2

3

4

5

6

7

8

10

1112

13

14

15

16

17

18

1920

21

22

23

2425

26

27

28

29

By the Committee on Children, Families, and Elder Affairs

586-02096B-12 20122050___ A bill to be entitled

An act relating to assisted living facilities; amending s. 394.4574, F.S.; requiring that the case manager assigned to a mental health resident of an assisted living facility that holds a limited mental health license keep a record of the date and time of face-to-face interactions with the mental health resident and make the record available to the Department of Children and Family Services for inspection; requiring that the record be maintained for a specified number of years; requiring that the department ensure that there is adequate and consistent monitoring and enforcement of community living support plans and cooperative agreements; amending s. 400.0078, F.S.; requiring that, upon admission to a long-term care facility, a resident or his or her representative receive information regarding the confidentiality of any complainant's identity and the subject matter of the complaint; amending s. 415.103, F.S.; requiring that the department maintain a central abuse hotline that receives all reports made regarding incidents of abuse or neglect which are recorded by an electronic monitoring device in a resident's room of an assisted living facility; amending s. 415.1034, F.S.; requiring that certain employees or agents of any state or local agency report the abuse, neglect, or exploitation of a vulnerable adult to the central abuse hotline; amending s. 429.02, F.S.; defining the term "mental

31

32

3334

35

3637

3839

40 41

42

43

44

45

46

47

48 49

50

51

52

53

54

55

56

57

58

586-02096B-12 20122050

health professional" as it relates to the Assisted Living Facilities Act; amending s. 429.075, F.S.; requiring that an assisted living facility that serves any mental health resident obtain a limited mental health license; revising the training requirements for administrators and staff members of a facility that is licensed to provide services to mental health residents; amending ss. 429.176 and 429.178, F.S.; conforming cross-references; amending s. 429.28, F.S.; revising the bill of rights for residents of assisted living facilities with regard to notice of relocation or termination of residency and placement of an electronic monitoring device in the resident's room; revising requirements for a written notice of the rights, obligations, and prohibitions which is provided to a resident of an assisted living facility; creating s. 429.281, F.S.; providing definitions; requiring that an assisted living facility comply with notice of relocation or termination of residency from the facility when a decision is made to relocate or terminate the residency of a resident; providing requirements and procedures for notice and a hearing with regard to relocation of a resident or termination of the residency of a resident; requiring that the Department of Children and Family Services adopt rules; providing for application; amending s. 429.52, F.S.; requiring that a newly hired employee or administrator of an assisted living facility attend a preservice orientation provided by the assisted living

60

61 62

63

64

65

66

67 68

6970

71

72

73

74

75

76

77

78

79

80

81

8283

84

85

86

87

586-02096B-12 20122050

facility; providing topics that must be covered in the preservice orientation; requiring that the employee and administrator sign an affidavit upon completion of the preservice orientation; requiring that the administrator of the assisted living facility maintain the signed affidavit in each employee's work file; deleting provisions regarding minimum training and core educational requirements for administrators and other staff; deleting provisions requiring the Department of Elderly Affairs to establish training requirements and a competency test by rule; deleting provisions governing the registration of persons providing training; creating s. 429.50, F.S.; effective July 1, 2013, prohibiting an assisted living facility from operating unless it is under the management of an administrator who holds a valid license or provisional license issued by the Department of Health; providing eligibility requirements to be licensed as an assisted living facility administrator; providing an exception from the requirement to complete the educational and core training requirements and pass a competency test; providing additional requirements for licensure as an administrator of an assisted living facility that has a mental health license; providing that an administrator licensed under part II of ch. 468, F.S., is exempt from certain educational and core training requirements and the required competency test; providing additional licensure requirements for an

89

90

91

92

93

94

95

96

97

98 99

100

101

102

103

104

105

106

107

108

109

110

111112

113

114

115

116

586-02096B-12 20122050

administrator licensed under part II of ch. 468, F.S., who is employed at an assisted living facility that has a mental health license; providing that other licensed professionals may be exempted, as determined by rule by the Department of Health; requiring that the Department of Health issue a license to an applicant who successfully completes the training, passes the competency tests, and provides proof of the required education; requiring that the Department of Health establish licensure fees for licensure as an assisted living facility administrator; authorizing the Department of Health to adopt rules; creating s. 429.512, F.S.; authorizing the Department of Health to establish requirements for issuing a provisional license; providing the conditions under which a provisional license is issued; authorizing the Department of Health to set an application fee; providing conditions under which an administrator's license becomes inactive; requiring that the Department or Health adopt rules governing application procedures for inactive licenses, the renewal of inactive licenses, and the reactivation of licenses; requiring that the Department of Health establish application fees for inactive license status, a renewal fee for inactive license status, a delinquency fee, and a fee for the reactivation of a license; prohibiting the Department of Health from reactivating a license unless the licensee pays the required fees; creating s. 429.521, F.S.; requiring that each

118

119

120

121

122

123

124

125

126

127

128

129

130

131

132

133

134

135

136

137

138

139

140141

142

143

144

145

586-02096B-12 20122050

administrator, applicant to become an assisted living facility administrator, and staff member of an assisted living facility meet minimum training requirements established by the Department of Elderly Affairs; requiring that the department, in conjunction with the Department of Children and Family Services and stakeholders, establish a standardized core training curriculum to be completed by an applicant for licensure as an assisted living facility administrator; providing minimum requirements for the training curriculum; requiring that the Department of Elderly Affairs, in conjunction with the Department of Children and Family Services and stakeholders, develop a supplemental course consisting of topics related to extended congregate care, limited mental health, and business operations; requiring that the Department of Elderly Affairs, in conjunction with the Department of Children and Family Services and stakeholders, establish a standardized core training curriculum for staff members who provide regular or direct care to residents of an assisted living facility; providing requirements for the training curriculum; requiring that the Department of Elderly Affairs, in conjunction with the Agency for Health Care Administration and stakeholders, create competency tests to test an individual's comprehension of the training; providing requirements for the competency tests; requiring that the Department of Elderly Affairs, in conjunction with the Department of Children and Family Services,

147

148

149

150151

152

153

154

155

156

157

158

159

160

161

162

163

164

165

166

167

168

169

170

171

172

173

174

586-02096B-12 20122050

develop a comprehensive, standardized training curriculum and competency test to satisfy the requirements for mental health training; requiring that the Department of Elderly Affairs, in conjunction with the Department of Children and Family Services and stakeholders, establish curricula for continuing education for administrators and staff members of an assisted living facility; providing minimum requirements for the required continuing education; requiring that the Department of Elderly Affairs ensure that all continuing education curricula include a test upon completion of the training which demonstrates comprehension of the training; requiring the Department of Elderly Affairs to adopt rules; requiring that an applicant for licensure as an assisted living facility administrator complete a minimum number of hours of training and take a competency test; providing a minimum passing score for the competency test; providing requirements for an applicant who fails the competency test; requiring that a licensed administrator receive inservice training regarding the facility's policies and procedures related to resident elopement response; requiring that a licensed administrator of an assisted living facility that has a limited mental health license complete a minimum number of hours of mental health training and pass a competency test related to the training; requiring that a licensed administrator of an assisted living facility that has an extended

176

177

178179

180

181

182

183

184

185

186

187

188

189

190

191

192

193

194

195

196

197

198

199

200

201

202

203

586-02096B-12 20122050

congregate care license complete a minimum number of hours of extended congregate care training; requiring that a licensed administrator of an assisted living facility that has a limited nursing services license complete a minimum number of hours of training related to the special needs and care of those persons who require limited nursing services; requiring that a licensed administrator participate in continuing education for a minimum number of contact hours and pass the corresponding test upon completion of the continuing education course; requiring that a staff member of an assisted living facility receive inservice training regarding the facility's policies and procedures related to resident elopement response; requiring that certain staff members of an assisted living facility complete a minimum number of hours of core training; providing for exemptions; requiring that certain staff members of an assisted living facility take a competency test that assesses the staff member's knowledge and comprehension of the required core training; providing a minimum passing score for the competency test; providing requirements for a staff member who fails the competency test; requiring that a staff member who provides regular or direct care to residents of an assisted living facility that has a limited mental health license complete a minimum number of hours of mental health training and take a competency test; providing a minimum passing score; prohibiting a staff member from

