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A bill to be entitled

2 An act relating to Pinellas County; creating the Town of 3 Palm Harbor; providing a charter; providing legislative 4 intent; providing a council-manager form of government; 5 providing boundaries; providing municipal powers; providing 6 for a town council; providing for membership, 7 qualifications, terms, powers, and duties of council 8 members, including the mayor and vice mayor; providing for 9 election and terms of office; providing circumstances 10 resulting in vacancy in office; providing grounds for forfeiture and suspension; providing for filling of 11 vacancies; providing for compensation and expenses; 12 providing for appointment of charter officers, including a 13 14 town manager and town attorney; providing for removal, 15 compensation, and filling of vacancies; providing 16 qualifications, powers, and duties; providing for appointment of a town clerk; providing for expenditures of 17 town funds and establishment of town boards and agencies; 18 19 providing for contracting for traditional municipal 20 services; providing for council meetings; providing for 21 adoption of a code of technical regulation; providing for 22 emergency ordinances and appropriations; providing for 23 recordkeeping; providing limitations on employment and 24 officeholding of council members; prohibiting certain 25 interference with town employees; establishing the fiscal 26 year; providing for adoption of annual budget and 27 appropriations; providing for supplemental appropriations; 28 providing for reduction and transfer of appropriations; Page 1 of 37

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hb0183-00

29 providing limitations; providing for a reserve fund; 30 providing for referendum requirements for revenue bonds and 31 other multiyear contracts; providing for financial audit; 32 providing for nonpartisan elections and matters relative thereto; providing for recall; providing for a charter 33 34 review committee and future amendments of the charter; 35 providing for standards of conduct in office; providing for 36 severability; providing for a personnel system; providing 37 for charitable contributions; providing for land use 38 changes; providing a transitional schedule and procedures for a first election; providing for first-year expenses; 39 providing for adoption of transitional ordinances, 40 resolutions, comprehensive plans, and local development 41 42 regulations; providing for continuation of the 43 communications services tax; providing for accelerated 44 entitlement to state-shared revenues; providing for receipt and distribution of motor fuel tax revenues; providing for 45 transferring property, records, and equipment; providing 46 47 for pending matters; providing for transitional ordinances 48 and resolutions; providing for participation in the local 49 government infrastructure surtax; providing a waiver of 50 certain statutory requirements; providing for continuation 51 of certain services; providing for law enforcement; 52 requiring a referendum; providing effective dates. 53 54 Be It Enacted by the Legislature of the State of Florida: 55 56 Section 1. Charter; creation; form of government;

Page 2 of 37

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HB 183 2009 57 boundaries and powers .--58 (1) CHARTER; CREATION.--This act may be known as the "Charter of the Town of 59 (a) 60 Palm Harbor" (the "charter"), and the Town of Palm Harbor (the 61 "town") is created. (b) It is in the best interests of the public health, 62 63 safety, and welfare of the residents to form a separate 64 municipality for the incorporating communities with all the 65 powers and authority necessary to provide adequate and efficient 66 municipal services. 67 (C) It is intended that this charter and the incorporation of the Town of Palm Harbor will serve to preserve and protect 68 69 the distinctive characteristics of the communities that wish to 70 join the incorporation. The town shall practice good stewardship 71 of the natural environment, including its trees, waters, and 72 preserve lands. 73 (d) It is the intent of this charter and the incorporation 74 of the town to secure the benefits of self-determination and 75 affirm the values of representative democracy, citizen 76 participation, strong community leadership, professional 77 management, and regional cooperation. 78 (2) FORM OF GOVERNMENT. -- The town shall have a council-79 manager form of government. 80 (3) CORPORATE BOUNDARIES. -- The corporate boundaries of the 81 Town of Palm Harbor shall be described as follows: 82 Begin at the intersection of the centerline of the 83 84 Intracoastal Waterway and the westerly extension of Page 3 of 37

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85	the centerline of Klosterman Road. Thence run East by
86	the Centerline of Klosterman Road and the westerly
87	extension thereof to the West 1/4 corner of Section
88	19, Township 27 South, Range 16 east; thence S.
89	0°14'32" E. along the West line of said Section 19,
90	1333.85 feet to the Southwest corner of Lot 56, Tampa
91	and Tarpon Springs Land Company Sub. As recorded in
92	Plat Book H1 Page 116 of the official records of
93	Hillsborough County, of which Pinellas County was
94	formerly a part; thence S. 87°48'12" E. along the
95	South Line of Lots 56 and 52 of said subdivision,
96	1740.84 feet; thence N. 0°33'31" W. along the
97	Southerly extension of the East line of Lot 51 of said
98	subdivision and the East Line of Lot 51, 1385.80 feet
99	to the East and est. centerline of said Section 19,
100	said centerline also being the centerline of
101	Klosterman Road; thence run East by the centerline of
102	Klosterman Road and the Easterly extension thereof to
103	the center of Lake Tarpon; thence southeasterly
104	through the waters of Lake Tarpon and the Lake Tarpon
105	Outfall Canal to the centerline of Curlew Rd. (S.R.
106	586); thence West by the centerline of Curlew Rd.
107	(S.R. 586) to a point on the North-South centerline of
108	the Northwest 1/4 of Section 14, Township 28 South,
109	Range 15 East; thence North by the North-South
110	centerline of the Northwest 1/4 of said Section 14 to
111	the North Section line of said Section 14; thence West
112	on said section line and continuing West on the North

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113	Section line of Section 15, Township 28 South, Range
114	15 East to the centerline of the Intracoastal
115	Waterway; thence North on said centerline of the
116	Intracoastal Waterway to the Point of Beginning.
117	
118	(4) MUNICIPAL POWERSThe town shall be a body corporate
119	and politic and shall have all available governmental,
120	corporate, and proprietary powers of a municipality under the
121	State Constitution and general law, as fully and completely as
122	though such powers were specifically enumerated in this charter,
123	and may exercise them, except when prohibited by law. Through
124	the adoption of this charter, it is the intent of the electors
125	of the town that the municipal government established herein has
126	the broadest exercise of home rule powers permitted under the
127	State Constitution and general law. This charter and the powers
128	of the town shall be construed liberally in favor of the town.
129	It is recognized that certain services within the municipal
130	boundaries are provided by independent special districts created
131	by special acts of the Legislature and by Pinellas County.
132	Section 2. <u>Council; mayor; vice mayor</u>
133	(1) TOWN COUNCIL There shall be a five-member town
134	council ("council") vested with all legislative powers of the
135	town. Unless otherwise stated within this charter, all charter
136	powers shall be exercised by the council.
137	(2) MAYOR; VICE MAYOR; POWERS AND DUTIES
138	(a) The council, at its first regular meeting every year,
139	shall elect from its members a mayor and vice mayor who shall
140	serve for a period of 1 year each and who shall have the same
I	Page 5 of 37

