1 A bill to be entitled 2 An act relating to the Town of Fort White, Columbia 3 County; amending ch. 57-1334, Laws of Florida; 4 deleting boundaries; revising general powers to borrow 5 money; revising the election and terms of members of 6 the Town Council; providing council districts; 7 providing for the presiding officer of the council; 8 providing for the salaries of the Mayor and members of 9 the Town Council, powers of the town, and vacancies in Town Council; removing provisions relating to special 10 11 meetings, ordinances and resolutions, and publication 12 of ordinances and resolutions; removing provisions 13 relating to the municipal court; providing that the 14 Columbia County court system will handle all matters 15 requiring court hearings or appearances; revising 16 provisions relating to the police department and the 17 fire department; providing and revising requirements 18 for the Town Clerk; removing provisions relating to the town auditor, town tax assessor, town treasurer, 19 tax administration, and canvass of election returns; 20 21 revising requirements for the election of candidates to the office of Town Council; removing a provision 22 23 requiring elections to be conducted in a specified 24 manner; revising the terms of office of 25 councilmembers; providing an effective date.

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26 27 Be It Enacted by the Legislature of the State of Florida: 28 29 Section 1. Section 5, subsection (25) of section 7, sections 8, 10, and 11, subsections (8), (9), and (13) of 30 section 12, sections 13, 15, 16, 20, and 22 through 82 of 31 32 chapter 57-1334, Laws of Florida, are amended to read: 33 Section 5. BOUNDARIES. The corporate limits of the Town of 34 Fort White, a municipal corporation in Columbia County, Florida, shall extend to and include all certain territories 35 36 comprehending and comprising within Section 8(5)(a) the 37 following described limits, to-wit: Commence at the center of 38 the intersection of Florida State Highway No. 47 and United 39 States Highway 27 and run due South three-quarters of a mile, thence run due North a mile and a half, thence run due West a 40 41 mile and a half, thence run due South a mile and a half, thence 42 run due East three-quarters of a mile to the point of beginning. 43 Section 7. GENERAL POWERS. The town shall have the powers, functions and immunities granted to municipal corporations by 44 45 the constitution and general laws of this state, as now or 46 hereinafter existing, together with the implied powers necessary 47 to carry into execution all the powers granted. The enumeration of particular powers by this charter shall not be deemed to be 48 49 exclusive, and in addition to the powers enumerated herein or implied hereby, or appropriate to the exercise of such powers, 50 Page 2 of 36

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51 it is intended that the town shall have and exercise all powers 52 which it would be competent for this charter specifically to 53 enumerate. The following are among the powers of the said town, 54 subject to the limitations hereinafter expressed: 55 (25)To borrow money for a period not longer than the 56 remainder of the fiscal year in which the loan is made, and this 57 power shall be in addition to the other powers to borrow money 58 set forth in this charter, or granted by the general laws of 59 this state; Section 8. NUMBER, ELECTION SELECTION, TERM, DISTRICTS. 60 61 (1) The Town Council shall consist of five (5) electors 62 who shall be designated as follows: 63 64 Mayor 65 Councilmember Councilman Seat One 66 Councilmember Councilman Seat Two 67 Councilmember Councilman Seat Three 68 Councilmember Councilman Seat Four 69 70 The Mayor and the other four councilmen shall be (2) 71 elected at large, and shall hold office for 4 three (3) years. 72 The members of the Town Council shall be elected by a vote of 73 the qualified voters from respective districts in which 74 councilmembers run for office. Councilmembers shall be elected for a term of 4 years. The election of the Mayor and 75 Page 3 of 36

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76 councilmembers shall be in the manner provided for in this 77 charter and under general law except as otherwise provided for 78 in this charter, and shall be elected in the manner provided for 79 in this charter. 80 The term of office of all members of the Town Council (3) shall commence at the beginning of the next regular or special 81 meeting after the election results are final in accordance with 82 this charter 8:00 O'clock P. M. on the fourth Tuesday of August 83 84 of the year in which such councilmen are elected. (4) (a) The districts from which members of the Town 85 86 Council of the Town of Fort White shall be elected are defined 87 as follows: 88 89 District 1. Start on the town's northern boundary at SW State Road 47 and go south on State Road 47 to US 90 91 Highway 27 to SW County Road 18, thence east on County Road 18 to the Town's boundary, including all property 92 93 in said northeast quadrant of the Town of Fort White. 94 95 District 2. Start on the town's eastern boundary at SW County Road 18, then ce west to SW US Highway 27, 96 thence go south on SW US Highway 27 to the town's 97 98 southern boundary, including all of the property in 99 said southeast quadrant of the Town of Fort White. 100

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101 District 3. Start on the town's western boundary as SW 102 Wilson Springs Road and thence go east on Wilson 103 Springs Road to SW Skye Avenue thence go north on SW 104 Skye Avenue to SW Jordan Street, thence go east on SW Jordan Street to SW Highway 237 thence go east and 105 106 southeast on SW US Highway 27 to the town's southern 107 boundary, including all of the property in said 108 southwest quadrant of the Town of Fort White. 109 110 District 4. Start on the Town's northern boundary at 111 State Road 47 and thence go south on State Road 47 to 112 US Highway 27, thence go west on US Highway 27 to SW 113 Jordan Street, thence go west on SW Jordan Street to 114 SW Skye Avenue, thence to south on SW Skye Avenue to 115 SW Wilson Springs Road, thence go west on SW Wilson 116 Springs Road to the Town's western boundary, including 117 all of the property in said northwest quadrant of the 118 Town of Fort White. 119 120 (b) The districts provided in subparagraph (a) are 121 intended to be a division of the Town of Fort White into four 122 districts which are to have equal numbers of citizens and equal 123 numbers of voters. It is the further intent of this charter that 124 the boundaries of said districts shall be changed when necessary 125 to provide an approximate numerical equalization of citizens and