205

206

207

208

209

210

211

212

213

214

215

216

217

218

219

220

221

222

223

224225

226

227

228

229

230

231

232

586-02096B-12 20122050

providing direct care to residents until the staff member passes the competency test; requiring that a staff member of an assisted living facility who prepares or serves food receive inservice training in safe food handling practices; requiring that a staff member of an assisted living facility who manages medications and assists with the self-administration of medications complete training provided by a registered nurse, licensed pharmacist, or department staff; requiring that the Department of Elderly Affairs establish requirements for the training; requiring that other staff members of an assisted living facility participate in training relevant to their job duties as specified by rule of the department; authorizing the Department of Elderly Affairs or the Agency for Health Care Administration to provide additional training if necessary; requiring that staff members who provide regular or direct care to residents of an assisted living facility participate in continuing education and pass the corresponding test upon completion of the continuing education course; prohibiting a staff member from providing regular or direct care to residents under certain conditions; creating s. 429.522, F.S.; providing definitions; requiring that the Department of Elderly Affairs approve and provide oversight for third-party credentialing entities for the purpose of developing and administering core trainer certification programs for persons providing training

234

235

236

237

238

239

240241

2.42

243

244

245

246

247

248

249

250

251

252

253

254

255

256

257

258

259

260261

586-02096B-12 20122050

to applicants for licensure as an assisted living facility administrator and as a staff member of an assisted living facility; requiring that a third-party credentialing entity meet certain requirements in order to obtain approval for developing and administering the core trainer certification programs; requiring that an individual seeking core trainer certification provide a third-party credentialing entity with proof of certain requirements; requiring that the Department of Elderly Affairs adopt rules; creating s. 429.55, F.S.; providing definitions; defining when an electronic monitoring device that is placed in the room of a resident of an assisted living facility is considered to be covert; providing that the Agency for Health Care Administration and the facility are not civilly liable in connection with the covert placement or use of an electronic monitoring device in the room of the resident; requiring that the agency prescribe by rule a form that must be completed and signed when a resident is admitted to a facility; providing requirements for the form; authorizing certain persons to request electronic monitoring; providing for the form prescribed by the agency to require that the resident release the facility from any civil liability for a violation of the resident's privacy rights in connection with the use of the electronic monitoring device, choose whether the camera will be unobstructed, and obtain the consent of the other residents in the room if the resident

2.62

263

264

265266

267

268

269

270

271

272273

274

275

276

277

278

279

280

281

282

283

284

285

286

287

288

289

290

586-02096B-12 20122050

resides in a multiperson room; requiring prior consent under certain circumstances; requiring that the agency adopt rules; requiring that the facility allow a resident or the resident's guardian or legal representative to monitor the room of the resident through the use of electronic monitoring devices; requiring that the facility require a resident who conducts authorized electronic monitoring to post a conspicuous notice at the entrance of the resident's room; providing that electronic monitoring of the room of a resident is not compulsory; prohibiting a facility from refusing to admit an individual to residency in the facility or from removing a resident from the facility because of a request to conduct authorized electronic monitoring; requiring that a facility make reasonable physical accommodations for authorized electronic monitoring; authorizing a facility to require that an electronic monitoring device be installed in a manner that is safe; authorizing a facility to require that a resident conduct electronic monitoring in plain view; authorizing a facility to place a resident in a different room in order to accommodate a request to conduct authorized electronic monitoring; requiring that a person report abuse or neglect to the central abuse hotline of the Department of Children and Family Services based on the person's viewing of or listening to a tape or recording; providing requirements for reporting the abuse or neglect; providing that a tape

586-02096B-12 20122050

or recording created through the use of covert or authorized electronic monitoring may be admitted into evidence in a civil or criminal court action or administrative proceeding; providing requirements for such admission; requiring that each facility post a notice at the entrance to the facility stating that the rooms of some residents are monitored electronically by or on behalf of the residents; authorizing the Agency for Health Care Administration to impose administrative sanctions against an administrator of an assisted living facility under certain circumstances; requiring the agency to adopt rules; providing an effective date.

Be It Enacted by the Legislature of the State of Florida:

Section 1. Subsection (2) of section 394.4574, Florida Statutes, is amended to read:

394.4574 Department responsibilities for a mental health resident who resides in an assisted living facility that holds a limited mental health license.—

(2) The department must ensure that:

(a) A mental health resident has been assessed by a psychiatrist, clinical psychologist, clinical social worker, or psychiatric nurse, or an individual who is supervised by one of these professionals, and determined to be appropriate to reside in an assisted living facility. The documentation must be provided to the administrator of the facility within 30 days

after the mental health resident has been admitted to the

586-02096B-12 20122050

facility. An evaluation completed upon discharge from a state mental hospital meets the requirements of this subsection related to appropriateness for placement as a mental health resident if it was completed within 90 days prior to admission to the facility.

- (b) A cooperative agreement, as required in s. 429.075, is developed between the mental health care services provider that serves a mental health resident and the administrator of the assisted living facility with a limited mental health license in which the mental health resident is living. Any entity that provides Medicaid prepaid health plan services shall ensure the appropriate coordination of health care services with an assisted living facility in cases where a Medicaid recipient is both a member of the entity's prepaid health plan and a resident of the assisted living facility. If the entity is at risk for Medicaid targeted case management and behavioral health services, the entity shall inform the assisted living facility of the procedures to follow should an emergent condition arise.
- (c) The community living support plan, as defined in s. 429.02, has been prepared by a mental health resident and a mental health case manager of that resident in consultation with the administrator of the facility or the administrator's designee. The plan must be provided to the administrator of the assisted living facility with a limited mental health license in which the mental health resident lives. The support plan and the agreement may be in one document.
- (d) The assisted living facility with a limited mental health license is provided with documentation that the individual meets the definition of a mental health resident.

586-02096B-12 20122050

(e) The mental health services provider assigns a case manager to each mental health resident who lives in an assisted living facility with a limited mental health license. The case manager is responsible for coordinating the development of and implementation of the community living support plan defined in s. 429.02. The plan must be updated at least annually in order to ensure that the ongoing needs of the resident are addressed. Each case manager shall keep a record of the date and time of any face-to-face interaction with a mental health resident and make the record available to the department for inspection. The record must be maintained for 2 years following the date of the interaction.

(f) There is adequate and consistent monitoring and enforcement of community living support plans and cooperative agreements.

Section 2. Subsection (2) of section 400.0078, Florida Statutes, is amended to read:

400.0078 Citizen access to State Long-Term Care Ombudsman Program services.—

(2) Every resident or representative of a resident shall receive, upon admission to a long-term care facility, information regarding the purpose of the State Long-Term Care Ombudsman Program, the statewide toll-free telephone number for receiving complaints, the confidentiality of a complainant's name and identity and of the subject matter of a complaint, and other relevant information regarding how to contact the program. Residents or their representatives must be furnished additional copies of this information upon request.

Section 3. Subsection (1) of section 415.103, Florida

586-02096B-12 20122050

378 Statutes, is amended to read:

415.103 Central abuse hotline.-

- (1) The department shall establish and maintain a central abuse hotline that receives all reports made pursuant to s. 415.1034 or s. 429.55 in writing or through a single statewide toll-free telephone number. Any person may use the statewide toll-free telephone number to report known or suspected abuse, neglect, or exploitation of a vulnerable adult at any hour of the day or night, any day of the week. The central abuse hotline must be operated in such a manner as to enable the department to:
- (a) Accept reports for investigation when there is a reasonable cause to suspect that a vulnerable adult has been or is being abused, neglected, or exploited.
- (b) Determine whether the allegations made by the reporter require an immediate, 24-hour, or next-working-day response priority.
- (c) When appropriate, refer calls that do not allege the abuse, neglect, or exploitation of a vulnerable adult to other organizations that might better resolve the reporter's concerns.
- (d) Immediately identify and locate prior reports of abuse, neglect, or exploitation through the central abuse hotline.
- (e) Track critical steps in the investigative process to ensure compliance with all requirements for all reports.
- (f) Maintain data to facilitate the production of aggregate statistical reports for monitoring patterns of abuse, neglect, or exploitation.
- (g) Serve as a resource for the evaluation, management, and planning of preventive and remedial services for vulnerable

409

410

411

412

413

414

415416

417

418419

420

421

422

423

424

425426

427

428

429

430

431

432

433

434

435

586-02096B-12 20122050

407 adults who have been subject to abuse, neglect, or exploitation.