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141 legislative powers and duties as any other council member, 142 except as provided in this subsection. 143 In addition to carrying out the regular duties of a (b) 144 council member, the mayor shall preside at the meetings of the 145 council and shall be recognized as the head of town government 146 for service of process, ceremonial matters, and the signature or 147 execution of ordinances, contracts, deeds, bonds, and other 148 instruments and documents and for purposes of military law. The 149 mayor shall also serve as the ceremonial head of the town and 150 the town official designated to represent the town when dealing 151 with other entities. The mayor shall have no administrative 152 duties other than those necessary to accomplish these actions or 153 such other actions as may be authorized by the town council, 154 consistent with general or special law. 155 In addition to carrying out the regular duties of a (C) 156 council member, the vice mayor shall, in the absence of the 157 mayor, act as mayor, preside at the meetings of the council, and 158 be recognized as the head of town government for service of 159 process, ceremonial matters, and the signature or execution of 160 ordinances, contracts, deeds, bonds, and other instruments and 161 documents and for purposes of military law. The vice mayor 162 shall, in the absence of the mayor, serve as the ceremonial head 163 of the town and the town official designated to represent the 164 town when dealing with other entities. The vice mayor shall have 165 no administrative duties other than those necessary to 166 accomplish these actions or such other actions as may be authorized by the town council, consistent with general or 167 168 special law.

Page 6 of 37

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169	(d) In the absence of the mayor and vice mayor, the
170	remaining council members shall select a council member to serve
171	as acting mayor.
172	Section 3. Election and terms of office
173	(1) TERM OF OFFICEEach council member shall be elected
174	for a 4-year term by the electors of the town in the manner
175	provided in this section. Council members shall be sworn into
176	office at the first regularly scheduled meeting after their
177	election. Each council member shall remain in office until his
178	or her successor is elected and assumes the duties of the
179	position.
180	(2) DESIGNATED COUNCIL SEATS The town council shall
181	consist of five seats. Seats 1, 2, 3, 4, and 5 will be at-large
182	seats and will be elected from and represent the entire town.
183	(3) QUALIFICATIONCandidates for each council seat must
184	qualify for council elections by seat in accordance with
185	applicable general law, and the council members elected to those
186	seats shall hold the seats 1 through 5, respectively. To qualify
187	for office, each candidate for council member shall:
188	(a) File a written notice of candidacy with the town clerk
189	at such time and in such manner as may be prescribed by
190	ordinance and shall make payment to the town of any fees
191	required by general law as qualifying fees.
192	(b) Be a registered elector in the state.
193	(c) Have maintained his or her domicile within the town
194	for a period of 1 year prior to qualifying for election and, if
195	elected, shall maintain such residency throughout his or her
196	term of office. Any resident of the town who wishes to become a
I	Page 7 of 37

Page 7 of 37

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FLORIDA HOUSE OF REPRESENTATIV	E S
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197	candidate for a council member seat shall qualify with the town
198	clerk no sooner than noon on the second Tuesday in January, nor
199	later than noon on the first Tuesday in February, of the year in
200	which the election is to be held.
201	(4) VACANCIES IN OFFICE; FORFEITURE; SUSPENSION; FILLING
202	OF VACANCIES
203	(a) VacanciesA vacancy in the office of any council
204	member shall occur upon the death of the incumbent, removal from
205	office as authorized by law, resignation, appointment to other
206	public office which creates dual officeholding, judicially
207	determined incompetence, or forfeiture of office as described in
208	paragraph (b).
209	(b) Forfeiture of officeAny council member shall
210	forfeit his or her office upon determination by the council,
211	acting as a body at a duly noticed public meeting, that he or
212	she:
213	1. Lacks at any time, or fails to maintain during his or
214	her term of office, any qualification for the office prescribed
215	by this charter or otherwise required by law;
216	2. Has been convicted of a felony or entered a plea of
217	guilty or nolo contendere to a crime punishable as a felony,
218	even if adjudication of guilt was withheld;
219	3. Has been convicted of a first degree misdemeanor
220	arising directly out of his or her official conduct or duties,
221	or entered a plea of guilty or nolo contendere thereto, even if
222	adjudication of guilt was withheld;
223	4. Has been found to have violated any standard of conduct
224	or code of ethics established by law for public officials and

Page 8 of 37

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FLORIDA HOUSE OF REPRESENTATIV	ΕS
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225 has been suspended from office by the Governor, unless 226 subsequently reinstated as provided by law; or 227 5. Has been absent from three consecutive regular council 228 meetings without good cause or for any other reason established 229 in this charter. 230 231 The council shall be the sole judge of the qualifications of its 232 members and shall hear all questions relating to forfeiture of a council member's office, including whether or not good cause for 233 234 absence has been or may be established. The burden of 235 establishing good cause shall be on the council member in 236 question; however, any council member may at any time during any 237 duly held meeting move to establish good cause for his or her 238 absence or the absence of any other council member from any 239 past, present, or future meeting or meetings, which motion, if 240 carried, shall be conclusive. A council member whose 241 qualifications are in question or who is otherwise subject to 242 forfeiture of his or her office shall not vote on any such 243 matters. The council member in question shall be entitled to a 244 public hearing upon request regarding an alleged forfeiture of 245 office. If a public hearing is requested, notice thereof shall 246 be published in one or more newspapers of general circulation in 247 the town at least 1 week in advance of the hearing. Any final determination by the council that a council member has forfeited 248 249 his or her office shall be made by resolution. All votes and 250 other acts of the council member in question prior to the 251 effective date of such resolution shall be valid regardless of 252 the grounds of forfeiture.

