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A bill to be entitled An act relating to property insurance appraisal umpires and property insurance appraisers; creating part XXVII of chapter 468, F.S., relating to property insurance appraisal umpires; creating the property insurance appraisal umpire licensing program within the Department of Business and Professional Regulation; providing legislative findings; providing applicability; authorizing the department to adopt rules; providing definitions; authorizing the department to establish fees; providing licensing application requirements; providing authority and procedures regarding submission and processing of fingerprints; providing examination requirements; providing application requirements for licensure as a property insurance appraisal umpire; providing licensure renewal requirements; authorizing the department to adopt rules; providing continuing education requirements; providing requirements for the inactivation of a license by a licensee; providing requirements for renewing an inactive license; establishing license reactivation fees; providing for certification of partnerships and corporations offering property insurance appraisal umpire services; providing grounds for compulsory refusal, suspension, or revocation of an umpire's license; providing

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grounds for discretionary denial, suspension, or revocation of an umpire's license; providing ethical standards for property insurance appraisal umpires; creating part XXVIII of chapter 468, F.S., relating to property insurance appraisers; creating the property insurance appraiser licensing program within the Department of Business and Professional Regulation; providing legislative findings; providing applicability; authorizing the department to adopt rules; providing definitions; authorizing the department to establish fees; limiting fee amounts; providing licensing application requirements; providing authority and procedures regarding submission and processing of fingerprints; providing examination requirements; providing application requirements for licensure as a property insurance appraiser; providing licensure renewal requirements; authorizing the department to adopt rules; providing continuing education requirements; providing requirements for the inactivation of a license by a licensee; providing requirements for renewing an inactive license; establishing license reactivation fees; providing for certification of partnerships and corporations offering property insurance appraiser services; providing grounds for compulsory refusal, suspension, or revocation of an appraiser's license;

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providing grounds for discretionary denial, suspension, or revocation of an appraiser's license; providing ethical standards; providing requirements for certain residential or commercial property insurance contracts that provide for the process of appraisal when the insured and the insurer fail to mutually agree to the actual cash value, the amount of loss, or the cost of repair or replacement of property for which a claim has been filed; providing for the selection of appraisers and umpires; providing for compensation; providing applicability with respect to the Florida Arbitration Code; prohibiting the appraisal process from addressing issues involving coverage or lack thereof under an insurance contract; providing an effective date. Be It Enacted by the Legislature of the State of Florida: Part XXVII of chapter 468, Florida Statutes, consisting of sections 468.85 through 468.8519, is created to read: PART XXVII PROPERTY INSURANCE APPRAISAL UMPIRES 468.85 Property insurance appraisal umpire licensing program; legislative purpose; scope of part.-

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The property insurance appraisal umpire licensing

program is created within the Department of Business and Professional Regulation.

- (2) The Legislature finds it necessary in the interest of the public safety and welfare to prevent damage to real and personal property, to avert economic injury to the residents of this state, and to regulate persons and companies that hold themselves out to the public as qualified to perform as property insurance appraisal umpires.
- (3) This part applies to residential and commercial residential property insurance contracts and to the umpires and appraisers who participate in the appraisal process.
- (4) The department may adopt rules to administer this part.
 - 468.851 Definitions.—As used in this part, the term:
- evaluating actual cash value, the amount of loss, or the cost of repair or replacement of property for the purpose of quantifying the monetary value of a property loss claim when an insurer and an insured have failed to mutually agree on the value of the loss pursuant to a residential or commercial residential property insurance contract that is required in such contracts for the resolution of a claim dispute by appraisal.
- (2) "Competent" means properly licensed, sufficiently qualified, and capable of performing an appraisal.
- (3) "Department" means the Department of Business and Professional Regulation.

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(4) "Independent" means not subject to control, restriction, modification, and limitation by the appointing party. An independent umpire shall conduct his or her investigation, evaluation, and estimation without instruction by an appointing party.

- (5) "Property insurance appraisal umpire" or "umpire"
 means a competent, independent, licensed, and impartial third
 party selected by the licensed appraisers for the insurer and
 the insured to resolve issues that the licensed appraisers are
 unable to reach an agreement during the course of the appraisal
 process pursuant to a residential or commercial property
 insurance contract that is required to provide for resolution of
 a claim dispute by appraisal.
- (6) "Property insurance loss appraiser" or "appraiser" means a competent, licensed, and independent and impartial third party selected by an insurer or an insured to develop an appraisal for purposes of the appraisal process under a residential or commercial property insurance contract that provides for resolution of a claim dispute by appraisal.
- (7) "Uniform application" means the uniform application of the National Association of Insurance Commissioners for nonresident agent licensing, effective January 15, 2001, or subsequent versions adopted by rule by the department.

468.8511 Fees.-

129 (1) The department, by rule, may establish fees to be paid
130 for application, examination, reexamination, licensing and

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renewal, inactive status application, reactivation of inactive 131 132 licenses, and application for providers of continuing education. 133 The department may also establish by rule a delinquency fee. 134 Fees shall be based on department estimates of the revenue 135 required to implement the provisions of this part. Fees shall be 136 remitted with the application, examination, reexamination, 137 licensing and renewal, inactive status application, and 138 reactivation of inactive licenses, and application for providers 139 of continuing education.

- (2) The application fee shall not exceed \$200 and is nonrefundable. The examination fee shall not exceed \$200 plus the actual per applicant cost to the department to purchase the examination, if the department chooses to purchase the examination. The examination fee shall be in an amount that covers the cost of obtaining and administering the examination and shall be refunded if the applicant is found ineligible to sit for the examination.
 - (3) The fee for an initial license shall not exceed \$250.
- (4) The fee for an initial certificate of authorization shall not exceed \$250.
- 151 (5) The fee for a biennial license renewal shall not exceed \$500.
- 153 (6) The fee for application for inactive status shall not exceed \$125.
- 155 (7) The fee for reactivation of an inactive license shall not exceed \$250.

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(8) The fee for applications from providers of continuing education may not exceed \$600.

