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1	A bill to be entitled
2	An act relating to Emerald Coast Utilities Authority,
3	Escambia County; amending ch. 2001-324, Laws of
4	Florida; providing requirements for filling vacancies
5	on the Emerald Coast Utilities Authority; prohibiting
6	certain members from reelection under certain
7	circumstances; providing for the applicability of
8	sovereign immunity for the authority; revising
9	personnel guidelines; requiring the Escambia County
10	Utilities Authority to use a specified handbook for
11	certain personnel matters; removing a personnel
12	appeals board; revising the personnel appeals process
13	and procedures; removing a provision prohibiting
14	certain persons from being included in certain
15	systems; providing an effective date.
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17	Be It Enacted by the Legislature of the State of Florida:
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19	Section 1. Subsections (b), (c), and (f) of section 4,
20	paragraphs (a) and (f) of section 10, section 11, paragraph (a)
21	of section 12, and section 13 of section 3 of chapter 2001-324,
22	Laws of Florida, are amended to read:
23	Section 4. Governing body
24	(b) Members shall be elected, in the primary and general
25	elections held in 1984, by districts under the district plan of
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26 the Board of County Commissioners of Escambia County 27 (hereinafter referred to as the "Board"). Each member shall be 28 an elector of the district from which he or she is elected and shall be elected by the qualified electors of that respective 29 30 district. Members elected for Districts Two and Four at the general election held in 1984 shall be elected to a 2-year term. 31 32 Members elected for Districts One, Three, and Five at the general election held in 1984 shall serve for a 4-year term. 33 34 Thereafter each member shall be elected for a term of 4 years. 35 Beginning in 1996, the term of office of each member shall 36 commence on the second Tuesday following the general election in which such member is elected. Upon the expiration of a term of 37 office, a successor to the office shall be elected as designated 38 39 in this paragraph; however, upon the occasion of a vacancy for any elected office which vacancy occurs prior to the expiration 40 41 of the then present term of that office, a successor shall be 42 appointed by the Governor and the successor shall be a resident 43 of the district in which the vacancy occurred. Any person 44 appointed to fill a vacancy shall be appointed to serve only for 45 the unexpired term and until a successor is duly elected. If the 46 Governor fails to make an appointment within 90 days after the 47 date of the vacancy, the chair of the Board shall nominate two 48 persons from the district in which the vacancy occurred as 49 potential candidates to fill the vacancy. The remaining members, excluding the chair, shall select by majority vote one of the 50

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51 <u>two nominees to fill the vacancy.</u>
52 (c) Members shall be eligible for reelection. <u>Any person</u>
53 <u>elected to three consecutive full terms as a member of the Board</u>
54 <u>subsequent to July 1, 2021, is not eligible for election to the</u>
55 Board for the next succeeding term.

56 The authority shall elect a chair and a vice chair (f) 57 from the members of the authority, each of whom shall serve for 1 year or until his or her successor is chosen. The chair, or 58 59 the vice chair in the chair's absence, shall preside at all meetings of the authority and shall perform such additional 60 61 duties prescribed by the members or in the bylaws of the authority. The authority shall hold regular meetings at least 62 63 monthly at such times and places as it may designate and may 64 hold more frequent special meetings. A majority of the 65 membership shall constitute a quorum for the purpose of meeting 66 and transacting business. Each member of the authority shall have one vote. The authority may adopt bylaws and may make all 67 68 policies, procedures, rules, and regulations not inconsistent 69 with this act which it may deem necessary respecting the conduct 70 of its affairs, including, but not limited to, the operation of 71 its utility systems. Such policies, procedures, rules, and 72 regulations shall provide for notice of all public meetings and 73 shall provide that an agenda shall be prepared by the authority 74 in time to ensure that a copy of the agenda will be available at least 3 days before any regular meeting of the authority. After 75