Page 9 of 37

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253	(c) Suspension from officeAny council member shall be
254	suspended from office upon return of an indictment or issuance
255	of any information charging the council member with any crime
256	that is punishable as a felony or with any crime arising out of
257	his or her official duties that is punishable as a first degree
258	misdemeanor.
259	1. During a period of suspension, a council member shall
260	not perform any official act, duty, or function or receive any
261	pay, allowance, emolument, or privilege of office.
262	2. If the council member is subsequently found not guilty
263	of the charge or if the charge is otherwise dismissed, reduced,
264	or altered in such a manner that suspension would no longer be
265	required as provided in this paragraph, the suspension shall be
266	lifted and the council member shall be entitled to receive full
267	back pay and such other emoluments or allowances to which he or
268	she would have been entitled had the suspension not occurred.
269	(d) Filling of vacancies
270	1. If any vacancy occurs in the office of any council
271	member, the remaining council members shall, within 30 days
272	after the occurrence of such vacancy, by majority vote, appoint
273	a person to fill the vacancy until the next regularly scheduled
274	town election, at which time an election shall be held to fill
275	the vacancy. The first choice for this replacement council
276	member shall be the candidate from that district who received
277	the second highest number of votes in the last election. If the
278	council fails to appoint a replacement council member within 45
279	days after the occurrence of the vacancy, the council shall call
280	for a special election to fill that vacancy, to be held no
I	Dage 10 of 27

Page 10 of 37

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281 sooner than 90 days and no later than 120 days following the 282 occurrence of the vacancy and as otherwise governed by law. 283 2. Any person appointed to fill a vacancy on the council 284 shall be required to meet the qualifications of the seat to 285 which he or she is appointed. 286 Notwithstanding any quorum requirements established in 3. 287 this charter, if at any time the full membership of the council 288 is reduced to less than a quorum, the remaining members may, by 289 majority vote, appoint additional members to the extent 290 otherwise permitted or required under this subsection. 291 4. In the event that all the members of the council are removed by death, disability, recall, forfeiture of office, or 292 293 resignation, or any combination thereof, the Governor shall appoint interim council members who shall call a special 294 295 election within not less than 30 days or more than 60 days after such appointment. Such election shall be held in the same manner 296 297 as the initial elections under this charter. However, if less 298 than 6 months remain in any unexpired term, the interim council 299 member appointed by the Governor shall serve out that unexpired 300 term. Appointees must meet all requirements for candidates as 301 provided in this charter. 302 (e) Compensation and expenses.--303 Town council members shall be entitled to reimbursement 1. 304 in accordance with general law for authorized travel and per 305 diem expenses incurred in the performance of their official 306 duties. 307 2. Town council members shall be compensated at the rate 308 of \$8,000 per year, except that the council member elected by Page 11 of 37

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309	the council to act as mayor shall be compensated at the rate of
310	\$10,000 per year. The town council, by not fewer than four
311	affirmative votes, may elect to provide for any adjustment in
312	such compensation by ordinance. However, no such ordinance
313	increasing compensation shall take effect until the date of
314	commencement of the terms of council members elected at the next
315	regular election following the adoption of such ordinance.
316	Section 4. Administrative provisions
317	(1) DESIGNATION OF CHARTER OFFICERSThe town manager and
318	the town attorney are designated as charter officers, except
319	that the office of town attorney may be contracted to an
320	attorney or law firm.
321	(2) APPOINTMENT; REMOVAL; COMPENSATION; FILLING OF
322	VACANCIES
323	(a) The charter officers shall be appointed by a majority
324	vote of the full council and shall serve at the pleasure of the
325	council.
326	(b) The charter officers shall be removed from office only
327	by a supermajority vote of the full council. Upon demand by a
328	charter officer, a public hearing shall be held prior to such
329	removal.
330	(c) The compensation of the charter officers shall be
331	fixed by the town council through the approval of an acceptable
332	employment contract.
333	(d) The town council shall begin the process to fill a
334	vacancy in a charter office within 90 days after the vacancy
335	occurs. An acting town manager or an acting town attorney may be
336	appointed by the council during a vacancy in such charter
I	Page 12 of 37

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337 office. 338 (e) A charter officer shall not be a member of the town 339 council or a candidate for town council while holding a charter 340 officer position. 341 TOWN MANAGER. -- The town manager shall be the chief (3) 342 administrative officer of the town. 343 The town council shall appoint a town manager who (a) 344 shall be the administrative head of the municipal government 345 under the direction and supervision of the town council. The 346 town manager shall hold office at the pleasure of the town 347 council. The town manager shall be appointed by resolution 348 approving an employment contract between the town and the town 349 manager. The town manager shall receive such compensation as 350 determined by the town council through the adoption of an 351 appropriate resolution. 352 (b) The town manager shall have the minimum qualifications 353 of a combination of a bachelor's degree in public 354 administration, business administration, or other related field 355 from an accredited college or university and 3 years' public 356 administration experience. 357 It is preferred that the town manager be credentialed (C) 358 by the International City/County Management Association or 359 obtain such credential within 2 years after being appointed. 360 (d) During the absence or disability of the town manager, 361 the town council may by resolution designate a properly 362 qualified person to temporarily execute the functions of the 363 town manager. The person thus designated shall have the same 364 powers and duties as the town manager and shall, while serving,

Page 13 of 37

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FLORIDA HOUSE OF REPRESENTATIV	ΕS
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365 be known as acting town manager. The town manager or acting town 366 manager may be removed by the town council at any time. 367 As the chief administrative officer, the town manager (e) 368 shall: 1. Direct and supervise the administration of all 369 370 departments, offices, and agencies of the town, except the 371 office of town attorney and except as otherwise provided by this 372 charter or by general law. 373 2. Appoint, suspend, or remove any employee of the town or 374 appointive administrative officer provided for under this 375 charter, except the office of town attorney and except as may 376 otherwise be provided by law, this charter, or personnel rules adopted pursuant to the charter. The town manager may authorize 377 378 any administrative officer who is subject to his or her 379 direction and supervision to exercise these powers with respect 380 to subordinates in that officer's department, office, or agency. 381 3. Ensure that all laws, provisions of the charter, and 382 acts of the council are faithfully executed. 383 4. Prepare and submit the annual budget and capital 384 program to the council in the form prescribed by ordinance. 385 5. Attend meetings of the town council. 386 6. Draw and sign vouchers upon depositories as provided by ordinance and keep, or cause to be kept, a true and accurate 387 388 account of same. 389 7. Sign all licenses issued by the town, issue receipts 390 for all moneys paid to the town, and deposit such moneys in the 391 proper depositories on the first banking day after receipt. The 392 town manager may delegate the responsibilities of this