- (9) The fee for fingerprinting shall be included in the department's costs for each background check.
- 468.85115 Application for license as a property insurance appraisal umpire.—
- insurance appraisal umpire to any person except upon written application previously filed with the department, with qualification and advance payment of all applicable fees. Any such application shall be made under oath or affirmation and signed by the applicant. The department shall accept the uniform application for a nonresident property insurance appraisal umpire. The department may adopt revised versions of the uniform application by rule.
 - (2) In the application, the applicant shall set forth:
- (a) His or her full name, age, social security number, residence address, business address, mailing address, contact telephone numbers, including a business telephone number, and email address.
- (b) Proof that he or she has completed or is in the process of completing any required prelicensing course.
- (c) Whether he or she has been refused or has voluntarily surrendered or has had suspended or revoked a professional license by the supervising officials of any state.
 - (d) Proof that the applicant meets the requirements for

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licensure as a property insurance appraisal umpire as required under ss. 468.8511 and 468.8512, and this section.

(e) The applicant's gender.

- (f) The applicant's native language.
- (g) The applicant's highest achieved level of education.
- (h) All education requirements that the applicant has completed to qualify as a property insurance appraisal umpire, including the name of the course, the course provider, and the course completion dates.
- (3) Each application shall be accompanied by payment of any applicable fee.
- (4) At the time of application, the applicant must be fingerprinted by a law enforcement agency or other entity approved by the department and he or she must pay the fingerprint processing fee in s. 468.8511. Fingerprints must be processed by the Department of Law Enforcement.
- (5) The Department of Law Enforcement may, to the extent provided for by federal law, exchange state, multistate, and federal criminal history records with the department or office for the purpose of the issuance, denial, suspension, or revocation of a certificate of authority, certification, or license to operate in this state.
- (6) The Department of Law Enforcement may accept fingerprints of any other person required by statute or rule to submit fingerprints to the department or office or any applicant or licensee regulated by the department or office who is

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required to demonstrate that he or she has not been convicted of or pled guilty or nolo contendere to a felony or a misdemeanor.

- (7) The Department of Law Enforcement shall, upon receipt of fingerprints from the department or office, submit the fingerprints to the Federal Bureau of Investigation for a federal criminal history records check.
- Department of Law Enforcement, federal criminal records obtained through the Federal Bureau of Investigation, and local criminal records obtained through local law enforcement agencies shall be used by the department and office for the purpose of issuance, denial, suspension, or revocation of certificates of authority, certifications, or licenses issued to operate in this state.
- (9) The department shall develop and maintain as a public record a current list of licensed property insurance appraisal umpires.
 - 468.8512 Examinations.-

- (1) A person desiring to be licensed as a property insurance appraisal umpire must apply to the department after satisfying the examination requirements of this part.
- (2) An applicant may practice in this state as a property insurance appraisal umpire if he or she passes the required examination, is of good moral character, and meets one of the following requirements:
- (a) The applicant is currently licensed, registered, certified, or approved as an engineer as defined in s. 471.005

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or as a retired professional engineer as defined in s. 471.005, and has taught or successfully completed 4 hours of classroom coursework, approved by the department, specifically related to construction, building codes, appraisal procedures, appraisal preparation, and any other related material deemed appropriate by the department.

- immediately preceding the date on which the application is filed with the department, has been licensed, registered, certified, or approved as a general contractor, building contractor, or residential contractor as defined in s. 489.105 and has taught or successfully completed 4 hours of classroom coursework, approved by the department, specifically related to construction, building codes, appraisal procedure, appraisal preparation, and any other related material deemed appropriate by the department.
- immediately preceding the date on which the application is filed with the department, has been licensed or registered as an architect to engage in the practice of architecture pursuant to part I of chapter 481 and has taught or successfully completed 4 hours of classroom coursework, approved by the department, specifically related to construction, building codes, appraisal procedure, appraisal preparation, and any other related material deemed appropriate by the department.
 - (d) The applicant is currently or, within the 5 years

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immediately preceding the date on which the application is filed with the department, has been a qualified geologist or professional geologist as defined in s. 492.102 and has taught or successfully completed 4 hours of classroom coursework, approved by the department, specifically related to construction, building codes, appraisal procedure, appraisal preparation, and any other related material deemed appropriate by the department.

- (e) The applicant is currently or, within the 5 years immediately preceding the date on which the application is filed with the department, has been licensed as a certified public accountant as defined in s. 473.302 and has taught or successfully completed 4 hours of classroom coursework, approved by the department, specifically related to construction, building codes, appraisal procedure, appraisal preparation, and any other related material deemed appropriate by the department.
- immediately preceding the date on which the application is filed with the department, has been a licensed attorney in this state and has taught or successfully completed 4 hours of classroom coursework, approved by the department, specifically related to construction, building codes, appraisal procedure, appraisal preparation, and any other related material deemed appropriate by the department.
- (g) The applicant has received a baccalaureate degree from an accredited 4-year college or university in the field of

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engineering, architecture, or building construction and has taught or successfully completed 4 hours of classroom coursework, approved by the department, specifically related to construction, building codes, appraisal procedure, appraisal preparation, and any other related material deemed appropriate by the department.

- (h) The applicant is a currently licensed adjuster whose license covers all lines of insurance except the life and annuities class. The adjuster's license must include the property and casualty class of insurance. The currently licensed adjuster must be licensed for at least 5 years to qualify for a property insurance appraisal umpire's license.
- (i) The applicant has received a minimum of 8 semester hours or 12 quarter hours of credit from an accredited college or university in the field of accounting, geology, engineering, architecture, or building construction.
- (j) The applicant has successfully completed 40 hours of classroom coursework, approved by the department, specifically related to construction, building codes, appraisal procedure, appraisal preparation, property insurance, and any other related material deemed appropriate by the department.
- (3) The department shall review and approve courses of study for the continuing education of property insurance appraisal umpires.
- (4) The department may not issue a license as a property insurance appraisal umpire to any individual found by it to be