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126 voters in each of said districts. It is contemplated that the 127 said changes will be made only when differences are substantial 128 and it is not contemplated that said districts will always have, 129 or will ever have, the same number of citizens and voters without any variation. Said changes shall be made in the same 130 131 manner as other amendments to this charter. 132 Section 10. SALARY. The Town Council shall set the salaries 133 of the Mayor and councilmembers by ordinance enacted pursuant to 134 general law The Mayor may receive a salary to be fixed by the 135 Town Council provided, however, the salary of the Mayor shall 136 not exceed Twenty (\$20.00) Dollars per month. 137 Section 11. PRESIDING OFFICER, MAYOR, TOWN COUNCIL. 138 The Mayor shall preside at all meetings of the Town (1) 139 Council and shall be recognized as head of the town government 140 for all ceremonial purposes, and by the governor for of purposes 141 of military law, shall, when directed to do so by the Town 142 Council, execute all instruments to which the town is a party, 143 and shall have all other administrative duties provided for in 144 this charter or provided for by ordinance of the Town Council. (2) The Town Council, immediately after the induction of 145 members elect to the Town Council, shall elect one of their 146 members as the presiding officer and chairperson of the Town 147 148 Council and one member as vice chairperson. At all meetings of 149 the Town Council the chairperson or, in his or her absence, the vice chairperson, shall preside. 150

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Section 12. POWERS. Except as otherwise provided in this charter, all powers of the town, and the determination of all matters of policy shall be vested in the Town Council. Without limitation of the foregoing, the Town Council shall have power to:

156 (8) Remit, upon the recommendation of <u>a county judge</u> the 157 <u>municipal judge</u>, fines or other penalties imposed by the 158 municipal court;

(9) Pass ordinances and laws for the preservation of the public peace and order, and impose penalties for the violation thereof; provided, that the maximum penalty to be imposed shall be a fine of not more than five hundred dollars and imprisonment for a period of time not longer than sixty days;

(13) Appoint, remove and fix the compensation of the Town Attorney, municipal judge, town prosecutor, town auditor, town clerk, town tax assessor, and all other town employees;

167 Section 13. VACANCIES IN TOWN COUNCIL. In the event of a 168 Any vacancy in the office of the Mayor or a member of the Town 169 Council, the remaining members of the Town Council shall appoint 170 a qualified citizen to fill the balance of the term of the 171 vacancy of either the Mayor or the Town Council seat. Such 172 appointment shall be made within 60 days of the vacancy unless 173 such time period is extended by the Town Council. In the event 174 that there is not a quorum to appoint a replacement for a 175 vacancy, within a reasonable time, the seat of Mayor or member

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176 of the Town Council be filled until the next regular municipal 177 election by vote of the; provided, that if such vacancy is not 178 filled within ten (10) days after it shall have occurred, it 179 shall be filled by appointment of the Governor. Any such 180 appointments shall continue until the end of the unexpired term 181 of such seat and until a successor is elected and sworn into 182 office. 183 Section 15. INDUCTION OF TOWN COUNCIL INTO OFFICE; MEETING 184 OF TOWN COUNCIL. The first meeting of each newly elected Town Council, for induction into office, shall be held at 6:00 8:00 185 186 O'clock P. M., on the fourth Monday in the month day following its election, after which the Town Council shall meet regularly 187 188 at such times as may be prescribed by its rules, but not less 189 frequently than once each month. All meetings of the Town 190 Council shall be open to the public. 191 Section 16. SPECIAL MEETINGS: HOW CALLED. The Mayor, or any 192 two members of the Town Council may call special meetings of the 193 Town Council, upon reasonable at least six (6) hours written 194 notice to each member, served personally or left usual -at 195 place of residence or place of business. All meetings of the

196 Town Council and of the committee thereof shall be public, and 197 any citizens shall have access to the minutes and records 198 thereof at all reasonable times.

199Section 20. ORDINANCES AND RESOLUTIONS. Every proposed200ordinance or resolution shall be introduced in written or

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201 printed form and shall not contain more than one subject, but 202 general appropriation ordinance may contain the various subjects 203 and accounts for which moneys are to be appropriated. The 204 enacting clause of all ordinances shall be "Be It Enacted by The 205 People of the Town of Fort White, Florida." No ordinance, unless 206 it shall be an emergency measure, shall be passed until it shall 207 have been read at two meetings, not less than one week apart, or 208 unless the requirement of such readings has been dispensed with 209 by unanimous vote of the Town Council.

210 Section 22. AUTHENTICATING: PUBLICATION. Every ordinance or 211 resolution shall, upon its final passage be recorded in a book 212 kept for the purpose and shall be authenticated by the 213 signatures of the presiding officer and the clerk of the Town 214 Council. Every ordinance of a general or permanent nature shall 215 be published once within ten (10) days after its final passage 216 in a newspaper of general circulation in the Town of Fort White, 217 Florida, or by posting said ordinance in three (3) separate 218 public places for a period of ten (10) days after its final 219 passage.

220 Section 23. APPOINTMENT; LEGAL ADVISOR TO TOWN; PREPARATION 221 AND APPROVAL OF LEGAL INSTRUMENTS; DEFEND AND PROSECUTE IN 222 BEHALF OF TOWN. The Town Council shall appoint a Town Attorney 223 who shall act as the legal advisor to, and attorney and 224 counselor for the municipality and all of its officers in 225 matters relating to their official duties. <u>The Town Attorney He</u>

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226 shall prepare all contracts, bonds and other instruments in 227 writing, in which the municipality is concerned, and shall 228 endorse on each his or her approval of the form and correctness thereof. When required to do so, the Town Attorney he shall 229 230 prosecute and defend for and in behalf of the town, all 231 complaints, suits, and controversies in which the town is a 232 party. The Town Attorney He shall furnish the Town Council, the 233 head of any department or any officer, not included in any 234 department, his or her opinion on any question of law relating 235 to their respective powers and duties. For these services, the 236 Town Attorney he shall receive such compensation as the Town 237 Council may determine by record vote.