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76 the agenda has been made available, change shall be only for 77 good cause, as determined by the person designated to preside at 78 the meeting, and stated in the record. Special or emergency 79 meetings may be called by the chair upon no less than 24 hours' 80 notice. The authority shall publish and thereafter codify and index all rules, regulations, and resolutions formulated, 81 82 adopted, or used by the authority in the discharge of its functions. Such rules, regulations, and resolutions shall be 83 84 made available for public inspection and copying, at no more 85 than cost. The authority shall not be deemed an "agency" within 86 the meaning of chapter 120, Florida Statutes. The authority shall be deemed to be an "agency" within the meaning of chapter 87 119, Florida Statutes, and all records of the authority shall be 88 89 open to the public. The authority shall be deemed an "agency" or 90 "authority of the county" for purposes of section 286.011, 91 Florida Statutes, the "Government in the Sunshine Law." The authority is entitled to the protections of sovereign immunity 92 93 under section 768.28, Florida Statutes. In addition to the 94 provisions of the Code of Ethics for Public Officers and 95 Employees, part III of chapter 112, Florida Statutes, no 96 consultant to the authority shall have or hold any employment or 97 contractual relationship with a business entity other than the 98 authority in connection with any contract in which the 99 consultant personally participated through decision, approval, disapproval, recommendation, rendering of advice, or 100

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101 investigation while the consultant. However, this provision 102 shall not preclude the award of any contract to a consultant if 103 such contract is awarded after open competitive bidding, and if 104 the consultant submits the low bid.

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Section 10. Personnel.-

(a) The authority is empowered to appoint, remove, and
suspend employees or agents of the authority and fix their
compensation within the guidelines established by the <u>ECUA Human</u>
<u>Resource Manual and Employee Handbook</u> <u>Escambia County Civil</u>
Service Rules.

111 (f) Employees of the authority are subject to the civil 112 service system of Escambia County and to the policies and rules 113 of the Civil Service Board.

Section 11. Personnel appeals board.-<u>The authority shall</u> handle all personnel matters pursuant to the ECUA Human Resource Manual and Employee Handbook, including discipline procedures, corrective action, termination of employees, and appeals.

118 (a) There shall be appointed a personnel appeals board 119 comprised of two members appointed by the authority, two members 120 chosen by employees of the authority classified below the level 121 of department head, and one member appointed by the other four 122 members. The members of the board shall serve a term of 1 year. 123 An appointment to a vacant position on the board shall be filled 124 in the manner of the original appointment to that position. The 125 board shall hear appeals from suspensions, demotions, or

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dismissals or of employees of the authority classified below the

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level of department head and not designated as other key staff personnel by the authority as provided in section 13. The decisions of the board on such appeals shall be final, subject to review by the Circuit Court of Escambia County. The board may investigate and make recommendations to the executive director of the authority on major policy and procedural questions relating to personnel management and on individual grievances by employees. However, the recommendations of the board on such matters shall be advisory only. The board may employ legal

136 counsel, and a reasonable budget for such purpose shall be 137 provided by the authority. The executive director of the 138 authority shall provide the administrative services required by 139 the board.

140 (b) Notwithstanding anything provided herein or in any 141 special or general act to the contrary, the rights and benefits 142 herein granted shall be in lieu of and substitution for any 143 rights and benefits such employees may have had under any civil 144 service or personnel system of the City of Pensacola or Escambia 145 County.

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Section 12. Process and procedure.-

(a) Any person wishing to appeal <u>a termination of</u>
services; assessment of fees, charges, or fines; notice of claim
of lien; or increase in security deposit an action of the
authority that directly affects his or her substantial interests

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151 may file a petition for review within 10 days <u>after</u> of the date 152 the complained of action is taken. The authority shall consider 153 such petitions for review and shall take action at a public 154 meeting to grant or deny such petitions within 40 days <u>after</u> of 155 receipt.

156 Section 13. Executive director.-The authority shall employ 157 and fix the compensation of an executive director, who shall 158 manage the affairs of the utilities systems under the 159 supervision of the authority and direct the activities of the 160 employees of the authority. The executive director shall devote his or her entire working time to the performance of his or her 161 162 duties and not have outside employment or business. The executive director shall be a college graduate. The executive 163 164 director must either possess a degree in science, engineering, 165 business management, or public administration or, alternatively, 166 must be a licensed and registered engineer. The executive 167 director shall have at least 6 years of experience in the field 168 of engineering, operations, or management of a utility system of 169 size comparable to or larger than the water and sewer system of 170 the Emerald Coast Utilities Authority at the time of the vacancy 171 of the position City of Pensacola in 1981. The authority may 172 allow the substitution of additional years of administrative or management experience in lieu of the specific educational or 173 174 professional requirements set forth above. The executive 175 director, the assistant executive director, the department

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176	heads, and such other key staff personnel so designated by the
177	authority shall not be included within any civil service system
178	or be under the jurisdiction of the personnel appeals board.
179	Section 2. This act shall take effect upon becoming a law

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