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213	unclustworthy of incompetent of who.
314	(a) Has not filed an application with the department in
315	accordance with s. 485.85115.
316	(b) Is not a natural person who is at least 18 years of
317	age.
318	(c) Is not a United States citizen or legal alien who
319	possesses work authorization from the United States Citizenship
320	and Immigration Services.
321	(d) Has not completed the education, experience, or
322	licensing requirements of this section.
323	(5) An incomplete application expires 6 months after the
324	date it is received by the department.
325	(6) An applicant seeking to become licensed under this
326	part may not be rejected solely by virtue of membership or lack
327	of membership in any particular appraisal organization.
328	468.8513 Licensure
329	(1) The department shall license any applicant who the
330	department certifies has completed the requirements of ss.
331	468.8511, 468.85115, and 468.8512.
332	(2) The department shall not issue a license by
333	endorsement to any applicant for a property insurance appraisal
334	umpire license who is under investigation in another state for
335	any act that would constitute a violation of this part until
336	such time that the investigation is complete and disciplinary
337	<pre>proceedings have been terminated.</pre>
338	468.8514 Renewal of license

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(1) The	depart	ment sh	nall n	cenew	a 1	icense	upon	rece	eipt	of
the ren	ewal a	pplicat	ion and	d fee	and	upon	certi	ficati	on b	y th	<u>ne</u>
departm	ent th	at the	license	ee has	s sat	isfa	ctoril	y comp	olete	ed th	<u>ne</u>
continu	ing ed	ucation	requir	rement	s of	s.	468.85	15 .			

- (2) The department shall adopt rules establishing a procedure for the biennial renewal of licenses.
 - 468.8515 Continuing education.-

- (1) The department may not renew a license until the licensee submits satisfactory proof to the department that, during the 2 years before his or her application for renewal, the licensee completed at least 30 hours of continuing education in addition to 5 hours of ethics. Criteria and course content shall be approved by the department by rule.
- (2) The department may prescribe by rule additional continuing professional education hours, not to exceed 25 percent of the total required hours, for failure to complete the required hours by the end of the renewal period.
- (3) Each umpire course provider, instructor, and classroom course must be approved by and registered with the department before prelicensure courses for property insurance appraisal umpires may be offered. Each classroom course must include a written examination at the conclusion of the course and must cover all of the material contained in the course. A student may not receive credit for the course unless the student achieves a grade of at least 75 on the examination.
 - (4) The department shall adopt rules establishing:

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(a) Standards for the approval, registration, discipline,
or removal from registration of course providers, instructors,
and courses. The standards must be designed to ensure that
instructors have the knowledge, competence, and integrity to
fulfill the educational objectives of the prelicensure
requirements of this part.

- (b) A process for determining compliance with the prelicensure requirements of this part.
- The department shall adopt rules prescribing the forms necessary to administer the prelicensure requirements of this part.
- (5) Approval to teach prescribed or approved appraisal courses does not entitle the instructor to teach any courses outside the scope of this part.

468.8516 Inactive license.-

- (1) A licensee may request that his or her license be placed on inactive status by filing an application with the department.
- (2) A license that has become inactive may be reactivated upon application to the department. The department may prescribe by rule continuing education requirements as a condition for reactivation of an inactive license. The continuing education requirements for reactivating a license may not exceed 14 hours for each year the license was inactive.
- (3) The department shall adopt rules relating to licenses that have become inactive and for the renewal of inactive

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391 licenses. The department shall prescribe by rule a fee not to 392 exceed \$250 for the reactivation of an inactive license and a 393 fee not to exceed \$250 for the renewal of an inactive license. 394 468.8517 Certification of partnerships, corporations, and 395 other business entities.-The practice of or the offer to 396 practice as a property insurance appraisal umpire by licensees through a partnership, corporation, or other business entity 397 398 offering property insurance appraisal umpire services to the public, or by a partnership, corporation, or other business 399 400 entities through licensees under this part as agents, employees, 401 officers, or partners is permitted, subject to the provisions of 402 this part. This section does not allow a corporation or other 403 business entities to hold a license to practice property 404 insurance appraisal umpire services. A partnership, corporation, 405 or other business entity is not relieved of responsibility for 406 the conduct or acts of it agents, employees, or officers by 407 reason of its compliance with this section. An individual 408 practicing as a property insurance appraisal umpire is not 409 relieved of responsibility for professional services performed 410 by reason of his or her employment or relationship with a 411 partnership, corporation, or other business entity. 412 468.8518 Grounds for compulsory refusal, suspension, or 413 revocation of an umpire's license.-The department shall deny an 414 application for, suspend, revoke, or refuse to renew or continue 415 the license or appointment of any applicant, property insurance 416 appraisal umpire or licensee and shall suspend or revoke the

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eligibility to hold a license or appointment of any such person

if it finds that any one or more of the following applicable

grounds exist:

(1) Lack of one or more of the qualifications for the license as specified in this part.

- (2) Material misstatement, misrepresentation, or fraud in obtaining the license or in attempting to obtain the license or appointment.
- (3) Failure to pass to the satisfaction of the department any examination required under this chapter.
- (4) That the license or appointment was willfully used, or will be used, to circumvent any of the requirements or prohibitions of this chapter.
- (5) Demonstrated a lack of fitness or trustworthiness to engage as a property insurance appraisal umpire.
- (6) Demonstrated a lack of reasonably adequate knowledge and technical competence to engage in the transactions authorized by the license.
- (7) Fraudulent or dishonest practices in the conduct of business under the license.
- (8) Willful failure to comply with, or willful violation of, any proper order or rule of the department or willful violation of any provision of this chapter.
- (9) Having been found guilty of or having plead guilty or nolo contendere to a felony or a crime punishable by imprisonment of 1 year or more under the law of the United

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443 States or of any state thereof or under the law of any other 444 country which involves moral turpitude, without regard to 445 whether a judgment of conviction has been entered by the court 446 having jurisdiction of such cases. 447 (10)(a) Violated a duty imposed upon her or him by law or 448 by the terms of a contract, whether written, oral, expressed, or 449 implied, in an appraisal; 450 (b) Has aided, assisted, or conspired with any other 451 person engaged in any such misconduct and in furtherance 452 thereof; or 453 (c) Has formed an intent, design, or scheme to engage in 454 such misconduct and committed an overt act in furtherance of 455 such intent, design, or scheme. 456 457 It is immaterial to a finding that a licensee has committed a 458 violation of this subsection that the victim or intended victim 459 of the misconduct has sustained no damage or loss, that the 460 damage or loss has been settled and paid after the discovery of 461 misconduct, or that such victim or intended victim was a 462 customer or a person in a confidential relationship with the 463 licensee or was an identified member of the general public. 464 (11) (a) Had a registration, license, or certification as an umpire revoked, suspended, or otherwise acted against; 465 466 (b) Has had his or her registration, license, or 467 certificate to practice or conduct any regulated profession,