Section 24. TO PERFORM DUTIES REQUIRED BY TOWN COUNCIL, 238 239 STATE LAW AND CHARTER. In addition to the duties, specifically 240 imposed under the preceding section, the Town Attorney he shall 241 perform such other professional duties as may be required of him 242 or her by ordinance or resolution of the Town Council or as 243 prescribed, for Town Attorney under the general laws of the 244 State which are not inconsistent with the charter and with any 245 ordinance or resolution which may be passed by the Town Council. 246 The Town Attorney He shall receive such compensation as the Town 247 Council may determine by record vote.

248 Section 25. QUALIFICATIONS. The Town Attorney shall be a 249 <u>lawyer with lawyer of</u> at least five <u>years of</u> years' experience, 250 admitted in and having authority to practice in all courts of

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251	the State.
252	
253	ARTICLE IV
254	COURT MATTERS
255	MUNICIPAL COURT
256	Section 26. ESTABLISHMENT; APPOINTMENT OF MUNICIPAL JUDCE;
257	power of mayor during absence of judge; sessions of court. <u>All</u>
258	matters requiring court hearings or appearances for any resident
259	of the Town of Fort White will be handled by the Columbia County
260	Clerk of Courts. There shall be and there is hereby established
261	in the Town of Fort White a municipal court to be known as the
262	"Municipal Court of the Town of Fort White, Florida," for the
263	trial of all offenders against the municipal ordinances. Such
264	court shall be presided over by a municipal judge who shall be
265	the Mayor. Sessions of the municipal court may be held daily
266	except Sundays and holidays.
267	Section 27. POWERS AND DUTIES, GENERALLY. The municipal
268	judge shall have power by his warrant to have brought before him
269	any person or persons charged with violation of the town
270	ordinances, and shall have exclusive original jurisdiction over
271	all proceedings of a criminal nature for the violation of any
272	ordinance of the town. In the proper exercise of the functions
273	of the municipal court within its jurisdiction as herein
274	defined, the municipal judge shall have power and is authorized
275	to issue and cause to be served search warrants and any and all
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276 other writs and processes such as are issued and used by county 277 judges and justices of peace in the State of Florida, and the 278 police of the Town of Fort White are authorized and it is made 279 their duty to execute and serve any and all such writs and 280 processes issued out of the said municipal court by the 281 municipal judge, and to make proper returns upon the same to 282 such municipal court in the same manner as is required of 283 constables, sheriffs, deputy sheriffs, and any other officer in 284 the execution of similar papers. The municipal judge shall have 285 power and authority to take bail for the appearance of an 286 accused person, if such person fail to appear, to declare such 287 bond or security entreated; to require the attendance of 288 witnesses for the town and for the accused person, to administer 289 oaths, take affidavits; and to inquire into the truth or falsity 290 of all charges preferred; to decide on the quilt or innocence of 291 the accused, and to fix and to impose penalties by sentences as 292 are prescribed and provided for under the ordinances of the 293 town, and to have all powers incidental and usual to the due 294 enforcement of such town ordinances. 295 Section 28. AUTHORITY TO PRESERVE ORDER; DISPOSITION OF 296 MONEYS COLLECTED. The municipal court shall have authority to 297 preserve order and decorum and shall be invested with the same

298 powers to that end, by fine and imprisonment, as are possessed 299 and authorized to be exercised by criminal courts of records 300 within the State. All fines, penalties and fees collected in the

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301 municipal court and by the police of the town shall be part of 302 the revenue of the town and shall be paid to the finance 303 department on the date on which collected, and receipt taken 304 thereof. The moneys so paid into the Town Treasury may be by 305 ordinance of the Town Council, appropriated to any particular 306 fund and shall thereafter be used in accordance with such 307 ordinance. 308 Section 29. REMISSION OF FINES AND PENALTIES. The municipal 309 judge may, in his discretion, remit all, or part of any fines, 310 costs or penalties imposed in said court and may suspend the 311 enforcement of any sentence imposed in such court. 312 Section 30. ENTRY ON DOCKET SUFFICIENT FOR TRIAL. 313 Entry of the charge on the docket of the municipal court of the 314 Town of Fort White shall be sufficient for the purpose of trying 315 any person charged with an offense against the town ordinances. 316 Section 31. POLICE DEPARTMENT. The police force of the 317 Town of Fort White shall consist of a Chief of Police and as 318 many subordinate officers, policemen and employees as the Town 319 shall by ordinance determine. The Chiof of Police Council 320 have exclusive control of the stationing and transfer of all 321 patrolmen and other officers and employees constituting the 322 police force, subject to and under such rules and regulations as 323 the Town Council may prescribe or as may be prescribed by the ordinances of the town. Any police officer of the Town of Fort 324 325 White shall have and is hereby empowered with the full right and

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326 authority to make arrests beyond the corporate limits of said town for violation of Chapters 317, and 901.15, Florida Statutes 327 328 Annotated, as amended where the violation occurs within the limits of said Town of Fort White and the violator is 329 330 immediately pursued to a point outside the boundary limits of 331 said town. 332 Section 32. POLICE DEPARTMENT-POWERS AND DUTIES OF CHIEF OF 333 POLICE. The Chief of Police shall attend all meetings of the 334 Town Council and aid in the enforcement of orders under the 335 direction of the presiding officer. He shall execute the 336 commands of the Town Council and all processes issued by 337 authority thereof which shall be issued to him by the Mayor. He 338 shall attend in person or by deputy the municipal court during 339 its sittings, execute the commands and processes of said court, 340 aid in the enforcement of orders therein and perform such other 341 duties appropriate to his office as may be imposed upon him by 342 law, the ordinances of the town, consistent with this Act. 343 Section 27. 33. FIRE DEPARTMENT. The fire force of the town 344 shall be provided by Columbia County fire warden and as many 345 subordinate officers, firemen and employees as the Town Council 346 shall by ordinance determine. The Columbia County fire chief 347 shall have exclusive control of the stationing and transfer of 348 all firefighters firemen and other officers and employees of the 349 fire force subject to such rules and regulations as may be