Page 14 of 37

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393 subparagraph to an appropriate town employee who shall be 394 bonded. 395 8. Provide administrative services in support of the 396 official duties of the mayor and the council. 397 9. Keep the council advised as to the financial condition 398 and future needs of the town and make recommendations to the 399 council concerning the affairs of the town. 10. Submit to the council, and make available to the 400 401 public, a complete report on finances and administrative 402 activities of the town at the end of each fiscal year. 403 11. Sign contracts on behalf of the town to the extent 404 authorized by ordinance. 12. Perform such other duties as are specified in this 405 406 charter or as may be required by the council. 407 (4) TOWN ATTORNEY.--408 (a) The town attorney shall be employed under terms and 409 conditions deemed advisable by the town council, which may 410 include the appointment of a law firm. 411 (b) The town attorney shall be a member in good standing 412 with The Florida Bar, have been admitted to practice in the 413 state for at least 5 years, and have not less than 2 years' 414 experience in the practice of local government law. 415 The town attorney has sole discretion to appoint, (C) promote, suspend, demote, remove, or terminate deputy and 416 assistant town attorneys, subject to the town's annual budget. 417 418 (d) The town attorney shall perform the following 419 functions in addition to other functions as designated by the 420 town council:

Page 15 of 37

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421 1. Serve as chief legal advisor to the town council, the 422 charter officers, and all town departments, offices, and 423 agencies. 424 2. Attend all regular and special town council meetings, 425 unless excused by the town council, and perform such 426 professional duties as may be required by law or by the council 427 in furtherance of the law. 428 3. Approve all contracts, bonds, and other instruments in 429 which the town is concerned and shall endorse on each his or her 430 approval of the form and correctness thereof. No contract with 431 the town shall take effect until his or her approval is so 432 endorsed thereon. 433 4. When requested to do so by the council, prosecute and defend on behalf of the town all complaints, suits, and 434 435 controversies in which the town is a party. 5. Perform such other professional duties as required of 436 437 him or her by resolution of the council or as prescribed for 438 municipal attorneys in general law that are not inconsistent 439 with this charter. 440 6. Prepare an annual budget for the operation of the 441 office of the town attorney and submit this budget to the town 442 manager for inclusion in the annual town budget, in accordance 443 with uniform town procedures. 444 (5) TOWN CLERK. -- The town manager shall appoint a town 445 clerk or a management firm to serve as town clerk (the "clerk"). 446 The clerk shall give notice of council meetings to council 447 members and the public, keep minutes of council proceedings, and 448 perform such other duties as the council or town manager may

Page 16 of 37

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449 prescribe. The clerk shall report to the town manager. 450 (6) EXPENDITURE OF TOWN FUNDS. -- No funds of the town shall 451 be expended except pursuant to duly approved appropriations or 452 for the payment of bonds, notes, or other indebtedness duly 453 authorized by the council and only from such funds so 454 authorized. 455 (7) TOWN BOARDS AND AGENCIES .-- Except as otherwise provided by law, the council may establish or terminate such 456 457 boards and agencies as it may deem advisable from time to time. 458 The boards and agencies shall report to the council. Members of 459 boards and agencies shall be appointed by the council by 460 resolution. 461 (8) CONTRACTING FOR TRADITIONAL MUNICIPAL SERVICES.--It is the intent of the town to provide traditional municipal services 462 463 through public and private contract providers. Accordingly, 464 traditional municipal services shall be rendered through 465 contract providers, not town employees, unless approved by at 466 least a four-fifths vote of the town council. If the town 467 council determines that any traditional municipal service is to 468 be provided through town employees, the town manager shall be 469 responsible for the hiring, supervision, and removal of all such 470 employees. For purposes of this section, "traditional municipal services" means public safety, public works, administrative 471 472 services, community development, and community services. 473 Section 5. Legislative provisions .--(1) REGULAR MEETINGS. -- The council shall conduct regular 474 475 meetings at such times and places as the council shall prescribe 476 by resolution. Such meetings shall be public meetings within the

Page 17 of 37

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FLORIDA HOUSE OF REPRESENTAT	IVES
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477 meaning of general law and shall be subject to notice and other 478 requirements of law applicable to public meetings. 479 SPECIAL MEETINGS. -- Special meetings may be held at the (2) 480 call of the mayor or, in his or her absence, at the call of the 481 vice mayor. Special meetings may also be called upon the request 482 of a majority of the council members. Unless the meeting is of 483 an emergency nature, the person or persons calling such a meeting shall provide not less than 72 hours' prior notice of 484 485 the meeting to the public. 486 COMMENCEMENT. -- All meetings shall be scheduled to (3) 487 commence no earlier than 7 a.m. and no later than 10 p.m. 488 (4) RULES; ORDER OF BUSINESS. -- The council shall determine 489 its own rules and order of business. 490 QUORUM.--A majority of the full council shall (5) 491 constitute a quorum. 492 (6) VALIDITY OF ACTION .-- No action of the council shall be 493 valid unless adopted by an affirmative vote of the majority of 494 the full council, unless otherwise provided by law. 495 (7) LEGISLATIVE POWERS.--Except as otherwise prescribed 496 herein or as provided by law, the legislative powers of the town 497 shall be vested in the council. The council shall provide for 498 the exercise of its powers and for the performance of all duties 499 and obligations imposed on the town by law. 500 (8) DEPARTMENTS. -- The council may establish such other 501 departments, offices, or agencies as it determines necessary for 502 the efficient administration and operation of the town. Such 503 departments, offices, or agencies shall be established by 504 ordinance.

Page 18 of 37

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505 (9) CODE.--The council may adopt any standard code of 506 technical regulations by reference thereto in an adopting 507 ordinance and may amend the code in the adopting ordinance or 508 later amendatory ordinance. The procedures and requirements 509 governing such an adopting ordinance shall be as prescribed for 510 ordinances generally, except that: 511 Requirements regarding distribution and filing of (a) 512 copies of the ordinance shall not be construed to require 513 distribution and filing of copies of the adopted code of 514 technical regulations. 515 (b) A copy of each adopted code of technical regulations, 516 as well as of the adopting ordinance, shall be authenticated and 517 recorded by the town clerk. 518 (10) EMERGENCY ORDINANCES.--519 To meet a public emergency affecting life, health, (a) 520 property, or the public peace, the council may adopt, in the 521 manner provided by general law, one or more emergency 522 ordinances, but such ordinances may not enact or amend a land 523 use plan or rezone private property; levy taxes; grant, renew, 524 or extend any municipal franchise; set service or user charges 525 for any municipal services; or authorize the borrowing of money, 526 except as provided in subsection (11) for emergency 527 appropriations, if applicable. An emergency ordinance shall be 528 introduced in the form and manner prescribed for ordinances 529 generally, except that it shall be plainly designated in a 530 preamble as an emergency ordinance and shall contain, after the 531 enacting clause, a declaration stating that an emergency exists 532 and describing the emergency in clear and specific terms.