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business, or vocation revoked or suspended by this or any other

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469 state, any nation, or any possession or district of the United 470 States; or 471 (c) Has had an application for such registration, 472 licensure, or certification to practice or conduct any regulated 473 profession, business, or vocation denied by this or any other 474 state, any nation, or any possession or district of the United 475 States. 476 (12) (a) Made or filed a report or record, written or oral, 477 which the licensee knows to be false; 478 (b) Has willfully failed to file a report or record 479 required by state or federal law; 480 (C) Has willfully impeded or obstructed such filing; or 481 (d Has induced another person to impede or obstruct such 482 filing. 483 (13) Accepted an appointment as an umpire if the 484 appointment is contingent upon the umpire reporting a 485 predetermined result, analysis, or opinion, or if the fee to be 486 paid for the services of the umpire is contingent upon the 487 opinion, conclusion, or valuation reached by the umpire. 488 468.85185 Grounds for discretionary denial, suspension, or 489 revocation of an umpire's license.-The department may deny an 490 application for and suspend, revoke, or refuse to renew or 491 continue a license as a property insurance appraisal umpire if 492 the applicant or licensee has: 493 (1) Failed to timely communicate with the appraisers

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without good cause.

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(b)

495	(2) Failed or refused to exercise reasonable diligence in
496	submitting recommendations to the appraisers.
497	(3) Violated any ethical standard for property insurance
498	appraisal umpires set forth in s. 468.8519.
499	(4) Failed to inform the department in writing within 30
500	days after pleading guilty or nolo contendere to, or being
501	convicted or found guilty of, a felony.
502	(5) Failed to timely notify the department of any change
503	in business location, or has failed to fully disclose all
504	business locations from which he or she operates as a property
505	insurance appraisal umpire.
506	468.8519 Ethical standards for property insurance
507	appraisal umpires.—
508	(1) CONFIDENTIALITY.—An umpire shall maintain
509	confidentiality of all information revealed during an appraisal
510	except where disclosure is required by law.
511	(2) RECORDKEEPING.—An umpire shall maintain
512	confidentiality in the storage and disposal of records and may
513	not disclose any identifying information when materials are used
514	for research, training, or statistical compilations.
515	(3) FEES AND EXPENSES.—Fees charged for appraisal services
516	shall be reasonable and consistent with the nature of the case.
517	An umpire shall be guided by the following in determining fees:
518	(a) All charges for services as an umpire based on time
519	may not exceed actual time spent or allocated.

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Charges for costs shall be for those actually

incurred.

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- (c) An umpire may not charge, agree to, or accept as compensation or reimbursement any payment, commission, or fee that is based on a percentage basis, or that is contingent upon arriving at a particular value or any future happening or outcome of the assignment.
- (4) MAINTENANCE OF RECORDS.—An umpire shall maintain records necessary to support charges for services and expenses, and upon request shall provide an accounting of all applicable charges to the parties. An umpire licensed under this part shall retain original or true copies of any contracts engaging the umpire's services, appraisal reports, and supporting data assembled and formulated by the umpire in preparing appraisal reports for at least 5 years. The period for retaining the records applicable to each engagement starts on the date of the submission of the appraisal report to the client. The records must be made available by the umpire for inspection and copying by the department upon reasonable notice to the umpire. If an appraisal has been the subject of, or has been admitted as evidence in, a lawsuit, reports, and records the appraisal must be retained for at least 2 years after the date that the trial ends.
- (5) ADVERTISING.—An umpire may not engage in marketing practices that contain false or misleading information. An umpire shall ensure that any advertisements of the umpire's qualifications, services to be rendered, or the appraisal

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547 process are accurate and honest. An umpire may not make claims 548 of achieving specific outcomes or promises implying favoritism 549 for the purpose of obtaining business. 550 INTEGRITY AND IMPARTIALITY.—An umpire may not engage in any business, provide any service, or perform any act that 552 would compromise the umpire's integrity or impartiality. 553 (7) SKILL AND EXPERIENCE.—An umpire shall decline an 554 appointment or selection, withdraw, or request appropriate 555 assistance when the facts and circumstances of the appraisal are 556 beyond the umpire's skill or experience. 557 GIFTS AND SOLICITATION.—An umpire may not give or 558 accept any gift, favor, loan, or other item of value in an 559 appraisal process except for the umpire's reasonable fee. During the appraisal process, an umpire may not solicit or otherwise 561 attempt to procure future professional services. 562 Section 2. Part XXVIII of chapter 468, Florida Statutes, 563 consisting of sections 468.86 through 468.862, is created to 564 read: 565 PART XXVIII 566 PROPERTY INSURANCE APPRAISERS 468.86 Property insurance appraiser licensing program; legislative purpose; scope of part.-568 569 The property insurance appraiser licensing program is 570 created within the Department of Business and Professional 571 Regulation.

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The Legislature finds it necessary and in the interest

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of the public safety and welfare, to prevent damage to real and personal property, to avert economic injury to the residents of this state, and to regulate persons and companies that hold themselves out to the public as qualified to perform as a property insurance appraiser.

- (3) This part applies to residential and commercial residential property insurance contracts and to the umpires and appraisers who participate in the appraisal process.
- (4) The department may adopt rules to administer the requirements of this part.
 - 468.861 Definitions.—As used in this part, the term:
- evaluating actual cash value, the amount of loss, or the cost of repair or replacement of property for the purpose of quantifying the monetary value of a property loss claim when an insurer and an insured have failed to mutually agree on the value of the loss pursuant to a residential or commercial residential property insurance contract that is required in such contracts for the resolution of a claim dispute by appraisal.
- (2) "Competent" means properly licensed, sufficiently qualified, and capable to performing an appraisal.
- (3) "Department" means the Department of Business and Professional Regulation.
- (4) "Independent" means not subject to control, restriction, modification, and limitation by the appointing party.