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prescribed by ordinance of the town; the fire chief he shall

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351 have exclusive management and control of such officers and 352 employees as may be employed in the administration of the 353 affairs of the fire chief's his force. In case of riot, 354 conflagration of like emergency, the Mayor may appoint 355 additional firemen for temporary service. The fire chief shall 356 have the right to suspend any officer or employee of the fire 357 force because of incompetency, neglect of duty, drunkenness, 358 failure to obey orders given by proper authority or for any 359 other just or reasonable cause, and he shall immediately report 360 the fact of such suspension to the Town Council for final 361 action. 362 363 ARTICLE VI 364 TOWN AUDITOR, TOWN CLERK, TOWN TAX ASSESSOR 365 AND TOWN TREASURER 366 367 Section 28. 34. TOWN CLERK. The Town Council shall appoint 368 an officer of the town who shall have the title of Town Clerk. 369 The Town Clerk He shall: serve at the pleasure of the Town 370 Council and shall be under its direction and control. The Town 371 Clerk He shall receive a salary to be fixed by the Town Council. 372 The Town Clerk shall have the power and be required to perform 373 each of the following: 374 Provide He shall give notice of the meetings of the (1) 375 Town Council; shall

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376	(2) Keep the journal of the Town Council's its
377	proceedings; shall be custodian of the town's seal; shall
378	(3) Authenticate and maintain by his signature and record
379	in full a book kept for that purpose all ordinances and
380	resolutions of the Town Council;
381	(4) Ensure that town elections are conducted in accordance
382	with Florida law;
383	(5) Exercise budgetary control over every department,
384	board, mission, and agency of the town;
385	(6) All duties and responsibilities conferred by this
386	charter; and
387	(7) Perform all other administrative duties of the town. \div
388	shall perform the duties of registration officer and shall
389	perform any other duties required by this charter. If a person
390	qualified to fill the positions be available, the office of town
391	clerk may, at the discretion of the Town Council, be combined
392	with that of the town auditor, town tax assessor and town
393	treasurer. Notwithstanding any other provisions of law, or of
394	this charter, the office of the town clerk shall never be
395	combined with any office other than town auditor, town tax
396	assessor, or town treasurer, or given any other duties except
397	those specifically delegated in this charter to either the town
398	auditor, town tax assessor or town treasurer.
399	Section 35. TOWN AUDITOR. The Town Council shall appoint an
400	officer of the town who shall have the title of town auditor. He

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401 shall serve at the pleasure of the Town Council and shall be 402 under its direction and control. He shall receive a salary to be 403 fixed by the Town Council. He shall have knowledge of accounting 404 and shall have had experience in budgeting and financial 405 control. If a person qualified to fill the positions be 406 available, the office of the town auditor may, at the discretion 407 of the Town Council, be combined with that of town clerk, town 408 tax assessor and town treasurer. Notwithstanding any other 409 provision of law, or of this charter, the office of town auditor 410 shall never be combined with any office other than that of town 411 clerk, town tax assessor, or town treasurer, or given any other 412 duties except those specifically delegated in this charter to 413 either the town clerk, town tax assessor or town treasurer. The 414 town auditor shall have power and be required to: 415 (1) Exercise financial budgetary control over every 416 department, board, commission and agency of the town to insure 417 that all moneys are legally expended, and the budget 418 appropriations are not exceeded; 419 Prescribe the forms of accounting and the 420 receipts, vouchers, bills, claims or other forms to be used by 421 all the offices, departments, boards, commissions, and agencies 422 of the town government, in and about its fiscal affairs; 423 (3) Audit all bids, invoices, payrolls and other evidences 424 of claims, demands or charges against the town government; 425 (4) Inspect and audit any accounts or records which may be

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maintained in any office, department or agency of the town 426 427 government. 428 Section 36. TOWN TAX ASSESSOR. The Town Council shall 429 appoint an officer of the town who shall have the title of town 430 tax assessor. He shall serve at the pleasure of the Town Council 431 and shall be under its direction and control. He shall receive a 432 salary to be fixed by the Town Council. He shall prepare tax 433 maps, assess all properties within the corporate limits of the 434 town for taxation and shall perform all the usual duties of a 435 tax assessor. If a person qualified to fill the positions be 436 available, the office of the town tax assessor may, at the 437 discretion of the Town Council, be combined with that of town 438 clerk, town auditor and town treasurer. Notwithstanding any 439 other provision of law, or of this charter, the office of town 440 tax assessor shall never be combined with any office other than 441 that of town clerk, town auditor, or town treasurer, or given 442 any other duties except those specifically delegated in this 443 charter to either the town clerk, the town auditor, or the town 444 treasurer. 445 Section 37. TOWN TREASURER. The Town Council shall appoint 446 an officer of the town who shall have the title of town 447 treasurer. He shall serve at the pleasure of the Town Council 448 and shall be under its direction and control. He shall receive a 449 salary to be fixed by the Town Council. He shall have knowledge of municipal accounting and taxation and shall have had 450