Page 19 of 37

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533 (b) Upon the affirmative vote of a majority of council 534 members, an emergency ordinance may be adopted with or without 535 amendment or rejected at the meeting at which it is introduced. 536 After its adoption, the ordinance shall be advertised and 537 printed as prescribed for other ordinances. 538 (c) An emergency ordinance shall become effective upon 539 adoption or at such other date as may be specified in the 540 ordinance. 541 (d) Every emergency ordinance, except an emergency appropriation ordinance, shall automatically be repealed as of 542 543 the 61st day after its effective date, but this shall not 544 prevent reenactment of the ordinance under regular procedures 545 or, if the emergency still exists, in the manner specified in 546 this section. An emergency ordinance may also be repealed by adoption of a repealing ordinance in the same manner specified 547 548 in this section for adoption of emergency ordinances. 549 (11) EMERGENCY APPROPRIATIONS. -- To meet a public emergency 550 affecting life, health, property, or the public peace, the 551 council, by resolution, may make emergency appropriations. To 552 the extent that there are no unappropriated revenues to meet 553 such appropriation, the council may by such emergency resolution 554 authorize the issuance of emergency notes, which may be renewed 555 from time to time, but the emergency notes and renewals in any 556 fiscal year shall be paid not later than the last day of the 557 fiscal year succeeding that in which the emergency 558 appropriations were made. 559 (12)RECORDKEEPING. -- The council shall, in a properly 560 indexed book kept for that purpose, provide for the

Page 20 of 37

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561 authentication and recording in full of all minutes of meetings 562 and all ordinances and resolutions adopted by the council, and 563 the same shall at all times be a public record. The council 564 shall further maintain a current codification of all ordinances. 565 Such codification shall be printed and shall be made available 566 for distribution to the public on a continuing basis. All 567 ordinances and resolutions of the council shall be signed by all 568 council members and attested to by the town clerk. 569 (13) DUAL OFFICEHOLDING. -- No current elected town official 570 shall hold any compensated appointive office or employment of 571 the town while in office, nor shall any former council member be 572 employed by the town until after the expiration of 1 year after 573 leaving office. 574 (14) NONINTERFERENCE BY TOWN COUNCIL. -- Except for the purposes of inquiry and information, council members are 575 576 expressly prohibited from interfering with the performance of 577 the duties of any employee of the town government who is under 578 the direct or indirect supervision of the town manager or town 579 attorney. Such action shall be malfeasance within the meaning of 580 section 112.51, Florida Statutes. Recommendations for 581 improvements in the town government operations shall come 582 through the town manager, but each member of the council shall 583 be free to discuss with or recommend to the town manager 584 improvements in the town government operations, and the council 585 is free to direct the town manager to implement specific 586 recommendations for improvement in town government operations. 587 Section 6. Budget and appropriations. --588 (1) FISCAL YEAR.--The town shall have a fiscal year that

Page 21 of 37

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589 shall begin on the first day of October and shall end on the 590 last day of September of the succeeding calendar year, unless 591 otherwise defined by general law. Such fiscal year shall also 592 constitute the annual budget and accounting year. 593 BUDGET ADOPTION. -- The council shall adopt a budget in (2) 594 accordance with applicable general law after a minimum of two 595 public hearings on the proposed budget. A resolution adopting 596 the annual budget shall constitute appropriation of the amounts 597 specified therein as expenditures from funds indicated. 598 EXPENDITURES. -- The budget shall not provide for (3) 599 expenditures in an amount greater than the revenues budgeted. 600 (4) APPROPRIATIONS.--If, during the fiscal year, revenues in excess of 601 (a) 602 those estimated in the budget are available for appropriation, 603 the council may by resolution make supplemental appropriations 604 for the year in an amount not to exceed such excess. 605 (b) If, at any time during the fiscal year, it appears 606 probable to the town manager that the revenues available will be 607 insufficient to meet the amount appropriated, the town manager 608 shall report to the council without delay indicating the 609 estimated amount of the deficit, any remedial action taken, and 610 recommendations as to any other steps that should be taken. The 611 council shall then take such further action as it deems 612 necessary to prevent or minimize any deficit and, for that 613 purpose, the council may by resolution reduce one or more 614 appropriations accordingly. 615 No appropriation for debt service may be reduced or (C) 616 transferred, and no appropriation may be reduced below any Page 22 of 37

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617 amount required by law to be appropriated or by more than the 618 unencumbered balance thereof. Other provisions of law to the 619 contrary notwithstanding, the supplemental and emergency 620 appropriations and reduction or transfer of appropriations 621 authorized by this charter may be made effective immediately 622 upon adoption. 623 The council shall maintain a reserve fund, provided (d) for as a line item within its budget, to be used only to provide 624 625 for the replacement or renewal of capital equipment and for facilities repair or in cases of unforeseen damage to equipment 626 627 or facilities caused by an act of God and not covered by 628 insurance. This fund shall be annually funded at a minimum of 3 629 percent of the annual town tax revenues used to calculate the 630 year's budget and shall accrue to \$10,000,000, at which time the set-aside funds may be discontinued until the fund drops below 631 632 the \$10,000,000 threshold. This provision may only be amended by 633 a majority vote of the town electors. 634 (5) BONDS; INDEBTEDNESS.--635 (a) Subject to the referendum requirements of the State 636 Constitution, if applicable, the town may from time to time 637 borrow money and issue bonds or other obligations or evidence of 638 indebtedness (collectively, "bonds") of any type or character 639 for any of the purposes for which the town is now or hereafter 640 authorized by law to borrow money, including to finance the cost 641 of any capital or other project and to refund any and all previous issues of bonds at or prior to maturity. Such bonds may 642 643 be issued pursuant to one or more resolutions adopted by a 644 majority of the council.