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(5) "Property insurance appraisal umpire" or "umpire" means a competent, independent, licensed, and impartial third party selected by the licensed appraisers for the insurer and the insured to resolve issues that the licensed appraisers are unable to reach an agreement during the course of the appraisal process pursuant to a residential or commercial property insurance contract that is required to provide for resolution of a claim dispute by appraisal.

- (6) "Property insurance loss appraiser" or "appraiser"
 means a competent, licensed, and independent and impartial third
 party selected by an insurer or an insured to develop an
 appraisal for purposes of the appraisal process under a
 residential or commercial property insurance contract that
 provides for resolution of a claim dispute by appraisal.
- (7) "Uniform application" means the uniform application of the National Association of Insurance Commissioners for nonresident agent licensing, effective January 15, 2001, or subsequent versions adopted by rule by the department.

468.8611 Fees.-

(1) The department, by rule, may establish fees to be paid for application, examination, reexamination, licensing and renewal, inactive status application, reactivation of inactive licenses, and application for providers of continuing education.

The department may also establish by rule a delinquency fee.

Fees shall be based on department estimates of the revenue required to implement the provisions of this part. Fees shall be

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625	remitted with the application, examination, reexamination,
626	licensing and renewal, inactive status application, and
627	reactivation of inactive licenses, and application for providers
628	of continuing education.
629	(2) The application fee shall not exceed \$200 and is
630	nonrefundable. The examination fee shall not exceed \$200 plus
631	the actual per applicant cost to the department to purchase the
632	examination, if the department chooses to purchase the
633	examination. The examination fee shall be in an amount that
634	covers the cost of obtaining and administering the examination
635	and shall be refunded if the applicant is found ineligible to
636	sit for the examination.
637	(3) The fee for an initial license shall not exceed \$250.
638	(4) The fee for an initial certificate of authorization
639	shall not exceed \$250.
640	(5) The fee for a biennial license renewal shall not
641	exceed \$500.
642	(6) The fee for application for inactive status shall not
643	exceed \$125.
644	(7) The fee for reactivation of an inactive license shall
645	not exceed \$250.
646	(8) The fee for applications from providers of continuing
647	education may not exceed \$600.
648	(9) The fee for fingerprinting shall be included in the
649	department's costs for the background check.

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Application for license as a property insurance

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468.86115

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appraiser.-

- insurance appraiser to any person except upon written application previously filed with the department, with qualification and advance payment of all applicable fees. Any such application shall be made under oath or affirmation of and signed by the applicant. The department shall accept the uniform application for a nonresident property insurance appraiser. The department may adopt revised versions of the uniform application by rule.
 - (2) In the application, the applicant shall set forth:
- (a) His or her full name, age, social security number, residence address, business address, mailing address, contact telephone numbers, including a business telephone number, and email address.
- (b) Proof that he or she has completed or is in the process of completing any required prelicensing course.
- (c) Whether he or she has been refused or has voluntarily surrendered or has had suspended or revoked a professional license by the supervising officials of any state.
- (d) Proof that the applicant meets the requirements of licensure as a property insurance appraiser as required under ss. 468.8611 and 468.8612, and this section.
 - (e) The applicant's gender.
 - (f) The applicant's native language.
 - (g) The applicant's highest achieved level of education.

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(h) All education requirements that the applicant has completed to qualify as a property insurance appraiser, including the name of the course, the course provider, and the course completion dates.

- (3) Each application shall be accompanied by payment of any applicable fee.
- (4) At the time of application, the applicant must be fingerprinted by a law enforcement agency or other entity approved by the department and he or she must pay the fingerprint processing fee in s. 468.8611. Fingerprints must be processed by the Department of Law Enforcement.
- (5) The Department of Law Enforcement may, to the extent provided for by federal law, exchange state, multistate, and federal criminal history records with the department or office for the purpose of the issuance, denial, suspension, or revocation of a certificate of authority, certification, or license to operate in this state.
- fingerprints of any other person required by statute or rule to submit fingerprints to the department or office or any applicant or licensee regulated by the department or office who is required to demonstrate that he or she has not been convicted of or pled guilty or nolo contendere to a felony or a misdemeanor.
- (7) The Department of Law Enforcement shall, upon receipt of fingerprints from the department or office, submit the fingerprints to the Federal Bureau of Investigation for a

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federal criminal history records check.

- Department of Law Enforcement, federal criminal records obtained through the Federal Bureau of Investigation, and local criminal records obtained through local law enforcement agencies shall be used by the department and office for the purpose of issuance, denial, suspension, or revocation of certificates of authority, certifications, or licenses issued to operate in this state.
- (9) The department shall develop and maintain as a public record a current list of licensed property insurance appraisers.

468.8612 Examinations -

- (1) A person desiring to be licensed as a property insurance appraiser must apply to the department after satisfying the examination requirements of this part.
- (2) An applicant may practice in this state as a property insurance appraiser if he or she passes the required examination, is of good moral character, and meets one of the following requirements:
- (a) The applicant is currently licensed, registered, certified, or approved as an engineer as defined in s. 471.005 or as a retired professional engineer as defined in s. 471.005, and has taught or successfully completed 4 hours of classroom coursework, approved by the department, specifically related to construction, building codes, appraisal procedures, appraisal preparation, and any other related material deemed appropriate by the department.

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immediately preceding the date on which the application is filed with the department, has been licensed, registered, certified, or approved as a general contractor, building contractor, or residential contractor as defined in s. 489.105 and has taught or successfully completed 4 hours of classroom coursework, approved by the department, specifically related to construction, building codes, appraisal procedure, appraisal preparation, and any other related material deemed appropriate by the department.

- immediately preceding the date on which the application is filed with the department, has been licensed or registered as an architect to engage in the practice of architecture pursuant to part I of chapter 481 and has taught or successfully completed 4 hours of classroom coursework, approved by the department, specifically related to construction, building codes, appraisal procedure, appraisal preparation, and any other related material deemed appropriate by the department.
- immediately preceding the date on which the application is filed with the department, has been a qualified geologist or professional geologist as defined in s. 492.102 and has taught or successfully completed 4 hours of classroom coursework, approved by the department, specifically related to construction, building codes, appraisal procedure, appraisal

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preparation, and any other related material deemed appropriate
by the department.