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451 experience in budgeting and financial control. If a person qualified to fill the position be available, the office 452 of the 453 town treasurer may, at the discretion of the Town Council, be 454 combined with that of the town auditor, town clerk, and town tax 455 assessor. The town treasurer shall provide a bond with surety 456 and in such amount as the Town Council may require. The town 457 treasurer shall have charge of the administration of the 458 financial affairs of the town under the supervision of the Town 459 Council. 460 Section 38. PROPERTY SUBJECT TO TAX; METHOD OF ASSESSMENT. 461 All property within the town, not expressly exempted by law, 462 shall be subject to annual taxation at its true cash value. For 463 the purpose of assessment, the soil shall be known as "Land," 464 and everything attached thereto shall be known as 465 "Improvements," and such "Improvements," when owned by the 466 tenant, may be assessed in his or her name, apart from the land. 467 Articles other than "Land" or "Improvements" shall be known as 468 "Personal Property." All property shall be assessed as of the 469 1st day of January of the fiscal year for which -such assessment 470 is made, and the town tax assessor shall begin his work of assessing real property on such date. On or before the 1st day 471 472 of May of each fiscal year, he shall present to the treasurer 473 and collector a true copy of the assessment roll of the property 474 taxable within the town, to be known as the assessor's 475 duplicate. The treasurer and collector shall make such copy of

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476	the assessment roll available for public inspection during the
477	period from the 1st day of May to the 15th day of May.
478	Section 39. ASSESSMENT OF PROPERTY OF PUBLIC UTILITY
479	COMPANIES. Public utility companies shall be subjected to
480	taxation on all real and personal property owned or operated by
481	them within the limits of the municipal corporation, in the same
482	manner and at the same rate of valuation as all other property.
483	Franchises and privileges owned by public utility companies and
484	other corporations, part of which is, and part of which is not,
485	subject to taxation for the various purposes other than ordinary
486	municipal purposes, shall be so assessed as to show the
487	valuation or part of the whole valuation subject to taxation for
488	each purpose. The town tax assessor shall specify what portion
489	of the property assessed is used for right of way and depot
490	purposes, by such description as will clearly define the
491	property covered by that assessment, and their property, other
492	than that so described, shall be separately assessed by
493	sufficient description as is other property, each lot, part of
494	lot, or tract being assessed separately, except that the town
495	tax assessor may, at the request of the company or its agents,
496	assess several pieces together.
497	Section 40. CORRECTION OF ASSESSMENT. If the town tax
498	assessor shall discover that any land in the town was omitted in
499	the assessment roll of either or all of the three previous
500	years, or that any land was illegally sold for taxation and is

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501 then liable to taxation, he shall assess such lands for the next 502 fiscal year, and shall also assess the same separately for each 503 such year or years as may have been omitted, or was illegally 504 sold for taxes, at the cash value thereof at the time, noting 505 distinctly the year or years when such omission occurred, and 506 such assessment was omitted, and taxes shall be levied and 507 collected thereon in like manner, together with the taxes for 508 the year in which assessment is being made; but no land shall be 509 assessed for more than three years arrears of taxes, and all 510 land shall be subject to be assessed into whosoever's hands they 511 may come. 512 Section 41. BOARD OF EQUALIZATION. There shall be an 513 equalizing board of the town composed of the members of the Town 514 Council, and it shall meet on the first Monday in July each 515 year. The town clerk shall be the clerk of such board, and shall 516 keep an accurate record of all the changes made in the valuation 517 of the property, and all other proceedings of such board. 518 Section 42. THE EQUALIZING BOARD; POWERS AND DUTIES. The 519 equalizing board shall have power to review all complaints of 520 property owners assessed for the purpose of taxation of real 521 property within the town made by the town tax assessor, 522 administer oaths, take testimony, hold hearings, and adopt 523 regulations regarding the procedure of assessment review. 524 Section 43. MEETINCS. The equalizing board may adjourn 525 from day to day until its work is completed, and three members

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526 shall constitute a quorum to transact business. If no quorum is 527 present, the town clerk may adjourn the board from day to day, 528 and publicly announce the time to which the meeting is to be 529 adjourned.

530 Section 44. PUBLIC HEARING ON COMPLAINTS; NOTICE. Beginning on the first Monday of July of each fiscal year, and as long 531 532 thereafter as may be necessary, the equalizing board shall hear 533 and determine the complaint of any person in relation to the 534 assessment roll. Complaints to the equalizing board shall be in 535 writing. The procedure before such board shall be informal, and 536 of a nature calculated to effect justice as simply as possible. 537 Hearings on such complaints shall be held in the order as 538 received and as promptly after the filing thereof as possible, 539 and the determination of the equalizing board shall be made 540 within twenty days after such filing. Such determination shall 541 be immediately certified by the equalizing board to the town tax 542 assessor, whose duty it shall be to make such corrections upon 543 the assessment roll and duplicate as the board may determine. 544 45 NOTICE. Not earlier than fifteen days and not Section 545 later than five days prior to the annual meeting of the 546 equalizing board, the town clerk shall cause to be published in 547 a newspaper of the town a notice that the town assessment roll

548 is open to the public for inspection, and that the assessment 549 roll will be submitted to the equalizing board for approval on 550 the date and at the time and place fixed for such meeting.