Section 4. Paragraph (a) of subsection (1) of section 415.1034, Florida Statutes, is amended to read:

415.1034 Mandatory reporting of abuse, neglect, or exploitation of vulnerable adults; mandatory reports of death.—

- (1) MANDATORY REPORTING.-
- (a) Any person, including, but not limited to, any:
- 1. Physician, osteopathic physician, medical examiner, chiropractic physician, nurse, paramedic, emergency medical technician, or hospital personnel engaged in the admission, examination, care, or treatment of vulnerable adults;
- 2. Health professional or mental health professional other than one listed in subparagraph 1.;
- 3. Practitioner who relies solely on spiritual means for healing;
- 4. Nursing home staff; assisted living facility staff; adult day care center staff; adult family-care home staff; social worker; or other professional adult care, residential, or institutional staff;
- 5. State, county, or municipal criminal justice employee or law enforcement officer;
- 6. An employee of the Department of Business and Professional Regulation conducting inspections of public lodging establishments under s. 509.032;
- 7. Florida advocacy council member or long-term care ombudsman council member; $\frac{\partial}{\partial x}$
- 8. Bank, savings and loan, or credit union officer, trustee, or employee; or
 - 9. Employee or agent of any state or local agency that has

586-02096B-12 20122050

regulatory responsibilities concerning, or provides services to, persons in state-licensed facilities,

who knows, or has reasonable cause to suspect, that a vulnerable adult has been or is being abused, neglected, or exploited shall immediately report such knowledge or suspicion to the central abuse hotline.

Section 5. Present subsections (15) through (26) of section 429.02, Florida Statutes, are renumbered as subsections (16) through (27), respectively, and a new subsection (15) is added to that section, to read:

429.02 Definitions.-When used in this part, the term:

(15) "Mental health professional" means an individual licensed under chapter 458, chapter 459, chapter 464, chapter 490, or chapter 491 who provides mental health services as defined under s. 394.67, or an individual who has a 4-year baccalaureate degree from an accredited college or university and at least 5 years of experience providing services that improve an individual's mental health or treat mental illness.

Section 6. Section 429.075, Florida Statutes, is amended to read:

429.075 Limited mental health license.—An assisted living facility that serves <u>any three or more mental health resident residents</u> must obtain a limited mental health license.

(1) To obtain a limited mental health license, a facility must hold a standard license as an assisted living facility and, must not have any current uncorrected deficiencies or violations. The, and must ensure that, within 6 months after receiving a limited mental health license, the facility

586-02096B-12 20122050

administrator and the staff of the facility who are in direct contact with mental health residents must complete training of no less than 6 hours related to their duties. Such designation may be made at the time of initial licensure or relicensure or upon request in writing by a licensee under this part and part II of chapter 408. Notification of approval or denial of such request shall be made in accordance with this part, part II of chapter 408, and applicable rules. This training will be provided by or approved by the Department of Children and Family Services.

- (2) A facility Facilities licensed to provide services to mental health residents shall provide appropriate supervision and staffing to provide for the health, safety, and welfare of such residents. Each administrator and staff member, who provides regular or direct care to residents, of a facility licensed to provide services to mental health residents must meet the limited mental health training requirements set forth in s. 429.521 in addition to any other training or education requirements.
- (3) A facility that has a limited mental health license must:
- (a) Have a copy of each mental health resident's community living support plan and the cooperative agreement with the mental health care services provider. The support plan and the agreement may be combined.
- (b) Have documentation that is provided by the Department of Children and Family Services that each mental health resident has been assessed and determined to be able to live in the community in an assisted living facility with a limited mental

586-02096B-12 20122050__

494 health license.

(c) Make the community living support plan available for inspection by the resident, the resident's legal guardian, the resident's health care surrogate, and other individuals who have a lawful basis for reviewing this document.

- (d) Assist the mental health resident in carrying out the activities identified in the individual's community living support plan.
- (4) A facility with a limited mental health license may enter into a cooperative agreement with a private mental health provider. For purposes of the limited mental health license, the private mental health provider may act as the case manager.

Section 7. Section 429.176, Florida Statutes, is amended to read:

429.176 Notice of change of administrator.—If, during the period for which a license is issued, the owner changes administrators, the owner must notify the agency of the change within 10 days and provide documentation within 90 days that the new administrator is licensed under s. 429.50 and has completed the applicable core training educational requirements under s. 429.521(2) s. 429.52.

Section 8. Subsection (2) of section 429.178, Florida Statutes, is amended to read:

- 429.178 Special care for persons with Alzheimer's disease or other related disorders.—
- (2) (a) An individual who is employed by a facility that provides special care for residents with Alzheimer's disease or other related disorders, and who has regular contact with such residents, must complete up to 4 hours of initial dementia-

586-02096B-12 20122050

specific training developed or approved by the department. The training shall be completed within 3 months after beginning employment and shall satisfy the core training requirements of s. 429.521(3) s. 429.52(2)(g).

- (b) A direct caregiver who is employed by a facility that provides special care for residents with Alzheimer's disease or other related disorders, and who provides direct care to such residents, must complete the required initial training and 4 additional hours of training developed or approved by the department. The training shall be completed within 9 months after beginning employment and shall satisfy the core training requirements of \underline{s} . $\underline{429.521(3)}$ \underline{s} . $\underline{429.52(2)(g)}$.
- (c) An individual who is employed by a facility that provides special care for residents with Alzheimer's disease or other related disorders, but who only has incidental contact with such residents, must be given, at a minimum, general information on interacting with individuals with Alzheimer's disease or other related disorders, within 3 months after beginning employment.

Section 9. Subsections (1) and (2) of section 429.28, Florida Statutes, are amended to read:

429.28 Resident bill of rights.-

- (1) \underline{A} No resident of a facility \underline{may} not \underline{shall} be deprived of any civil or legal rights, benefits, or privileges guaranteed by law, the Constitution of the State of Florida, or the Constitution of the United States as a resident of a facility. Every resident of a facility shall have the right to:
- (a) Live in a safe and decent living environment, free from abuse and neglect.

586-02096B-12 20122050

(b) Be treated with consideration and respect and with due recognition of personal dignity, individuality, and the need for privacy.

- (c) Retain and use his or her own clothes and other personal property in his or her immediate living quarters, so as to maintain individuality and personal dignity, except when the facility can demonstrate that such would be unsafe, impractical, or an infringement upon the rights of other residents.
- (d) Unrestricted private communication, including receiving and sending unopened correspondence, access to a telephone, and visiting with any person of his or her choice, at any time between the hours of 9 a.m. and 9 p.m. at a minimum. Upon request, the facility shall make provisions to extend visiting hours for caregivers and out-of-town guests, and in other similar situations.
- (e) Freedom to participate in and benefit from community services and activities and to achieve the highest possible level of independence, autonomy, and interaction within the community.
- (f) Manage his or her financial affairs unless the resident or, if applicable, the resident's representative, designee, surrogate, guardian, or attorney in fact authorizes the administrator of the facility to provide safekeeping for funds as provided in s. 429.27.
- (g) Share a room with his or her spouse if both are residents of the facility.
- (h) Reasonable opportunity for regular exercise several times a week and to be outdoors at regular and frequent intervals except when prevented by inclement weather.