- (e) The applicant is currently or, within the 5 years immediately preceding the date on which the application is filed with the department, has been licensed as a certified public accountant as defined in s. 473.302 and has taught or successfully completed 4 hours of classroom coursework, approved by the department, specifically related to construction, building codes, appraisal procedure, appraisal preparation, and any other related material deemed appropriate by the department.
- immediately preceding the date on which the application is filed with the department, has been a licensed attorney in this state and has taught or successfully completed 4 hours of classroom coursework, approved by the department, specifically related to construction, building codes, appraisal procedure, appraisal preparation, and any other related material deemed appropriate by the department.
- (g) The applicant has received a baccalaureate degree from an accredited 4-year college or university in the field of engineering, architecture, or building construction and has taught or successfully completed 4 hours of classroom coursework, approved by the department, specifically related to construction, building codes, appraisal procedure, appraisal preparation, and any other related material deemed appropriate by the department.

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(h) The applicant is a currently licensed adjuster whose license covers all lines of insurance except the life and annuities class. The adjuster's license must include the property and casualty class of insurance. The currently licensed adjuster must be licensed for at least 3 years to qualify for a property insurance appraiser's license.

- (i) The applicant has received a minimum of 8 semester hours or 12 quarter hours of credit from an accredited college or university in the field of accounting, geology, engineering, architecture, or building construction.
- (j) The applicant has successfully completed 40 hours of classroom coursework, approved by the department, specifically related to construction, building codes, appraisal procedure, appraisal preparation, property insurance, and any other related material deemed appropriate by the department.
- (3) The department shall review and approve courses of study for the continuing education of property insurance appraisers.
- (4) The department may not issue a license as a property insurance appraiser to any individual found by it to be untrustworthy or incompetent or who:
- (a) Has not filed an application with the department in accordance with s. 485.86115.
- (b) Is not a natural person who is at least 18 years of age.
 - (c) Is not a United States citizen or legal alien who

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807	possesses work authorization from the United States Citizenship
808	and Immigration Services.
809	(d) Has not completed the education, experience, or
310	licensing requirements in this section.
811	(5) An incomplete application expires 6 months after the
812	date it is received by the department.
813	(6) An applicant seeking to become licensed under this
814	part may not be rejected solely by virtue of membership or lack
815	of membership in any particular appraisal organization.
816	468.8613 Licensure.—
817	(1) The department shall license any applicant who the
818	department certifies has completed the requirements of ss.
819	468.8611, 468.86115, and 468.8612.
320	(2) The department shall not issue a license by
821	endorsement to any applicant for a property insurance appraiser
322	license who is under investigation in another state for any act
823	that would constitute a violation of this part until such time
824	that the investigation is complete and disciplinary proceedings
825	have been terminated.
826	468.8614 Renewal of license.—
827	(1) The department shall renew a license upon receipt of
828	the renewal application and fee and upon certification by the
829	department that the licensee has satisfactorily completed the
830	continuing education requirements of s. 468.8615.
831	(2) The department shall adopt rules establishing a

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CODING: Words stricken are deletions; words underlined are additions.

procedure for the biennial renewal of licenses.

468.8615 Continuing education. -

- (1) The department may not renew a license until the licensee submits satisfactory proof to the department that, during the 2 years before his or her application for renewal, the licensee completed at least 30 hours of continuing education in addition to 5 hours of ethics. Criteria and course content shall be approved by the department by rule.
- (2) The department may prescribe by rule additional continuing professional education hours, not to exceed 25 percent of the total required hours, for failure to complete the required hours for renewal by the end of the renewal period.
- (3) Each appraiser course provider, instructor, and classroom course must be approved by and registered with the department before prelicensure courses for property insurance appraisers may be offered. Each classroom course must include a written examination at the conclusion of the course and must cover all of the material contained in the course. A student may not receive credit for the course unless the student achieves a grade of at least 75 on the examination.
 - (4) The department shall adopt rules establishing:
- (a) Standards for the approval, registration, discipline, or removal from registration of course providers, instructors, and courses. The standards must be designed to ensure that instructors have the knowledge, competence, and integrity to fulfill the educational objectives of the prelicensure requirements of this part.

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859	(b) A process for determining compliance with the
860	prelicensure requirements of this part.
861	
862	The department shall adopt rules prescribing the forms necessary
863	to administer the prelicensure requirements of this part.
864	(5) Approval to teach prescribed or approved appraisal
865	courses does not entitle the instructor to teach any courses
366	outside the scope of this part.
867	468.8616 Inactive license.—
868	(1) A licensee may request that his or her license be
869	placed on inactive status by filing an application with the
370	department.
871	(2) A license that has become inactive may be reactivated
872	upon application to the department. The department may prescribe
873	by rule continuing education requirements as a condition for
874	reactivation of an inactive license. The continuing education
875	requirements for reactivating a license may not exceed 14 hours
876	for each year the license was inactive.
877	(3) The department shall adopt rules relating to licenses
878	that have become inactive and for the renewal of inactive
879	licenses. The department shall prescribe by rule a fee not to
880	exceed \$250 for the reactivation of an inactive license and a
881	fee not to exceed \$250 for the renewal of an inactive license.
882	468.8617 Certification of partnerships, corporations, and
883	other business entities.—The practice of or the offer to

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practice as a property insurance appraiser by licensees through

a partnership, corporation, or other business entity offering property insurance appraiser services to the public, or by a partnership, corporation, or other business entity through licensees under this part as agents, employees, officers, or partners is permitted subject to the provisions of this part. This section does not allow a corporation or other business entity to hold a license to practice property insurance appraiser services. A partnership, corporation, or other business entity is not relieved of responsibility for the conduct or acts of it agents, employees, or officers by reason of its compliance with this section. An individual practicing as a property insurance appraiser is not relieved of responsibility for professional services performed by reason of his or her employment or relationship with a partnership, corporation, or other business entity.