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551	Section 46. EQUALIZATION AND CORRECTION OF ASSESSMENT ROLL.
552	The equalizing board shall have the right to change the
553	valuation or assessment of any real or personal property upon
554	the roll, by increasing or decreasing the assessed valuation
555	thereof as shall be reasonable and just to render taxation
556	uniform, provided, that the valuation of any real or personal
557	property as assessed by the town tax assessor shall not be
558	increased without first giving the owner notice of the intention
559	of the board to so increase it. Such notice shall be by personal
560	service upon the owner, or by leaving a copy of the written
561	notice at his usual place of business, or last place of
562	residence, and if a non-resident by mailing such notice of his
563	last known address, and such notice shall state therein the time
564	when the board will be in session to act upon the matter.
565	Section 47. SESSIONS TO BE OPEN. The sessions of the
566	equalizing board shall be open to the public.
567	Section 48. COMPLETION OF THE ROLL. All changes made by the
568	equalizing board shall be noted in the preliminary assessment
569	roll by the town tax assessor, and, within 10 days after the
570	equalizing board shall have concluded its examination and
571	correction of the assessment roll, it shall be submitted in
572	corrected form, duly Certified to by the town tax assessor as
573	having been corrected and equalized by the equalizing board to
574	the Town Council, and shall stand as the assessment for the year
575	of the taxable property within the town.
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576 Section 49. OMISSIONS FROM ASSESSMENT ROLL. The equalizing 577 board must place upon and add to the assessment roll any 578 property, real or personal, subject to taxation, which has been 579 omitted therefrom by the town tax assessor, and enter the same 580 at such valuation that will bear an equal and just proportion of 581 taxation. 582 Section 50. APPEAL TO THE COURTS. Any person feeling 583 aggrieved by any decision of the equalizing ·board in any matter 584 that he is called upon by such board to correct, alter or change 585 with reference to the listing of valuation of his own property, 586 may appeal to the Circuit Court not later than thirty days after 587 the certification to the town tax assessor. 588 Section 51. TAXES; WHEN PAYABLE. All taxes shall be due and 589 payable on the first day of November, in each year, or as soon 590 thereafter as the assessment roll may come into the hands of the 591 town treasurer and collector, of which he shall give notice in a 592 newspaper published in said town, or published in the county 593 where said town is situated, that the taxes are then due and 594 discounts shall be allowed on tax payable. The samo 595 the town, as are allowed on tax payments due the counties under 596 the general statutes of the State of Florida. 597 Section 52. WHEN TAX BOOKS CLOSE. The tax books shall close 598 on the 31st day of March, in each year, and the town treasurer 599 and collector shall proceed as hereinafter provided. 600 Section 53. MAY ISSUE DISTRESS WARRANTS. The town treasurer

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601 and collector shall have power to issue distress warrants in 602 of the state and town to enforce collection of taxes 603 personal property and privileges. Such warrants may be executed 604 by the chief of police, or by any constable or sheriff, 605 according to the method provided by law for the collection of 606 state and county taxes lawfully assessed on personal property. Section 54. CONSTITUTE A LIEN. Taxes and assessments, 607 608 together with the interest imposed for delinguency and cost of 609 collection, shall be and continue a lien upon the property 610 assessed, superior to all other liens or claims until the same 611 shall be paid. 612 Section 55. COLLECTION OF TAXES. The town treasurer and 613 collector shall, unless otherwise provided, proceed 614 substantially in the same manner in the collection of taxes, and 615 sale of personal property for non-payment of taxes and licenses 616 as is provided for state collectors under the state law, and he 617 shall be subject to the same penalties as are prescribed by the laws of Florida for any violation of the dutics imposed upon him 618 619 charter. Delinquent taxes due the town on this bv 620 shall be collected in the manner provided by the laws of 621 Florida, and the amount thereof shall be certified to the Town 622 Attorney for that purpose, after the tax books shall close. Such 623 delinquent taxes may be paid to said Town Attorney at any time 624 after such certification, and before sale, upon payment of the 625 amount of such tax, and also all costs and expenses incurred to

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626 the date of such payment, including a reasonable attorney fee 627 for such collection. The amount of all taxes, real and personal, 628 shall bear interest at the rate of one per cent per month after 629 the tax books shall close, and the amount of such interest shall 630 be collected when such tax is collected.

631 Section 56. LICENSES. The Town Council is authorized to 632 levy and impose license taxes by ordinance, for the purpose of 633 regulation and revenue, upon all occupations, and upon any and 634 all privileges, and to create and fix the amounts to be paid; to 635 provide for the collection of the same, and to provide penalties 636 for failure to pay such license taxes; all such license taxes, 637 so imposed, shall constitute a legal indebtedness to the town, 638 which may be recovered in any court of competent jurisdiction. 639 The Town Council may, by ordinance, provide for licensing the 640 keeping of dogs, and for the destruction of dogs, the owner and 641 keeper whereof shall not comply with the regulations prescribed 642 by ordinance in effect thereto, and for the punishment of 643 persons violating the ordinances on this subject.

644 Section 57. PERIOD COVERED BY LICENSES. Licenses shall be 645 issued for the periods and be transferable as provided by the 646 general law for state licenses. The agent or agents of non-647 resident proprietors shall be severally responsible for carrying 648 on business in like manner as if they were proprietors. The fact 649 that any person, firm or corporation reporting himself or itself 650 as engaged in any business calling, profession or occupation for

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651 the transaction of which a license is required, or that person, 652 firm or corporation exhibiting a sign or advertisement 653 indicating engagement in such business calling, profession or 654 occupation, shall be conclusive evidence of the liability of 655 such person, firm, or corporation to pay a license.

656 Section 29 58. AUTHORITY OF TOWN TO PURCHASE, OWN AND 657 OPERATE CERTAIN PUBLIC UTILITIES. The Town of Fort White, 658 Florida, is hereby authorized by and through its officers, 659 agents, employees, and representatives, to purchase, build, 660 construct, own, control, repair, lease, operate, manage, extend, 661 or sell an electric light plant, a water works plant, and an ice plant, and any and all other public utility plants, and to 662 663 prescribe and enforce rates, rules and regulations necessary 664 thereto.

