1	A bill to be entitled
2	An act relating to the Emerald Coast Utilities
3	Authority, Escambia County; amending ch. 2001-324,
4	Laws of Florida, as amended; providing for filling
5	vacancies, term limits, and the applicability of
6	sovereign immunity for board members; providing an
7	exception to general law; providing for the authority
8	to implement policies and procedures for the
9	procurement of commodities and contractual services;
10	providing that public notice of changes to any
11	assessments, rates, fees, or charges may be posted on
12	the authority's website; revising personnel
13	guidelines; requiring the authority to handle employee
14	matters pursuant to a specified handbook; deleting the
15	personnel appeals board; revising the appeal process
16	and procedure; revising experience requirements for
17	the executive director; revising the frequency of a
18	management efficiency audit; providing an effective
19	date.
20	
21	Be It Enacted by the Legislature of the State of Florida:
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23	Section 1. Subsections (b), (c), and (f) of section 4,
24	paragraph (3) of subsection (a) of section 5, paragraph (1) of
25	subsection (g) of section 9, subsections (a) and (f) of section
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10, section 11, subsection (a) of section 12, and sections 13 and 16 of section 3 of chapter 2001-324, Laws of Florida, as amended by chapter 2013-261, Laws of Florida, are amended, and paragraph (16) is added to subsection (a) of section 5 of that section, to read:

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Section 4. Governing body.-

32 (b) Members shall be elected, in the primary and general 33 elections held in 1984, by districts under the district plan of the Board of County Commissioners of Escambia County 34 (hereinafter referred to as the "Board"). Each member shall be 35 an elector of the district from which he or she is elected and 36 37 shall be elected by the qualified electors of that respective district. Members elected for Districts Two and Four at the 38 39 general election held in 1984 shall be elected to a 2-year term. Members elected for Districts One, Three, and Five at the 40 general election held in 1984 shall serve for a 4-year term. 41 42 Thereafter each member shall be elected for a term of 4 years. 43 Beginning in 1996, the term of office of each member shall 44 commence on the second Tuesday following the general election in 45 which such member is elected. Upon the expiration of a term of 46 office, a successor to the office shall be elected as designated 47 in this paragraph; however, upon the occasion of a vacancy for any elected office which vacancy occurs prior to the expiration 48 49 of the then-present then present term of that office, a 50 successor shall be appointed by the Governor and the successor

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shall be a resident of the district in which the vacancy 51 52 occurred. Any person appointed to fill a vacancy shall be 53 appointed to serve only for the unexpired term and until a 54 successor is duly elected. If the Governor fails to make an 55 appointment within 90 days after the date of the vacancy, the 56 chair of the Board shall nominate two residents of the district 57 in which the vacancy occurred as potential candidates to fill the vacancy. The remaining members, excluding the chair, shall 58 59 select by majority vote one of the two nominees to fill the 60 vacancy.

(c) Members shall be eligible for reelection. <u>A person</u>
elected to three consecutive full terms as a member of the Board
<u>after July 1, 2021, is not eligible for election to the Board</u>
for the next succeeding term.

The authority shall elect a chair and a vice chair 65 (f) from the members of the authority, each of whom shall serve for 66 67 1 year or until his or her successor is chosen. The chair, or 68 the vice chair in the chair's absence, shall preside at all 69 meetings of the authority and shall perform such additional 70 duties prescribed by the members or in the bylaws of the 71 authority. The authority shall hold regular meetings at least 72 monthly at such times and places as it may designate and may hold more frequent special meetings. A majority of the 73 74 membership shall constitute a quorum for the purpose of meeting 75 and transacting business. Each member of the authority shall

