social
389	security number or a bank account, debit, charge, or credit card
390	number pursuant to such request.
391	(d) The clerk of the court has no liability for the
392	inadvertent release of social security numbers, or bank account,
393	debit, charge, or credit card numbers, unknown to the clerk of
394	the court in court records filed on or before January 1, 2011.
395	(e)1. On January 1, 2011, and thereafter, the clerk of the
396	court must keep social security numbers confidential and exempt
397	as provided for in s. 119.071(5)(a), and bank account, debit,
398	charge, and credit card numbers exempt as provided for in s.
399	119.071(5)(b), without any person having to request redaction.
400	2. Section 119.071(5)(a)7. and 8. does not apply to the
401	clerks of the court with respect to court records.
402	(3) OFFICIAL RECORDS
403	(a) Any person who prepares or files a record for
404	recording in the official records as provided in chapter 28 may
405	not include in that record a social security number or a bank
406	account, debit, charge, or credit card number unless otherwise
407	expressly required by law.
408	(b)1. If a social security number or a bank account,
409	debit, charge, or credit card number is included in an official
410	record, such number may be made available as part of the
411	official records available for public inspection and copying
412	unless redaction is requested by the holder of such number or by
413	the holder's attorney or legal guardian.
414	2. If such record is in electronic format, on January 1,
415	2011, and thereafter, the county recorder must use his or her
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416	best effort, as provided in paragraph (h), to keep social
417	security numbers confidential and exempt as provided for in s.
418	119.071(5)(a), and to keep complete bank account, debit, charge,
419	and credit card numbers exempt as provided for in s.
420	119.071(5)(b), without any person having to request redaction.
421	3. Section 119.071(5)(a)7. and 8. does not apply to the
422	county recorder with respect to official records.
423	(c) The holder of a social security number or a bank
424	account, debit, charge, or credit card number, or the holder's
425	attorney or legal guardian, may request that a county recorder
426	redact from an image or copy of an official record placed on a
427	county recorder's publicly available Internet website or on a
428	publicly available Internet website used by a county recorder to
429	display public records, or otherwise made electronically
430	available to the public, his or her social security number or
431	bank account, debit, charge, or credit card number contained in
432	that official record.
433	(d) A request for redaction must be a signed, legibly
434	written request and must be delivered by mail, facsimile,
435	electronic transmission, or in person to the county recorder.
436	The request must specify the identification page number of the
437	record that contains the number to be redacted.
438	(e) The county recorder does not have a duty to inquire
439	beyond the written request to verify the identity of a person
440	requesting redaction.
441	(f) A fee may not be charged for redacting a social
442	security number or a bank account, debit, charge, or credit card
443	number.
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444	(g) A county recorder shall immediately and conspicuously
445	post signs throughout his or her offices for public viewing, and
446	shall immediately and conspicuously post on any Internet website
447	or remote electronic site made available by the county recorder
448	and used for the ordering or display of official records or
449	images or copies of official records, a notice stating, in
450	substantially similar form, the following:
451	1. On or after October 1, 2002, any person preparing or
452	filing a record for recordation in the official records may not
453	include a social security number or a bank account, debit,
454	charge, or credit card number in such document unless required
455	by law.
456	2. Any person has a right to request a county recorder to
457	remove from an image or copy of an official record placed on a
458	county recorder's publicly available Internet website or on a
459	publicly available Internet website used by a county recorder to
460	display public records, or otherwise made electronically
461	available to the general public, any social security number
462	contained in an official record. Such request must be made in
463	writing and delivered by mail, facsimile, or electronic
464	transmission, or delivered in person, to the county recorder.
465	The request must specify the identification page number that
466	contains the social security number to be redacted. A fee may
467	not be charged for the redaction of a social security number
468	pursuant to such a request.
469	(h) If the county recorder accepts or stores official
470	records in an electronic format, the county recorder must use
471	his or her best efforts to redact all social security numbers
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FLORIDA HOUSE OF REPRE	ESENTATIVES
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472	and bank account, debit, charge, or credit card numbers from
473	electronic copies of the official record. The use of an
474	automated program for redaction shall be deemed to be the best
475	effort in performing the redaction and shall be deemed in
476	compliance with the requirements of this subsection.
477	(i) The county recorder is not liable for the inadvertent
478	release of social security numbers, or bank account, debit,
479	charge, or credit card numbers, filed with the county recorder.
480	Section 3. Subsection (6) of section 215.322, Florida
481	Statutes, is amended, and subsections (7) and (8) of that
482	section are renumbered as subsections (6) and (7), respectively,
483	to read:
484	215.322 Acceptance of credit cards, charge cards, or debit
485	cards by state agencies, units of local government, and the
486	judicial branch
487	(6) Credit card account numbers in the possession of a
488	state agency, a unit of local government, or the judicial branch
489	are confidential and exempt from the provisions of s. 119.07(1).
490	Section 4. Subsections (7), (8), and (9) of section
491	119.07, Florida Statutes, are renumbered as subsections (6),
492	(7), and (8), respectively.
493	Section 5. This act shall take effect October 1, 2007.