582

583584

585

586

587

588589

590

591

592

593594

595

596

597

598

599

600 601

602

603

604

605

606

607

608

609

586-02096B-12 20122050

(i) Exercise civil and religious liberties, including the right to independent personal decisions. No religious beliefs or practices, nor any attendance at religious services, shall be imposed upon any resident.

- (j) Access to adequate and appropriate health care consistent with established and recognized standards within the community.
- (k) At least 30 45 days' notice of relocation or termination of residency from the facility unless, for medical reasons, the resident is certified by a physician to require an emergency relocation to a facility providing a more skilled level of care or the resident engages in a pattern of conduct that is harmful or offensive to other residents. In the case of a resident who has been adjudicated mentally incapacitated, the guardian shall be given at least 30 45 days' notice of a nonemergency relocation or residency termination. Reasons for relocation shall be set forth in writing. A resident or the resident's legal guardian or representative may challenge the notice of relocation or termination of residency from the facility pursuant to s. 429.281. In order for a facility to terminate the residency of an individual without notice as provided herein, the facility shall show good cause in a court of competent jurisdiction.
- (1) Present grievances and recommend changes in policies, procedures, and services to the staff of the facility, governing officials, or any other person without restraint, interference, coercion, discrimination, or reprisal. Each facility shall establish a grievance procedure to facilitate the residents' exercise of this right. This right includes access to ombudsman

611

612

613

614

615616

617

618619

620

621

622

623624

625

626

627

628

629

630

631

632

633634

635

636

637

638

586-02096B-12 20122050

volunteers and advocates and the right to be a member of, to be active in, and to associate with advocacy or special interest groups.

- (m) Place in the resident's room an electronic monitoring device that is owned and operated by the resident or provided by the resident's guardian or legal representative pursuant to s. 429.55.
- (2) The administrator of a facility shall ensure that a written notice of the rights, obligations, and prohibitions set forth in this part is posted in a prominent place in each facility and read or explained to residents who cannot read. This notice shall include the name, address, and telephone numbers of the local ombudsman council and central abuse hotline and, when applicable, the Advocacy Center for Persons with Disabilities, Inc., and the Florida local advocacy council, where complaints may be lodged. The notice must state that the names or identities of the complainants, or residents involved in a complaint, and the subject matter of a complaint made to the Office of State Long-Term Care Ombudsman or a local longterm care ombudsman council are confidential pursuant to s. 400.0077. The facility must ensure a resident's access to a telephone to call the local ombudsman council, central abuse hotline, Advocacy Center for Persons with Disabilities, Inc., and the Florida local advocacy council.

Section 10. Section 429.281, Florida Statutes, is created to read:

- 429.281 Resident relocation or termination of residency; requirements and procedures; hearings.—
 - (1) As used in this section, the term:

586-02096B-12 20122050

(a) "Relocation" means to move a resident from the facility to another facility that is responsible for the resident's care.

- (b) "Termination of residency" means to release a resident from the facility and the releasing facility ceases to be responsible for the resident's care.
- (2) Each facility licensed under this part must comply with s. 429.28(1)(k) when a decision is made to relocate or terminate the residency of a resident.
- (3) At least 30 days before a proposed relocation or termination of residency, the facility must provide advance notice of the proposed relocation or termination of residency to the resident and, if known, to a family member or the resident's legal guardian or representative. However, in the following circumstances the facility shall give notice as soon as is practicable before the relocation or termination of residency:
- (a) The relocation or termination of residency is necessary for the resident's welfare or because the resident's needs cannot be met in the facility, and the circumstances are documented in the resident's record; or
- (b) The health or safety of other residents or employees of the facility would be endangered, and the circumstances are documented in the resident's record.
- (4) The notice required by subsection (3) must be in writing and contain all information required by rule. The agency shall develop a standard document to be used by all facilities licensed under this part for purposes of notifying residents of a relocation or termination of residency. This document must include information on how a resident may request the local long-term care ombudsman council to review the notice and

669

670

671

672

673

674

675

676

677

678

679

680

681682

683

684

685

686

687

688

689

690

691

692

693

694

695696

586-02096B-12 20122050

request information about or assistance with initiating a hearing with the Office of Appeals Hearings of the Department of Children and Family Services to challenge the relocation or termination of residency. In addition to any other pertinent information, the form must require the facility to specify the reason that the resident is being relocated or the residency is being terminated, along with an explanation to support this action. In addition, the form must require the facility to state the effective date of the relocation or termination of residency and the location to which the resident is being relocated, if known. The form must clearly describe the resident's challenge rights and the procedures for filing a challenge. A copy of the notice must be given to the resident, the resident's legal guardian or representative, if applicable, and the local longterm care ombudsman council within 5 business days after signature by the resident or the resident's legal guardian or representative, and a copy must be placed in the resident's file.

(5) A resident is entitled to a hearing to challenge a facility's proposed relocation or termination of residency. A resident may request that the local long-term care ombudsman council review any notice of relocation or termination of residency given to the resident. If requested, the local long-term care ombudsman council shall assist the resident, or the resident's legal guardian or representative, with filing a challenge to the proposed relocation or termination of residency. The resident, or the resident's legal guardian or representative, may request a hearing at any time within 10 days after the resident's receipt of the facility's notice of the

586-02096B-12 20122050

proposed relocation or termination of residency. If a resident, or the resident's legal guardian or representative, requests a hearing, the request shall stay the proposed relocation or termination of residency pending a decision from the hearing officer. The facility may not impede the resident's right to remain in the facility, and the resident may remain in the facility until the outcome of the initial hearing, which must be completed within 15 days after receipt of a request for a hearing, unless both the facility and the resident, or the resident's legal guardian or representative, agree to extend the deadline for the decision.

- (6) Notwithstanding subsection (5), an emergency relocation or termination of residency may be implemented as necessary pursuant to state or federal law during the period after the notice is given and before the time in which the hearing officer renders a decision. Notice of an emergency relocation or termination of residency must be made by telephone or in person and given to the resident, the resident's legal guardian or representative, and the local long-term care ombudsman council, if requested. This notice must be given before the relocation, if possible, or as soon thereafter as practical. The resident's file must contain documentation to show who was contacted, whether the contact was by telephone or in person, and the date and time of the contact. Written notice that meets the requirements of subsection (4) must be given the next business day.
- (7) The following persons must be present at each hearing authorized under this section:
 - (a) The resident or the resident's legal guardian or

586-02096B-12 20122050

726 representative.

(b) The facility administrator or the facility's legal representative or designee.

A representative of the local long-term care ombudsman council may be present at each hearing authorized by this section.

- (8) (a) The Office of Appeals Hearings of the Department of Children and Family Services shall conduct hearings under this section. The office shall notify the facility of a resident's request for a hearing.
- (b) The Department of Children and Family Services shall establish procedures by rule which shall be used for hearings requested by residents. The burden of proof is by the preponderance of the evidence. A hearing officer shall render a decision within 15 days after receipt of the request for a hearing, unless the facility and the resident, or the resident's legal guardian or representative, agree to extend the deadline for a decision.
- (c) If the hearing officer's decision is favorable to a resident who has already been relocated or whose residency has been terminated, the resident must be readmitted to the facility as soon as a bed is available.
- (d) The decision of the hearing officer is final. Any aggrieved party may appeal the decision to the district court of appeal in the appellate district where the facility is located.

 Review procedures shall be conducted in accordance with the Florida Rules of Appellate Procedure.
- (9) The Department of Children and Family Services may adopt rules as necessary to administer this section.

586-02096B-12 20122050

(10) This section applies to relocations or terminations of residency that are initiated by the assisted living facility, and does not apply to those initiated by the resident or by the resident's physician, legal guardian, or representative.