468.8618 Grounds for compulsory refusal, suspension, or revocation of an appraiser's license.—The department shall deny an application for, suspend, revoke, or refuse to renew or continue the license or appointment of any applicant, property insurance appraiser or licensee and shall suspend or revoke the eligibility to hold a license or appointment of any such person if it finds that any one or more of the following applicable grounds exist:

- (1) Lack of one or more of the qualifications for the license as specified in this part.
 - (2) Material misstatement, misrepresentation, or fraud in

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911 <u>obtaining the license or in attempting to obtain the license or</u> 912 <u>appointment.</u>

- (3) Failure to pass to the satisfaction of the department any examination required under this act.
- (4) That the license or appointment was willfully used, or will be used, to circumvent any of the requirements or prohibitions of this code.
- (5) Demonstrated a lack of fitness or trustworthiness to engage as a property insurance appraiser.
- (6) Demonstrated a lack of reasonably adequate knowledge and technical competence to engage in the transactions authorized by the license.
- (7) Fraudulent or dishonest practices in the conduct of business under the license.
- (8) Willful failure to comply with, or willful violation of, any proper order or rule of the department or willful violation of any provision of this act.
- (9) Having been found guilty of or having plead guilty or nolo contendere to a felony or a crime punishable by imprisonment of 1 year or more under the law of the United States or of any state thereof or under the law of any other country which involves moral turpitude, without regard to whether a judgment of conviction has been entered by the court having jurisdiction of such cases.
- (10) Violated a duty imposed upon her or him by law or by the terms of a contract, whether written, oral, expressed, or

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implied, in an appraisal; has aided, assisted, or conspired with any other person engaged in any such misconduct and in furtherance thereof; or has formed an intent, design, or scheme to engage in such misconduct and committed an overt act in furtherance of such intent, design, or scheme. It is immaterial to a finding that a licensee has committed a violation of this subsection that the victim or intended victim of the misconduct has sustained no damage or loss, that the damage or loss has been settled and paid after the discovery of misconduct, or that such victim or intended victim was a customer or a person in a confidential relationship with the licensee or was an identified member of the general public.

- appraiser revoked, suspended, or otherwise acted against; has had his or her registration, license, or certificate to practice or conduct any regulated profession, business, or vocation revoked or suspended by this or any other state, any nation, or any possession or district of the United States; or has had an application for such registration, licensure, or certification to practice or conduct any regulated profession, business, or vocation denied by this or any other state, any nation, or any possession or district of the United States.
- (12) (a) Made or filed a report or record, written or oral, which the licensee knows to be false;
- (b) Has willfully failed to file a report or record required by state or federal law;

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(c) Has willfully impeded or obstructed such filing; or

(d) Has induced another person to impede or obstruct such filing.

- (13) Accepted an appointment as an appraiser if the appointment is contingent upon the appraiser reporting a predetermined result, analysis, or opinion, or if the fee to be paid for the services of the appraiser is contingent upon the opinion, conclusion, or valuation reached by the appraiser.
- 468.86185 Grounds for discretionary denial, suspension, or revocation of an appraiser's license.—The department may deny an application for and suspend, revoke, or refuse to renew or continue a license as a property insurance appraiser if the applicant or licensee has:
- (1) Failed to timely communicate with the opposing party's appraiser without good cause.
- (2) Failed or refused to exercise reasonable diligence in submitting recommendations to the opposing party's appraiser.
- (3) Violated any ethical standard for property insurance appraisers set forth in s. 468.8619.
- (4) Failed to inform the department in writing within 30 days after pleading guilty or nolo contendere to, or being convicted or found guilty of, a felony.
- (5) Failed to timely notify the department of any change in business location, or has failed to fully disclose all business locations from which he or she operates as a property insurance appraiser.

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468.8619 Ethical standards for property insurance appraisers.—

- (1) CONFIDENTIALITY.—An appraiser shall maintain confidentiality of all information revealed during an appraisal except to the party that hired the appraiser and except where disclosure is required by law.
- (2) RECORDKEEPING.—An appraiser shall maintain confidentiality in the storage and disposal of records and may not disclose any identifying information when materials are used for research, training, or statistical compilations.
- (3) FEES AND EXPENSES.—Fees charged for appraisal services shall be reasonable and consistent with the nature of the case.

 An appraiser shall be guided by the following in determining fees:
- (a) All charges for services as an appraiser based on time may not exceed actual time spent or allocated.
- (b) Charges for costs shall be for those actually incurred.
- (4) MAINTENANCE OF RECORDS.—An appraiser shall maintain records necessary to support charges for services and expenses, and upon request shall provide an accounting of all applicable charges to the parties. An appraiser licensed under this part shall retain for at least 5 years original or true copies of any contracts engaging the appraiser's services, appraisal reports, and supporting data assembled and formulated by the appraiser in preparing appraisal reports. The period for retaining the

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records applicable to each engagement starts on the date of the submission of the appraisal report to the client. The records must be made available by the appraiser for inspection and copying by the department upon reasonable notice to the appraiser. If an appraisal has been the subject of, or has been admitted as evidence in, a lawsuit, reports, and records the appraisal must be retained for at least 2 years after the date that the trial ends.

- (5) ADVERTISING.—An appraiser may not engage in marketing practices that contain false or misleading information. An appraiser shall ensure that any advertisements of the appraiser's qualifications, services to be rendered, or the appraisal process are accurate and honest. An appraiser may not make claims of achieving specific outcomes or promises implying favoritism for the purpose of obtaining business.
- (6) INTEGRITY AND IMPARTIALITY.—An appraiser may not accept any engagement, provide any service, or perform any act that would compromise the appraiser's integrity or impartiality.
- (a) An appraiser may not accept an appointment unless he or she can:
 - 1. Serve impartially;

- 1036 <u>2. Serve independently from the party appointing him or</u>
 1037 her;
 - 3. Serve competently; and
- 1039 <u>4. Be available to promptly commence the appraisal, and</u>
 1040 thereafter devote the time and attention to its completion in a

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manner expected by all involved parties.