Page 23 of 37

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2009

645	(b) The town may assume all outstanding indebtedness
646	related to facilities it acquires from other units of local
647	government and shall be liable for payment thereon in accordance
648	with the terms of such indebtedness.
649	(6) REVENUE BONDS; LEASE-PURCHASE CONTRACTSUnless
650	authorized by the electors of the town at a duly held referendum
651	election, the council shall not authorize or allow to be
652	authorized the issuance of revenue bonds or enter into lease-
653	purchase contracts or any other unfunded multiyear contracts for
654	the purchase of real property or the construction of any capital
655	improvement the repayment of which extends in excess of 36
656	months unless mandated by state or federal governing agencies.
657	(7) ANNUAL AUDITThe council shall provide for an
658	independent annual financial audit of all town accounts and may
659	provide for more frequent audits as it deems necessary. Such
660	audits shall be made by a certified public accountant or a firm
661	of such accountants who have no personal interest, direct or
662	indirect, in the fiscal affairs of the town government or in any
663	of its officers. Residency in the town shall not be construed as
664	a prohibited interest.
665	Section 7. <u>Elections</u>
666	(1) ELECTORSAny person who is a resident of the town,
667	who has qualified as an elector of this state, and who registers
668	in the manner prescribed by general law shall be an elector of
669	the town.
670	(2) NONPARTISAN ELECTIONSAll elections for town council
671	members shall be conducted on a nonpartisan basis without any
672	designation of political party affiliation.
I	Page 24 of 37

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673 (3) ELECTION DATES. -- All regularly scheduled elections 674 shall be held on the second Tuesday after the first Monday in 675 March of even-numbered years, as follows: 676 (a) For the three candidates for at-large council member 677 seats 1, 2, and 3 who receive the highest number of votes for 678 their respective seats in the March 2010 election, the next 679 election to fill these seats shall be held on the second Tuesday 680 after the first Monday in March 2014 and every 4 years 681 thereafter. 682 (b) For the two candidates for at-large council member 683 seats 4 and 5 who receive the highest number of votes for their 684 respective seats in the March 2010 election, the next election 685 to fill these seats shall be held on the second Tuesday after 686 the first Monday in March 2012 and every 4 years thereafter. 687 RUNOFF ELECTIONS.--In the event no candidate for an (4) 688 office receives a majority of the votes cast for such office, 689 the person receiving the largest number of votes cast will be 690 elected. In the event two candidates receive an equal number of 691 votes and the vote total exceeds all other candidates, a runoff 692 election for the two candidates with the largest vote total 693 shall be held on the fourth Tuesday in March. In the event that 694 the runoff election results in a tie, the outcome shall be 695 determined by lot. 696 (5) TOWN CANVASSING BOARD. -- The Pinellas County canvassing 697 board shall serve as the Town of Palm Harbor's canvassing board 698 and shall canvass and certify all municipal elections and 699 referenda unless otherwise provided for by future ordinance. 700 SPECIAL ELECTIONS. -- Special municipal elections, when (6)

Page 25 of 37

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701 required, shall be scheduled by the council at such times and in 702 such manner as shall be consistent with this charter and general 703 law. 704 (7) GENERAL ELECTION. --705 (a) The ballot for the general election shall contain the 706 names of all qualified candidates and shall instruct electors to 707 cast one vote for each at-large council member seat. The 708 candidate for each council member seat receiving the most votes 709 shall be the duly elected council member for that designated 710 council member seat. 711 (b) No election for any council member seat shall be 712 required in any election if there is only one duly qualified 713 candidate for the council member seat. 714 The term of office of any elected official shall (C) 715 commence immediately after the election. 716 (d) All elected officers, before entering upon their 717 duties, shall take and subscribe to the following oath of 718 office: "I do solemnly swear (or affirm) that I will support, 719 protect, and defend the Constitution and Government of the 720 United States and of the state and the charter of the Town of 721 Palm Harbor; that I am duly qualified to hold office under the 722 Constitution of the State and the charter of the Town of Palm 723 Harbor; and that I will well and faithfully perform the duties 724 of council member upon which I am now about to enter." The election laws of the state shall apply to all 725 (e) 726 elections. 727 Any member of the town council may be removed from (f) 728 office by the electors of the town following the procedures for Page 26 of 37

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729	recall established by general law.
730	Section 8. <u>General provisions</u>
731	(1) SEVERABILITYIf any section or part of any section
732	of this charter is held invalid by a court of competent
733	jurisdiction, such holding shall not affect the remainder of
734	this charter or the context in which such section or part of a
735	section so held invalid may appear, except to the extent that an
736	entire section or part of a section may be inseparably connected
737	in meaning and effect with the section or part of a section to
738	which such holding directly applies.
739	(2) TOWN PERSONNEL SYSTEM All new employments,
740	appointments, and promotions of town officers and employees
741	shall be made pursuant to personnel procedures to be established
742	by the town manager from time to time.
743	(3) CHARITABLE CONTRIBUTIONS The town shall not make any
744	charitable contribution to any person or entity unless
745	authorized by the council.
746	(4) VARIATION OF PRONOUNSAll pronouns and any
747	variations thereof used in this charter shall be deemed to refer
748	to masculine, feminine, neutral, singular, or plural as the
749	identity of the person or persons require and are not intended
750	to describe, interpret, define, or limit the scope, extent, or
751	intent of this charter.
752	(5) CALENDAR DAYFor the purpose of this charter, a
753	"day" means a calendar day.
754	(6) CHARTER REVIEW COMMITTEE
755	(a) At its first regular meeting in April 2014 and every
756	10th year thereafter, the town council shall appoint a charter
	Page 27 of 37

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757 review committee consisting of 15 individuals who are not 758 members of the town council to serve in an advisory capacity to 759 the town council. 760 Each council member shall recommend and nominate three (b) 761 individuals to serve on the committee as regular members, which 762 appointments shall be approved by a majority vote of the town 763 council. Individuals appointed to the charter review committee 764 shall be citizens of the town. 765 (C) The charter review committee shall appoint its own 766 chair and vice chair and adopt its own rules and procedures. 767 The town clerk and the town attorney shall advise the (d) 768 town council in advance of the date when such appointments may 769 be made. 770 (e) If appointed, the charter review committee shall commence its proceedings within 30 days after the committee is 771 772 appointed by the town council. The committee shall review the 773 charter and provide input to the town council to modernize and 774 improve the charter. The public shall be given an opportunity to 775 speak and participate at charter review committee meetings in 776 accordance with the rules of the charter review committee. 777 All recommendations by the charter review committee (f) 778 shall be forwarded to the town council in ordinance form for 779 consideration no later than the 1st day of March of the year 780 after the appointment of the charter review committee and in 781 sufficient time for any recommendations to be considered by the 782 town council as provided in this subsection. 783 (q) The town council shall consider the recommendations of 784 the charter review committee at the regular meeting in November