Section 11. Section 429.52, Florida Statutes, is amended to read:

- 429.52 <u>Preservice orientation</u> Staff training and educational programs; core educational requirement.
- (1) Each employee and administrator of an assisted living facility who is newly hired on or after July 1, 2012, shall attend a preservice orientation provided by the assisted living facility which covers topics that enable an employee to relate and respond to the population of that facility. The orientation must be at least 2 hours in duration and, at a minimum, cover the following topics:
- (a) Care of persons who have Alzheimer's disease or other related disorders;
 - (b) Deescalation techniques;
 - (c) Aggression control;
 - (d) Elopement prevention; and
 - (e) Behavior management.
- (2) Upon completion of the preservice orientation, the employee and administrator shall sign an affidavit, under penalty of perjury, stating that he or she has completed the preservice orientation. The administrator of the assisted living facility shall maintain the signed affidavit in each employee's work file.
- (1) Administrators and other assisted living facility staff must meet minimum training and education requirements

586-02096B-12

784

785

786

787

788

789

790

791

792

793

794

795

796

797

798

799

800

801

802

803

804

805

806

807

808 809

810

811

812

medication.

20122050

established by the Department of Elderly Affairs by rule. This training and education is intended to assist facilities to appropriately respond to the needs of residents, to maintain resident care and facility standards, and to meet licensure requirements. (2) The department shall establish a competency test and a minimum required score to indicate successful completion of the training and educational requirements. The competency test must be developed by the department in conjunction with the agency and providers. The required training and education must cover at least the following topics: (a) State law and rules relating to assisted living facilities. (b) Resident rights and identifying and reporting abuse, neglect, and exploitation. (c) Special needs of elderly persons, persons with mental illness, and persons with developmental disabilities and how to meet those needs. (d) Nutrition and food service, including acceptable sanitation practices for preparing, storing, and serving food. (e) Medication management, recordkeeping, and proper techniques for assisting residents with self-administered

drill procedures and other emergency procedures.

(g) Care of persons with Alzheimer's disease and related disorders.

(3) Effective January 1, 2004, a new facility administrator must complete the required training and education, including the

(f) Firesafety requirements, including fire evacuation

840

841

586-02096B-12 20122050 813 competency test, within a reasonable time after being employed 814 as an administrator, as determined by the department. Failure to 815 do so is a violation of this part and subjects the violator to 816 an administrative fine as prescribed in s. 429.19. Administrators licensed in accordance with part II of chapter 817 818 468 are exempt from this requirement. Other licensed 819 professionals may be exempted, as determined by the department 820 by rule. 821 (4) Administrators are required to participate in 822 continuing education for a minimum of 12 contact hours every 2 823 years. 824 (5) Staff involved with the management of medications and assisting with the self-administration of medications under s. 825 826 429.256 must complete a minimum of 4 additional hours of 827 training provided by a registered nurse, licensed pharmacist, or 828 department staff. The department shall establish by rule the 829 minimum requirements of this additional training. 830 (6) Other facility staff shall participate in training 831 relevant to their job duties as specified by rule of the 832 department. 833 (7) If the department or the agency determines that there 834 are problems in a facility that could be reduced through 835 specific staff training or education beyond that already 836 required under this section, the department or the agency may 837 require, and provide, or cause to be provided, the training or 838 education of any personal care staff in the facility.

(8) The department shall adopt rules related to these

procedures, and competency test fees and shall adopt or contract

training requirements, the competency test, necessary

586-02096B-12 20122050___

with another entity to develop a curriculum, which shall be used as the minimum core training requirements. The department shall consult with representatives of stakeholder associations and agencies in the development of the curriculum.

- (9) The training required by this section shall be conducted by persons registered with the department as having the requisite experience and credentials to conduct the training. A person seeking to register as a trainer must provide the department with proof of completion of the minimum core training education requirements, successful passage of the competency test established under this section, and proof of compliance with the continuing education requirement in subsection (4).
- (10) A person seeking to register as a trainer must also:

 (a) Provide proof of completion of a 4-year degree from an accredited college or university and must have worked in a management position in an assisted living facility for 3 years after being core certified;
- (b) Have worked in a management position in an assisted living facility for 5 years after being core certified and have 1 year of teaching experience as an educator or staff trainer for persons who work in assisted living facilities or other long-term care settings;
- (c) Have been previously employed as a core trainer for the department; or
- (d) Meet other qualification criteria as defined in rule, which the department is authorized to adopt.
- (11) The department shall adopt rules to establish trainer registration requirements.

586-02096B-12

20122050

871 Section 12. Section 429.50, Florida Statutes, is created to 872 read: 873 429.50 Licensure of assisted living facility 874 administrators.-875 (1) Effective July 1, 2013, an assisted living facility may 876 not operate in this state unless the facility is under the 877 management of an assisted living facility administrator who holds a valid license or provisional license issued by the 878 879 Department of Health. 880 (2) In order to be eligible to be licensed as an assisted 881 living facility administrator, an applicant must: 882 (a) Be at least 21 years old; 883 (b) Meet the educational requirements under subsection (5); 884 (c) Complete the training requirements in s. 429.521(2); 885 (d) Pass all required competency tests required in s. 886 429.521(2) with a minimum score of 80; 887 (e) Complete background screening pursuant to s. 429.174; 888 and 889 (f) Otherwise meet the requirements of this part. 890 (3) (a) An assisted living facility administrator who has 891 been employed continuously for at least the 2 years immediately before July 1, 2012, is eligible for licensure without meeting 892 893 the educational requirements of this section and without 894 completing the core training and passing the competency test required in s. 429.521(2), if proof of compliance with the 895 896 continuing education requirements in this part is submitted to 897 the Department of Health and the applicant has not been an 898 administrator of a facility that was cited for a class I or 899 class II violation within the previous 2 years.

586-02096B-12 20122050

(b) Notwithstanding paragraph (a), an assisted living facility administrator who has been employed continuously for at least the 2 years immediately before July 1, 2012, must complete the mental health training and pass the competency test required in s. 429.521(2)(c) if the administrator is employed at a facility that has a mental health license, and the administrator must complete the supplemental training required in s. 429.521(2)(b) before licensure.

- (4) (a) An administrator who is licensed in accordance with part II of chapter 468 is eligible for licensure without meeting the educational requirements of this section and without completing the core training and passing the competency test required in s. 429.521(2), if proof of compliance with the continuing education requirements in part II of chapter 468 is submitted to the Department of Health. Any other licensed professional may be exempted as determined by the Department of Health by rule.
- (b) Notwithstanding paragraph (a), an administrator who is licensed in accordance with part II of chapter 468, and any other licensed professional who is exempted by rule, must complete the mental health training and pass the competency test required in s. 429.521(2)(c), if the administrator is employed at a facility that has a mental health license, and must complete the supplemental training required in s. 429.521(2)(b) before licensure.
- (5) Before licensure, the applicant must submit to the Department of Health proof that he or she is at least 21 years old and has a 4-year baccalaureate degree that includes some coursework in health care, gerontology, or geriatrics. An

586-02096B-12 20122050

applicant who submits proof to the Department of Health that he or she has a 4-year baccalaureate degree or a 2-year associate degree that includes coursework in health care, gerontology, or geriatrics, and has provided at least 2 years of direct care in an assisted living facility or nursing home is also eligible for licensure.

- (6) The Department of Health shall issue a license as an assisted living facility administrator to any applicant who successfully completes the required training and passes the competency tests in accordance with s. 429.521, provides the requisite proof of required education, and otherwise meets the requirements of this part.
- (7) The Department of Health shall establish licensure fees for licensure as an assisted living facility administrator, which shall be renewed biennially and may not exceed \$250 for the initial licensure or \$250 for each licensure renewal.
- (8) The Department of Health may adopt rules as necessary to administer this section.

Section 13. Section 429.512, Florida Statutes, is created to read:

429.512 Provisional licenses; inactive status.-

(1) The Department of Health may establish by rule requirements for issuance of a provisional license. A provisional license may be issued only for the purpose of filling a position of an assisted living facility administrator which unexpectedly becomes vacant and may be issued for one single period as provided by rule, which may not exceed 6 months. The provisional license may be issued to a person who does not meet all of the licensure requirements established in

586-02096B-12 20122050

s. 429.50, but the Department of Health shall by rule establish minimal requirements to ensure protection of the public health, safety, and welfare. The provisional license may be issued to the person who is designated as the responsible person next in command if the position of an assisted living facility administrator becomes vacant. The Department of Health may set an application fee for a provisional license which may not exceed \$500.