- (b) An appraiser shall conduct the appraisal process in a manner that advances the fair and efficient resolution of the matters submitted for decision. A licensed appraiser shall make all reasonable efforts to prevent delays in the appraisal process, the harassment of parties or other participants, or other abuse or disruption of the appraisal process.
- (c) Once a licensed appraiser has accepted an appointment, the appraiser may not withdraw or abandon the appointment unless compelled to do so by unanticipated circumstances that would render it impossible or impracticable to continue.
- deliberation, decide all issues submitted for determination and no other issues. A licensed appraiser shall decide all matters justly, exercising independent judgment, and may not allow outside pressure to affect the decision. An appraiser may not delegate the duty to decide to any other person.
- (7) SKILL AND EXPERIENCE.—An appraiser shall decline an appointment or selection, withdraw, or request appropriate assistance when the facts and circumstances of the appraisal are beyond the appraiser's skill or experience.
- (8) GIFTS AND SOLICITATION.—An appraiser may not give or accept any gift, favor, loan, or other item of value in an appraisal process except for the appraiser's reasonable fee.

 During the appraisal process, an appraiser may not solicit or otherwise attempt to procure future professional services.

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(9) COMMUNICATIONS WITH PARTIES.—

- (a) If an agreement of the parties establishes the manner or content of the communications between the appraisers, the parties and the umpire, the appraisers shall abide by such agreement. In the absence of agreement, an appraiser may not discuss a proceeding with any party or with the umpire in the absence of any other party, except in the following circumstances:
- 1. If the appointment of the appraiser or umpire is being considered, the prospective appraiser or umpire may ask about the identities of the parties, counsel, and the general nature of the case, and may respond to inquiries from a party, its counsel or an umpire designed to determine his or her suitability and availability for the appointment;
- 2. To consult with the party who appointed the appraiser concerning the selection of a neutral umpire.
- 3. To make arrangements for any compensation to be paid by the party who appointed the appraiser; or
- 4. To make arrangements for obtaining materials and inspection of the property with the party who appointed the appraiser. Such communication is limited to scheduling and the exchange of materials.
- (b) There may be no communications whereby a party dictates to an appraiser what the result of the proceedings must be, what matters or elements may be included or considered by the appraiser, or what actions the appraiser may take.

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appraisal.—The Legislature has determined that our court system is overwhelmed with litigation better served in the property insurance appraisal process. Appraisal is the preferred method of resolving disputes involving the scope of the damages occurring as the result of a covered loss. When the insured and the insurer agree that a residential or commercial residential property has been damaged by a covered peril in the policy, the best method to resolve the issues of scope will be the property insurance appraisal process.

- (1) When the only issue remaining between an insured and an insurer on a residential or commercial residential property is the actual cash value, the amount of loss, or the cost of repair or replacement of property for which a claim has been filed, that process shall be governed by this section.
- (2) Either party may submit a written demand to enter into the process of appraisal.
- (3) The insurer may refuse to accept the demand only if the insured materially fails to comply with the proof-of-loss obligations of the insured as set forth in the policy conditions.
- (4) The insurer is deemed to have waived its right to demand an appraisal if it fails to invoke an appraisal within 30 days after the insured substantially complies with the proof-of-loss obligation as set forth in the policy conditions.
 - (5) Each party shall select a competent, licensed, and

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independent appraiser and notify the other party of the appraiser selected within 20 days after the date of the demand for an appraisal. The appraisers shall select a competent, independent, and impartial umpire who is on the department's list of licensed property insurance appraisal umpires as qualified under s. 468.85. If the appraisers are unable to agree on an umpire within 15 days, the insured or the insurer may file a petition with a county or circuit court in the jurisdiction in which the covered property is located to designate a licensed property insurance appraisal umpire for the appraisal.

- (6) Appraisal proceedings are informal unless the insured and the insurer mutually agree otherwise. For purposes of this section, "informal" means that no formal discovery shall be conducted, including depositions, interrogatories, requests for admission, or other forms of formal civil discovery; no formal rules of evidence shall be applied; and no court reporter shall be used for the proceedings. However, either appraiser may rely on experts in reaching the value of loss.
- (7) Within 60 days after being appointed, each appraiser shall appraise the loss and submit a written report to the other appraiser, separately stating the cost of the loss, the actual cash value, or the cost to repair or replace each item. Within 30 days after submitting the reports, the appraisers shall attempt to resolve any differences in the appraisals and reach a mutual agreement on all matters. If the appraisers are unable to agree, they shall, within 5 days, submit the differences in

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their findings in writing to the umpire. However, the appraisers have an additional 60 days after appointment to appraise the loss and submit a written report if the loss is covered under a commercial residential property insurance policy and the insured structure is 10,000 square feet or more, or is covered under a commercial residential or residential insurance policy and the claim is based on and made subsequent to a hurricane designated by the National Hurricane Center or a declared emergency by the Governor.

- (8) The umpire shall review any differences in appraisals submitted by the appraisers and determine the amount of the loss for each item submitted. Within 10 days after receipt of any differences in appraisals, the umpire shall submit the umpire's conclusions in writing to each appraiser.
- (9) If either appraiser agrees with the conclusions of the umpire, an itemized written appraisal award signed by the umpire and the appraiser shall be filed with the insurer and shall determine the amount of the loss.
- (10) The appraisal award is binding on the insurer and the insured with regard to the amount of the loss. If the insurance policy so provides, the insurer may assert that there is no coverage under the policy for the loss as a whole or that there has been a violation of the policy conditions with respect to fraud, lack of notice, or failure to cooperate.
- (11) Each appraiser shall be paid by the party who selects the appraiser and the expenses of the appraisal and fees of the

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umpire shall be paid by the parties equally, except that if the final determination of the amount of the loss is 50 percent greater than the insurer's preappraisal estimate of the loss communicated to the insured in writing, the insurer shall pay all the expenses, including any fees and expenses charged by the insured's appraiser and all fees and expenses of the umpire.

This subsection does not affect an insured's claim for attorney's fees under s. 627.428.

- (12) The provisions of the Florida Arbitration Code do not apply to residential and commercial residential property insurance loss appraisal proceedings. However, the provisions regarding proceedings to compel and stay arbitration in s. 682.03; procedures for correcting, vacating, or modifying an award in ss. 682.10, 682.13, and 682.14; procedures for entry of judgment on the award in s. 682.15; and procedures regarding confirmation of an award in s. 682.12 do apply.
- involving whether or not the loss or damage is covered under the terms of the insurance contract. However, the appraisers and the umpire may consider causation issues, if necessary, to determine the amount of loss.
- 1192 Section 3. This act shall take effect July 1, 2015.

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