Page 28 of 37

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785	and the regular meeting in December of the year after
786	appointment of the charter review committee.
787	(7) CHARTER AMENDMENTSThis charter may be amended in
788	accordance with the provisions for charter amendments as
789	specified in general law or as may otherwise be provided by
790	general law. The form, content, and certification of any
791	petition to amend shall be established by ordinance.
792	(8) INITIATION BY PETITIONThe electors of the town may
793	propose amendments to this charter by petition submitted to the
794	council to be placed before the electors, as provided by general
795	law.
796	(9) STANDARDS OF CONDUCT All elected officials and
797	employees of the town shall be subject to the standards of
798	conduct for public officers and employees set by general law. In
799	addition, the town council shall, no later than 6 months after
800	the effective date of incorporation, establish by ordinance a
801	code of ethics for officials and employees of the town which may
802	be supplemental to general law, but in no case may such an
803	ordinance diminish the provisions of general law. The intent of
804	this subsection is to require more stringent standards than
805	those provided under general law.
806	(10) LAND USE; REZONINGAny change to the town's future
807	land use map or any change to the zoning designation for any
808	parcel within the town shall require the affirmative vote of no
809	fewer than four members of the town council.
810	Section 9. <u>Transition schedule</u>
811	(1) REFERENDUMThe Pinellas County Commission shall hold
812	the referendum election called for by this act on November 3,

Page 29 of 37

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813 2009, at which time the following question shall be placed upon 814 the ballot: 815 "Shall the creation of the Town of Palm Harbor and its 816 charter be approved?" Yes No 817 818 In the event this question is answered affirmatively by a 819 majority of electors voting in the referendum, the provisions of 820 the charter shall take effect as provided for in this charter. 821 The referendum election shall be conducted by the Supervisor of 822 Elections of Pinellas County in accordance with the Florida 823 Election Code, and the cost of such election shall be funded by 824 Pinellas County. 825 (2) INITIAL ELECTION OF COUNCIL MEMBERS; DATES.--Following the adoption of this charter, the Pinellas 826 (a) 827 County Commission shall call a special election for the election of the five town council members to be held on March 9, 2010. 828 829 Candidates for the election shall qualify for seat 1, seat 2, 830 seat 3, seat 4, and seat 5. The candidate receiving the highest 831 number of votes for that seat shall be elected. If two or more 832 candidates for a designated council member seat receive an equal 833 and the highest number of votes, those candidates shall run 834 again in the runoff election to be held on March 23, 2010. 835 Any individual who wishes to run for one of the five (b) initial seats on the council shall qualify as a candidate with 836 837 the Pinellas County Supervisor of Elections in accordance with 838 the provisions of this charter and general law. 839 (C) The Pinellas County canvassing board shall canvass and 840 certify the results of the election.

Page 30 of 37

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841 Those candidates who are elected on March 9, 2010, and (d) 842 March 23, 2010, shall take office at the initial town council 843 meeting, which shall be held at 7 p.m. on March 25, 2010. 844 (3) CREATION AND ESTABLISHMENT OF THE TOWN.--For the 845 purpose of compliance with section 200.066, Florida Statutes, 846 relating to assessment and collection of ad valorem taxes, the 847 town is hereby created and established effective December 1, 2009; notwithstanding anything to the contrary contained in this 848 849 charter, the town, although created and established as of 850 December 1, 2009, shall not be operational until March 25, 2010. 851 (4) FIRST-YEAR EXPENSES. -- The town council, in order to 852 provide moneys for the expenses and support of the town, shall 853 have the power to borrow money necessary for the operation of 854 town government until such time as a budget is adopted and 855 revenues are raised in accordance with the provisions of this 856 charter. 857 TRANSITIONAL ORDINANCES AND RESOLUTIONS.--All (5) 858 applicable county ordinances currently in place at the time of 859 passage of the referendum, unless specifically referenced in 860 this charter, shall remain in place until and unless rescinded 861 by action of the town council. 862 TEMPORARY EMERGENCY ORDINANCES. -- The town council (6) 863 shall adopt ordinances and resolutions required to effect the transition. Ordinances adopted within 90 days after the first 864 865 council meeting may be passed as emergency ordinances. These 866 emergency ordinances shall be effective for no longer than 90 867 days after adoption and thereafter may be readopted, renewed, or 868 otherwise continued only in the manner normally prescribed for Page 31 of 37

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869	ordinances.
870	(7) TRANSITIONAL COMPREHENSIVE PLAN AND LAND DEVELOPMENT
871	REGULATIONS
872	(a) Until such time as the town adopts a comprehensive
873	plan, the Pinellas County Future Land Use Map, the Pinellas
874	County Zoning Map, and all other provisions of the Comprehensive
875	Plan and Land Development Regulations of Pinellas County that
876	are applicable to the town, as the same exist on the day the
877	town commences corporate existence, shall remain in effect as
878	the town's transitional comprehensive plan and land development
879	regulations. However, all planning functions, duties, and
880	authority shall thereafter be vested in the Town Council of Palm
881	Harbor, which shall also be deemed the local planning agency
882	until the council establishes a separate local planning agency.
883	(b) All powers and duties of the planning commission,
884	zoning authority, any boards of adjustment, and the County
885	Commission of Pinellas County, as set forth in these
886	transitional zoning and land use regulations, shall be vested in
887	the Town Council of Palm Harbor until such time as the town
888	council delegates all or a portion thereof to another entity.
889	(8) COMMUNICATIONS SERVICES TAXThe communications
890	services tax imposed pursuant to section 202.19, Florida
891	Statutes, by Pinellas County will continue within the town
892	boundaries during the period commencing with the date of
893	incorporation through December 31, 2010. Revenues from the tax
894	shall be shared by Pinellas County with the town in proportion
895	to the projected town population estimate of the Pinellas County
896	Planning Division compared with the unincorporated population of
1	Page 32 of 37

Page 32 of 37

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897 <u>Pinellas County before the incorporation of the Town of Palm</u> 898 Harbor.