- (2) An administrator's license becomes inactive if the administrator does not complete the continuing education courses and pass the corresponding tests within the requisite time or if the administrator does not timely pay the licensure renewal fee. An administrator may also apply for inactive license status. The Department of Health shall adopt rules governing the application procedures for obtaining an inactive license status, the renewal of an inactive license, and the reactivation of a license. The Department of Health shall prescribe by rule an application fee for inactive license status, a renewal fee for inactive license status, a delinquency fee, and a fee for reactivating a license. These fees may not exceed the amount established by the Department of Health for the biennial renewal fee for an active license.
- (3) The Department of Health may not reactivate a license unless the inactive or delinquent licensee has completed the requisite continuing education and passed the corresponding tests or has paid any applicable biennial renewal or delinquency fees, and paid the reactivation fee.

Section 14. Section 429.521, Florida Statutes, is created to read:

586-02096B-12 20122050

429.521 Training requirements.—

- (1) GENERAL REQUIREMENTS. -
- (a) Each administrator, applicant to become assisted living facility administrator, or staff member of an assisted living facility must meet minimum training requirements established by rule by the Department of Elderly Affairs. This training is intended to assist facilities in appropriately responding to the needs of residents, maintaining resident care and facility standards, and meeting licensure requirements.
- (b) The department, in conjunction with the Department of Children and Family Services and stakeholders, shall establish a standardized core training curriculum that must be completed by an applicant for licensure as an assisted living facility administrator. The curriculum must be offered in English and Spanish, reviewed annually, and updated as needed to reflect changes in the law, rules, and best practices. The required training must cover, at a minimum, the following topics:
- $\underline{\text{1. State law and rules relating to assisted living}}$ facilities.
- 2. Residents' rights and procedures for identifying and reporting abuse, neglect, and exploitation.
- 3. Special needs of elderly persons, persons who have mental illness, and persons who have developmental disabilities and how to meet those needs.
- 4. Nutrition and food service, including acceptable sanitation practices for preparing, storing, and serving food.
- 5. Medication management, recordkeeping, and proper techniques for assisting residents who self-administer medication.

 586-02096B-12 20122050

1016 <u>6. Firesafety requirements, including procedures for fire</u>
1017 evacuation drills and other emergency procedures.

- 7. Care of persons who have Alzheimer's disease and related disorders.
 - 8. Elopement prevention.
- 9. Aggression and behavior management, deescalation techniques, and proper protocols and procedures of the Baker Act as provided in part I of chapter 394.
 - 10. Do not resuscitate orders.
 - 11. Infection control.
- 12. Admission, continuing residency, and best practices in the industry.
 - 13. Phases of care and interacting with residents.

The department, in conjunction with the Department of Children and Family Services and stakeholders, shall also develop a supplemental course consisting of topics related to extended congregate care, limited mental health, and business operations, including, but not limited to, human resources, financial management, and supervision of staff, which must completed by an applicant for licensure as an assisted living facility administrator.

(c) The department, in conjunction with the Department of Children and Family Services and stakeholders, shall establish a standardized core training curriculum for staff members of an assisted living facility who provide regular or direct care to residents. This training curriculum must be offered in English and Spanish, reviewed annually, and updated as needed to reflect changes in the law, rules, and best practices. The training

586-02096B-12 20122050

1045 curriculum must cover, at a minimum, the following topics:

- 1. The reporting of major incidents.
- 2. The reporting of adverse incidents.
- 3. Emergency procedures, including chain-of-command and staff roles relating to emergency evacuation.
 - 4. Residents' rights in an assisted living facility.
- 5. The recognition and reporting of resident abuse, neglect, and exploitation.
 - 6. Resident behavior and needs.
 - 7. Assistance with the activities of daily living.
 - 8. Infection control.
- 9. Aggression and behavior management and deescalation techniques.
- (d) The department, in conjunction with the agency and stakeholders, shall create two competency tests, one for applicants for licensure as an assisted living facility administrator and one for staff members of an assisted living facility who provide regular or direct care to residents, which test the individual's comprehension of the training required in paragraphs (b) and (c). The competency tests must be reviewed annually and updated as needed to reflect changes in the law, rules, and best practices. The competency tests must be offered in English and Spanish and may be made available through testing centers.
- (e) The department, in conjunction with the Department of Children and Family Services and stakeholders, shall develop a comprehensive, standardized training curriculum and competency test to satisfy the requirements for mental health training in subsections (2) and (3). The curriculum and test must be

586-02096B-12 20122050

reviewed annually and updated as needed to reflect changes in
the law, rules, and best practices. The competency test must be
offered in English and Spanish and may be made available online
or through testing centers.

- (f) The department, in conjunction with the Department of Children and Family Services and stakeholders, shall establish curricula for continuing education for administrators and staff members of an assisted living facility. Continuing education shall include topics similar to that of the core training required for staff members and applicants for licensure as assisted living facility administrators. Required continuing education must, at a minimum, cover the following topics:
 - 1. Elopement prevention;
 - 2. Deescalation techniques; and
 - 3. Phases of care and interacting with residents.
- education curricula include a test upon completion of the training which demonstrates comprehension of the training. The training and the test must be offered in English and Spanish, reviewed annually, and updated as needed to reflect changes in the law, rules, and best practices. Continuing education and the required test may be offered through online courses and any fees associated to the online service shall be borne by the participant.
- (h) The department shall adopt rules related to training requirements, competency tests, necessary procedures, and training and testing fees.
- (2) ADMINISTRATORS AND APPLICANTS FOR LICENSURE AS AN ASSISTED LIVING FACILITY ADMINISTRATOR.—

586-02096B-12 20122050

(a) An applicant for licensure as an assisted living facility administrator shall complete a minimum of 40 hours of core training that covers the required topics provided for in paragraph (1)(b).

- (b) In addition to the required 40 hours of core training, each applicant must complete a minimum of 10 hours of supplemental training related to extended congregate care, limited mental health, and business operations, including, but not limited to, human resources, financial management, and supervision of staff.
- (c) An applicant shall take a competency test that assesses the applicant's knowledge and comprehension of the required training provided for in paragraphs (a) and (b). A minimum score of 80 is required to show successful completion of the training requirements of this subsection. The applicant taking the test is responsible for any testing fees.
- (d) If an applicant for licensure as an assisted living facility administrator fails any competency test, the individual must wait at least 10 days before retaking the test. If the applicant fails a competency test three times, the individual must retake the applicable training before retaking the test.
- (e) A licensed administrator shall receive at least 1 hour of inservice training regarding the facility's policies and procedures related to resident elopement response within 30 days after employment at a facility. Each administrator must be provided a copy of the facility's policies and procedures related to resident elopement response and shall demonstrate an understanding and competency in the implementation of these policies and procedures.

586-02096B-12 20122050

(f) Each licensed administrator of an assisted living facility that has a limited mental health license must complete a minimum of 8 hours of mental health training and pass a competency test related to the training within 30 days after employment at the facility. A minimum score of 80 is required to show successful passage of the mental health competency test. An administrator who does not pass the test within 6 months after completing the mental health training is ineligible to be an administrator of an assisted living facility that has a limited mental health license until the administrator achieves a passing score. The competency test may be made available online or through testing centers and must be offered in English and Spanish.