665 Section 30. 59. SERVICE OF UTILITIES TO CONSUMERS OUTSIDE 666 OF TOWN. That The Town Council shall have the power to supply 667 water, electricity, and gas for domestic and other purposes to 668 individuals or corporations outside of said town and to charge 669 and collect reasonable rates, prices and compensation therefor, 670 but the Town Council shall charge a higher rate to such 671 consumers than it charges for a like class of consumers within the corporate limits of said town. 672

673 Section <u>31.</u> 60. AUTHORITY OF TOWN TO SELL PUBLIC UTILITY 674 PLANTS; PROCEDURE. The Town Council may sell the public utility 675 plants owned by the Town of Fort White, or any one or all of

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676 them, after the Town Council shall have first passed an 677 ordinance in which is stated the terms of purchase, and after 678 such ordinance has been submitted to the qualified electors of 679 said town, who are freeholders, for a period of at least sixty 680 days prior to said election, and such action as is provided, in 681 and by such ordinance is ratified by a majority of those voting 682 at such election. In all other respects not herein specially 683 provided for, such election shall be called and held as is 684 provided by law for calling and holding bond elections of said 685 town.

Section <u>32.</u> 61. CONTRACT WITH PERSONS OUTSIDE TOWN TO FURNISH TOWN WITH ELECTRICITY. The Town Council together with the Mayor are hereby authorized and empowered to contract with persons, firms or corporations beyond the limits of said town to furnish electric current to said town, and to construct such lines, wires, poles, towers and conduits as may be necessary to obtain such current.

Section <u>33.</u> 62. GRANTING OF FRANCHISES. The town shall have power to grant a franchise to any private corporation for the use of streets and other public places in the furnishing of any public utility service to the town and to its inhabitants. All franchises and any renewals, extensions and amendments thereto, shall be granted only by ordinance.

699 Section <u>34.</u> 63. FRANCHISES NOT AFFECTED. The provisions of 700 this charter shall not apply to any franchise granted any public

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701 utility company prior to the effective date of this charter. 702 Section 35. 64. ELECTIONS. The provisions of the general 703 election laws of the state pertaining to municipal elections 704 shall apply. All elections shall be conducted by the election 705 authorities established by law. The Town Council shall, by 706 ordinance, make all regulations which it considers needful or 707 desirable, not inconsistent with this charter, for the conduct 708 of municipal elections, and for the prevention of fraud therein. 709 Inspectors and clerks of elections shall be appointed by the 710 Town Council.

711 Section <u>36.</u> 65. ELECTORS. Any person who is a qualified 712 elector of the State of Florida <u>and resident of the town</u>, and 713 who has resided in the town for one year, shall be an elector of 714 <u>the this</u> town.

715 Section 37. 66. REGISTRATION OF VOTERS. All persons 716 eligible to vote shall be registered in accordance with the 717 Florida Election Code. The town clerk shall be the registration 718 officer for the town and shall register all persons applying to 719 him whose names are not already borne upon the registration boo k 720 and who are qualified as electors under the provisions of this 721 charter. For this purpose The registration book shall always be 722 open at the office of the town clerk, except that same shall be 723 closed for five days before and during the day of any town 724 election. Each person applying to be registered shall make the 725 following oath, which will be administered by the registration

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726 officer or his duly appointed deputy: "I do solemnly swear that 727 I am a bona fide resident of the Town of Fort White and possess 728 all of the qualifications of an elector of said town." Any 729 person taking such oath who shall swear falsely shall be quilty 730 of perjury. The name of each person so registered shall be 731 entered in a book prepared for that purpose, which book shall 732 show, under appropriate heading, the age, color, occupation and 733 exact place of residence of each person so registered, and 734 whether the registrant is a free holder. The Town Council may, 735 by ordinance, provide for revision of the registration list of 736 voters when, in their opinion, a revision is necessary. 737 Section 67. NOMINATIONS. Any qualified elector of the town 738 may be nominated for the council by petition. A petition for 739 this purpose shall be signed by not less than 10 qualified 740 electors. Each petition shall designate the seat for which the 741 candidate is nominated. The form of the nominating petition 742 shall be substantially as follows: 743 We, the undersigned electors of the Town of Fort 744 White, hereby nominate 745 746 is for the office 747 of Councilman, Seat No...., Mayor (strike out 748 portion not applicable), to be voted for at the election to be held on the . . 749 . day of 750 19; and we individually certify that our names Page 30 of 36

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751	appear on the rolls of registered voters, that we are
752	qualified to vote for a candidate for the council.
753	Name Street and Address from which last Date of Number
754	Registered (if different) Signing
755	
756	(SPACES FOR SIGNATURES AND REQUIRED DATA)
757	
758	Thereafter, each petition must be submitted before noon of the
759	28th day preceding the first day of the qualifying period for
760	the office sought to the town clerk. The town clerk shall make a
761	record of the exact time at which each petition is filed, and
762	shall take and preserve the name and address of the person by
763	whom it is filed. The town clerk shall check the signatures on
764	the petitions to verify their status as voters in the Town. If a
765	petition is found insufficient, the town clerk shall return it
766	immediately to the person who filed it with a statement
767	certifying wherein the petition is found insufficient. No later
768	than the 7th day before the first day of the qualifying period,
769	the town clerk shall certify the number of valid signatures.
770	Section 68. ELECTIONS. A regular or general election of
771	candidates to the office of Town Council shall be held each year
772	on the second Tuesday in August for each seat on the Town
773	Council which shall become vacant at 8:00 O'Clock P. M. on the
774	fourth Tuesday in August of the same year. The candidate for
775	each seat to be filled receiving the greatest number of votes in
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776	said election shall be declared elected. In the event of a tie
777	between two candidates for any seat upon the Town Council in the
778	general election, another general election shall be held on the
779	Tuesday following the general election and the two candidates
780	receiving the equal votes shall be the only candidates on the
781	ballot for such general election.
782	Section 69. ELECTIONS; COVERNED BY STATE LAW OR ORDINANCE.
783	Except as herein specifically provided, all elections in the
784	town shall be conducted substantially on the principles
785	governing state elections, or as the Town Council shall by
786	ordinance prescribe.
787	Section 70. ELECTIONS; CANVASS OF RETURNS The polls shall
788	open at seven o'clock A. M. and shall close at seven o'clock P.
789	M. the result of the voting, when ascertained, shall be
790	certified by return in duplicate, signed by the clerk and a
791	majority of the inspectors of election, one copy being delivered
792	by such clerk, and inspectors to the mayor and the other to the
793	town clerk, both of whom shall transmit such returns to the Town
794	Council. At such meeting the Town Council shall canvass the
795	returns and the results as shown by such returns shall be by the
796	Town Council declared as the result of the election. The town
797	clerk shall, not later than noon of the second day after the
798	canvass of said election, furnish a certificate of election to
799	each person shown to have been elected.
800	Section 71. FIRST ELECTION; DUTIES TO CALL. It shall be
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801 the duty of the Town Council now in office to call and hold the 802 first election for Town Councilmen under this charter, which 803 shall be held on the Second Tuesday in August, 1957, for the 804 election of a Town Councilman for Seats One, Two, Three and Four 805 and for Mayor. The election of the Councilman for Seats One and 806 Two shall be for a two year term, commencing at 8: 00 O'Clock P. 807 M. on the fourth Tuesday in August, 1957, and the election of Councilman for Seats Three and Four and Mayor shall be for a 808 809 three year term, commencing at 8: 00 O'Clock P. M. on the fourth 810 Tuesday in August, 1957. Thereafter all members of the Town 811 Council shall be elected for a three year term.