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76 have one vote. The authority may adopt bylaws and may make all 77 policies, procedures, rules, and regulations not inconsistent 78 with this act which it may deem necessary respecting the conduct 79 of its affairs, including, but not limited to, the operation of 80 its utility systems. Such policies, procedures, rules, and 81 regulations shall provide for notice of all public meetings and 82 shall provide that an agenda shall be prepared by the authority 83 in time to ensure that a copy of the agenda will be available at least 3 days before any regular meeting of the authority. After 84 85 the agenda has been made available, change shall be only for good cause, as determined by the person designated to preside at 86 87 the meeting, and stated in the record. Special or emergency 88 meetings may be called by the chair upon no less than 24 hours' 89 notice. The authority shall publish and thereafter codify and index all rules, regulations, and resolutions formulated, 90 adopted, or used by the authority in the discharge of its 91 92 functions. Such rules, regulations, and resolutions shall be 93 made available for public inspection and copying, at no more 94 than cost. The authority shall not be deemed an "agency" within 95 the meaning of chapter 120, Florida Statutes. The authority 96 shall be deemed to be an "agency" within the meaning of chapter 119, Florida Statutes, and all records of the authority shall be 97 open to the public. The authority shall be deemed an "agency" or 98 "authority of the county" for purposes of section 286.011, 99 100 Florida Statutes, the "Government in the Sunshine Law." The

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101 authority shall be entitled to the protections of sovereign 102 immunity under section 768.28, Florida Statutes. In addition to 103 the provisions of the Code of Ethics for Public Officers and 104 Employees, part III of chapter 112, Florida Statutes, no 105 consultant to the authority shall have or hold any employment or 106 contractual relationship with a business entity other than the 107 authority in connection with any contract in which the 108 consultant personally participated through decision, approval, disapproval, recommendation, rendering of advice, or 109 110 investigation while the consultant. However, this provision shall not preclude the award of any contract to a consultant if 111 112 such contract is awarded after open competitive bidding, and if the consultant submits the low bid. 113

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Section 5. Powers.-

(a) The authority shall have all powers and authorities
necessary, convenient, or desirable to accomplish the purposes
of this act. In furtherance thereof, the authority shall have:

(3) All powers granted to municipalities with regard to sewage collection and disposal and water supply granted to municipalities pursuant to chapters 170 and 180, Florida Statutes, including the issuance of bonds or notes in anticipation thereof payable from special assessments under chapter 170, Florida Statutes.

124 (16) Notwithstanding any other law, the power to implement 125 policies and procedures within its code for the procurement of

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126 commodities and contractual services under chapter 287, Florida 127 Statutes, and tailor such policies and procedures to the 128 specific needs and capabilities of the authority. 129 Section 9. Rate setting procedure.-130 (g) (1) Except as hereinafter provided in paragraph (2), no 131 assessments, rates, fees, or charges shall be fixed under the 132 foregoing provisions of this section until after a public 133 hearing at which all of the users of the authority's facilities 134 and owners, tenants, and occupants of property served or to be served thereby and all others interested shall have an 135 opportunity to be heard concerning the proposed assessments, 136 137 rates, fees, and charges. After the adoption by the authority of 138 a resolution setting forth the preliminary schedule or schedules 139 fixing such assessments, rates, fees, and charges, notice of 140 such public hearing setting forth the schedule or schedules of assessments, rates, fees, and charges shall be given: 141 142 By publication in a newspaper of general circulation in a. 143 the affected area; 144 By mail to all persons and organizations that have made b. requests for advance notice of the authority's proceedings; and 145 146 By posting on the authority's website in appropriate с. places so that affected persons may be duly notified. 147 148 Such publication, mailing, and posting of notice shall occur at 149 150 least 14 days prior to the public hearing. Such hearing may be