- (g) A licensed administrator of an assisted living facility that has an extended congregate care license must complete a minimum of 6 hours of extended congregate care training within 30 days after employment.
- (h) A licensed administrator of an assisted living facility that has a limited nursing services license must complete a minimum of 4 hours of training related to the special needs and care of those persons who require limited nursing services within 30 days after employment.
- (i) A licensed administrator must participate in continuing education for a minimum of 18 contact hours every 2 years and pass the corresponding test upon completion of the continuing education course with a minimum score of 80. Completion of all continuing education and a passing score on any corresponding tests must be achieved before license renewal. Continuing education may be offered through online courses, and any fees

586-02096B-12 20122050

1161 <u>associated to the online service shall be borne by the</u>
1162 <u>participant.</u>

(3) STAFF TRAINING.—

- (a) Each staff member of an assisted living facility shall receive at least 1 hour of inservice training regarding the facility's policies and procedures related to resident elopement response within 30 days after employment. Each staff member must be provided a copy of the facility's policies and procedures related to resident elopement response and shall demonstrate an understanding and competency in the implementation of these policies and procedures.
- (b) Each staff member of an assisted living facility who is hired on or after July 1, 2012, and who provides regular or direct care to residents, shall complete a minimum of 20 hours of core training within 90 days after employment at a facility. The department may exempt nurses, certified nursing assistants, or home health aides who can demonstrate completion of training that is substantially similar to that of the core training required in this paragraph.
- (c) Each staff member of an assisted living facility who is hired on or after July 1, 2012, and who provides regular or direct care to residents, must take a competency test within 90 days after employment at a facility which assesses the individual's knowledge and comprehension of the required training provided for in paragraph (b). A minimum score of 70 on the competency test is required to show successful completion of the training requirements. If a staff member fails the competency test, the individual must wait at least 10 days before retaking the test. If a staff member fails the competency

586-02096B-12 20122050

test three times, the individual must retake the initial core
training before retaking the test. If a staff member does not
pass the competency test within 1 year after employment, the
individual may not provide regular or direct care to residents
until the individual successfully passes the test. The
individual taking the test is responsible for any testing fees.

- (d) A staff member of an assisted living facility that has a limited mental health license who provides regular or direct care to residents must complete a minimum of 8 hours of mental health training within 30 days after employment. Within 30 days after this training, the staff member must pass a competency test related to the mental health training with a minimum score of 70. If a staff member does not pass the competency test, the individual may not provide regular or direct care to residents until the individual successfully passes the test. The competency test may be made available online or through testing centers and must be offered in English and Spanish.
- (e) A staff member of an assisted living facility who prepares or serves food must receive a minimum of 1 hour of inservice training in safe food handling practices within 30 days after employment.
- (f) A staff member of an assisted living facility who manages medications and assists with the self-administration of medications under s. 429.256 must complete, within 30 days after employment, a minimum of 4 additional hours of training provided by a registered nurse, licensed pharmacist, or department staff. The department shall establish by rule the minimum requirements for this training, including continuing education requirements.
 - (g) Other staff members of an assisted living facility

586-02096B-12 20122050

shall participate in training relevant to their job duties as specified by rule of the department.

- (h) If the department or the agency determines that there are problems in a facility which could be reduced through specific staff training beyond that already required under this subsection, the department or the agency may require and provide, or cause to be provided, additional training of any staff member in the facility.
- (i) Each staff member of an assisted living facility who provides regular or direct care to residents must participate in continuing education for a minimum of 10 contact hours every 2 years and pass the corresponding test upon completion of the continuing education course with a minimum score of 70. If an individual does not complete all required continuing education and pass any corresponding tests within the requisite time period, the individual may not provide regular or direct care to residents until the individual does so. Continuing education may be offered through online courses and any fees associated to the online service shall be borne by the participant.

Section 15. Section 429.522, Florida Statutes, is created to read:

- 429.522 Core training providers; certification.-
- (1) DEFINITIONS.—As used in this section, the term:
- (a) "Core trainer certification" means a professional credential awarded to individuals demonstrating core competency in the assisted living facility practice area by a department-approved third-party credentialing entity.
- (b) "Core competency" means the minimum knowledge, skills, and abilities necessary to perform work responsibilities.

586-02096B-12 20122050

(c) "Core curriculum" means the minimum statewide training content that is based upon the core competencies and is made available to persons providing services at an assisted living facility.

- (d) "Third-party credentialing entity" means a department-approved nonprofit organization that has met nationally recognized standards for developing and administering professional certification programs.
- (2) THIRD-PARTY CREDENTIALING ENTITIES.—The department shall approve and provide oversight for one or more third-party credentialing entities for the purpose of developing and administering core trainer certification programs for persons providing training to applicants for licensure as an assisted living facility administrator and to staff members of an assisted living facility. A third-party credentialing entity shall request this approval in writing from the department. In order to obtain approval, the third-party credentialing entity shall:
- (a) Establish professional requirements and standards that applicants must achieve in order to obtain core trainer certification and to maintain such certification. At a minimum, an applicant shall meet one of the following requirements:
- 1. Provide proof of completion of a 4-year baccalaureate degree from an accredited college or university and have worked in a management position in an assisted living facility for at least 3 years after obtaining core trainer certification;
- 2. Have worked in a management position in an assisted living facility for at least 5 years after obtaining core trainer certification and have at least 1 year of teaching

586-02096B-12 20122050

experience as an educator or staff trainer for persons who work in assisted living facilities or other long-term care settings;

- 3. Have been previously certified as a core trainer for the department;
- 4. Have a minimum of 5 years of employment with the agency, or the former Department of Health and Rehabilitative Services, as a surveyor of assisted living facilities;
- 5. Have a minimum of 5 years of employment in a professional position in the agency's assisted living unit;
- 6. Have a minimum of 5 years of employment as an educator or staff trainer for persons working in an assisted living facility or other long-term care setting;
- 7. Have a minimum of 5 years of employment as a core trainer for an assisted living facility, which employment was not directly associated with the department; or
- 8. Provide proof of at least a 4-year baccalaureate degree from an accredited college or university in the areas of health care, gerontology, social work, education, or human services, and a minimum of 4 years of experience as an educator or staff trainer for persons who work in an assisted living facility or other long-term care setting after receiving core trainer certification.
- (b) Apply core competencies according to the department's standards as provided in s. 429.521.
- (c) Maintain a professional code of ethics and establish a disciplinary process and a decertification process that applies to all persons holding core trainer certification.
- (d) Maintain a database, accessible to the public, of all persons who have core trainer certification, including any

586-02096B-12 20122050 1306 history of violations. 1307 (e) Require annual continuing education for persons who 1308 have core trainer certification. 1309 (f) Administer a continuing education provider program to 1310 ensure that only qualified providers offer continuing education 1311 opportunities for certificateholders. 1312 (3) CORE TRAINER CERTIFICATION.—Effective July 1, 2013, an individual seeking core trainer certification must provide the 1313 1314 third-party credentialing entity with, at a minimum, proof of: 1315 (a) Completion of the minimum core training requirements in 1316 s. 429.521(2) and successful passage of the corresponding 1317 competency tests with a minimum score of 80; (b) Compliance with the continuing education requirements 1318 1319 in s. 429.521(2); and 1320 (c) Compliance with the professional requirements and 1321 standards required in paragraph (2)(a). 1322 (4) ADOPTION OF RULES.—The department shall adopt rules 1323 necessary to administer this section. Section 16. Section 429.55, Florida Statutes, is created to 1324 1325 read: 1326 429.55 Electronic monitoring of resident's room.-1327 (1) DEFINITIONS.—As used in this section, the term: (a) "Authorized electronic monitoring" means the placement 1328 1329 of an electronic monitoring device in the room of a resident of 1330 an assisted living facility and the making of tapes or 1331 recordings through use of the device after making a request to 1332 the facility and obtaining all necessary consent to allow 1333 electronic monitoring.

(b) "Electronic monitoring device" means video surveillance

586-02096B-12 20122050

cameras or audio devices installed in the room of a resident
which are designed to acquire communications or other sounds
occurring in the room. The term does not include an electronic,
mechanical, or other device that is specifically used for the
nonconsensual interception of wire or electronic communications.

- (2) COVERT USE OF ELECTRONIC MONITORING DEVICE.—For purposes of this section, the placement and use of an electronic monitoring device in the room of a resident is considered to be covert if:
- (a) The placement and use of the device is not open and obvious; and
- (b) The facility and the agency are not informed about the device by the resident, by a person who placed the device in the room, or by a person who is using the device.