Section <u>38.</u> 72. PUBLICITY OF RECORDS. All records and accounts of every office, department or agency of the town shall be open to inspection by any citizen, any representative of a citizens' organization or any representative of the press at all reasonable times and under reasonable regulations established by the Town Council.

818 Section 39. 73. OFFICIAL BONDS. The Town Council shall 819 determine whether or not each officer, clerk, or employee shall 820 give bond, and the amount thereof, but all officers, clerks and 821 employees handling any funds or property of the town shall be 822 required to give bond to the town, which bonds shall be procured 823 from a regularly accredited surety company authorized to do 824 business under the laws of Florida, the premiums on such bonds to be paid by the town. All such bonds shall be filed in the 825

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826	office of the Town Clerk treasurer and collector .
827	Section 40. 74. OATH OF OFFICE. Every officer of the town
828	shall, before entering upon the duties of his <u>or her</u> office,
829	take and subscribe to the following oath or affirmation, to be
830	filed and kept in the office of the town clerk:
831	"I do solemnly swear (or affirm) that I will support
832	the Constitution and will obey the laws of the United
833	States and of the State of Florida, that I will, in
834	all respects, observe the provisions of the charter
835	and ordinances of the Town of Fort White, and will
836	faithfully discharge the duties of the office of
837	
838	Section <u>41.</u> 75. EFFECT OF THIS CHARTER ON EXISTING LAW.
839	All laws and parts of laws relating to or affecting the town in
840	force when this charter shall take effect are hereby repealed
841	and superseded to the extent that the same are inconsistent with
842	the provisions of this charter.
843	Section <u>42.</u> 76. WHEN GENERAL LAWS OF STATE APPLICABLE. All
844	general laws of the state, applicable to municipal corporations
845	now or which may hereafter be enacted, and which are not in
846	conflict with the provisions of this charter or with the
847	ordinances and resolutions hereafter enacted by the Town Council
848	shall be applicable to this town; provided, however, that
849	nothing contained in this charter shall be construed as limiting
850	the power of the Town Council to enact any ordinance or

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851 resolution not in conflict with the Constitution of the state or 852 with the express provisions of this charter.

Section <u>43.</u> 77. GENERAL LAW OF STATE GOVERNING CITY COUNCILS TO APPLY TO TOWN COUNCILS. That any right or authority given or permitted by the Constitution and laws of the State of Florida to City Councils not inconsistent with the provisions of this Act shall be given, permitted and extended to the Town <u>Councilmembers</u> Councilmen of the Town of Fort White.

Section <u>44.</u> 78. DEDICATION OF STREETS. No street or alley hereinafter dedicated to public use by the owner of any land within the town shall be deemed a public street or alley, under the care or control of the town, unless the dedication be accepted and confirmed by ordinance passed for such purpose.

864 Section <u>45.</u> 79. FISCAL YEAR. The fiscal year of the town 865 shall be from <u>October</u> January 1st to <u>September 30th</u> December 866 31st of each year.

867 Section 46. 80. EXECUTION OF CONTRACTS AND VALIDATION OF 868 TOWN WARRANTS FOR EXPENDITURE OF FUNDS. In addition to all other 869 requirements of this charter regarding contracts, no contract 870 entered into by the town shall be valid until executed on behalf 871 of the town by the Mayor or a Councilmember and Town Clerk. In 872 addition to all other requirements under this charter regarding 873 the disbursement or payment of town funds, no warrant for the 874 payment of town funds shall be valid unless signed by the Mayor and the Town Clerk Treasurer. In addition to the requirements of 875

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876 this section regarding the disbursement of funds, the Town 877 Council may, by ordinance, prescribe additional requirements. 878 Section 47. 81. SHORT TITLE. This charter, adopted by the 879 people of the Town of Fort White, shall be known and may be 880 cited as the "Fort White Charter." 881 Section 48. 82. SEPARABILITY CLAUSE. If any section or part 882 of section of this charter shall be held invalid by a court of 883 competent jurisdiction, such holding shall not affect the 884 remainder of this charter nor the context in which such section 885 or part of section so hold invalid may appear, except to the extent that an entire section or part of section may be 886 887 inseparably connected in meaning and effect with the section or 888 part of section to which such holding shall directly apply.

889

Section 2. This act shall take effect upon becoming a law.

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