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151 adjourned from time to time. After such hearing, such 152 preliminary schedule or schedules, either as originally adopted 153 or as modified or amended, shall be adopted and put into effect. 154 The assessments, rates, fees, or charges so fixed for any users 155 or property served shall be extended to cover any additional 156 users or property thereafter served that fall within the same 157 class or classes without the necessity of any hearing or notice. 158 Section 10. Personnel.-159 The authority is empowered to appoint, remove, and (a) 160 suspend employees or agents of the authority and fix their compensation within the guidelines established by the Emerald 161 162 Coast Utilities Authority Human Resources Manual and Employee 163 Handbook Escambia County Civil Service Rules. 164 (f) Employees of the authority are subject to the civil 165 service system of Escambia County and to the policies and rules 166 of the Civil Service Board. 167 Section 11. Personnel appeals board. - The authority shall 168 handle all employee matters pursuant to the Emerald Coast 169 Utilities Authority Human Resources Manual and Employee 170 Handbook, including discipline procedures, corrective action, 171 termination of employees, and appeals. 172 (a) There shall be appointed a personnel appeals board comprised of two members appointed by the authority, two members 173 174 chosen by employees of the authority classified below the level 175 of department head, and one member appointed by the other four

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176 members. The members of the board shall serve a term of 1 year. 177 An appointment to a vacant position on the board shall be filled 178 in the manner of the original appointment to that position. The 179 board shall hear appeals from suspensions, demotions, or 180 dismissals or of employees of the authority classified below the 181 level of department head and not designated as other key staff 182 personnel by the authority as provided in section 13. The 183 decisions of the board on such appeals shall be final, subject to review by the Circuit Court of Escambia County. The board may 184 investigate and make recommendations to the executive director 185 186 of the authority on major policy and procedural questions 187 relating to personnel management and on individual grievances by 188 employees. However, the recommendations of the board on such 189 matters shall be advisory only. The board may employ legal 190 counsel, and a reasonable budget for such purpose shall be 191 provided by the authority. The executive director of the 192 authority shall provide the administrative services required by 193 the board. 194 (b) Notwithstanding anything provided herein or in any 195 special or general act to the contrary, the rights and benefits 196 herein granted shall be in lieu of and substitution for any

197 rights and benefits such employees may have had under any civil 198 service or personnel system of the City of Pensacola or Escambia 199 County.

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Section 12. Process and procedure.-

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201 Any person wishing to appeal a termination of (a) 202 services; assessment of fees, charges, or fines; notice of claim 203 of lien; or increase in security deposit an action of the 204 authority that directly affects his or her substantial interests 205 may file a petition for review within 10 days after of the date 206 the complained of action is taken. The authority shall consider 207 such petitions for review and shall take action at a public 208 meeting to grant or deny such petitions within 40 days after of 209 receipt.

210 Section 13. Executive director.-The authority shall employ 211 and fix the compensation of an executive director, who shall 212 manage the affairs of the utilities systems under the 213 supervision of the authority and direct the activities of the 214 employees of the authority. The executive director shall devote 215 his or her entire working time to the performance of his or her 216 duties and not have outside employment or business. The 217 executive director shall be a college graduate. The executive 218 director must either possess a degree in science, engineering, 219 business management, or public administration or, alternatively, 220 must be a licensed and registered engineer. The executive 221 director shall have at least 6 years of experience in the field 222 of engineering, operations, or management of a utility system of size comparable to or larger than the water and sewer system of 223 224 the Emerald Coast Utilities Authority at the time of the vacancy of the position City of Pensacola in 1981. The authority may 225

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allow the substitution of additional years of administrative or management experience in lieu of the specific educational or professional requirements set forth above. The executive director, the assistant executive director, the department heads, and such other key staff personnel so designated by the authority shall not be included within any civil service system or be under the jurisdiction of the personnel appeals board.

Section 16. Management efficiency audit.—The authority shall contract for a management efficiency audit by a private firm within 1 year after the effective date of this act, and at intervals of at least 5 years <u>thereafter</u>, to review program results and make recommendations for the proper, efficient, and economical operation and maintenance of the utilities systems, facilities, and functions under supervision of the authority.

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Section 2. This act shall take effect upon becoming a law.

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