The agency and the facility are not civilly liable in connection with the covert placement or use of an electronic monitoring device in the room of the resident.

- (3) REQUIRED FORM ON ADMISSION.—The agency shall prescribe by rule a form that must be completed and signed upon a resident's admission to a facility by or on behalf of the resident. The form must state:
- (a) That a person who places an electronic monitoring device in the room of a resident or who uses or discloses a tape or other recording made by the device may be civilly liable for any unlawful violation of the privacy rights of another;
- (b) That a person who covertly places an electronic monitoring device in the room of a resident or who consents to or acquiesces in the covert placement of the device in the room

586-02096B-12 20122050__

of a resident has waived any privacy right the person may have
had in connection with images or sounds that may be acquired by
the device;

- (c) That a resident or the resident's guardian or legal representative is entitled to conduct authorized electronic monitoring under this section and that, if the facility refuses to permit the electronic monitoring or fails to make reasonable physical accommodations for the authorized electronic monitoring, the person should contact the agency. The form must also provide the agency's contact information;
- (d) The basic procedures that must be followed in order to request authorized electronic monitoring;
- (e) That the electronic monitoring device and all installation and maintenance costs must be paid for by the resident or the resident's guardian or legal representative;
- (f) The legal requirement to report abuse or neglect when electronic monitoring is being conducted; and
- (g) Any other information regarding covert or authorized electronic monitoring which the agency considers advisable to include on the form.
 - (4) AUTHORIZATION AND CONSENT.-
- (a) If a resident has the capacity to request electronic monitoring and has not been judicially declared to lack the required capacity, only the resident may request authorized electronic monitoring under this section, notwithstanding the terms of any durable power of attorney or similar instrument.
- (b) If a resident has been judicially declared to lack the capacity required for taking an action, such as requesting electronic monitoring, only the guardian of the resident may

586-02096B-12 20122050

1393 request electronic monitoring under this section.

- (c) If a resident does not have capacity to request electronic monitoring but has not been judicially declared to lack the required capacity, only the legal representative of the resident may request electronic monitoring under this section.
- (d) A resident or the guardian or legal representative of a resident who wishes to conduct authorized electronic monitoring must make the request to the facility on a form prescribed by the agency.
- (e) The form prescribed by the agency must require the resident or the resident's guardian or legal representative to:
- 1. Release the facility from any civil liability for a violation of the resident's privacy rights in connection with the use of the electronic monitoring device;
- 2. If the electronic monitoring device is a video surveillance camera, choose whether the camera will always be unobstructed or whether the camera should be obstructed in specified circumstances in order to protect the dignity of the resident; and
- 3. Obtain the consent of the other residents in the room, using a form prescribed for this purpose by the agency, if the resident resides in a multiperson room.
 - (f) Consent under subparagraph (e) 3. may be given only by:
 - 1. The other resident or residents in the room;
- 2. The guardian of the other resident in the room, if the person has been judicially declared to lack the required capacity to consent; or
- 3. The legal representative of the other resident in the room, if the person does not have capacity to sign the form but

586-02096B-12 20122050

has not been judicially declared to lack the required capacity to consent.

- (e) 3. must condition the consent of another resident in the room on the other resident also releasing the facility from any civil liability for a violation of the person's privacy rights in connection with the use of the electronic monitoring device.
 - (h) Another resident in the room may:
- 1. If the proposed electronic monitoring device is a video surveillance camera, condition consent on the camera being pointed away from the consenting resident; and
- 2. Condition consent on the use of an audio electronic monitoring device being limited or prohibited.
- (i) If authorized electronic monitoring is being conducted in the room of a resident and another resident is moved into the room who has not yet consented to the electronic monitoring, authorized electronic monitoring must cease until the new resident has consented in accordance with this subsection.
- (j) Authorized electronic monitoring may not commence until all request and consent forms required by this subsection have been completed and returned to the facility, and the monitoring must be conducted in accordance with any limitation placed on the monitoring as a condition of the consent given by or on behalf of another resident in the room.
- (k) The agency may include other information that the agency considers to be appropriate on any of the forms that the agency is required to prescribe under this subsection.
- (1) The agency shall adopt rules to administer this subsection.

586-02096B-12 20122050

(5) AUTHORIZED ELECTRONIC MONITORING; GENERAL PROVISIONS.—

- (a) A facility shall allow a resident or the resident's guardian or legal representative to monitor the room of the resident through the use of electronic monitoring devices.
- (b) The facility shall require a resident who conducts authorized electronic monitoring or the resident's guardian or legal representative to post and maintain a conspicuous notice at the entrance of the resident's room which states that the room is being monitored by an electronic monitoring device.
- (c) Authorized electronic monitoring conducted under this section is not compulsory and may be conducted only at the request of the resident or the resident's guardian or legal representative.
- (d) A facility may not refuse to admit an individual to residency in the facility and may not remove a resident from the facility because of a request to conduct authorized electronic monitoring.
- (e) A facility shall make reasonable physical
 accommodations for authorized electronic monitoring, including
 providing:
- 1. A reasonably secure place to mount the video surveillance camera or other electronic monitoring device; and
- 2. Access to power sources for the video surveillance camera or other electronic monitoring device.
- (f) A facility may require an electronic monitoring device to be installed in a manner that is safe for residents, employees, or visitors who may be moving about a room.
- (g) If authorized electronic monitoring is conducted, the facility may require the resident or the resident's guardian or

586-02096B-12 20122050

1480 <u>legal representative to conduct the electronic monitoring in</u> 1481 plain view.

- (h) A facility may place a resident in a different room in order to accommodate a request to conduct authorized electronic monitoring.
- (6) REPORTING ABUSE AND NEGLECT.—A person shall report abuse to the central abuse hotline of the Department of Children and Family Services pursuant to s. 415.103 based on the person's viewing of or listening to a tape or recording by an electronic monitoring device if the incident of abuse is acquired on the tape or recording. A person shall report neglect to the central abuse hotline pursuant to s. 415.103 based on the person's viewing of or listening to a tape or recording by an electronic monitoring device if it is clear from viewing or listening to the tape or recording that neglect has occurred. If a person reports abuse or neglect to the central abuse hotline pursuant to this subsection, the person shall also send to the agency a copy of the tape or recording which indicates the reported abuse or neglect.
 - (7) USE OF TAPE OR RECORDING. -
- (a) Subject to applicable rules of evidence and procedure and the requirements of this subsection, a tape or recording created through the use of covert or authorized electronic monitoring may be admitted into evidence in a civil or criminal court action or administrative proceeding.
- (b) A court or administrative agency may not admit into evidence a tape or recording created through the use of covert or authorized electronic monitoring or take or authorize action based on the tape or recording unless:

586-02096B-12 20122050

1. The tape or recording shows the time and date that the events acquired on the tape or recording occurred;

- 2. The contents of the tape or recording have not been edited or artificially enhanced; and
- 3. If the contents of the tape or recording have been transferred from the original format to another technological format, the transfer was done by a qualified professional and the contents of the tape or recording were not altered.
- (c) A person who sends more than one tape or recording to the agency shall identify for the agency each tape or recording on which the person believes that an incident of abuse or evidence of neglect may be found.
- (8) REQUIRED NOTICE.—Each facility shall post a notice at the entrance to the facility stating that the rooms of some residents are monitored electronically by or on behalf of the residents and that the monitoring is not necessarily open and obvious.
- (9) ENFORCEMENT.—The agency may impose appropriate administrative sanctions under this part against an administrator of a facility who knowingly:
- (a) Refuses to permit a resident or the resident's guardian or legal representative to conduct authorized electronic monitoring;
- (b) Refuses to admit an individual to residency or allows
 the removal of a resident from the facility because of a request
 to conduct authorized electronic monitoring; or
 - (c) Violates another provision of this section.
- (10) RULES.—The agency shall adopt rules as necessary to administer this section.

	586	586-02096B-12									20122050				
L538		S	Section	17.	This	act	shall	take	effect	July	1,	2012.			