899 STATE-SHARED REVENUES. -- The Town of Palm Harbor shall (9) 900 be entitled to participate in all shared revenue programs of the 901 state available to municipalities effective April 1, 2010. The 902 provisions of section 218.23(1), Florida Statutes, shall be 903 waived for the purpose of eligibility to receive revenue sharing 904 funds from the date of incorporation through the state fiscal 905 year 2011-2012. Initial population estimates for calculating 906 eligibility for shared revenues shall be determined by the 907 University of Florida Bureau of Economic and Business Research. 908 Should the bureau be unable to provide an appropriate population 909 estimate, the Pinellas County Planning Division estimate shall 910 be used. For the purposes of qualifying for revenue sharing, the 911 following revenue sources shall be considered: municipal service 912 taxing units, fire municipal service taxing units, ad valorem 913 taxes, communications services tax, and franchise fees. 914 (10) MOTOR FUEL TAX REVENUES. -- Notwithstanding the 915 requirements of section 336.025, Florida Statutes, to the 916 contrary, the town shall be entitled to receive local option 917 motor fuel tax revenues beginning October 1, 2010. These 918 revenues shall be distributed in accordance with the interlocal 919 agreements with Pinellas County. 920 (11) DEPARTMENTS, OFFICES, AND AGENCIES.--921 (a) From and after the effective date of incorporation of 922 the Town of Palm Harbor, and during the transition period and 923 until such time as the town council becomes operative, Pinellas 924 County shall continue to provide the town residents with all of

Page 33 of 37

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925 the same services it provided just prior to the approval of the 926 referendum and adoption of the charter. 927 The property, records, and equipment of any (b) 928 department, office, or agency of Pinellas County existing when 929 this charter is adopted may, at the discretion of the Pinellas 930 County Commission, be transferred to the department, office, or 931 agency of the town assuming its powers and duties. 932 (12) PENDING MATTERS.--All rights, claims, actions, orders, contracts, and administrative proceedings affecting the 933 934 area incorporated into the Town of Palm Harbor shall continue 935 with the county or state agency having jurisdiction over such 936 matters, except as modified, pursuant to the provisions of this 937 charter. 938 TRANSITIONAL ORDINANCES AND RESOLUTIONS .--(13) 939 The initial town council shall have the authority and (a) 940 power to enter into contracts, arrange for the hiring of interim 941 legal counsel, begin recruiting applicants for the position of 942 town manager, provide for necessary town offices and facilities, 943 and do such other tasks as deemed necessary and appropriate for 944 the town to become operational on March 25, 2010. 945 The initial council shall adopt ordinances and (b) 946 resolutions required to effect the transition. Ordinances 947 adopted within 90 days after the first council meeting may be 948 passed as emergency ordinances as provided in this charter, 949 except that the transitional ordinances shall be effective for 950 no longer than 90 days after adoption and, thereafter, may be 951 readopted, renewed, or otherwise continued only in the manner 952 normally prescribed for ordinances.

Page 34 of 37

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953	(14) CONTRACTUAL SERVICES AND FACILITIESServices deemed
954	necessary for the operation of the Town of Palm Harbor,
955	including, but not limited to, services for fire protection,
956	police, emergency management, public works, parks and
957	recreation, planning and zoning, building inspection,
958	development review, animal control, and solid waste collection,
959	may be supplied through a contractual agreement between the Town
960	of Palm Harbor and Pinellas County, special districts,
961	municipalities, or private or public enterprises until such time
962	as the town council establishes such independent services.
963	Facilities for housing the newly formed municipal operations may
964	be rented or leased until the Town of Palm Harbor is in the
965	financial position to obtain its own facilities.
966	(15) INDEPENDENT SPECIAL DISTRICTSIt is recognized that
967	certain services within the municipal boundaries are provided by
968	independent special districts created by special acts of the
969	Legislature. The town is empowered to merge the functions of
970	said districts with those of the town only upon majority vote of
971	the town council and an affirmative vote of the majority of the
972	council or board governing the district after meeting all
973	requirements for merger or dissolution in the district's
974	enabling legislation and chapter 189, Florida Statutes. It is
975	recognized that certain planning and interlocal agreements may
976	be necessary between the Town of Palm Harbor and such districts,
977	and the town council shall endeavor to maximize the benefits of
978	the districts to the fullest extent possible. In the event the
979	town council desires to supplement or duplicate services
980	determined to be inadequate, the council is fully empowered to
I	Dago 35 of 37

Page 35 of 37

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do so.

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2009 LOCAL GOVERNMENT INFRASTRUCTURE SURTAX.--The Town of c shall be entitled effective April 1, 2010, to

983	Palm Harbor shall be entitled effective April 1, 2010, to
984	participate in the local government infrastructure surtax, a
985	local discretionary sales surtax levied pursuant to section
986	212.055(2), Florida Statutes. If the Town of Palm Harbor is
987	unable to participate in the interlocal agreement between the
988	county's governing body and the governing bodies of the
989	municipalities representing a majority of the county's municipal
990	population, the default distribution method, which is to be
991	based on the local government half-cent sales tax formulas
992	provided in section 218.62, Florida Statutes, shall apply.
993	(17) WAIVERThe provisions of section 218.23(1), Florida
994	Statutes, shall be waived for the purpose of conducting audits
995	and financial reporting through fiscal year 2009-2010.
996	Section 10. Continuation, merger, and dissolution of
997	existing districts and service providers
998	(1) PALM HARBOR SPECIAL FIRE CONTROL DISTRICT;
999	CONTINUATIONNotwithstanding the incorporation of the Town of
1000	Palm Harbor, that portion of the Palm Harbor Special Fire
1001	Control District, a special taxing district created by chapter
1002	61-2661, Laws of Florida, that lies within the boundaries of the
1003	Town of Palm Harbor is authorized to continue in existence until
1004	the town adopts an ordinance to the contrary. However, the town
1005	shall not establish a town fire department without a referendum.
1006	(2) PALM HARBOR COMMUNITY SERVICES DISTRICT;

1007CONTINUATION.--Notwithstanding the incorporation of the Town of1008Palm Harbor, that portion of the Palm Harbor Community Services

Page 36 of 37

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1009 District, a municipal services taxing unit created in 1985 1010 pursuant to Pinellas County Ordinance 85-28 to provide library 1011 and recreation services to the residents within the boundaries 1012 of the Town of Palm Harbor is authorized to continue in 1013 existence until the town adopts an ordinance to the contrary. 1014 However, the Palm Harbor Community Services Agency shall not be 1015 abolished without a referendum. 1016 (3) LAW ENFORCEMENT.--Law enforcement services shall be 1017 provided by contract with the Pinellas County Sheriff's Office 1018 or by contract with other law enforcement agencies until the 1019 town adopts an ordinance to the contrary. 1020 Section 11. This act shall take effect only upon approval 1021 by a majority of those qualified electors residing within the 1022 proposed corporate limits of the proposed Town of Palm Harbor as 1023 described in section 1 voting in a referendum election to be 1024 called by the Board of County Commissioners of Pinellas County 1025 and to be held on November 3, 2009, in accordance with the 1026 provisions relating to elections currently in force, except that 1027 subsection (1) of section 9 and this section shall take effect 1028 upon becoming a law.

Page 37 of 37

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